

**Request for Proposal
Lac La Biche County**

Transportation Services

For

**Airport Lighting Extension
Lac La Biche Airport**

RFP # TR-32-2019-17



Proposal Closing Date and Time:

Proposals must be received by

July 19, 2019

at 2:00 pm (local time)



Lac La Biche County

County Center
13422 Highway 881
Lac La Biche, AB T0A 2C0

Phone: 780-623-1747 / Fax: 780-623-2039

Request for Proposal (RFP)

Airport Lighting Extension
Lac La Biche Airport
RFP # TR-32-2019-17

Responses will only be considered if received at the County Center in Lac La Biche, Alberta no later than the closing at: **2:00 PM local time, Friday, July 19, 2019.**

Invitation

Lac La Biche County is requesting written proposals for the extending of the existing runway lighting system (as specified below).

Background

The existing airport is located approximately 3 km west of Lac La Biche, along Hwy. 55. The airport is accessed from Lac La Biche via Hwy. 55 and Mission Road.

Project Demands

The project will demand the supply of labour, equipment and materials for the following:

- The Approach Navigation Systems airfield lighting improvement will include the use of the most advanced LED airfield lighting system today. The system will work on standard 220VAC/60Hz commercial power where the LED system is involved. The Approach lighting will utilize the medium intensity airfield LED approach system consisting of a lighting sequence of 45 approach lights. This system will provide guidance for aircraft while consuming a total of 270 watts when on full power and 27 watts in typical nighttime operation. Installation will be tied into the existing infrastructure installed to the runway end when the Pearl Airfield lighting was originally installed
- The quotation is to include a turnkey LED Approach Lighting System including all hardware, installation and service.

Project Design Specifications and Drawings

- Attached as Appendix C

Communications

The County's contact will be Dave McPhee, Manager of Transportation Services. Mr. McPhee can be contacted at (780) 623-6818 during regular working hours.

Mandatory Proposal Requirement

The proposal shall include the following:

- Type/Brand of lighting system being proposed including specifications, layout and associated quantities.
- Analysis of energy consumption, outlining estimated savings.
- Project timelines are to include availability for commencement.
- Should proposal include use of (sub) contractor(s) to complete the work, please provide contact information of said subcontractor(s).
- Provision of contractor/subcontractor safety policy/procedure or adherence to Lac La Biche County's (if own, please provide a signed copy).
- Product Warranty and Guarantee of workmanship.
- Have a safety Certificate of Recognition (COR) from the Alberta Construction Safety Association (ACSA) or be in the process of obtaining one and provide a Temporary Letter of Certification (TLC).
- References of similar work projects completed.

Method of Payment

Payment will be made within 30 days of receipt of supplier's invoice.

Proposal Scoring

Proposals will be scored in the following manner:

- 60% Mandatory Proposal Requirements
- 40% Pricing

Pricing Sheet (Appendix A)

Proponents must complete and sign the pricing sheet and submit with their proposal.

Consent Form (Appendix B)

Proponents are required to sign the Consent Form and submit with their proposal.

Proposal Closing Date and Time

All written proposal submissions marked "Lac La Biche Airport Lighting 2019 RFP TR-32-2019-17 shall be sealed and must be received by the undersigned, **no later than 2:00 p.m. on Friday, July 19th, 2019 to:**

Lac La Biche County
Box 1679
13422 Highway 881
Lac La Biche, Alberta
T0A 2C0
Attention: Helen Wells
Transportation Services Coordinator

Documents can be retrieved from the Alberta Purchasing Connection as of July 4, 2019

Submission by electronic mail or facsimile will not be accepted.

Lac La Biche County reserves the right to reject any or all proposals received.

Appendix A - PRICING FORMS

Instructions

1. Complete price proposal form and submit as Appendix A of the overall proposal.
2. Price proposals are not to include applicable taxes and will be evaluated in Canadian dollars.
3. Proponents are not to alter or add information to the form.
4. It is MANDATORY that Proponents submit firm prices/rates for the period of the proposed Contractual Offer for all items listed. This section, when completed, will be considered as the Proponent's Financial Offer.
5. Rates quoted must remain firm for the period of the Contract. GST/HST, if applicable, is not included and is to be shown as a separate item on any resulting invoice.
6. In order to ensure that fair and competitive rates are received, the following requirement must be strictly adhered to: Proponents must provide a Total Project Cost.
7. Should there be an error in the extended pricing of the offeror's offer, the Total Project Cost pricing shall prevail and the extended pricing shall be corrected in the evaluation. In the event that a mathematical error occurs in carrying over the totals, the Town Representative will correct the totals to ensure the fairness of the proposals.

Supplier:

Contact:

Address:

Phone:

Fax:

Email:

Total Project Cost:

1. Supply and Install new lighting system **Total** \$ _____

Appendix B
CONSENT FORM

Proponents are requested to sign and return this form with their proposal.

Enclosed is our Proposal submitted in response to RFP TR-32-2019-17, Contractual Offer(s) for Services. The Proponent consents, and has obtained written consent of any individuals identified in the Proposal, to the use of the information in the Proposal by the Town or its agents to enable the Town to evaluate the Proposal and use this information for other program purposes of the Town.

_____	_____	_____
Proponent Name	Telephone	Email

_____	_____	_____
Authorized Signature	Print Name	Title

Appendix C
Specification/Drawings