

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

MAY 8, 2018 – 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held May 8, 2018 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:06 a.m.

PRESENT	Omer Moghrabi	Mayor
	Colette Borgun	Councillor / Deputy Mayor
	Darlene Beniuk	Councillor
	Jason Stedman	Councillor
	Charlyn Moore	Councillor (<i>Arrived at 10:39 a.m.</i>)
	Colin Cote	Councillor
	George L'Heureux	Councillor
	Lorin Tkachuk	Councillor

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Dan Small	Assistant Chief Administrative Officer/ Senior Manager, Finance and Grants
	Brian Shapka	Senior Manager, Public Works (in part)
	Clayton Kittlitz	Senior Manager, Planning & Development (in part)
	Jihad Moghrabi	Communications Coordinator
	Danielle Cardinal	Legislative Services Coordinator

REGRETS	Sterling Johnson	Councillor
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ADOPTION OF AGENDA

18.637 Motion by Councillor Stedman to approve the May 8, 2018 Regular Council Meeting agenda as amended:

- 7.19 Road Maintenance
- 7.20 Communication with Ratepayers
- 7.21 Clarification on Ball Diamonds
- 8.2 Economic Development (s.25-FOIP)

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

- 18.638 Motion by Deputy Mayor Borgun to approve the April 24, 2018 and the May 1, 2018 Regular Council Meeting Minutes as presented.

CARRIED UNANIMOUSLY

- 18.639 Councillor Tkachuk moved to add the Alberta Rural Development Network Conference Attendance to the agenda as item 7.22.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business

URGENT MATTERS

There were no urgent matters

DELEGATIONS

- 6.1 Mr. Paul Short, President, Canadian Sphagnum Peat Moss Association

Mr. Paul Short, President, Canadian Sphagnum Peat Moss Association, requested to make a presentation to Council on the Peat Moss industry, particularly about the importance of Peat in horticulture, management of the peatlands, sustainability practices and an overview of the research on peatland restoration. Mr. Short also responded to Council questions.

Councillor Moore entered Council Chambers at 10:39 a.m.

6.1.1 Disposition of Delegation Business

- 18.640 Motion by Councillor L'Heureux to thank Mr. Paul Short, for presenting to Council with an overview of the Canadian Peat resource, and its importance in horticulture.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 10:51 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:00 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.1 2018 Tax Rate Bylaw (Request for Decision)

Mr. Dan Small, Assistant Chief Administrative Officer and Senior Manager, Finance and Grants and Mr. Zeeshan Hasan, Manager, Finance presented to Council the 2018 Tax Rate Bylaw 18-008, and responded to Council questions.

18.641 Motion by Mayor Moghrabi that Bylaw 18-008 be given third and final reading this 8th day of May, 2018.

In Favour

Mayor Moghrabi
Councillor Moore

Opposed

Deputy Mayor Borgun
Councillor Beniuk
Councillor L’Heureux
Councillor Stedman
Councillor Cote
Councillor Tkachuk

DEFEATED

18.642 Motion by Councillor Tkachuk to direct Administration to bring forward a proposed mill rate bylaw for residential rates of 3.0000 mills for residential/farm, 10.0000 mills for urban non residential, and 18.3647 for rural non-residential to arrive at a zero surplus.

In Favour

Deputy Mayor Borgun
Councillor Cote
Councillor Tkachuk
Councillor Beniuk
Councillor L’Heureux
Councillor Stedman

Opposed

Mayor Moghrabi
Councillor Moore

CARRIED

7.2 Bylaw 18-011, Pre Authorized Property Tax Payment Plan Bylaw
(Request for Decision)

Mr. Dan Small, and Mr. Zeeshan Hasan presented to Council the Pre-Authorized Property Tax Payment Bylaw 18-011 previously requested by Council. This Bylaw allows for residential, farm, and commercial taxpayers to pay their taxes via installments, however, this Bylaw does not apply to designated industrial properties as described in the Municipal Government Act.

18.643 Motion by Deputy Mayor Borgun that Bylaw 18-011 be given first reading this 8th day of May, 2018.

CARRIED UNANIMOUSLY

18.644 Motion by Councillor Moore that Bylaw 18-011 be given second reading this 8th day of May, 2018.

CARRIED UNANIMOUSLY

18.645 Motion by Councillor Stedman that Bylaw 18-011 be submitted for third and final reading this 8th day of May, 2018.

