

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

March 27, 2018 – 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held March 27, 2018 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:03 a.m.

PRESENT	Omer Moghrabi	Mayor
	Colette Borgun	Councillor / Deputy Mayor
	Darlene Beniuk	Councillor
	Jason Stedman	Councillor (Departed at 3:09 p.m.)
	Charlyn Moore	Councillor
	Sterling Johnson	Councillor
	Colin Cote	Councillor
	George L'Heureux	Councillor
	Lorin Tkachuk	Councillor (Arrived at 10:22 a.m.)

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Dan Small	Acting Assistant Chief Administrative Officer / Senior Manager, Finance & Grants
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement (in part)
	Brian Shapka	Senior Manager, Public Works (in part)
	Sheera Bourassa	Acting Manager, Planning & Development (in part)
	Jihad Moghrabi	Communications Coordinator (in part)
	Heather Reid	Legislative Services Coordinator

ADOPTION OF AGENDA

18.445 Motion by Councillor Stedman to approve the March 27, 2018, Regular Council Meeting agenda as amended:

- Addition of Items:
 - o 7.12 Landfill Transfer Station (Discussion);
 - o 8.3 Housing Task Force (s. 25(1) FOIP) (Discussion);
 - o 5.1 Urgent Matters – Grant Funding
 - o 7.13 Development of McArthur Office Space – Main Level (Discussion)
 - o 7.14 Main Street Revitalization (Discussion)
 - o 7.15 Chamber of Commerce Webinar (Discussion)
 - o 7.16 Sports Teams/Parent Funding (Discussion)

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

- 3.1 March 6, 2018 – Regular Council Meeting;
- 3.2 March 8, 2018- Special Council Meeting (Budget Deliberations);
It was noted to correct Motion 18.214 to read Tow Behind Mower; Motion 18.239 was update to reflect Councillor Cote voted in favour and the motion was Carried Unanimously; and Councillor Cote was noted as departing Chambers at 2:21 p.m on page 21.
- 3.3 March 9, 2018- Special Council Meeting (Budget Deliberations);
- 3.4 March 12, 2018- Regular Council Meeting.

18.446 Motion by Deputy Mayor Borgun to adopt the following meeting minutes, as amended:

- o March 6, 2018 Regular Council Meeting
- o March 8, 2018 Special Council Meeting
- o March 9, 2018 Special Council Meeting
- o March 12, 2018 Regular Council Meeting

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business.

URGENT MATTERS

5.1 Grant Funding for Retail Gap Analysis Project (Handout);

Carl Kurppa, Grants & Policy Coordinator, presented the Grant Funding for Retail Gap Analysis request for decision and responded to questions.

18.447 Motion by Councillor Beniuk to approve the matching of grant funding of \$27,235 and direct Administration to proceed with the Retail Gap Analysis Project.

CARRIED UNANIMOUSLY

DELEGATIONS

6.1 Canola Council of Canada – Clubroot (Briefing);

Mr. Dan Orchard, Agronomy Specialist with the Canola Council of Canada was in attendance to provide Council with a presentation on Clubroot and responded to questions. A number of local farmers also attended this presentation.

6.1.1 Disposition of Delegation Business

18.448 Motion by Councillor L'Heureux to thank Mr. Dan Orchard, Canola Council of Canada for the presentation to Council and further to accept the briefing as information.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 11:05 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:12 a.m. with all those members of Council previously listed in attendance with the exception of Councillor Beniuk.

DELEGATIONS

6.2 Lakeland Interpretive Society-Visitor Information Centre (Briefing) (11:00 am);

Ms. Miranda Romkey, Director, Lac La Biche Museum and Ms. Marie Warawa, Chair, Lakeland Interpretive Society, delivered a presentation to Council regarding the mandate of the Visitor Information Centre and responded to questions.

Councillor Beniuk returned to Chambers at 11:15 a.m.

6.2.1 Disposition of Delegation Business.

- 18.449 Motion by Councillor Stedman to thank Ms. Miranda Romkey, Lac La Biche Museum and Ms. Marie Warawa, Lakeland Interpretive Society for their presentation to Council and further to accept the briefing as information.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS

There were no public hearings scheduled.

