

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

October 23, 2018 – 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held October 23, 2018 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:04 a.m.

PRESENT	Omer Moghrabi	Mayor
	Lorin Tkachuk	Councillor / Deputy Mayor
	Colette Borgun	Councillor
	Darlene Beniuk	Councillor
	George L'Heureux	Councillor
	Jason Stedman	Councillor
	Sterling Johnson	Councillor
	Colin Cote	Councillor

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Dan Small	Assistant Chief Administrative Officer (in part)
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement (in part)
	Clayton Kittlitz	Senior Manager, Planning & Development (in part)
	Alex Fuller	Communications Coordinator (in part)
	Heather Reid	Legislative Services Coordinator

REGRETS	Charlyn Moore	Councillor
----------------	---------------	------------

ADOPTION OF AGENDA

18.1273 Motion by Councillor L'Heureux to approve the October 23, 2018 Regular Council Meeting agenda as amended:

- Addition of Item:
 - o 5.1 Asset Management Funding Grant (Discussion);

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

- 3.1 October 9, 2018 – Regular Council Meeting;
- 3.2 October 16, 2018 – Organizational Meeting;
- 3.3 October 16, 2018 – Special Council Meeting.

- 18.1274 Motion by Councillor Borgun to adopt the October 9, 2018 Regular Council Meeting minutes, the October 16, 2018 Organizational Meeting minutes, and the October 16, 2018 Special Council Meeting minutes as circulated.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business.

URGENT MATTERS

- 5.1 Asset Management Funding Grant (Discussion);

Mr. Clayton Kittlitz, Senior Manager, Planning & Development, presented the Asset Management Funding Grant discussion item and responded to questions.

- 18.1275 Motion by Councillor Cote that County Council supports Administration's grant application for \$22,000 under the Federation of Canadian Municipalities' (FCM) Municipal Asset Management Program for the project: *Assessment Management Readiness Assessment and Training Workshop for Councillors and Lac La Biche County Administration* with a total estimated project cost of \$27,500.

CARRIED UNANIMOUSLY

- 18.1276 Motion by Councillor Beniuk that County Council approves a \$27,500 expenditure budget, and \$22,000 budget for grant revenue for this project for 2019, on condition that the grant is approved.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS

There were no public hearings scheduled.

DELEGATIONS

- 6.1 10:15 a.m. Delegation – The Inspections Group Inc. (Briefing);

Mr. Tim Roskey, Chief Executive Officer and Mr. Ryan Nixon, Director, Building, Plumbing and Gas Building & Fire Inspector with The Inspections Group Inc., provided an overview to Council of their services.

6.1.1 Disposition of Delegation Business.

18.1277 Motion by Councillor L'Heureux to thank The Inspections Group Inc. for the presentation to Council.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 10:43 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 10:50 a.m. with all those Members of Council previously listed in attendance.

6.2 10:45 a.m. Delegation – Lac La Biche Army Cadets (Briefing);

Captain Lance Cyre and Captain Doug Jordan with the 2995 Lac La Biche Royal Canadian Army Cadets presented to Council an overview of the organization's activities and made a request for a permanent location.

6.2.1 Disposition of Delegation Business.

18.1278 Motion by Councillor Borgun to thank Captain Cyre and Captain Jordan for the presentation to Council.

CARRIED UNANIMOUSLY

18.1279 Motion by Councillor Cote to direct Administration to collaborate with the Lac La Biche Army Cadets and bring back recommendations that consider other community groups to a future meeting of Council.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 11:13 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 11:20 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.1 Lac La Biche Watershed Management Plan (WMP) (Request for Decision);

Ms. Molly Fyten, Environmental Services Manager, and Ms. Randi Dupras, Environmental Services Coordinator, presented the Lac La Biche Watershed Management Plan (WMP) Request for Decision and responded to questions.

18.1280 Motion by Councillor Stedman to direct Administration to complete a full review and update of the Lac La Biche Watershed Management Plan (WMP), and further that the WMP is brought back to Council at a future date for review and adoption.

CARRIED UNANIMOUSLY

7.2 Expansion of Weekly Residential Waste and Recycling Material for McGrane Road Area and Missawawi Estates (Request for Decision);

Ms. Fyten and Ms. Dupras presented the Expansion of Weekly Residential Waste and Recycling Material for McGrane Road Area and Missawawi Estates Request for Decision and responded to questions.