CARRIED UNANIMOUSLY

18.646 Motion by Councillor Cote that Bylaw 18-011 be given third and final reading this 8th day of May, 2018.

CARRIED UNANIMOUSLY

7.3 Bylaw 18-010 Mission Beach Phase One Local Improvement Tax
(Request for Decision)

Mr. Dan Small presented to Council Bylaw 18-010-Mission Beach Phase One Local Improvement Tax which corrects a minor calculation error that resulted in an outstanding balance at the end of the fifteen year amortization period as described in Bylaw 17-029.

18.647 Motion by Councillor Tkachuk that Bylaw 18-010 be given first reading this 8th day of May 2018.

CARRIED UNANIMOUSLY

18.648 Motion by Deputy Mayor Borgun that Bylaw 18-010 be given second reading this 8th day of May 2018.

CARRIED UNANIMOUSLY

18.649 Motion by Councillor Stedman that Bylaw 18-010 be submitted for third and final reading this 8th day of May 2018.

CARRIED UNANIMOUSLY

18.650 Motion by Councillor Beniuk that Bylaw 18-010 be given third and final reading this 8th day of May 2018.

CARRIED UNANIMOUSLY

7.4 Review of Bylaw 16-007-The Procedures and Committee of the Whole Bylaw (Briefing)

Mr. Dan Small presented a Briefing proposing changes to the Procedures and Committee of the Whole Council Bylaw along with seeking direction from Council on what changes they may wish to see incorporated into the Bylaw.

PUBLIC INPUT SESSION

6.2 12:15 p.m. Public Input Session;

Mayor Moghrabi declared the Public Input Session open at 12:22 p.m.

There was no one present for the Public Input Session.

Mayor Moghrabi declared the Public Input Session closed at 12:24 p.m.

NEW BUSINESS

7.4 Review of Bylaw 16-007-The Procedures and Committee of the Whole Bylaw (Briefing)

Mr. Dan Small resumed his presentation regarding The Procedures and Committees of the Whole Bylaw to Council.

18.651 Motion by Councillor Stedman to direct Administration to incorporate the changes discussed and to bring forward Bylaw 16-007 to a future Council Meeting.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 12:27 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 1:19 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.1 2018 Tax Rate Bylaw (Request for Decision)

Mr. Dan Small and Mr. Zeeshan Hasan presented to Council, 2018 Tax Rate Bylaw 18-012, and responded to Council questions.

18.652 Motion by Councillor Cote that Bylaw 18-012 be given first reading this 8th day of May, 2018.

In Favour

Deputy Mayor Borgun
Councillor Tkachuk
Councillor Beniuk
Councillor L'Heureux
Councillor Stedman
Councillor Cote

Opposed

Mayor Moghrabi
Councillor Moore

CARRIED

18.653 Motion by Councillor Stedman that Bylaw 18-012 be given second reading this 8th day of May, 2018.

In Favour

Deputy Mayor Borgun
Councillor Tkachuk
Councillor Beniuk
Councillor L'Heureux
Councillor Stedman
Councillor Cote

Opposed

Mayor Moghrabi
Councillor Moore

CARRIED

18.654 Motion by Councillor L'Heureux that Bylaw 18-012 be submitted for third reading this 8th day of May, 2018.

CARRIED UNANIMOUSLY

18.655 Motion by Councillor Tkachuk that Bylaw 18-012 be given third reading this 8th day of May, 2018.

In Favour

Deputy Mayor Borgun
Councillor Tkachuk
Councillor Beniuk
Councillor L'Heureux
Councillor Stedman
Councillor Cote

Opposed

Mayor Moghrabi
Councillor Moore

CARRIED

7.6 Little Divide Search and Rescue-Insurance Coverage (Request for Decision)

Mr. Dan Small presented to Council the possibility of adding the Little Divide Search and Rescue, a volunteer search and rescue organization which operates out of Lac La Biche, to the County's insurance policy as an Additional Named Insured at a cost of \$4000.

18.656 Motion by Deputy Mayor Borgun that Council authorize the addition of Little Divide Search and Rescue to the County's insurance policy as an Additional Named Insured (ANI).

