

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

August 25, 2020 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held August 25, 2020 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:05 a.m.

PRESENT	Omer Moghrabi	Mayor
	Sterling Johnson	Councillor/Deputy Mayor
	Colette Borgun	Councillor
	Darlene Beniuk	Councillor (<i>participated electronically</i>)
	Jason Stedman	Councillor
	Charlyn Moore	Councillor
	Colin Cote	Councillor
	Lorin Tkachuk	Councillor
	George L'Heureux	Councillor

STAFF IN ATTENDANCE	Ken Van Buul	Interim Chief Administrative Officer
	Dan Small	Assistant Chief Administrative Officer/Senior Manager, Finance
	Melanie McConnell	Senior Manager, Legislative & Information Services
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement (<i>in part</i>)
	Brian Shapka	Senior Manager, Public Works (<i>in part</i>)
	Danielle Cardinal	Legislative Services Coordinator
	Heather Reid	Legislative Services Coordinator

ADOPTION OF AGENDA

20.646

MOVED

To approve the August 25, 2020 Regular Council Meeting agenda as amended:

- Addition of Items:
 - 7.20 Disposal of Fire Trucks (Discussion)
 - 7.21 Social Media Matter (Discussion)
 - 8.4- Personnel Matter (s.17-Discussion)

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 August 11, 2020 – Regular Council Meeting.

20.647 MOVED

To adopt the August 11, 2020 Regular Council Meeting minutes as circulated.

CARRIED UNANIMOUSLY

Motion # 20.682 was subsequently made to amend the adopted August 11, 2020 Regular Council Meeting Minutes.

UNFINISHED BUSINESS

There were no Unfinished Business Items.

URGENT MATTERS

There were no Urgent Matters.

DELEGATIONS

Councillor Stedman declared a pecuniary interest due to employment purposes and exited Council Chambers at 10:08 a.m. prior to item 6.1.

6.1 Delegation 10:15 a.m.-Mr. Dusty Myshrall, Alberta Paramedic Association (Briefing)

Mr. Dusty Myshrall delivered a presentation regarding enhancement of paramedic services and responded to questions.

6.1.1 Disposition of Delegation Business

20.648 MOVED

To thank Mr. Dusty Myshrall for his presentation to Council.

CARRIED UNANIMOUSLY

Councillor Stedman returned to Council Chambers at 10:43 a.m. following the conclusion of item 6.1

6.3 *This delegation was removed from the August 25, 2020 Regular Council Meeting Agenda and will be rescheduled for a future Council Meeting.*

PUBLIC INPUT SESSION

The Public Input Session has been suspended until September 30, 2020

PUBLIC HEARINGS

There were no scheduled Public Hearings.

NEW BUSINESS

7.1 Councillor Reports (Briefing and Discussion)

Councillor Cote:

- All Hands on Deck! How you Can Help Maintain the Health of Alberta Lakes Webinar
- RCMP and Peace Officer Priorities Policing Workshop
- Councils Role in Public Engagement- Elected Officials Education Program (EOEP)
- Lakeland Interpretive Society

Councillor Beniuk indicated she will present her Councillor Reports during the September 1st Regular Council Meeting.

Councillor Borgun:

- RCMP and Peace Officer Priorities Policing Workshop
- Councils Role in Public Engagement- Elected Officials Education Program (EOEP)
- Meeting with the Lac La Biche County Library Board Chair
- Assessment Model Review with AUMA
- Senior's Supper Event-Plamondon

Councillor L'Heureux provided a written summary which was included in the August 25, 2020 agenda package

Councillor Moore:

- Resident concerns
- Attended some of the events mentioned by Councillor Cote and Councillor Borgun

Deputy Mayor Johnson:

- RCMP and Peace Officer Priorities Policing Workshop

Councillor Tkachuk:

- RCMP and Peace Officer Priorities Policing Workshop
- Municipal Planning Commission
- Lac La Biche and District Chamber of Commerce
- Assessment Model Review with AUMA
- Lac La Biche Regional Health Foundation Meeting
- All Hands on Deck! How you Can Help Maintain the Health of Alberta Lakes Webinar

Councillor Stedman:

- RCMP and Peace Officer Priorities Policing Workshop
- Lac La Biche Regional Health Foundation Meeting

Mayor Moghrabi:

- Presentation of donations to Waskaysoo Community Food Bank in conjunction with the Lac La Biche District Natural Gas Co-Op and the Federation of Alberta Gas Co-Ops
- Assessment Model Review with AUMA
- Engagement Meetings

20.649 **MOVED**
To accept the Councillor Reports Briefing and Discussion item as information.

