CALL TO ORDER

Mayor Peter Kirylchuk called the meeting to order at 1:30 p.m.

PRESENT

Peter Kirylchuk  Mayor
Alvin Kumpula   Councillor
Aurel Langevin  Deputy Mayor/Councillor
Guy Piquette    Councillor
Eugene Uganecz  Councillor
MJ Siebold      Councillor
Tim Thompson    Councillor
Gail Broadbent  Councillor (Entered at 1:37 p.m.)
John Nowak      Councillor (Entered at 1:32 p.m.)
Duane Coleman  Chief Administrative Officer
Barry Kolenosky  Director, Planning and Infrastructure Services
Rodney Boyko    Director, Corporate Services
Maurice Brousseau Director, Community Services
Lucien Cloutier Manager, Legislative and Information Services

ADDITIONS TO
AGENDA

Council reviewed the agenda and made the following amendments:

Additions:

9.10 – Water Loading Station for Rich Lake;
10.4 – Public Relations;
10.5 – Webmail Protocol;

Councillor Nowak entered Council Chambers at 1:32 p.m.

Additions (cont’d):

9.11 – Road Plan 0621264 within the Hamlet of Lac La Biche.
Deletions:

9.7 – RFD Water & Sewer Servicing for existing Sentinel Industrial Park and proposed subdivision of Pt. of SE 2-67-14 W4M; 668040 Alberta Ltd.

ADOPTION OF AGENDA 10.404 Motion by Councillor Langevin to approve the November 30, 2010 agenda as amended.  
CARRIED UNANIMOUSLY

ADOPTION OF MINUTES 3.1 Regular Council Meeting November 9, 2010

Amend page 157 to indicate that Councillor Kumpula entered Council Chambers at 4:39 p.m., not 3:39 p.m.

Councillor Broadbent entered Council Chambers at 1:37 p.m.

10.405 Motion by Councillor Piquette to adopt the Regular Council Meeting minutes of November 9, 2010 as amended.  
CARRIED UNANIMOUSLY

CORPORATE SERVICES 7.1 Briefing – Potential Pecuniary Interest;

10.406 Motion by Councillor Broadbent that the organizational review report be prepared in two parts as indicated in the November 23, 2010 Legal Opinion.  
CARRIED UNANIMOUSLY

10.407 Motion by Councillor Kumpula to accept the Potential Pecuniary Interest briefing as information.  
CARRIED UNANIMOUSLY

7.2 RFD - FCSS Board Member Appointments;

10.408 Motion by Councillor Uganecz to appoint Lorraine Deschambeau as a public member to the Family and Community Support Services Board for a term of November 30, 2010 to October 31, 2011.  
CARRIED UNANIMOUSLY
10.409 Motion by Councillor Thompson to appoint Glenda Bouvier as a public member to the Family and Community Support Services Board for a term of November 30, 2010 to October 31, 2013.

CARRIED UNANIMOUSLY

10.410 Motion by Councillor Kumpula to appoint Heather Stromquist as a public member to the Family and Community Support Services Board for a term of November 30, 2010 to October 31, 2013.

CARRIED UNANIMOUSLY

RECESS
Mayor Kirylchuk called a recess at 1:42 p.m.

RECONVENE
Mayor Kirylchuk reconvened the meeting at 1:45 p.m., with all those individuals previously listed except Councillor Kumpula and Councillor Broadbent.

DELEGATIONS/ PUBLIC HEARINGS

5.1 Douglas Courts, KPMG – Financial Overview;

Councillor Kumpula and Councillor Broadbent entered Council Chambers at 1:45 p.m.

Mayor Kirylchuk introduced Members of Council and Staff to the delegation.

Douglas Courts and Sharon Pysyk, KPMG Representatives were present to provide Council with an overview of the external audit process. The presentation made by KPMG is attached to and forming part of these minutes.

Mayor Kirylchuk thanked the delegation for their presentation.

CORPORATE SERVICES

7.3 RFD - Council Meeting Schedule for 2011;

10.411 Motion by Councillor Kumpula to rescind motion 10.383.

CARRIED UNANIMOUSLY
10.412 Motion by Councillor Uganecz to cancel the following Lac La Biche County Council Meetings in 2011:

January 4, 2011   Policy and Priorities Committee Meeting;
March 22, 2011   Regular Council Meeting;
June 7, 2011     Policy and Priorities Committee Meeting;
July 26, 2011    Regular Council Meeting;
August 2, 2011   Policy and Priorities Committee Meeting;
August 9, 2011   Regular Council Meeting;
September 27, 2011 Regular Council Meeting;
November 22, 2011 Regular Council Meeting;
December 27, 2011 Regular Council Meeting.