CARRIED UNANIMOUSLY

18.657 Motion by Councillor Tkachuk that \$4,000 be drawn from unrestricted surplus for expenses relating to insurance coverage for Little Divide Search and Rescue for 2018.

CARRIED UNANIMOUSLY

7.7 Engineering Consultant Performance Evaluation (Briefing)

Mr. Brian Shapka, Senior Manager, Public Works presented to Council an overview of the Consultant and Contractor performance evaluation forms in response to a previous request from Council. Both evaluations are intended to track performance and are retained on file when considering future projects.

18.658 Motion by Councillor Tkachuk to accept the Engineering Consultant Performance Evaluation Briefing as information.

CARRIED UNANIMOUSLY

7.8 Plamondon North Water and Sewer Extension Cost Recovery (Request for Decision)

Mr. Brian Shapka presented to Council a Request for Decision regarding recommendations for partial cost recovery and funding for water and sewer extension in Plamondon, in response to two previous motions (18.568 and 18.569) made on April 24, 2018.

18.659 Motion by Deputy Mayor Borgun that Council allocates \$675,000 from unallocated surplus funds and place it towards the Plamondon North Water and Sewer Extension Project.

CARRIED UNANIMOUSLY

18.660 Motion by Deputy Mayor Borgun that Administration initiates a local improvement plan to charge current lot owners north of Plamondon Creek but within the Hamlet of Plamondon boundaries \$13,310 as cost recovery per service to their property lines.

CARRIED UNANIMOUSLY

7.5 Community Cemetery Improvement Program Policy (Request for Decision)

Mr. Dan Small and Mr. Carl Kurppa, Policy and Grant Coordinator presented to Council the Community Cemetery Improvement Program

Policy and Procedure which establishes a grant program to address cemetery funding requests on an annual basis.

18.661 Motion by Councillor Cote to approve the Community Cemetery Improvement Program Policy and Procedure as drafted with the following amendment: Any amounts exceeding \$10,000 is to be presented to Council for decision.

In Favour

Mayor Moghrabi
Deputy Mayor Borgun
Councillor Tkachuk
Councillor Beniuk
Councillor Moore
Councillor Stedman
Councillor Cote

Opposed

Councillor L'Heureux

CARRIED

7.9 Mission Beach Phase II and III Servicing (Request for Decision)

Mr. Brian Shapka, presented to Council with an overview of the Mission Beach Phase II and III Water and Sewer Servicing project, in particular the recommendation of undertaking additional public consultation in Phase II, and proceeding with construction in Phase III.

18.662 Motion by Councillor L'Heureux that Council approves tendering and Construction of Mission Beach Phase III servicing in 2018 instead of Phase II for an estimated total cost of \$1,890,000 subject to re - notification of the lot owners.

In Favour

Mayor Moghrabi
Deputy Mayor Borgun
Councillor L'Heureux
Councillor Beniuk
Councillor Moore
Councillor Stedman
Councillor Cote

Opposed

Councillor Tkachuk

CARRIED

Councillor Tkachuk exited Council Chambers at 2:27 p.m. and returned at 2:27 p.m.

18.663 Motion by Deputy Mayor Borgun that Administration re – notifies the current lot owners in Phase III Mission Beach of the County’s intent to provide water and sewer servicing to their property lines as originally petitioned by them, based on a local improvement tax of \$12,100 as cost recovery per service.

CARRIED UNANIMOUSLY

18.664 Motion by Councillor Stedman that Administration initiates a local improvement for water and sewer servicing for Phase II of Mission Beach for areas not previously petitioned, based on a local improvement tax of \$13,310 per lot.

CARRIED UNANIMOUSLY

18.665 Motion by Councillor Cote that Administration re - notifies the current 10 lot owners in Phase II Mission Beach of the County’s intent to provide water and servicing to their property lines as originally petitioned by them, based on a local improvement tax as originally petitioned.

CARRIED UNANIMOUSLY

7.16 Enforcement Services Department-Staffing and Department Priorities- (Briefing)

Mr. John Kokotilo, Manager, Protective Services and Mr. Chris Clark, Supervisor, Enforcement Services provided Council with a Staffing and Department priorities update with respect to the Enforcement Services department which has seen an increase in investigative files and calls for assistance compared to 2017, given that Enforcement Services is responding to more complaints with the most common occurrence types pertaining to assisting the RCMP, traffic safety related matters, community standards and animal control violations.