NEW BUSINESS

- 7.1 Permanent “No Spray” Signage (Request for Decision);

Ms. Molly Fyten, Manager, Environmental Services presented the Permanent “No Spray” Signage request for decision and responded to questions.

- 18.450 Motion by Councillor Beniuk to approve the revised policy and procedure PI-63-002, Integrated Vegetation Management, pertaining to the installation of permanent “No Spray” signs, instead of temporary signage and further to revise section 6 with more specific timelines for follow ups in the same season.

CARRIED UNANIMOUSLY

- 7.2 Agricultural Services Board (ASB) Annual Report – 2017 (Briefing);

Ms. Fyten presented Council with the 2017 ASB Annual Report and responded to questions.

- 18.451 Motion by Deputy Mayor Borgun to accept the 2017 ASB Annual Report as information.

CARRIED UNANIMOUSLY

- 7.3 Waste Conversion Facility: Pre-Application Proposal Form (Alberta Innovates) (Briefing);

Ms. Shadia Amblie, Chief Administrative Officer and Ms. Fyten presented the Pre-Application Proposal Form for Alberta Innovates Waste Conversion Facility: Pre-Application Proposal Form (Alberta Innovates) and responded to questions.

18.452 Motion by Councillor L'Heureux to accept the Waste Conversion Facility: Pre-Application Proposal Form (Alberta Innovates) briefing as information and further to direct Administration to submit the application.

CARRIED UNANIMOUSLY

7.4 FORTISAlberta Streetlight LED Conversion Proposals (Request for Decision);

Mr. Dan Small, Acting Assistant Chief Administrative Officer and Senior Manager, Finance and Grants, provided Council with the FORTISAlberta Streetlight LED Conversion Proposals request for decision and responded to questions.

18.453 Motion by Councillor Tkachuk that Lac La Biche County signs off on the acknowledgement letter presented by FortisAlberta for conversion from high-pressure sodium streetlights to light – emitting diode streetlights currently in the FortisAlberta Rate 31 classification.

CARRIED UNANIMOUSLY

18.454 Motion by Councillor Cote that Administration be authorized to sign off the acknowledgement letter presented by FortisAlberta for conversion from high-pressure sodium streetlights to light – emitting diode streetlights currently in the FortisAlberta Rate 33 classification if Administration determines it to be economically and environmentally feasible and further to bring back the locations of the lights for Council's review.

CARRIED UNANIMOUSLY

7.5 Councillor Expense Claims Processed in February 2018

Mr. Small provided council with a summary of Councillor Expense Claims for the month of February 2018 and responded to questions.

18.455 Motion by Deputy Mayor Borgun to approve the Councillor expense claims processed in February 2018.

CARRIED UNANIMOUSLY

7.6 Follow Up Action List Review (Request for Decision);

Ms. Amblie presented the Follow up Action List Review request for decision and responded to questions.

18.456 Motion by Councillor Stedman that Council accepts the Follow Up Action List for the first quarter of 2018 as information and further to direct Administration to bring forward items that should be rescinded to a future council meeting.

CARRIED UNANIMOUSLY

7.7 Chief Administrative Officer's Report to Council (Briefing);

Ms. Amblie presented the Chief Administrative Officer's Report to Council briefing and responded to questions.

18.457 Motion by Councillor Beniuk that Council accepts the Chief Administrative Officer's Report to Council as information.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 12:08 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 12:15 p.m. with all those members of Council previously listed in attendance.

PUBLIC INPUT SESSION

6.5 Public Input Session;

Mayor Moghrabi declared the Public Input Session open at 12:15 p.m.

Mr. Mel Kuprowsky, Secretary for the Lions Club, spoke to Council during the Public Input Session, on behalf of the Lions Club. Mr. Kuprowsky presented Mayor and Council with a thank you for their support the previous year. Mr. Kuprowsky also provided information related to motorcycle tourism and details on the biker rally being held August 24-26, 2018.