CARRIED UNANIMOUSLY

7.2 Council Correspondence-August (Briefing)

Ms. Mackenzie Girard, CAO Executive Assistant, presented the Council Correspondence-August Briefing, and responded to questions.

RECESS

Mayor Moghrabi called a recess at 11:14 a.m.

Councillor Beniuk exited the meeting at 11:22 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:24 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.2 Council Correspondence-August (Briefing)

Discussion resumed on this item.

20.650 **MOVED**
To accept the Council Correspondence-August (Briefing) as information

CARRIED UNANIMOUSLY

7.3 Policy CM-23-008-Fire Rescue Level of Service (Request for Decision)

Mr. John H. Kokotilo, Manager, Protective Services and Mr. Chris Newhook, Fire Services Coordinator presented Policy CM-23-008-Fire Rescue Level of Service Policy Request for Decision and responded to questions.

20.651 MOVED
That Policy CM-23-008, Fire Rescue Level of Service, be adopted by Council.

CARRIED UNANIMOUSLY

7.4 Amendments to the Community Development Grant Policy and Procedure (Request for Decision)

Mr. Dan Small, Assistant Chief Administrative Officer/Senior Manager, Finance and Grants and Mr. Carl Kurppa, Grants and Community Funding Coordinator presented Amendments to the Community Development Grant Policy and Procedure Request for Decision and responded to questions.

20.652 MOVED
That Council approves Administration's recommended amendments to the Community Development Grant Policy.

CARRIED UNANIMOUSLY

7.5 Amendments to the Capital Projects Assistance Grant Policy (Request for Decision)

Mr. Small and Mr. Kurppa presented to Council Amendments to the Capital Projects Assistance Grant Policy Request for Decision.

20.653 MOVED
That Council amends the CM-71-002 Capital Projects Assistance Grant Policy to encompass service clubs as part of the Recreational and Cultural Organizations definition, and to approve the proposed revisions to the CM-71-002 Capital Projects Assistance Grant Policy.

CARRIED UNANIMOUSLY

20.654 MOVED
That Council accepts the Capital Projects Assistance Grant Procedure as information.

CARRIED UNANIMOUSLY

7.6 Amendments to the Recreational-Cultural Operating Policy and Procedure (Request for Decision)

Mr. Small and Mr. Kurppa presented Amendments to the Recreational-Cultural Operating Policy and Procedure Request for Decision and responded to questions.

20.655 MOVED
That Council accepts Administration's recommended amendments to the Recreational/Cultural Operating Program Policy.

CARRIED UNANIMOUSLY

20.656 MOVED
That Council accepts the Recreational/Cultural Operating Procedure as information.

CARRIED UNANIMOUSLY

7.7 Ad Hoc Request Policy and Procedure Revisions (Request for Decision)

Mr. Small and Mr. Kurppa presented to Council the Ad Hoc Request Policy and Procedure Revisions Request for Decision and responded to questions.

20.657 MOVED
That Council repeals the current policy and procedure Ad Hoc Funding CM-71-005.

CARRIED UNANIMOUSLY

20.658 MOVED
That Council approves policy FIN-71-005 Ad Hoc Requests.

CARRIED UNANIMOUSLY

20.659 MOVED
That Council accepts the Ad Hoc Requests procedure as information.

CARRIED UNANIMOUSLY

7.8 Changes to Event Sponsorship Policy and Procedure (Request for Decision)

Mr. Small and Mr. Kurppa presented to the Council Changes to Event Sponsorship Policy and Procedure Request for Decision and responded to questions.

- 20.660 MOVED
That Council repeals the current policy and procedure CM-71-023 Event Sponsorship.
CARRIED UNANIMOUSLY
- 20.661 MOVED
That Council approves the proposed policy FIN-71-024 Event Grant Funding.
CARRIED UNANIMOUSLY
- 20.662 MOVED
That Council accepts the related procedure for policy FIN-71-014 as information.
CARRIED UNANIMOUSLY
- 20.663 MOVED
That Council approves the proposed policy FIN-71-023 Event Sponsorship and Donations.
CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 12:29 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 1:04 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.9 Tender Award Bridge File 77865-Campsite Road (Request for Decision)

Mr. Brian Shapka, Senior Manager, Public Works presented the Tender Award Bridge File 77865-Campsite Road Request for Decision and responded to questions.