Mr. Chris Clark also provided a brief overview of the Crime Prevention presentation previously made to the Lac La Biche Chamber of Commerce

Councillor Tkachuk exited Council Chambers at 2:51 p.m. and returned at 2:52 p.m.

18.666 Motion by Councillor Stedman to accept this Briefing as information.

CARRIED UNANIMOUSLY

7.17 Lac La Biche County Crime Reduction Committee – Bylaw 18-009 (Request for Decision)

Mr. John Kokotilo and Mr. Chris Clark presented Council with the Lac La Biche County Crime Reduction Committee-Bylaw 18-009 in response to Council requesting Administration to develop a Terms of Reference for a Community Policing Committee.

18.667 Motion by Councillor Tkachuk that Bylaw 18-009 be given first reading on this 8th day of May, 2018.

CARRIED UNANIMOUSLY

18.668 Motion by Councillor L'Heureux that Bylaw 18-009 be given second reading on this 8th day of May, 2018.

CARRIED UNANIMOUSLY

18.669 Motion by Councillor Cote that Bylaw 18-009 be submitted for third reading this 8th day of May, 2018.

CARRIED UNANIMOUSLY

18.670 Motion by Deputy Mayor Borgun that Bylaw 18-009 be given third reading this 8th day of May, 2018.

CARRIED UNANIMOUSLY

18.671 Motion by Councillor Beniuk to appoint Councillor Tkachuk and Councillor L'Heureux to the Crime Reduction Committee

CARRIED UNANIMOUSLY

18.672 Motion by Councillor L'Heureux to appoint Councillor Cote as an alternate to the Crime Reduction Committee

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 3:03 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 3:19 p.m. with all those Members of Council previously listed in attendance.

Mayor Moghrabi exited Council Chambers at 3:19 p.m. and Deputy Mayor Borgun assumed the position of Chair.

Mayor Moghrabi returned to Council Chambers at 3:21 p.m. and assumed position of Chair.

NEW BUSINESS

7.10 Recycling Council of Alberta Annual Conference (Briefing);

Ms. Molly Fyten, Manager, Environment Services, and Mr. Gary Braithwaite, Agricultural Fieldman, provided Council with an overview of the annual Recycling Council of Alberta Conference, which is scheduled for September 19-21st, 2018 and will be hosted in Banff, Alberta. The County is an active member of the Recycling Council of Alberta, and the mission of their organization is to promote and facilitate waste reduction, recycling and resource conservation in the Province of Alberta. Cost to attend this conference is \$600 per participant.

18.673 Motion by Councillor Moore to direct Administration to bring forward an RFD on the Recycling Council of Alberta Annual Conference at a future Council meeting.

CARRIED UNANIMOUSLY

7.11 Provincial Funding Agreement-ASB (Briefing);

Ms. Molly Fyten and Mr. Gary Braithwaite provided Council with an overview of the provincial funding agreement for the Agricultural Services Board. This update is in response to Motion 18.062, made by Council on January 25, 2018, requesting an update on this agreement. Ms. Fyten informed Council there will not be any budgetary cuts to the existing agreement.

18.674 Motion by Councillor L'Heureux to accept the Recycling Council of Alberta Annual Conference Briefing as information.

CARRIED UNANIMOUSLY

7.12 Re-allocation of funds- Excavator purchase (Request for Decision)

Mr. Les Cote, Manager, Equipment Services and Mr. Arun Kumar, Waste and Recycling Foreman, presented to Council a Request for Decision to re-allocate funding toward the purchase of a John Deere 350G LC excavator, instead of a Track Loader, for the Environmental Services department.

EXTENSION OF MEETING

18.675 Motion by Deputy Mayor Borgun to extend the May 8, 2018 Regular Council Meeting.

In Favour

Deputy Mayor Borgun
Councillor Tkachuk
Councillor Beniuk
Councillor Moore
Councillor Stedman
Councillor Cote
Councillor L'Heureux

Opposed

Mayor Moghrabi

CARRIED

NEW BUSINESS

7.12 Re-allocation of funds- Excavator purchase (Request for Decision)

18.676 Motion by Councillor Tkachuk that the approved 2018 budget funds of \$420,000 for a Track Loader be reallocated to purchase a John Deere 350G LC Excavator or same size excavator by a different manufacturer, for use in the landfills and transfer stations.