18.1281 Motion by Councillor Borgun to accept survey results regarding weekly collection of waste and recycling materials for residents in the McGrane Road Area and Missawawi Estates, as information and further to direct Administration to research additional bin options as discussed and bring back to a future meeting of Council.

CARRIED UNANIMOUSLY

18.1282 Motion by Deputy Mayor Tkachuk to direct Administration to bring forward to a future meeting of Council cost information on bins for the commercial area on Main Street.

In Favour
Mayor Moghrabi
Deputy Mayor Tkachuk
Councillor Beniuk
Councillor L'Heureux
Councillor Borgun
Councillor Stedman
Councillor Cote

Opposed
Councillor Johnson

CARRIED

7.3 Bylaw No. 18-022 Road Closure (Request for Decision);

Ms. Sheera Bourassa, Acting Manager, Planning & Development, and Ms. Diane Cloutier, Development Officer, presented the Bylaw No. 18-022 Road Closure Request for Decision and responded to questions.

18.1283 Motion by Councillor L'Heureux that Bylaw 18-022 be given first reading this 23rd day of October, 2018.

CARRIED UNANIMOUSLY

7.4 Family Community Support Services Committee Appointment (Request for Decision);

Mr. Dan Small, Assistant Chief Administrative Officer, presented the Family Community Support Services Committee Appointment Request for Decision and responded to questions.

18.1284 Motion by Councillor Borgun to appoint Ms. Lisa Sparks to the Family and Community Support Services (FCSS) Advisory Board for a three year term.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 12:07 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 12:15 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Cote.

PUBLIC INPUT SESSION

6.4 Public Input Session.

Councillor Cote entered Chambers at 12:15 p.m.

Mayor Moghrabi declared the public input session open at 12:15 p.m.

Mr. Brian Deheer, Steering Committee member of the Stewards of Lac La Biche Watershed Society, noted appreciation for the presentation Administration made to Council on the Watershed Management Plan. Mr. Deheer advised that the Society has provided educational signage around the lakeshore as a recent initiative. Mr. Deheer commended Council on the vision statement including reference to stewardship.

Mr. Brian Deheer, Chair presented on behalf of the Athabasca Watershed Council and expressed appreciation for Council's commitment to updating the Watershed Management Plan. Information was shared on an initiative to develop an Integrated Watershed Management plan. Mr. Deheer also shared information on an upcoming event for member municipalities - Municipal Forum on November 17, 2018, in Westlock.

18.1285 Motion by Councillor L'Heureux to thank Mr. Deheer for his presentation to Council.

CARRIED UNANIMOUSLY

Ms. Mary Jane Lore, representative of the petitioners from the Mission Beach area spoke to Council regarding the petition results. Ms. Lore advised that the majority of Phase 2 residents signed the petition in opposition and asked Council if there was any consideration to separating Phase 2 from Phase 3 and dealing with the phases separately. Ms. Lore advised that Phase 2 residents do not want to subsidize water and sewer infrastructure for Phase 3 that they do not want. Ms. Lore noted that Phase 2 residents want their voice heard independently of Phase 3. Ms. Lore advised more information and guidance from the County would be required related to the installation of infrastructure should mandatory installations be implemented.

18.1286 Motion by Councillor Stedman to thank Ms. Lore for her presentation to Council.

CARRIED UNANIMOUSLY

Mayor Moghrabi thanked the presenters for their comments, and declared the public input session closed at 12:47 p.m.

RECESS

Mayor Moghrabi called a recess at 12:48 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 1:33 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.5 Analysis of Loss of Municipal Officers' Expense Allowance in 2019 (Briefing);

Mr. Dan Small, Assistant Chief Administrative Officer, presented the Analysis of Loss of Municipal Officers' Expense Allowance in 2019 Briefing and responded to questions.

18.1287 Motion by Deputy Mayor Tkachuk to accept the Analysis of Loss of Municipal Officers' Expense Allowance in 2019 Briefing as information and further to direct Administration to bring back to a future meeting of Council a comparison of other specialized municipalities in Alberta related to the tax changes.

CARRIED UNANIMOUSLY

18.1288 Motion by Mayor Moghrabi to direct Administration to bring forward to a future meeting of Council information on historical comparisons of Council remuneration for surrounding municipalities.

