

Policy and Priorities Committee Meeting

August 5, 2014

The Policy and Priorities Committee is a standing Committee of Council responsible for reviewing policies, bylaws, plans, studies and other County activities that are in a draft or planning stages in order to provide Administration with direction. Recommendations may be made during Policy and Priorities (POP) meetings, but final decisions regarding bylaws and policies must be referred to future Regular Council Meetings.

Councillor Reports

- Councillors engaged in their monthly round table of Councillor Reports, detailing their work with internal and external committees.

Lac La Biche County Encroachment Policy and Procedure

- Encroachment on County land is an issue in the municipality, but without a comprehensive Encroachment Policy, Procedure and Schedule of Fines, it is a difficult issue to address. (An encroachment is any portion of a building, fence, driveway, retaining wall or other structure that extends onto County property.)
- County Administration researched the Encroachment Bylaws of several Alberta municipalities, and brought forward a draft policy and procedure for Council's review that would address encroachment on municipally-owned lands and reserves.
- Council reviewed the draft policy and procedure and provided feedback.
- Council directed Administration that the policy and procedure should also be reviewed by the County's Environmental Stewardship Advisory Committee before coming back to Council.
- A final draft of the Encroachment Policy and Procedure will come back to Council at a future Council meeting for approval, along with a Communication Plan. The Communication Plan will outline strategies for public education regarding encroachment and the corresponding bylaws and policies.

Lac La Biche County Health Foundation

- Two years ago, Council decided that enhancing the equipment and services at William J. Cadzow Health Centre was a major priority for the County. After consulting with other community stakeholders, County Administration began to work towards the creation of a Health Society that would raise funds to bring equipment and infrastructure to the hospital.
- In the interest of expediency, County Administration first attempted to create a Health Society under the umbrella of the existing William J. Cadzow Hospital Auxiliary Association. Due to additional requirements by the Canada Revenue Agency, however, this option was eventually deemed impractical.
- Council directed Administration to continue with efforts to create an independent Health Foundation that will lobby and fundraise for equipment purchase, program development

Policy and Priorities Committee Meeting

August 5, 2014

and healthcare personnel recruitment. Council also requested that Administration return with monthly progress reports on the creation of the Health Foundation.

Draft Ice Allocation Policy and Procedure

- County Administration brought forward a draft policy and procedure for Council's review and recommendation to ensure the fair and equitable allocation of ice time at the Bold Center.
- The peak times at the Bold Center are on weekends and between 4 and 10 p.m. on weekdays. The draft policy and procedure aims to ensure that all user groups have access to peak ice times where possible.
- The Ice Allocation Policy and Procedure will come back to a Regular Council Meeting for final approval.

Draft Social Media Policy and Procedure

- Lac La Biche County has a large social media presence—Lac La Biche County Facebook and Twitter pages, Bold Center Facebook and Twitter pages, Mayor of Lac La Biche County Facebook page, Lac La Biche County Economic Development Facebook page, Parentlink Facebook page and animal control Facebook page through Protective Services.
- In the interest of providing County staff with clear guidelines for providing the public with consistent and professional messages, County Administration brought forward a draft Social Media Policy and Procedure.
- Council provided feedback, and the Social Media Policy and Procedure will come back to a Regular Council Meeting for final approval.