

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

March 3, 2020

Minutes of the Lac La Biche County Regular Council Meeting held March 3, 2020 at 9:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 9:10 a.m.

PRESENT	Omer Moghrabi	Mayor
	Charlyn Moore	Councillor / Deputy Mayor
	Darlene Beniuk	Councillor
	George L'Heureux	Councillor
	Colette Borgun	Councillor
	Jason Stedman	Councillor
	Sterling Johnson	Councillor
	Colin Cote	Councillor (arrived at 9:14 a.m.)
	Lorin Tkachuk	Councillor

STAFF IN ATTENDANCE	Dan Small	Interim Acting Chief Administrative Officer
	Melanie McConnell	Senior Manager, Legislative & Information Services
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement (in part)
	Brian Shapka	Senior Manager, Public Works (in part)
	Jihad Moghrabi	Communications Manager (in part)
	Heather Reid	Legislative Services Coordinator

REGRETS

ADOPTION OF AGENDA

20.185

MOVED

To approve the March 3, 2020 Regular Council Meeting agenda as amended:

-Additions:

- Urgent Matters Item 5.1 – Job Corps (Discussion)

CARRIED UNANIMOUSLY

PROCEDURAL MATTER

20.186 MOVED
To waive provision 13(3) of the Council Procedure Bylaw 19-027 and direct Administration to not record names or reasons allowing them to attend of attendees during the Closed Sessions of Council in the minutes of the March 3, 2020 Regular Council Meeting.

CARRIED UNANIMOUSLY

EXTENSION OF MEETING

20.187 MOVED
To extend the March 3, 2020 Regular Council Meeting until all items on the agenda are addressed.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 Regular Council Meeting - February 26, 2020

20.188 MOVED
To adopt the February 26, 2020 Regular Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business.

URGENT MATTERS

5.1 Job Corps (Discussion)

Councillor L’Heureux presented the Job Corps Discussion item.

20.189 MOVED
To direct Administration to draft a letter from Mayor and Council in support of Job Corps programming.

CARRIED UNANIMOUSLY

Councillor Cote arrived at 9:14 a.m.

CLOSED SESSION

20.190

MOVED

To go into closed session at 9:16 a.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) Act:

- 8.1 Personnel Matter – Interim CAO Selection (s.17 FOIP - Disclosure harmful to personal privacy) (Discussion)

CARRIED UNANIMOUSLY

- 8.1 Personnel Matter - Interim CAO Selection (s.17 FOIP - Disclosure harmful to personal privacy)

RECESS

Mayor Moghrabi called a recess at 10:31 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 10:40 a.m. with all those Members of Council previously listed in attendance with the exception of Councillor Moore and Councillor Stedman.

RETURN TO REGULAR MEETING

20.191

MOVED

To proceed with the meeting in open session at 10:41 a.m.

CARRIED UNANIMOUSLY

Councillor Stedman and Councillor Moore returned to Chambers at 10:41 a.m.

NEW BUSINESS

- 7.1 Councillor Reports (Discussion)

Councillor Tkachuk:

- Portage College Athletics Association (PCAA) meeting
- Brownlee Law Seminar

Councillor Cote:

- Brownlee Law Seminar
- Lac La Biche Region Watershed Stewardship Society meeting
- Interpretive Society meeting
- Business Leaders Breakfast

Councillor Johnson:

- Owl River Recreation Association Annual General Meeting
- Farm to Market to Table Conference

Deputy Mayor Moore:

- Leo Johnston Memorial Radio Interview on BOOM
- Municipal Minutes on Boom
- Metis Awards – Portage College

Councillor Stedman

- Lac La Biche Regional Attraction and Retention Society
- AUMA/RMA Budget Webinars

Councillor Borgun:

- Lakeland Agricultural Research Association (LARA) Organizational and Annual General Meeting
- AUMA/RMA Budget Webinars

Councillor L'Heureux – nothing to report

Councillor Beniuk:

- Alberta Seniors Communities & Housing Association (ASCHA)
- Farm to Market to Table Conference

Mayor Moghrabi:

- Provincial Budget Speech
- Alberta Counsel call
- Portage College and Lac La Biche Clippers hockey games
- AUMA/RMA Budget Webinars

20.192

MOVED

To accept the Councillor Reports Discussion item
as information.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS

6.1 / 6.2 11:00 a.m. Public Hearing – Bylaw 20-005 and Bylaw 20-006

Mayor Moghrabi declared the public hearing open at 11:00 a.m.

Mayor Moghrabi asked Mr. Dan Small, Interim Acting Chief Administrative Officer, whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. Mr. Small advised that this was the case. There were no written submissions.

Ms. Sheera Bourassa, Planning & Development Officer, summarized the purposes for the hearing.

Mayor Moghrabi asked if the Applicant was present and wished to speak to the proposed bylaw. The Applicant did not speak.

Mayor Moghrabi asked if there was anyone present wishing to speak in support of the proposed bylaw. There was no one present in support of the proposed bylaw.

Mayor Moghrabi asked if there was anyone present wishing to speak in opposition of the proposed bylaw. There was no one present in opposition of the proposed bylaw.

Mayor Moghrabi asked if the Applicant wished to make any closing comments. The Applicant did not make any closing comments.

Mayor Moghrabi thanked the presenters for their comments, and declared the public hearing closed at 11:02 a.m.

NEW BUSINESS

7.4 Bylaw 20-005 Municipal Development Plan Amendment - Second and Third Reading (Request for Decision)

Ms. Sheera Bourassa, Planning & Development Officer, presented Bylaw 20-005 – Second and Third Reading Request for Decision and responded to questions.

20.193

MOVED

That Bylaw 20-005 be given second reading this 3rd day of March, 2020.

