

**BYLAW 20-011  
OF  
LAC LA BICHE COUNTY**

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**A BYLAW OF LAC LA BICHE COUNTY IN THE PROVINCE OF ALBERTA TO PROVISIONALLY AMEND BYLAW 19-027, RELATING TO SUBMISSIONS AT PUBLIC HEARINGS.**

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**WHEREAS** under the authority and pursuant to the provisions of the *Municipal Government Act*, R.S.A 2000, Chapter M 26, and amendments thereto, Council may by bylaw establish procedures for public hearings;

**AND WHEREAS** the *Municipal Government Act* allows a council meeting or council committee meeting to be conducted by means of electronic or other communication facilities;

**AND WHEREAS** the *Meeting Procedure (COVID-19 Suppression) Regulation*, A.R. 50/2020, provides flexibility for holding council meetings, public hearings, and annual organizational meetings;

**AND WHEREAS** Lac La Biche County Council adopted Bylaw 19-027 as the Council Procedural Bylaw, which establishes procedures for public hearings;

**AND WHEREAS** Lac La Biche County Council deems it appropriate to amend Bylaw 19-027 and establish methods for public hearing submissions, in a manner that avoids exposure to COVID-19;

**NOW THEREFORE** under the authority and subject to the provisions of the *Municipal Government Act*, and by virtue of all other powers enabling it, the Council of Lac La Biche County, duly assembled, enacts as follows:

- 1 Bylaw 19-027 is provisionally amended by this Bylaw until September 30, 2020 or until repealed by Council, whichever is sooner.
- 2 Schedule B, Public Hearing Procedures, of Bylaw 19-027 is suspended and Schedule A of this Bylaw is substituted.

**Severability**

- 3 Each provision of this Bylaw is independent of all other provisions. If any such provision is declared invalid by a court of competent jurisdiction, all other provisions of this Bylaw will remain valid and enforceable.

**Effective Date**

- 4 This Bylaw shall come into force and effect upon third reading and shall remain in effect until September 30, 2020 or until repealed by Council, whichever is sooner.

THAT BYLAW 20-011 BE GIVEN FIRST READING THIS 7th DAY OF APRIL, 2020.

THAT BYLAW 20-011 BE GIVEN SECOND READING THIS 7th DAY OF APRIL, 2020.

THAT BYLAW 20-011 BE SUBMITTED FOR THIRD READING THIS 7th DAY OF APRIL, 2020.

THAT BYLAW 20-011 BE GIVEN THIRD READING THIS 7th DAY OF APRIL, 2020.

“Original Signed”

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Mayor

“Original Signed”

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Chief Administrative Officer

## **BYLAW 20-011**

### **Schedule 'A'**

#### **PUBLIC HEARING PROCEDURES**

1. The Chair shall state the purpose of the public hearing (i.e. bylaw number and general description of the bylaw) and declare the hearing open. The Chair will outline the public hearing procedures for all those present. To assist the Chair in outlining the procedures, the Chief Administrative Officer, or designate, shall supply the Chair with a public hearing script that reflects the purpose of the hearing.
2. The Chief Administrative Officer, or designate, shall confirm that the public hearing has been advertised in accordance with the applicable legislation and present an overview regarding the resolution, bylaw or matter to be dealt with.
3. The Chair shall allow presentations from the public. Public presentations may be made verbally, in writing, or both, as outlined below:
  - a. Council shall require written submissions to be made through the appropriate method provided for in the notice of hearing. Appropriate written methods include email, mail or facsimile addressed to the Chief Administrative Officer, or designate.
  - b. Council shall require verbal submissions to be made electronically through the appropriate method provided for in the notice of hearing. Appropriate methods include teleconference or video conference. To ensure measures are in place to facilitate electronic participation, members of the public wishing to participate electronically during public hearings shall register with the Chief Administrative Officer, or designate, in the manner provided for in the notice of hearing.
4. Written submission to the Chief Administrative Officer, or designate, shall be distributed to Members, and read into record by the Chief Administrative Officer, or designate.
5. The Chair shall call upon those who have registered to make a verbal presentation.
6. Presentations from the public shall be in the following order:
  - a. The Applicant;
  - b. Those in support of the proposed bylaw, resolution or matter to be dealt with. Each presenter will be given one opportunity to address Council. Written submissions in support shall be read into record;
  - c. Those opposed to the proposed bylaw, resolution or matter to be dealt with. Each presenter will be given one opportunity to address Council. Written submissions that are opposed shall be read into record;
  - d. The Applicant, to make closing comments.
7. Presentations shall be directed to the Chair and be limited to 10 (ten) minutes in duration.

8. The Minutes of a Public Hearing will reflect the name of the presenters, and will include a summary of the presentations.
9. Persons making presentations may be asked questions by Members for the purpose of clarifying the speaker's comments. Council will not debate the matter during the hearing. The decision(s) regarding whether or not to grant the bylaw(s) further readings or approve the resolution will be dealt with following the close of the public hearing, which may be later in the meeting or at a subsequent meeting.
10. Following the presentations, the Chief Administrative Officer, or designate, will respond to any questions from Members.
11. The Chair may recess the public hearing to take short break with the intent of returning to the public hearing later in the same meeting, or to postpone the public hearing to another Council meeting.
12. The Chair shall declare the public hearing closed.