

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

August 7, 2018

Minutes of the Lac La Biche County Regular Council Meeting held August 7, 2018 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:07 a.m.

PRESENT	Omer Moghrabi	Mayor
	Colette Borgun	Councillor / Deputy Mayor
	Darlene Beniuk	Councillor
	George L'Heureux	Councillor
	Jason Stedman	Councillor (Departed at 3:21 p.m.)
	Sterling Johnson	Councillor
	Colin Cote	Councillor
	Lorin Tkachuk	Councillor

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Dan Small	Assistant Chief Administrative Officer
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement
	Brian Shapka	Senior Manager, Public Works
	Sheera Bourassa	Acting Manager, Planning & Development
	Alex Fuller	Communications Coordinator
	Heather Reid	Legislative Services Coordinator

REGRETS	Charlyn Moore	Councillor
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ADOPTION OF AGENDA

18.919 Motion by Councillor Stedman to approve the August 7, 2018 Regular Council Meeting agenda as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 July 10, 2018 – Regular Council Meeting.

18.920 Motion by Deputy Mayor Borgun to adopt the July 10, 2018 Regular Council Meeting minutes as circulated.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business.

URGENT MATTERS

There were no urgent matters.

NEW BUSINESS

7.4 Right to Farm Legislation (Briefing);

Council reviewed the Right to Farm Legislation Briefing.

18.921 Motion by Deputy Mayor Borgun to accept the Right to Farm Legislation Briefing as information.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 10:13 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 10:18 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.14 Committee Member Selection Policy and Procedure CS-11-011 (Request for Decision);

Council reviewed the Committee Member Selection Policy and Procedure CS-11-011 Request for Decision.

18.922 Motion by Councillor Cote to adopt the Committee Member Selection Policy CS-11-011 as presented.

CARRIED UNANIMOUSLY

7.15 Meeting Schedule – Family Community Support Services (FCSS) Committee (Request for Decision);

Council reviewed the Meeting Schedule – Family Community Support Services (FCSS) Committee Request for Decision.

18.923 Motion by Deputy Mayor Borgun to approve the revised meeting schedule for the Family Community Support Services (FCSS) Advisory Board to the 2nd Monday of each month, instead of the 1st Monday of each month.

CARRIED UNANIMOUSLY

7.17 Meeting Request with RCMP Commanding Officer-AUMA Fall Convention 2018 (Request for Decision);

Ms. Shadia Amblie, Chief Administrative Officer, presented the Meeting Request with RCMP Commanding Officer – AUMA Fall Convention 2018 Request for Decision and responded to questions.

18.924 Motion by Councillor Tkachuk to direct Administration to schedule the meeting with the RCMP Commanding Officer during the AUMA Fall Convention with the topics as discussed, and further to have Mayor Moghrabi, Councillor Tkachuk and Councillor L'Heureux attend the meeting.

CARRIED UNANIMOUSLY

7.6 Mission Water and Sewer Update (Briefing);

Councillor Stedman exited Chambers at 10:24 a.m.

Mr. Dan Small, Assistant Chief Administrative Officer, presented the Mission Water and Sewer Update Briefing and responded to questions.

18.925 Motion by Councillor Johnson to accept the Mission Water and Sewer Update Briefing as information.

CARRIED UNANIMOUSLY

Councillor Stedman returned to Chambers at 10:34 a.m.

7.11 Update on Chamber of Commerce (Briefing);

Ms. Jana Rowe, Tourism Marketing and Economic Development Coordinator, presented the Update on Chamber of Commerce Briefing and responded to questions.

18.926 Motion by Councillor Cote to accept the Update on Chamber of Commerce Briefing as information and further to direct Administration to organize the next Board meeting to be held after the September 26, 2018 Chamber of Commerce Annual General Meeting.

CARRIED UNANIMOUSLY

DELEGATIONS

6.1 10:15 a.m. Delegation – Lac La Biche RCMP (K Division) (Briefing);

Sergeant Charles Brown and Ms. Lisa Bayduza, Office Manager, from the Lac La Biche RCMP Detachment provided Lac La Biche County Council an update on occurrence statistics, the enhanced policing contract, crime mapping initiative and responded to questions.

6.1.1 Disposition of Delegation Business

18.927 Motion by Councillor Tkachuk to thank Sergeant Brown and Ms. Bayduza from the Lac La Biche RCMP Detachment for their presentation to Council.

