

Special Council meetings are scheduled outside of the regular Council meeting schedule when emergent and timely issues arise.

#### Appointment of Chief Administrative Officer (CAO)

- Council appointed Shadia Amblie permanent CAO of Lac La Biche County. Ms. Amblie has been the County's Interim CAO since April 2014, following the departure of former CAO, Roy Brideau, in February 2014.

#### Event Sponsorship Review

- Family and Community Support Services (FCSS) and Community Development staff have been working to develop a new Event Sponsorship Policy and Procedure that will replace and enhance the County's current Special Events Grant and Fee Waivers programs.
- In preparation for this new policy and procedure, FCSS and Community Development staff prepared a report for Council regarding the funding, both monetary and in-kind, that the County has provided to community groups and events over the last two years.

#### Recreational/Cultural Operational Funding Request

- Family and Community Support Services (FCSS) and Community Development staff presented a redrafted Recreational /Cultural Operational Funding Request Policy to better meet the needs of Administration and community groups.
- Some of the changes to the policy include criteria for community groups presenting to Council during budget deliberations and funding models based on the type and scope of service provided by the community group.
- Council provided feedback and directed Administration to bring forward the revised policy and procedure to a Regular Council Meeting for formal adoption.

#### Replacement of the Viewpoint Deck

- Facilities staff updated Council on the reconstruction of the Viewpoint Deck on Churchill Drive in Lac La Biche.
- The deck will be rebuilt this summer out of composite material and will be roughly the same size as the previous wooden structure that was removed due to rot. The budget for the structure is \$40,000 and will include landscaping in the form of planters around the deck.

Revised Professional Development Standard Operating Procedure

- As directed by Council, Administration presented a revised Professional Development Standard Operating Procedure document for County staff.
- The revised procedure will include a Return For Service stipulation. For every \$2,000 spent on credit courses, County staff will be required to sign an agreement guaranteeing one year of service. If the employee happens to leave the County during that year, a percentage of the cost of the course will be owed to the County.
- Council approved a motion excluding volunteer fire fighters from Return For Service requirements for training in view of their service to the community.

Alberta Urban Municipalities Association (AUMA) Fall Convention Lobbying Initiatives

- Council discussed the topics that would be discussed with Alberta Ministers, either at the next AUMA convention or in Edmonton.
- Council would like to meet with all the new Ministers—especially the Ministers of Transportation, Municipal Affairs, Environment and Parks, Agriculture and Forestry, Culture and Tourism, Health, Seniors and Justice and Solicitor General—in order to discuss needs specific to the County.

Council Governance Review Task Force Terms of Reference

- Council will be reviewing all Council-related policies—like the Council Remuneration Policy and Council Code of Conduct. At their April 7, 2015 meeting, Council directed Administration to prepare a Terms of Reference for a subcommittee of Council that will be responsible for this review.
- Administration presented the Terms of Reference as requested. The Terms of Reference lays out the duties of the subcommittee and its composition—three members of Council and two members of Administration.
- The purpose of the subcommittee's review is to ensure that all of the policies relating to Council are up-to-date and reflective of current municipal best practices.