CARRIED UNANIMOUSLY

20.194 MOVED
That Bylaw 20-005 be given third reading this 3rd
day of March, 2020.

CARRIED UNANIMOUSLY

7.5 Bylaw 20-006 - Land Use Bylaw Amendment and Rezoning Second and Third
Reading (Request for Decision)

Ms. Bourassa presented Bylaw 20-006 - Land Use Bylaw Amendment and Rezoning
Second and Third Reading Request for Decision and responded to questions.

20.195 MOVED
That Bylaw 20-006 be given second reading this 3rd
day of March, 2020.

CARRIED UNANIMOUSLY

20.196 MOVED
That Bylaw 20-006 be given third and final reading
this 3rd day of March, 2020.

CARRIED UNANIMOUSLY

7.9 Tax Incentives to Encourage Development or Revitalization (Request for
Decision Following Notice of Motion)

Councillor Cote presented the Tax Incentives to Encourage Development or
Revitalization Request for Decision.

20.197 MOVED
To direct Administration to bring forward
information relating to tax incentives, in the spirit of
encouraging development or revitalization, as
provided for under sections 364.1 and 364.2
Municipal Government Act.

CARRIED UNANIMOUSLY

7.2 Harassment & Violence Policy (Request for Decision)

Ms. Shirley Huffman, Health & Safety Coordinator, and Ms. Debbie Menard, Acting
Human Resources Manager, presented the Harassment & Violence Policy Request for
Decision and responded to questions.

20.198 MOVED
That County Council approves the Harassment &
Violence Policy.

CARRIED UNANIMOUSLY

7.3 Health & Safety Policy (Request for Decision)

Ms. Huffman and Ms. Menard presented the Health & Safety Policy Request for Decision and responded to questions.

20.199 MOVED
That County Council approves the amended Health
& Safety Policy.

CARRIED UNANIMOUSLY

7.6 Public Works - Manager Reports (Briefing)

Councillor L'Heureux exited Chambers at 11:25 a.m. and returned at 11:28 a.m.

Mr. Brian Shapka, Senior Manager Public Works, presented the Public Works Manager's Reports Briefing and responded to questions.

20.200 MOVED
To accept the Public Works Managers' Reports
Briefing as information.

CARRIED UNANIMOUSLY

7.7 Contract Award - Bridge File 294 (Request for Decision)

Mr. Shapka presented the Contract Award - Bridge File 294 Request for Decision and responded to questions.

20.201 MOVED
That Council approves the contract award of the
TR-32-2020-03, Bridge File 294 Bridge Culvert
Installation project to Urlacher Construction Ltd.
for \$165,580.75 plus applicable taxes and potential
site occupancy days.

CARRIED UNANIMOUSLY

7.8 Contract Award - Twp Rd 682A (Request for Decision)

Mr. Shapka presented the Contract Award - Twp Rd 682A Request for Decision and responded to questions.

20.202 MOVED
That Council approves the contract award of the TR-32-020-01, Township Road 682A - Mystic Beach Road Realignment project to Allied Paving Co. Ltd. for \$2,449,907.00 plus applicable taxes and potential site occupancy days and contingency.

CARRIED UNANIMOUSLY

7.10 Ward Boundary Review Policy GOV-11-018 (Request for Decision)

Ms. Melanie McConnell, Senior Manager Legislative & Information Services, presented the Ward Boundary Review Policy GOV-11-018 Request for Decision and responded to questions.

20.203 MOVED
To approve the Ward Boundary Review Policy GOV-11-018, as presented.

CARRIED UNANIMOUSLY

7.11 Webcasting Council Meetings Policy - ADM-14-010 (Request for Decision)

Ms. McConnell presented the Webcasting Council Meetings Policy - ADM-14-010 Request for Decision and responded to questions.

20.204 MOVED
To approve the Webcasting Council Meetings Policy ADM-14-010, as presented.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION

6.3 12:15 p.m. Public Input Session

There was no one present for Public Input Session.

RECESS Mayor Moghrabi called a recess at 12:19 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 12:56 p.m. with all those Members of Council previously listed in attendance.

CLOSED SESSION

20.205 **MOVED**
To go into closed session at 12:56 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) Act:

8.1 Personnel Matter – Interim CAO Selection (s.17 FOIP - Disclosure harmful to personal privacy) (Discussion)

CARRIED UNANIMOUSLY

8.1 Personnel Matter - Interim CAO Selection (s.17 FOIP - Disclosure harmful to personal privacy) continued...

RETURN TO REGULAR MEETING

20.206 **MOVED**
To proceed with the meeting in open session at 1:47 p.m.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 1:47 p.m. for Council’s attendance at the Leo Johnston Memorial Endowment Ceremony.

RECONVENE Mayor Moghrabi reconvened the meeting at 2:44 p.m. with all those Members of Council previously listed in attendance.

CLOSED SESSION

20.207

MOVED

To go into closed session at 2:44 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) Act:

- 8.1 Personnel Matter – Interim CAO Selection (s.17 FOIP - Disclosure harmful to personal privacy) (Discussion)

CARRIED UNANIMOUSLY

- 8.1 Personnel Matter - Interim CAO Selection (s.17 FOIP - Disclosure harmful to personal privacy) continued...

RETURN TO REGULAR MEETING

20.208

MOVED

To proceed with the meeting in open session at 5:01 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

- 8.1 Personnel Matter - Interim CAO Selection (s.17 FOIP - Disclosure harmful to personal privacy)

20.209

MOVED

To proceed as discussed in Closed Session.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

There were no Notices of Motion.

ADJOURNMENT

20.210

MOVED

To adjourn the regular council meeting of March 3,
2020 at 5:01 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

Dan Small
Interim Acting Chief Administrative Officer

ADOPTED