CARRIED UNANIMOUSLY

18.928 Motion by Councillor Cote to direct Administration to collaborate with the RCMP on hosting the public facing crime mapping link on the Lac La Biche County website.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 11:15 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:26 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.1 Municipalities & Wetlands Management Course (Briefing);

Ms. Molly Fyten, Manager, Environmental Services and Ms. Randi Dupras, Coordinator, Environmental Services, presented the Municipalities & Wetlands Management Course Briefing and responded to questions.

18.929 Motion by Deputy Mayor Borgun to direct Administration to coordinate registration of Council for the Municipalities & Wetlands Management Course and further to direct Administration to extend an invitation to attend the course to neighbouring municipalities, First Nations and Metis Settlements, Lakeland Industry and Community Association (LICA) and Athabasca Watershed Council.

CARRIED UNANIMOUSLY

7.2 Importance of Municipal Sewer Hook Ups on the Water Quality in Lac La Biche Lake West Basin (Briefing);

Ms. Fyten and Ms. Dupras presented the Importance of Municipal Sewer Hook Ups on the Water Quality in Lac La Biche Lake West Basin Briefing and responded to questions.

18.930 Motion by Councillor L'Heureux to accept the Importance of Municipal Sewer Hook Ups on the Water Quality in Lac La Biche Lake West Basin Briefing as information.

CARRIED UNANIMOUSLY

7.3 Waste Conversion Facility: Pre-Application Proposal Form (Alberta Innovates) (Briefing);

Ms. Fyten presented the Waste Conversion Facility: Pre-Application Proposal Form (Alberta Innovates) Briefing and responded to questions.

18.931 Motion by Deputy Mayor Borgun to suspend the waste conversion facility application and direct Administration to reach out to neighbouring municipalities to schedule a meeting to discuss a regional solid waste management strategy.

CARRIED UNANIMOUSLY

7.5 Capital Projects List;

Mr. Brian Shapka and Mr. Ali Memon presented the Capital Projects List and responded to questions. Discussion was continued after the Public Input Session.

PUBLIC INPUT SESSION

6.4 Public Input Session.

Mayor Moghrabi declared the public input session open at 12:20 p.m.

Mr. Rick Olson presented to Council on trail system opportunities and expressed interest in seeing trail systems included in Lac La Biche County's recreation master plan. Mr. Olson shared his experiences on the Iron Horse Trail and the TransCanada Trail and noted the possibility for federal funding for developing area trails in the County.

18.932 Motion by Deputy Mayor Borgun to thank Mr. Olson for his presentation to Council.

CARRIED UNANIMOUSLY

Mayor Moghrabi declared the public input session closed at 12:34 p.m.

RECESS

Mayor Moghrabi called a recess at 12:34 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 1:33 p.m. with all those Members of Council previously listed in attendance.

PUBLIC HEARINGS

6.4 Public Hearing – 1:30 p.m. Proposed Rezoning Bylaw No. 18-017 – Pt. SE-24-65-14-W4M to Amend Land Use Bylaw 17-004.

Mayor Moghrabi declared the public hearing open at 1:35 p.m.

Mayor Moghrabi asked Shadia Amblie, Chief Administrative Officer, whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. Ms. Amblie advised that this was the case, and further noted there was one written submission to be read into the record.

Sheera Bourassa, Acting Manager, Planning & Development, summarized the purpose for the hearing.

Mayor Moghrabi asked if the Applicant was present and wishing to speak to the proposed bylaw. The Applicant, Arthur Wickberg, was present and advised the land for rezoning was not suitable to farming and the intention was to use the rezoned land for family.

Mayor Moghrabi asked if there was anyone present wishing to speak in support of the proposed bylaw. There was no one present to speak in support.

Mayor Moghrabi asked if there was anyone present wishing to speak in opposition of the proposed bylaw. There was no one present to speak in opposition.

Ms. Heather Reid, Legislative Services Coordinator, read into record a letter dated August 7, 2018, from Don and Lynne Bollinger that included concerns about the proposed subdivision setting a precedent for development of other agriculture lands and the detrimental effects of further development.

There were no closing comments.

Mayor Moghrabi thanked the presenters for their comments, and declared the public hearing closed at 1:44 p.m.