In Favour          Opposed
Mayor Kirylchuk    Councillor Broadbent
Councillor Kumpula
Councillor Langevin
Councillor Piquette
Councillor Uganecz
Councillor Siebold
Councillor Thompson
Councillor Nowak

CARRIED

10.413 Motion by Councillor Langevin to hold Regular Council meetings in 2011 on the following dates, in the following locations:

February 22, 2011   Plamondon Community Centre
April 26, 2011      Rich Lake Community Centre
June 28, 2011      Owl River Community Centre
August 23, 2011     Hylo Community Centre
October 25, 2011    Craigend Community Center
December 13, 2011   County Centre Council Chambers

And further that all the above Council Meetings commence at 7:00 p.m.

In Favour          Opposed
Mayor Kirylchuk    Councillor Nowak
Councillor Kumpula
Councillor Langevin
Councillor Piquette
Councillor Uganecz
Councillor Siebold
Councillor Thompson
Councillor Broadbent

CARRIED
7.4 RFD - Strategic Planning Sessions and Budget Meetings;

10.414 Motion by Councillor Uganecz to hold a Council Strategic Visioning Session from January 27 - 29, 2011 at the River Cree Hotel and Resort in Enoch or at another suitable venue.

CARRIED UNANIMOUSLY

10.415 Motion by Councillor Piquette to hold Strategic Planning Sessions regarding the listed topics on the following dates at 1:30 p.m. in Council Chambers:

- December 9, 2010  Off-Site Levies
- December 16, 2010  Big Dock and Waterfront Plan
- January 6, 2011  CN Rail and County Land Sales
- January 13, 2011  Solid Waste Management Planning
- January 20, 2011  Pre Budget Planning
- February 3, 2011  Economic Development
- February 10, 2011  Community Hall Funding
- February 17, 2011  Transportation Master Plan
- February 25, 2011  Planning and Development Review
- March 16-19, 2011  Budget Approval
- March 31, 2011  Facilities Tour and Master Planning

CARRIED UNANIMOUSLY

PUBLIC HEARINGS/DELEGATIONS

5.2 Jane Palmer, Multiplex Fundraising Coordinator – Fundraising Update.

Mayor Kirylchuk introduced Members of Council and Staff to the delegation.

Jane Palmer, Multiplex Fundraising Coordinator was present to provide Council with an overview of the Bold Center fundraising efforts. Ms. Palmer stated that the fundraising goal was $2 million and that in fourteen months the fundraising committee was able to secure $4.466 million (net benefit of $4.266 million). Ms. Palmer’s presentation is attached to and forming part of these minutes.

Members of Council congratulated Ms. Palmer and the Multiplex Fundraising Committee volunteers on their success.

Mayor Kirylchuk thanked Ms. Palmer for her presentation.
Mayor Kirylchuk called a recess at 3:05 p.m.

Mayor Kirylchuk reconvened the meeting at 3:12 p.m., with all those individuals previously listed in attendance.

7.5 RFD - Municipal Planning Commission Appointments;

10.416 Motion by Councillor Langevin to amend motion 10.358 to state “to appoint Councillor Piquette and Councillor Broadbent to the Municipal Planning Commission”.

CARRIED UNANIMOUSLY

7.6 RFD - Offsite Levy Reporting;

10.417 Motion by Councillor Nowak to accept the report of $108,750.00 as the offsite levies collected for 2010 as per the requirements of Bylaw 06-005.

CARRIED UNANIMOUSLY

7.7 RFD - October Year to Date Financial Statements.

10.418 Motion by Councillor Piquette to accept the October financial statements, attached to and forming part of these minutes, as information.

CARRIED UNANIMOUSLY

10.419 Motion by Councillor Broadbent that the October year to date financial statements be presented by object and by department code including the capital information that identifies the grants, at the December 14, 2010 Regular Council Meeting.

CARRIED UNANIMOUSLY

8.1 Briefing - BOLD Center Operational Update;

10.420 Motion by Councillor Siebold to accept the BOLD Center Operational Update briefing as information.

CARRIED UNANIMOUSLY
8.2  RFD - Revisions of Multiplex and Pool Schedule of Fees and Charges;

Councillor Nowak declared a conflict of interest as he owns a fitness facility and left Council Chambers at 3:55 p.m.

10.421  Motion by Councillor Uganecz to approve the addition of senior’s personal training rates, running track activity corner rental rates, and age group definitions to the Lac La Biche Multiplex and Pool Schedule of Fees and Charges, as attached to and forming part of these minutes.

CARRIED UNANIMOUSLY

Councillor Nowak returned to Council Chambers at 3:56 p.m.