20.664 MOVED
To direct Administration to bring forward the replacement of BF77865 – Campsite Road project as part of the 2021 Budget Deliberations.

CARRIED UNANIMOUSLY

20.665 MOVED
Moved that Lac La Biche County cancel the tender for replacement of BF77865 – Campsite Road.

CARRIED UNANIMOUSLY

7.10 FAC-72-2020-04-Protective Services Building Base Paving
(Request for Decision)

Mr. Shapka presented the FAC-72-2020-04-Protective Services Building Base Paving Request for Decision and responded to questions.

20.666 MOVED
That tender FAC-2020-04 Protective Services Building Base Paving be cancelled and that a revised project be brought forward to a future Council Meeting.

CARRIED UNANIMOUSLY

7.11 TR-32-2020-09 - Chip Seal Coat and Other Work - Lakeland Drive
(Request for Decision)

Mr. Shapka presented the TR-32-2020-09 - Chip Seal Coat and Other Work - Lakeland Drive Request for Decision and responded to questions.

20.667 MOVED
Lac La Biche County Council moves that tender TR-32-2020-09 - Chip Seal Coat and Other Work - Lakeland Drive be cancelled and re-tendered next spring as a carry-over project to be completed in 2021.

CARRIED UNANIMOUSLY

7.12 Security Gate on Range Road 132A (Request for Decision)

Mr. Shapka presented to Council the Security Gate on Range Road 132A Request for Decision and responded to questions.

20.668 MOVED
That Billy and Hanna Taha be allowed to apply for closure of Range Road 132A providing all conditions for closure are met, a lease for access is provided and keys or access codes are provided to Telus and Lac La Biche County, and that all costs are borne by the applicant.

CARRIED UNANIMOUSLY

7.13 Councillor Expense Claims Processed July 2020 (Request for Decision)

Mr. Dan Small, Assistant Chief Administrative Officer/Senior Manager, Finance and Grants and Ms. Hafsah Moghrabi presented the Councillor Expense Claims Processed July 2020 Request for Decision and responded to questions.

20.669 MOVED

That Council endorse and authorize the attendance and expenses of Mayor Moghrabi, Councillor Tkachuk and Councillor Moore for the events described as “Legislature Grounds & Return and Legislature grounds with HUB executive-July 30, 2020” as outlined on their Councillor Monthly Expense Reports for July 2020.

In Favour

Mayor Moghrabi
Deputy Mayor Johnson
Councillor Moore
Councillor Tkachuk
Councillor Stedman
Councillor Cote
Councillor Borgun

Opposed

Councillor L’Heureux

CARRIED

20.670 MOVED

That Council approves the Councillor expense claims processed for the period of July 2020.

In Favour

Mayor Moghrabi
Deputy Mayor Johnson
Councillor Moore
Councillor Tkachuk
Councillor Stedman
Councillor Cote
Councillor Borgun

Opposed

Councillor L’Heureux

CARRIED

7.14 Statement of Revenues and Expenditures-July 31, 2020 (Briefing)

Mr. Small and Ms. Moghrabi presented to Council the Statement of Revenues and Expenditures-July 31, 2020 Briefing, and responded to questions.

20.671 MOVED
 To accept the Statement of Revenues and Expenditures-
 July 31, 2020 Briefing as information.

CARRIED UNANIMOUSLY

7.15 Committee Member Selection Policy and Procedure GOV-11-011
 (Request for Decision)

Ms. Melanie McConnell, Senior Manager, Legislative and Information Services and Ms. Danielle Cardinal, Legislative Services Coordinator presented the Committee Member Selection Policy and Procedure GOV-11-011 Request for Decision and responded to questions.

20.672 MOVED
 That Council adopts the Committee Member Selection
 Policy GOV-11-011 as presented.

CARRIED UNANIMOUSLY

20.673 MOVED
 That Council accepts the Committee Member Selection
 Procedure GOV-11-011 as information.

CARRIED UNANIMOUSLY

7.16 Appointment of Subdivision and Development Appeal Board
 Chair (Request for Decision)

Ms. McConnell presented the Appointment of Subdivision and Development Appeal Board Chair Request for Decision and responded to questions.

Councillor L'Heureux and Councillor Cote both put their names forward for appointment consideration.