NEW BUSINESS

7.10 Rezoning Bylaw No. 18-017; Wickberg, Arthur & Paulette; Pt. of SE-24-65-14-W4M; from Agricultural District (AG) to On-Site Estate Residential District 2 (OE2) (Request for Decision);

Ms. Sheera Bourassa, Acting Manager, Planning & Development presented the Rezoning Bylaw No. 18-019 Request for Decision and responded to questions.

18.933 Motion by Councillor Stedman that Bylaw 18-017 be given second reading this 7th day of August.

In Favour	Opposed
Mayor Moghrabi	Councillor Cote
Deputy Mayor Borgun	Councillor Beniuk
Councillor L'Heureux	
Councillor Stedman	
Councillor Johnson	
Councillor Tkachuk	

CARRIED

18.934 Motion by Councillor Tkachuk that Bylaw 18-017 be given third and final reading this 7th day of August.

In Favour	Opposed
Mayor Moghrabi	Councillor Cote
Deputy Mayor Borgun	Councillor Beniuk
Councillor L'Heureux	
Councillor Stedman	
Councillor Johnson	
Councillor Tkachuk	

CARRIED

7.7 Rezoning Bylaw No. 18-019; Lac La Biche County; Lot 5, Block 11, Plan 1522373; from Agricultural District (AG), Country Residential District (CR) and Estate Small Lot Residential District 1 (ES1) to Parks and Recreation District (PR) (Request for Decision);

Ms. Sheera Bourassa, Acting Manager, Planning & Development presented the Rezoning Bylaw No. 18-019 Request for Decision and responded to questions.

18.935 Motion by Councillor Cote that Bylaw 18-019 be given first reading this 7th day of August, 2018.

CARRIED UNANIMOUSLY

7.8 Bylaw No. 18-020; Lac La Biche County; NW-10-67-14-W4M; from Crown Land District (CL) to Direct Control District 4 (DC4) (Request for Decision);

Ms. Sheera Bourassa, Acting Manager, Planning & Development presented the Bylaw No. 18-020 Request for Decision and responded to questions.

18.936 Motion by Councillor Stedman that Bylaw 18-020 be given first reading this 7th day of August, 2018.

CARRIED UNANIMOUSLY

7.9 Bylaw No. 18-021 Road Closure (Request for Decision);

Ms. Sheera Bourassa, Acting Manager, Planning & Development and Diane Cloutier, Planning & Development Officer, presented the Rezoning Bylaw No. 18-021 Request for Decision and responded to questions.

18.937 Motion by Councillor Tkachuk that Bylaw 18-021 have first reading deferred to a future meeting of Council.

CARRIED UNANIMOUSLY

7.12 Council Letters of Support Policy and Procedure (Request for Decision);

Mr. Jihad Moghrabi, Communications Coordinator, presented the Council Letters of Support Policy and Procedure Request for Decision and responded to questions.

18.938 Motion by Deputy Mayor Borgun that Council adopt Policy and Procedure CS-11-017 Council Letters of Support with the addition of a Council review via email with a 24 hour response timeline prior to the issuance of letters on behalf of Council.

CARRIED UNANIMOUSLY

7.5 Capital Projects List;

Mr. Shapka and Mr. Memon continued the presentation of the Capital Projects List and responded to questions.

18.939 Motion by Councillor L'Heureux to accept the Capital Projects List as information and to direct Administration to provide future updates as discussed.

CARRIED UNANIMOUSLY

DELEGATIONS

- 6.2 2:15 p.m. Tender Opening – TR-32-2018-13, Township Road 674 (Old 46) & Range Road 152 Subgrade Cement Stabilization & Other Work;

Mr. Ali Memon, Manager of Engineering Services, Ms. Jennifer Jackson, Project Services Clerk, and Mr. Glen Rau, Senior Project Manager, Stantec, were present to open the tenders for the TR-32-2018-13, Township Road 674 (Old 46) & Range Road 152 Subgrade Cement Stabilization & Other Work. The unofficial tender results are as follows:

Contractor	Amount without GST
Knelsen Sand & Gravel Ltd.	\$1,919,440.00
North West Paving Ltd.	\$1,672,935.00
E-Construction Ltd.	\$2,680,120.00
Carmacks Enterprises Ltd.	\$1,967,997.00
Swamp Cats Ltd.	\$1,984,120.90

Ali Memon advised that all tenders submitted would be reviewed for accuracy by the consultants, and a Request for Decision will be brought to Council on August 14, 2018. Shortly thereafter, contractors will be advised of the results by Administration.