8.3  RFD - Bold Center Main Floor Food Concession Lease Approval;

Councillor Broadbent declared a conflict of interest as the proponent is one of her clients and left Council Chambers at 3:57 p.m.

10.422  Motion by Councillor Uganecz to authorize Lac La Biche County Administration to proceed with a counter offer and negotiations with Rathkeale Holding as the most suitable lessee for the 750 square foot main floor Bold Center lease space.

CARRIED UNANIMOUSLY

Councillor Broadbent returned to Council Chambers at 3:59 p.m.

8.4  RFD - Bold Center Second Floor Fitness Room Lease Approval;

Councillor Nowak declared a conflict of interest as the proponent current holds a lease in his fitness facility and left Council Chambers at 4:00 p.m.

10.423  Motion by Councillor Langevin to authorize Lac La Biche County Administration to proceed with an offer and negotiations with Lazelle de Ridder as the most suitable lessee for the 312 square foot second floor Bold Center lease space, with the conditions of a minimum 3 year lease term.

10.424  Motion by Councillor Thompson to table motion 10.423 until Council has had an opportunity to tour the Bold Center.

CARRIED UNANIMOUSLY

Councillor Nowak returned to Council Chambers at 4:08 p.m.
8.5 RFD - Cancellation of Service on Highway #63.

10.425 Motion by Councillor Piquette to cancel Motor Vehicle Collision Rescue Service to Highway #63 effective November 30, 2010.

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CARRIED

PLANNING AND INFRASTRUCTURE SERVICES


10.426 Motion by Councillor Thompson to approve a one (1) year extension to the Subdivision Approval File No. 2008-S-050 to November 30, 2011.

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CARRIED

10.427  Motion by Councillor Uganecz to approve a one (1) year extension to the Subdivision Approval File No. 2008-S-049 to November 30, 2011.

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9.3  RFD - Request for 1st Extension – Subdivision Approval File No. 2009-S-030 proposed subdivision of Lot 2, Block 1, Plan 9320408;

10.428  Motion by Councillor Uganecz that Lac La Biche County Council approves an eighteen (18) month extension to the Subdivision Approval File #2009-S-030.

Councillor Broadbent declared a conflict of interest as the developer is one of her clients and left Council Chambers at 4:32 p.m.

Vote on motion:

10.428  Motion by Councillor Uganecz that Lac La Biche County Council approves an eighteen (18) month extension to the Subdivision Approval File #2009-S-030.

CARRIED UNANIMOUSLY

Councillor Broadbent returned to Council Chambers at 4:34 p.m.

10.429 Motion by Councillor Uganecz that Lac La Biche County Council denies the second, one (1) year extension to the Subdivision Approval File # 2007-S-065.

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9.5 RFD - ER Encroachment of Lot Owner of Plan 0623347 Block 1 Lot 22;

10.430 Motion by Councillor Kumpula that County Council deny the request made by the lot owner of Plan 0623347 Block 1 Lot 22 for the County to grant a three year license of occupation for the gazebo, fence and fire pit located on the Environmental Reserve adjacent to his property, and to require the lot owner to remove the gazebo, fence and fire pit by June 1, 2011.

CARRIED UNANIMOUSLY

9.6 RFD - Reclassification of Pinelands Road (North) between Plan 1197HW and Plan 1926TR on River Lot 66 of Lac La Biche Settlement;

10.431 Motion by Councillor Piquette to approve barricading Pinelands Road between Plan 1197HW and Plan 1926TR eliminating vehicle traffic and enabling the roadway to be used as a walking trail.

CARRIED UNANIMOUSLY

9.7 This item was deleted from the agenda.

9.8 RFD - Elinor Lake ASP Parcels – Purchase Options;

10.432 Motion by Councillor Langevin that County Council direct Administration to draft and negotiate a “lease to purchase agreement” for the sale of the occupied Elinor Lake Area Structure Plan properties to residents and further that the purchase agreement be brought back to Council once negotiated by Administration.

CARRIED UNANIMOUSLY
Motion by Councillor Nowak that County Council approves the sale of Pt. NE 12-65-12 W4 (12035 Township Road 652) containing +/- 1.00 hectares, to Alex Gladue for the purchase price and terms as previously approved by Council.

CARRIED UNANIMOUSLY

Motion by Councillor Kumpula that Lac La Biche County Council identifies to the Regional Director of Alberta Transportation and to AMEC Engineering Firm that Alternate “D-3” to Alternate “B” is the preferred alignment of Highway 867.

CARRIED UNANIMOUSLY

Mayor Kirylchuk called a recess at 5:10 p.m.

Mayor Kirylchuk reconvened the meeting at 5:17 p.m., with all those individuals previously listed in attendance.