18.458 Motion by Deputy Mayor Borgun to accept Mr. Kuprowsky's presentation as information.

In Favour

Deputy Mayor Borgun
Councillor Beniuk
Councillor L'Heureux
Councillor Stedman
Councillor Cote
Councillor Tkachuk
Councillor Moore
Councillor Johnson

Opposed

Mayor Moghrabi

CARRIED

Mayor Moghrabi thanked the presenters for their comments, and declared the public input session closed at 12:36 p.m.

RECESS

Mayor Moghrabi called a recess at 12:37 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 1:16 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.8 Sustainability 101 & the Certificate in Rural Sustainability (Request for Decision);

Mr. Small presented the Sustainability 101 & the Certificate in Rural Sustainability request for decision and responded to questions.

18.459 Motion by Councillor L'Heureux to direct Administration to budget \$10,000 for councillors to attend courses in the Sustainability 101 program in 2018.

CARRIED UNANIMOUSLY

7.9 Child Mind Casual to Permanent Part-Time (Request for Decision);

Ms. Amblie presented the Child Mind Casual to Permanent Part-Time request for decision and responded to questions.

18.460 Motion by Councillor Tkachuk to approve an additional permanent part-time position in Child Mind/Parent Link.

CARRIED UNANIMOUSLY

7.10 Solid Waste Management Task Force (Discussion);

Mayor Moghrabi and Council discussed the Solid Waste Management Task Force.

18.461 Motion by Councillor L'Heureux to discuss the Solid Waste Management Task Force at the strategic session to include all members of Council on the Task Force and further direct Administration to bring back the Solid Waste Management Task Force bylaw to rescind at a future meeting of Council.

CARRIED UNANIMOUSLY

7.11 Strategic Session - Assessment and Taxation (Discussion);

Mr. Small discussed scheduling a strategic session focussing on Assessment and Taxation with council. Mr. Small will schedule a meeting with the County Assessors on April 18, 2018 as a first choice or April 19, 2018 as a second choice with a start time of 10:00 am. Mr. Small advised the Mill Rate Bylaw will be brought forward for consideration at the April 24 Regular Council Meeting.

No further action required.

7.12 Landfill and Transfer Station Hours (Discussion);

Councillor Johnson provided information to Council on Landfill and Transfer Station Hours and discussed the possibility of extending hours.

18.462 Motion by Councillor Beniuk to direct Administration to maintain existing landfill/transfer station hours and further to direct Administration to monitor traffic at the landfill/transfer stations and survey time preferences of the users and bring back the information for Council's review at a future meeting of Council.

CARRIED UNANIMOUSLY

18.463 Motion by Councillor Johnson to direct Administration to install bulletin boards at the landfill & transfer stations.

CARRIED UNANIMOUSLY

7.13 Development of McArthur Office Space – Lower Level (Discussion);

Councillor Cote provided information for considerations for use of the lower level space at McArthur Place.

No action required.

IN CAMERA SESSION

18.464 Motion by Councillor Stedman to go in camera at 2:06 p.m.

CARRIED UNANIMOUSLY

DELEGATION

6.3 Jason King/Terri Rudiger - *In Camera* (s.16-FOIP) (Briefing);

Mr. Jason King and Ms. Terri Rudiger presented to council on the request for Waiver of Property Tax Arrears. Anita Hardwick was also present as part of the delegation.

Member of Administration present during the in-camera discussion were: Shadia Amblie, Dan Small, Brian Shapka, Darrell Lessmeister, and Heather Reid.

RETURN TO REGULAR MEETING

18.465 Motion by Councillor L'Heureux to proceed with the meeting out of camera at 2:19 p.m.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.14 Main Street Revitalization (Discussion);

Councillor Cote discussed with Council suggestions related to revitalization of main street.

18.466 Motion by Councillor Cote to direct Administration to begin the process of main street visualization for both urban centres and bring back proposals to Council for review.

CARRIED UNANIMOUSLY

7.15 Attendance at “A Thriving Downtown” Webinar (Discussion);

Ms. Amblie provided information on a webinar opportunity being hosted by Lac La Biche County on March 28, 2018, and noted it was open to whomever wishes to attend.

No action required.