20.674 MOVED
 To proceed with secret ballot vote for selection of the
 Subdivision and Development Appeal Board Chair.

CARRIED UNANIMOUSLY

Mr. Van Buul and Ms. McConnell counted the ballots and advised Council of the selected candidate.

20.675 MOVED
That Councillor Cote be appointed as Chair of the
Subdivision and Development Appeal Board, effective
immediately until the 2020 Organizational Meeting.

CARRIED UNANIMOUSLY

20.676 MOVED
To destroy the secret ballots.

CARRIED UNANIMOUSLY

Councillor Tkachuk exited Council Chambers at 2:20 p.m. and did not
return.

RECESS

Mayor Moghrabi called a recess at 2:20 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 2:27 p.m. with all those
Members of Council previously listed in attendance, including Councillor
Beniuk.

NEW BUSINESS

7.17 Ward Open House-2020 Budget (Request for Decision)

Ms. McConnell presented the Ward Open House-2020 Budget Request for
Decision and responded to questions.

20.677 MOVED
To allocate equally amongst Members of Council, \$2,500
total which was previously approved in the 2020 Council
Budget, for the purpose of hosting Ward Open Houses, in
accordance with the Ward Open House Policy, GOV-11-
016.

CARRIED UNANIMOUSLY

DELEGATION

6.2 Delegation 2:30 p.m.- TELUS PureFibre Project Update- Mr.
Brian Bettis

Mr. Brian Bettis (participated electronically) presented the TELUS
PureFibre Project Update and responded to questions.

Councillor Moore exited Council Chambers at 2:34 p.m.

6.2.1 Disposition of Delegation Business

20.678 MOVED
To thank Mr. Bettis for his presentation to Council.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.18 Chief Administrative Officer (CAO) Bylaw (Discussion)

Councillor Beniuk exited the meeting at 3:00 p.m.

20.679 MOVED

To postpone the Chief Administrative Officer (CAO) Bylaw 14-041 discussion to a future Council Meeting.

CARRIED UNANIMOUSLY

7.19 Request for Disposal of Municipal Reserve Lot 29MR, Block 1, Plan 012447 (Request for Decision)

Mayor Moghrabi exited Council Chambers at 3:04 p.m., and Deputy Mayor Johnson assumed position of Chair.

Ms. Diane Cloutier, Acting Manager, Planning and Development presented to Council the Request for Disposal of Municipal Reserve Lot 29MR, Block 1, Plan 012447 Request for Decision, and responded to questions.

Mayor Moghrabi returned to Council Chambers at 3:06 p.m. Deputy Mayor Johnson maintained the position of Chair.

20.680 MOVED

That Council directs Administration to schedule a public hearing with respect to the disposal of a portion of 29Municipal Reserve, Block 1, Plan 0124477.

CARRIED UNANIMOUSLY

Mayor Moghrabi resumed the position of Chair following the vote of Motion 20.680.

7.20 Disposal of Fire Trucks (Discussion)- *Addition to the Agenda*

Deputy Mayor Johnson presented this item.

20.681 **MOVED**
To direct Administration to bring forward revisions to the Liquidation of Surplus Assets Policy addressing the declared value of assets prior to liquidation, while addressing the value of the recent Disposal of Fire Trucks.

In Favour

Mayor Moghrabi
Deputy Mayor Johnson
Councillor L’Heureux
Councillor Stedman
Councillor Borgun

Opposed

Councillor Cote

CARRIED

7.21 Social Media Matter (Discussion)- *Addition to the Agenda*

Councillor L’Heureux presented this item.

ADOPTION OF MINUTES-Continued

3.1 August 11, 2020 – Regular Council Meeting

Councillor Borgun presented a proposed revision to the adopted August 11, 2020 minutes.

20.682 **MOVED**
To amend the adopted August 11, 2020 Regular Council Meeting minutes to include MLA Goodridge in the “Plamondon Announcement with Premier and Minister” bullet as outlined under Councillor Borgun’s Councillor Reports item.