CARRIED UNANIMOUSLY

18.677 Motion by Councillor Beniuk to defer Item 7.13- Street Sweeping Program for the Hamlets of Lac La Biche and Plamondon (Briefing) to the May 22, 2018 Regular Council Meeting.

CARRIED UNANIMOUSLY

7.14 Municipal Reserve Land Lease (Briefing)

Mr. Clayton Kittlitz Senior Manager, Planning and Development and Ms. Sheera Bourassa, Acting Manager, Planning and Development, provided Council with an overview of the Municipal Reserve Land Lease, whereby the agreements have now lapsed. Administration is exploring options to ensure a clear level of service to residents and applicants with respect to Municipal Land Leases and will bring this information back to Council at the end of June 2018.

18.678 Motion by Councillor Tkachuk to accept the Municipal Reserve Land Lease Briefing as information

CARRIED UNANIMOUSLY

7.15 Lac La Biche County Quality Management Plan (QMP) Safety Codes Fire Discipline (Request for Decision)

Mr. John Kokotilo, presented to Council the Lac La Biche County Quality Management Plan Safety Codes-Fire Discipline. Council previously requested that Administration include the Fire Discipline in the Quality Management Plan, and that steps be undertaken for accreditation.

18.679 Motion by Councillor Cote that Council approves the Lac La Biche County Quality Management Plan (QMP) – Safety Codes – Fire Discipline.

CARRIED UNANIMOUSLY

7.18 Taxes on Orphan Wells (Discussion)

- 18.680 Motion by Councillor L'Heureux to direct Administration to bring forward a resolution to the Rural Municipalities of Alberta to request the Orphan Wells Association to place high priority on abandoning and reclaiming orphan wells on farm land to Council at a future Council Meeting.

CARRIED UNANIMOUSLY

7.19 Road Maintenance (Discussion)

- 18.681 Motion by Councillor Cote to defer Agenda Item 7.19 to the May 22, 2018 Regular Council Meeting.

CARRIED UNANIMOUSLY

7.20 Communication with Ratepayers (Discussion)

- 18.682 Motion by Councillor L'Heureux to direct Administration to bring forward options to Council regarding addressing ratepayers' concerns to a future Council Meeting.

CARRIED UNANIMOUSLY

7.21 Clarification on Ball Diamonds (Discussion)

- 18.683 Motion by Councillor Cote to decommission Ball Diamond #3.

CARRIED UNANIMOUSLY

7.22 Alberta Rural Development Network Conference Attendance

- 18.684 Motion by Councillor Tkachuk to approve the Housing Committee Task Force Council Committee members to attend the Alberta Rural Development Network Conference.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

18.685 Motion by Councillor Beniuk to go in camera at 4:25 p.m.

CARRIED UNANIMOUSLY

In attendance from Administration included: Ms. Shadia Amblie, Mr. Dan Small, Mr. John Kokotilo, Mr. Chris Clark and Ms. Danielle Cardinal.

- 8.1 Request to Amend Motion and Recruitment Process for Community Peace Officer Level 1 Position- (Request for Decision) (s.17 FOIP)
- 8.2 Economic Development (Discussion) (s.25 FOIP)

RETURN TO REGULAR MEETING

18.686 Motion by Councillor Beniuk to proceed with the meeting out of camera at 4:42 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF "IN CAMERA SESSION"

- 8.1 Request to Amend Motion and Recruitment Process for Community Peace Officer Level 1 Position- (s.17 FOIP)

18.687 Motion by Councillor Moore that Council approves the request to amend resolution 18.189 from the March 6, 2018 Regular Council Meeting to allow one Community Peace Officer Level 1 training opportunity to be advertised, first to interested County staff, and secondly, if no candidates are chosen internally, to the general public.

CARRIED UNANIMOUSLY

- 8.2 Economic Development (Discussion) (s.25 FOIP)

No action required on this discussion item.

ADJOURNMENT

18.688 Motion by Councillor Tkachuk to adjourn the Regular Council Meeting of May 8, 2018 at 4:44 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**

ADOPTED