RECESS

Mayor Moghrabi called a recess at 2:25 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 2:30 p.m. with all those Members of Council previously listed in attendance

- 6.3 2:30 p.m. Tender Opening – TR-32-2018-04, Nashim Drive Granular Base Course, Asphalt Concrete Pavement & Other Work;

Mr. Ali Memon, Manager of Engineering Services, Ms. Jennifer Jackson, Project Services Clerk, and Mr. Glen Rau, Senior Project Manager, Stantec, were present to open the tenders for the TR-32-2018-04, Nashim Drive Granular Base Course, Asphalt Concrete Pavement & Other Work. The unofficial tender results are as follows:

Contractor	Amount without GST
Knelsen Sand & Gravel Ltd.	\$2,496,040.00
E Construction Ltd.	\$3,766,415.00
North West Paving Ltd.	\$2,236,136.00

Ali Memon advised that all tenders submitted would be reviewed for accuracy by the consultants, and a Request for Decision will be brought to Council on August 14, 2018. Shortly thereafter, contractors will be advised of the results by Administration.

RECESS

Mayor Moghrabi called a recess at 2:33 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 2:40 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.13 Bylaw 18-005 The Council Procedure Bylaw (Request for Decision);

Mr. Small and Ms. Danielle Cardinal, Legislative Services Coordinator, presented Bylaw 18-005, The Council Procedure Bylaw Request for Decision and responded to questions.

18.940 Motion by Councillor Stedman that Bylaw 18-005 be given first reading this 7th day of August, 2018.

CARRIED UNANIMOUSLY

18.941 Motion by Councillor Tkachuk that Bylaw 18-005 be given second reading this 7th day of August, 2018.

CARRIED UNANIMOUSLY

18.942 Motion by Deputy Mayor Borgun that Bylaw 18-005 be submitted for third and final reading this 7th day of August, 2018.

CARRIED UNANIMOUSLY

18.943 Motion by Councillor L'Heureux that Bylaw 18-005 be given third and final reading this 7th day of August, 2018.

CARRIED UNANIMOUSLY

7.16 Letter from Sun Gro Horticulture Ltd. (Briefing);

Mr. Moghrabi presented the Letter from Sun Gro Horticulture Ltd. Briefing and responded to questions.

18.944 Motion by Councillor Tkachuk to accept the Letter from Sun Gro Horticulture Ltd. Briefing as information and further to direct Administration to provide Birch Grove residents with the background and contact information as required and rescind resolution 18.844 from the July 3, 2018 Regular Council Meeting.

CARRIED UNANIMOUSLY

7.18 Minister Meeting Requests - AUMA Fall Convention 2018 (Request for Decision);

Ms. Amblie presented the Minister Meeting Requests – AUMA Fall Convention 2018 Request for Decision and responded to questions.

18.945 Motion by Councillor Beniuk to direct Administration to schedule meetings with the suggested ministries: Transportation, Culture and Tourism, Community and Social Services, Environment and Parks, Justice and Solicitor General.

CARRIED UNANIMOUSLY

7.19 Terms of Reference - Consulting Services for a Regional Transmission Line to Beaver Lake Cree Nation (Request for Decision);

Ms. Shadia Amblie, Chief Administrative Officer, presented the Terms of Reference - Consulting Services for a Regional Transmission Line to Beaver Lake Cree Nation Request for Decision and responded to questions.

Councillor Stedman exited Chambers at 3:21 p.m and did not return.

18.946 Motion by Councillor L'Heureux to approve the Terms of Reference for Consulting Services for Regional Transmission Line to Beaver Lake Cree Nation, and further to direct Administration to collaborate with Alberta Transportation for funding to conduct a feasibility study for potable water supply.

CARRIED UNANIMOUSLY

7.20 Lac La Biche County Vision (Request for Decision);

Ms. Amblie presented the Lac La Biche County Vision Request for Decision and responded to questions.

18.947 Motion by Councillor Tkachuk that Council adopts the following new vision for the County: Lac La Biche County is proud to be a diverse, healthy and safe community. Our citizens are engaged and enjoy enhanced social and recreational amenities. We are economically resilient as we continue to invest in top quality infrastructure and services. We are environmental stewards who promote our natural assets, making Lac La Biche County the destination choice of northern Alberta.