Motion by Councillor Kumpula to instruct Administration to investigate a potable water loading facility within the Rich Lake area.

CARRIED UNANIMOUSLY

Councillor Nowak inquired about the closure of Road Plan 0621264 within the Hamlet of Lac La Biche. A general discussion ensued regarding the closure of a portion of the road plan.

Motion by Councillor Kumpula that County Council approves the rental of Jubilee Hall to Warehouse One Jean Store. A discussion ensued regarding the facility rental policy and the differing fees for the social/fundraising, information/recreational/culture and commercial rentals.
10.2 Update on Bold Center (Councillor Addition);

Councillor Thompson requested an update on the progress of the Bold Center. A discussion ensued regarding the official grand opening and year of events.

10.3 Main Street Parking (Councillor Addition);

Councillor Nowak noted that he has received complaints regarding the downtown parking structure in the Hamlet of Lac La Biche.

10.436 Motion by Councillor Nowak to instruct Administration to investigate parking options for the downtown core within the Hamlet of Lac La Biche.

CARRIED UNANIMOUSLY

10.4 Public Relations;

Councillor Langevin initiated a discussion regarding the County using a Public Relations firm to complement the Communications Department resources on specific County matters.

10.437 Motion by Councillor Langevin to instruct Administration to investigate engaging the services of a public relations firm.

CARRIED UNANIMOUSLY

10.5 Webmail Protocol.

Councillor Langevin inquired about webmail protocol. A general discussion ensued regarding the mechanisms by which Councillors can communicate with each other and the Chief Administrative Officer.

10.438 Motion by Councillor Kumpula to extend the November 30, 2010 meeting time by 1.5 hours to 7:30 p.m.

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CARRIED
BYLAWS

11.1 RFD - Bylaw 10-030 – Rezoning – Pine Lane Trailer Park 2007 Ltd; NE 36-66-15-W4M from Manufactured Home Community District (MHD) to Direct Control 5 (DC5) – 1st reading;

10.439 Motion by Councillor Siebold that Bylaw 10-030 be given first reading this 30th day of November, 2010.

CARRIED UNANIMOUSLY

11.2 RFD - Bylaw 10-032 – Rezoning – Lac La Biche Investors Group; Pt. of Block A, Plan 4313BF from Hamlet Industrial District (H1) to Low Density Hamlet Residential District (LDR) – 1st reading.

Councillor Nowak declared a conflict of interest as he is an adjacent landowner to the subject property and left Council Chambers at 6:09 p.m.

RECESS Mayor Kirylchuk called a recess at 6:09 p.m.

RECONVENE Mayor Kirylchuk reconvened the meeting at 6:15 p.m., with all those individuals previously listed in attendance, including Councillor Nowak

BYLAWS

11.2 RFD - Bylaw 10-032 – Rezoning – Lac La Biche Investors Group; Pt. of Block A, Plan 4313BF from Hamlet Industrial District (H1) to Low Density Hamlet Residential District (LDR) – 1st reading (cont’d).

Councillor Nowak declared a conflict of interest as he is an adjacent landowner to the subject property and left Council Chambers at 6:15 p.m.

10.440 Motion by Councillor Piquette that Bylaw 10-032 be given first reading this 30th day of November, 2010.

CARRIED UNANIMOUSLY

10.441 Motion by Councillor Uganecz that the public consultation process be waived for proposed Bylaw 10-032 in relation to Policy No. PI-61-001; Consultation Requirements for Planning and Development Processes and further that the County refunds the rezoning application fees.

CARRIED UNANIMOUSLY

Councillor Nowak returned to Council Chambers at 6:21 p.m.
IN CAMERA SESSION 10.442 Motion by Councillor Kumpula to go in camera at 6:21 p.m.

CARRIED UNANIMOUSLY

13.1 Chief Administrative Officer Contract and Performance Appraisals (Councillor Addition);

13.2 Willow Creek Manor (Councillor Addition).

RETURN TO REGULAR MEETING

10.443 Motion by Councillor Uganecz to proceed with the meeting out of camera at 6:57 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

10.444 Motion by Councillor Broadbent to conduct Mr. Coleman’s 2010 annual performance appraisal by March 31, 2011.

CARRIED UNANIMOUSLY

DISPOSITION OF DELEGATION BUSINESS No further action was required for the disposition of delegation business.

ADJOURNMENT 10.445 Motion by Councillor Uganecz to adjourn the Regular Council meeting of November 30, 2010 at 6:59 p.m.

CARRIED UNANIMOUSLY

________________________________________
Peter Kirylchuk, Mayor

________________________________________
Duane L. Coleman, CLGM
Chief Administrative Officer