

Please note which services are available at each office for Lac La Biche County.

McArthur Place:

Counter Services:

- Development Applications
- Safety Codes Permits (building, electrical, gas and plumbing)
- Subdivision applications
- Compliance Certificates
- Rezoning applications

Please note there are **restricted services** at the McArthur office during 12 – 1 p.m.

Noon Hour Services:

- Recreation scheduling
- General information only

Development Officer:

Gilbert Quashie-Sam

- Development applications
- General permit inquiries
- Compliance Certificates

Planning and Development Clerk:

Sheera Jackknife

- Safety Codes Permits (building, electrical, gas and plumbing)

Subdivision Technician:

Kathleen Gauthier

Aline Brousseau

- Rezoning applications
- Subdivision applications

Manager of Protective Services:

Chris Cleave

- Bylaw enforcement
- Disaster Services
- Fire Protection
- Fire Permits (for fire registration contact the County Centre office)
- Dog control

Manager of Environmental Planning:

Krystle Fedoretz

- Environmental complaints/concerns
- Inquiries about the Watershed Newsletter

Environmental Field Coordinator:

Melissa Mucha

- Environmental complaints/concerns
- Inquiries about the Watershed Newsletter

Recreation/Culture & Facilities Clerk:

Shantelle Manca

- Facility rentals
- Schedules

County Centre:

Counter Services:

- Tax/Utility payments
- Snow plow flags
- Landfill hours
- Maps
- Equipment rentals
- Utility services (water, sewer and natural gas)
- Chemical sales
- Fire registration (for fire permits contact McArthur Place)
- General inquiries

Please note there are **restricted services** at the County Centre office during 12 – 1 p.m.

Noon Hour Services:

- Tax and utility payments
- General information only

County Clerk:

Lucien Cloutier

- Bylaw information
- Policy information
- Subdivision Development and Appeal Board appeals
- Petitions
- Council matters

Executive Assistant to Council:

Colette Borgun

- Inquiries about Council

Executive Assistant to the CAO:

Cindy Rayment

- Promotional items
- Scheduling of meetings with the CAO

Manager of Human Resources:

Jessica Lemay

- Career opportunities
- Employment application forms

Property Tax Assessment Clerk:

Janet Chiwele

- Property taxes
- Property assessment
- Tax Certificates

GIS Coordinator:

Beth Thola

- Mapping
- Rural addressing

Community Services Clerk:

Melanie Kanarek

- Dog licenses
- VSI
- Equipment rentals
- Chemical sales
- Fire registration

Infrastructure Services Financial Planning/Analyst:

Helen Wells

- Snow plow flags
- Utility hook-ups and account information
- Road inquiries
- Oilfield referrals
- Approaches and agreements

Directors:

- Rodney Boyko - Director of Corporate Services
- Ed Mazurek - Director of Infrastructure Services
- Barry Kolenosky – Director of Community Services