CARRIED UNANIMOUSLY

7.21 2018 Federation of Alberta Gas Co-ops Ltd. Convention (Request for Decision);

Ms. Amblie presented the 2018 Federation of Alberta Gas Co-ops Ltd. Convention Request for Decision and responded to questions.

18.948 Motion by Deputy Mayor Borgun to accept 2018 Federation of Alberta Gas Co-ops Ltd. Convention Request for Decision as information.

CARRIED UNANIMOUSLY

7.22 Elected Officials Course by Economic Developers Alberta (Request for Decision);

Ms. Amblie presented the Elected Officials Course by Economic Developers Alberta Request for Decision and responded to questions.

18.949 Motion by Councillor Beniuk that County Council direct Administration to allocate \$3,000 from accumulated surplus to host the regional Elected Officials Course by Economic Developers of Alberta.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 3:40 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 3:48 p.m. with all those Members of Council previously listed in attendance.

EXTENSION OF MEETING

18.950 Motion by Councillor Beniuk to extend the August 7, 2018 Regular Council Meeting until all items on the agenda are addressed.

CARRIED UNANIMOUSLY

18.951 Motion by Councillor L'Heureux to move agenda item 7.23 Rich Lake Riding Arena and Seniors Meeting Area (Discussion) to Closed Session Item 8.4 under Section 24(1), Freedom of Information and Protection of Privacy Act – Advice of Officials.

CARRIED UNANIMOUSLY

CLOSED SESSION

18.952 Motion by Councillor Tkachuk to go into closed session at 3:49 p.m.

CARRIED UNANIMOUSLY

8.4 Rich Lake Riding Arena and Seniors' Meeting Area (Section 24(1), FOIP) (Discussion);

Members of Administration present for the Closed Session: Shadia Amblie, Darrell Lessmeister, Gary Harman, Dan Small, and Heather Reid for the purpose of presenting and recording.

8.1 Land Acquisition (s.25(1) FOIP) (Discussion);

Members of Administration present for the Closed Session: Shadia Amblie, Darrell Lessmeister, Gary Harman, Dan Small, John H. Kokotilo, and Heather Reid for the purpose of presenting and recording.

8.2 Special Resolution: Coalition for a Safer 63 & 881 (s.25 FOIP) (Briefing);

Members of Administration present for the Closed Session: Shadia Amblie, Darrell Lessmeister, Gary Harman, Dan Small, and Heather Reid for the purpose of presenting and recording.

8.3 2017 Management Letter - Addendum (s.26 FOIP) (Discussion).

Members of Administration present for the Closed Session: Shadia Amblie, Dan Small, and Heather Reid for the purpose of presenting and recording.

RETURN TO REGULAR MEETING

18.953 Motion by Deputy Mayor Borgun to proceed with the meeting in open session at 5:12 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF "CLOSED SESSION"

8.1 Land Acquisition (s.25(1) FOIP) (Discussion);

18.954 Motion by Councillor Johnson to direct Administration to bring forward additional information for Council's consideration on the Land Acquisition as discussed in Closed Session to a future meeting of Council.

In Favour
Mayor Moghrabi
Deputy Mayor Borgun
Councillor Johnson
Councillor Cote
Councillor Beniuk

Opposed
Councillor Tkachuk
Councillor L'Heureux

CARRIED

18.955 Motion by Councillor Cote to direct Administration to obtain a land appraisal for tourism purposes as discussed in Closed Session.

CARRIED UNANIMOUSLY

8.2 Special Resolution: Coalition for a Safer 63 & 881 (s.25 FOIP) (Briefing);

18.956 Motion by Mayor Moghrabi to direct Administration to sign the Special Resolution of the Members of Coalition for a Safer 63 & 881, and further to invite the Coalition executive director to a future meeting of Council to discuss the Coalition's initiatives.

CARRIED UNANIMOUSLY

8.3 2017 Management Letter - Addendum (s.26 FOIP) (Discussion);

No further action required.

8.4 Rich Lake Riding Arena and Seniors' Meeting Area (Section 24(1), FOIP) (Discussion).

18.957 Motion by Councillor Beniuk to direct Administration to bring forward costs and recommendations for the Rich Lake Riding Arena and Seniors' Meeting Area to a future meeting of Council as discussed in Closed Session.

CARRIED UNANIMOUSLY

ADJOURNMENT

18.958 Motion by Councillor Tkachuk to adjourn the Regular Council Meeting of August 7, 2018 at 5:17 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**