7.16 Sports Teams/Parent Funding (Discussion).

Councillor Cote provided an update on requests received from community members regarding sponsorship of teams attending sporting events.

18.467 Motion by Councillor Cote to direct Administration to bring forward Policy CM-71-005 (Ad Hoc Funding) for review with Council at a future meeting of Council.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

18.468 Motion by Deputy Mayor Borgun to go in camera at 2:46 p.m.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 2:47 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 2:53 p.m. with all those Members of Council previously listed in attendance.

IN CAMERA SESSION

8.3 Housing Task Force (s. 25(1) FOIP) (Discussion);

Mayor Moghrabi provided Council with an update on the Housing Task Force.

Members of Administration present were: Shadia Amblie, Dan Small, and Heather Reid.

Mayor Moghrabi exited Chambers at 3:08 pm; Deputy Mayor Borgun assumed the chair.

Councillor Stedman departed the meeting at 3:09 pm.

8.1 Recycling Contract for the Servicing of Transfer Stations and Landfills (s.16(1) FOIP) (Request for Decision);

Mayor Moghrabi returned to chambers at 3:10 pm and resumed the chair.

Ms. Fyten presented the Recycling Contract for the Servicing of Transfer Stations and Landfills request for decision and responded to questions:

Members of Administration present were: Shadia Amblie, Dan Small, Brian Shapka, Darrell Lessmeister, Molly Fyten, and Heather Reid.

8.2 Bold Corporation Naming Rights (s.25 FOIP) (Request for Decision);

Mr. Darrell Lessmeister, Senior Manager, Recreation and Community Enhancement, presented the Bold Corporation Naming Rights request for decision and responded to questions.

Members of Administration present were: Shadia Amblie, Dan Small, Brian Shapka, Darrell Lessmeister, Molly Fyten, and Heather Reid.

RETURN TO REGULAR MEETING

18.469 Motion by Deputy Mayor Borgun to proceed with the meeting out of camera at 3:29 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF "IN CAMERA SESSION"

6.3 Request for Waiver of Property Tax Arrears (Briefing);

6.3.1 Disposition of Delegation Business.

18.470 Motion by Councillor L'Heureux to move that Lac La Biche County will no longer pursue collection efforts on tax roll no 7408224001 related to 2016 and 2017 tax years and advise the leaseholders and the Crown.

CARRIED UNANIMOUSLY

8.3 Housing Task Force (Discussion);

- 18.471 Motion by Councillor L'Heureux to appoint Councillor Tkachuk, Councillor Moore, and Mayor Moghrabi to the Housing Task Force and to appoint Deputy Mayor Borgun as an alternate to the Housing Task Force.

CARRIED UNANIMOUSLY

8.1 Recycling Contract for the Servicing of Transfer Stations and Landfills (s.16(1) FOIP) (Request for Decision);

- 18.472 Motion by Councillor Tkachuk to direct Administration to bring forward the bylaw for review at a future meeting of Council regarding the tipping fees schedule and information on the County's disposal costs; and also to approve the proposal as provided by Quest Disposal & Recycling Inc. for the servicing of the household recyclable material at the landfills and transfer stations and incorporate into existing agreement.

CARRIED UNANIMOUSLY

8.2 Bold Corporation Naming Rights (s.25 FOIP) (Request for Decision);

- 18.473 Motion by Councillor Cote to approve the naming rights sponsorship agreement with Bold Corp at the rate as discussed in camera from 2017 to 2021 and renegotiate further terms to complete the original commitment and that there will not be an option to terminate the agreement until 2021.

In Favour

Mayor Moghrabi
Deputy Mayor Borgun
Councillor Beniuk
Councillor L'Heureux
Councillor Cote
Councillor Moore
Councillor Johnson

Opposed

Councillor Tkachuk

CARRIED

18.474 Motion by Deputy Mayor Borgun to approve the removal of interest charges from account # 2010 in the amount of \$5,422.63.

CARRIED UNANIMOUSLY

ADJOURNMENT

18.475 Motion by Councillor Beniuk to adjourn the Regular Council Meeting of March 27, 2018 at 3:36 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**