CARRIED UNANIMOUSLY

7.6 Transfers Between Budget Line Items – September – October 18, 2018 (Briefing);

Mr. Small and Mr. Zeeshan Hasan, Manager, Finance, presented the Transfers Between Budget Line Items – September – October 18, 2018 Briefing and responded to questions.

18.1289 Motion by Councillor Johnson to accept the Transfers Between Budget Line Items – September – October 18, 2018 Briefing as information.

CARRIED UNANIMOUSLY

7.7 Statement of Revenues & Expenditures for the Period Ended September 30, 2018 (Request for Decision);

Mr. Small and Mr. Zeeshan Hasan, Manager, Finance, presented the Statement of Revenues & Expenditures for the Period Ended September 30, 2018 Request for Decision and responded to questions.

18.1290 Motion by Councillor Stedman that County Council accepts the Lac La Biche County Statement of Revenues & Expenditures for the Period Ended September 30, 2018 as information.

CARRIED UNANIMOUSLY

DELEGATIONS

6.3 2:00 p.m. Delegation – Coalition for Safer Alberta Roads (Briefing);

Ms. Debbie Hammond, Executive Director for the Coalition for Safer Alberta Roads, presented to Council an overview of the Coalition's activities and upcoming changes.

6.3.1 Disposition of Delegation Business.

18.1291 Motion by Councillor Cote to thank Ms. Hammond for the presentation to Council.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.8 Awarding of Contract for Tender FAC-72-2018-01 for Construction of the Archery Building (Request for Decision);

Mr. Darrell Lessmeister, Senior Manager, Recreation and Community Enhancement, and Mr. Gary Harman, Manager, Parks and Facilities, presented the Awarding of Contract for Tender FAC-72-2018-01 for Construction of the Archery Building Request for Decision and responded to questions.

18.1292 Motion by Councillor Borgun that County Council approve awarding of the project FAC-72-2018-01, pole shed construction of the new archery facility at a cost of \$340,419 to Friesen Buildings.

CARRIED UNANIMOUSLY

7.9 Rich Lake (Discussion).

18.1293 Motion by Councillor Cote to accept the Rich Lake discussion item as information.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 2:35 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 2:45 p.m. with all those Members of Council previously listed in attendance.

CLOSED SESSION

18.1294 Motion by Councillor Johnson to go into closed session at 2:45 p.m.

CARRIED UNANIMOUSLY

8.1 Land Lease for Recreational Purpose (s.25 FOIP) (Briefing);

Members of Administration present for the purposes of presenting and recording: Shadia Amblie, Dan Small, Darrell Lessmeister, Clayton Kittlitz, Gary Harman, and Heather Reid.

8.2 Meeting with RCMP Staff Sergeant (s.20 FOIP) (Discussion);

Members of Administration present for the purposes of presenting and recording: Shadia Amblie, Dan Small, Clayton Kittlitz, Darrell Lessmeister, Gary Harman, and Heather Reid.

8.3 Routine Staffing Budget Reallocations (s.17 FOIP) (Briefing)

Members of Administration present for the purposes of presenting and recording: Shadia Amblie, Dan Small, Darrell Lessmeister, Clayton Kittlitz, Gary Harman, and Heather Reid.

RETURN TO REGULAR MEETING

18.1295 Motion by Councillor Stedman to proceed with the meeting in open session at 3:29 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “CLOSED SESSION”

8.1 Land Lease for Recreational Purpose (s.25 FOIP) (Briefing);

18.1296 Motion by Councillor Johnson to accept the Land Lease for Recreational Purpose Briefing as information.

CARRIED UNANIMOUSLY

8.2 Meeting with RCMP Staff Sergeant (s.20 FOIP) (Discussion);

18.1297 Motion by Councillor Stedman to accept the Meeting with RCMP Staff Sergeant Discussion item as information.

CARRIED UNANIMOUSLY

8.3 Routine Staffing Budget Reallocations (s.17 FOIP) (Briefing);

18.1298 Motion by Councillor Borgun to accept the Routine Staffing Budget Reallocations Briefing as information.

CARRIED UNANIMOUSLY

ADJOURNMENT

18.1299 Motion by Councillor L’Heureux to adjourn the Regular Council Meeting of October 23, 2018 at 3:30 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**