CARRIED UNANIMOUSLY

CLOSED SESSION

20.683

MOVED

To go into closed session at 3:22 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the *Freedom and Information and Protection of Privacy (FOIP) Act*:

- 8.1 Enforcement Update-ENF19-029 (s.17-Disclosure harmful to personal privacy, s.27-Privileged information, s.20-Disclosure harmful to law enforcement-FOIP) (Briefing)
- 8.2 Economic Development Initiative-Follow-Up Action Item (s.16-Disclosure harmful to business interests of a third party-FOIP) (Request for Decision)
- 8.3 Legal Matter (s.27-Privileged information-FOIP) (Discussion)
- 8.4 Personnel Matter (s.17-Discussion)-*Addition to the Agenda*

CARRIED UNANIMOUSLY

The following members of Administration were present during the Closed Session: Ken Van Buul, Dan Small, Melanie McConnell, Diane Cloutier, Sam Adams, Heather Reid and Danielle Cardinal for recording and presenting purposes.

- 8.1 Enforcement Update-ENF19-029 (s.17, s.27, s.20 - FOIP) (Briefing)

Jana Rowe entered Council Chambers at 3:45 p.m.

RETURN TO REGULAR MEETING

20.684

MOVED

To proceed with the meeting in open session at 3:57 p.m.

CARRIED UNANIMOUSLY

EXTENSION OF MEETING

20.685

MOVED

To extend the August 25, 2020 Regular Council Meeting until all items on the agenda are addressed.

CARRIED UNANIMOUSLY

CLOSED SESSION

20.686

MOVED

To go into closed session at 3:57 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the *Freedom and Information and Protection of Privacy (FOIP) Act*:

- 8.1 Enforcement Update-ENF19-029 (s.17-Disclosure harmful to personal privacy, s.27-Privileged information, s.20-Disclosure harmful to law enforcement-FOIP) (Briefing)
- 8.2 Economic Development Initiative-Follow-Up Action Item (s.16-Disclosure harmful to business interests of a third party-FOIP) (Request for Decision)
- 8.3 Legal Matter (s.27-Privileged information-FOIP) (Discussion)
- 8.4 Personnel Matter (s.17-Discussion)-*Addition to the Agenda*

CARRIED UNANIMOUSLY

The following members of Administration were present during the Closed Session: Ken Van Buul, Dan Small, Melanie McConnell, Diane Cloutier, Sam Adams, Jana Rowe, Heather Reid and Danielle Cardinal for recording and presenting purposes.

- 8.1 Enforcement Update-ENF19-029 (s.17, s.27, s.20 - FOIP) (Briefing)

Ms. Cloutier and Mr. Adams exited Council Chambers at 3:57 p.m.

- 8.2 Economic Development Initiative-Follow-Up Action Item (s.16- FOIP) (Request for Decision)

Ms. Rowe exited Council Chambers at 4:03 p.m.

Councillor Beniuk joined the meeting at 4:04 p.m.

Councillor Moore returned to Council Chambers at 4:06 p.m.

- 8.3 Legal Matter (s.27-Privileged information-FOIP) (Discussion)

Following the concluded discussion of item 8.3, all members of Administration exited Council Chambers prior to the discussion of item 8.4.

8.4 Personnel Matter (s.17-Discussion)

RETURN TO REGULAR MEETING

20.687 MOVED
To proceed with the meeting in open session at 5:05 p.m.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 5:05 p.m.

Councillor Beniuk exited the meeting at 5:06 p.m. and did not return.

RECONVENE

Mayor Moghrabi reconvened the meeting at 5:09 p.m. with all those Members of Council previously listed in attendance.

BUSINESS ARISING OUT OF “CLOSED SESSION”

8.1 Enforcement Update-ENF19-029 (s.17, s.27, s.20- FOIP)
(Briefing)

20.688 MOVED
To accept the Enforcement Update-ENF19-029 (s.17, s.27 and, s.20- FOIP) Briefing as information.

CARRIED UNANIMOUSLY

8.2 Economic Development Initiative-Follow-Up Action Item (s.16-FOIP) (Request for Decision)

20.689 MOVED
That Council authorizes Administration to remove resolution 19.309 from Administration’s follow-up action list.

CARRIED UNANIMOUSLY

8.3 Legal Matter (s.27-Privileged information-FOIP) (Discussion)

20.690 MOVED
To proceed as discussed in Closed Session.

CARRIED UNANIMOUSLY

8.4 Personnel Matter (s.17-Discussion)

20.691 MOVED
No further action required on this item.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

There were no Notices of Motion presented.

ADJOURNMENT

20.692 MOVED
To adjourn the Regular Council Meeting of August 25,
2020 at 5:11 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

Ken Van Buul
Interim Chief Administrative Officer