

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

July 9, 2019 – 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held July 9, 2019 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:02 a.m.

PRESENT	Omer Moghrabi	Mayor
	Lorin Tkachuk	Councillor / Deputy Mayor
	Colette Borgun	Councillor
	Darlene Beniuk	Councillor
	George L'Heureux	Councillor
	Jason Stedman	Councillor (Arrived at 10:06 a.m./Departed at 2:47 p.m.)
	Charlyn Moore	Councillor
	Sterling Johnson	Councillor

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Dan Small	Assistant Chief Administrative Officer
	Brian Shapka	Senior Manager, Public Works (in part)
	Clayton Kittlitz	Senior Manager, Planning & Development
	Jihad Moghrabi	Communications Coordinator (in part)
	Heather Reid	Legislative Services Coordinator

REGRETS	Colin Cote	Councillor
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ADOPTION OF AGENDA

19.639 Motion by Councillor Borgun to approve the July 9, 2019 Regular Council Meeting agenda as amended:

- Addition of Item
 - o 7.14 Meeting Attendance (Discussion)

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 July 2, 2019 – Regular Council Meeting.

19.640 Motion by Councillor Beniuk to adopt the July 2, 2019 Regular Council Meeting minutes as circulated.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business.

URGENT MATTERS

There were no urgent matters.

NEW BUSINESS

7.1 Councillor Reports (Discussion)

Council held a roundtable discussion to provide updates on meetings and events attended.

Councillor Stedman entered Chambers at 10:06 a.m.

Deputy Mayor Tkachuk:

- Chamber of Commerce Meeting

Councillor Johnson:

- Noted discussions with the Pow Wow committee

Councillor Moore:

- Resident meetings

Councillor Borgun:

- Alberta Counsel workshop
- Environmental Reserve Bylaw Open House

Councillor L'Heureux:

- Nothing to report

Councillor Beniuk:

- Alberta Counsel workshop
- Environmental Reserve Bylaw Open House

Mayor Moghrabi:

- Environmental Reserve Bylaw Open House

Councillor Stedman:

- Environmental Reserve Bylaw Open House

19.641

Motion by Councillor L'Heureux to accept the Councillor Reports discussion item as information.

CARRIED UNANIMOUSLY

DELEGATIONS

6.1 10:15 a.m. Delegation - Expedition Management Consulting - Tourism Strategy (Briefing)

Mr. Justin Rousseau with Expedition Management Consulting presented an overview of the Tourism Strategy and Product Development Plan and responded to questions.

6.1.1 Disposition of Delegation

19.642 Motion by Councillor L'Heureux to thank Mr. Justin Rousseau for the presentation to Council on the Tourism Strategy.

CARRIED UNANIMOUSLY

19.643 Motion by Councillor Moore to approve the Tourism Strategy and Product Development Plan, and further to direct Administration to proceed with implementation of the Plan.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.3 Budget Adjustment - #TakeItToTheLake Marketing Campaign (Request for Decision)

Ms. Jana Rowe, Economic Development Coordinator, presented the Budget Adjustment #TakeItToTheLake Marketing Campaign Request for Decision and responded to questions.

19.644 Motion by Deputy Mayor Tkachuk to increase the 2019 operating revenue budget for Economic Development, Tourism by \$61,375 for the Travel Alberta Cooperative Marketing Fund grant and contributions from other municipalities.

CARRIED UNANIMOUSLY

19.645 Motion by Councillor Beniuk to increase the 2019 operating expense budget for Economic Development, Tourism by \$61,600 for Travel Alberta Cooperative Marketing Fund activity.

CARRIED UNANIMOUSLY

7.5 Bylaw 19-021 Records Retention & Disposition (Request for Decision)

Mr. Dan Small, Assistant Chief Administrative Officer, and Ms. Cynthia Stevens, Records and Information Management Supervisor, presented the Bylaw 19-021 Records Retention & Disposition Request for Decision and responded to questions.

19.646 Motion by Deputy Mayor Tkachuk that Bylaw 19-021 be given first reading this 9th day of July, 2019.
CARRIED UNANIMOUSLY

19.647 Motion by Councillor Borgun that Bylaw 19-021 be given second reading this 9th day of July, 2019.
CARRIED UNANIMOUSLY

19.648 Motion by Councillor Stedman that Bylaw 19-021 be submitted for third reading this 9th day of July, 2019.
CARRIED UNANIMOUSLY

19.649 Motion by Councillor Moore that Bylaw 19-021 be given third reading this 9th day of July, 2019.
CARRIED UNANIMOUSLY

7.4 Investments Report as of June 30, 2019 (Briefing)

Mr. Small and Mr. Zeeshan Hasan, Manager of Finance, presented the Investments Report as of June 30, 2019 Briefing and responded to questions.

19.650 Motion by Councillor Stedman to accept the Investments Report as of June 30, 2019 Briefing as information.
CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 10:54 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 11:01 a.m. with all those Members of Council previously listed in attendance.

PUBLIC HEARINGS

6.2 11:00 a.m. Public Hearing - Bylaw 19-009

Mayor Moghrabi declared the public hearing open at 11:01 a.m.

Mayor Moghrabi asked Ms. Shadia Amblie, Chief Administrative Officer, whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. Ms. Amblie advised that this was the case, and further noted there were no written submissions.

Mr. Shahid Mughal, Manager of Planning & Development and Mr. Kika Mukuninwa, Planning & Development Officer, summarized the purpose for the hearing.

Mayor Moghrabi asked if the Applicant was present and wishing to speak to the proposed bylaw. The applicant, Lac La Biche County, had no further comments.

Mayor Moghrabi asked if there was anyone present wishing to speak in support of the proposed bylaw. There was no one present to speak in support.

Mayor Moghrabi asked if there was anyone present wishing to speak in opposition of the proposed bylaw. There was no one present to speak in opposition.

Mayor Moghrabi asked if the Applicant wishes to make any closing comments. There were no closing comments.

Mayor Moghrabi declared the public hearing closed at 11:09 a.m.

NEW BUSINESS

7.2 Bylaw 19-009; Land Use Bylaw Amendments (Request for Decision)

Mr. Shahid Mughal, Planning & Development Manager, and Mr. Kika Mukuninwa, Development Officer, presented the Bylaw 19-009 Land Use Bylaw Amendments Request for Decision and responded to questions.

19.651 Motion by Councillor Beniuk that Bylaw 19-009 as amended, be given second reading this 9th day of July, 2019.

CARRIED UNANIMOUSLY

19.652 Motion by Councillor Johnson that Bylaw 19-009 as amended, be given third and final reading this 9th day of July, 2019.

CARRIED UNANIMOUSLY

7.6 Project Recommendations (Briefing)

Mr. Brian Shapka, Senior Manager of Public Works, presented the Project Recommendations Briefing and responded to questions.

19.653 Motion by Councillor Johnson to direct Administration to tender out the 100th avenue project for construction in 2019/2020.

In Favour

Mayor Moghrabi
Deputy Mayor Tkachuk
Councillor Beniuk
Councillor Borgun
Councillor Stedman
Councillor Moore
Councillor Johnson

Opposed

Councillor L'Heureux

CARRIED

19.654 Motion by Deputy Mayor Tkachuk to direct Administration to bring forward recommendations for fall tendering prior to the 2020 budget discussions.

CARRIED UNANIMOUSLY

7.7 Bridge Priority Discussion (Briefing)

Mr. Shapka presented the Bridge Priority Discussion Briefing as information and responded to questions.

19.655 Motion by Deputy Mayor Tkachuk to direct Administration to bring forward additional information on the bridge files 77865, 75684, and 72757 bridge/culvert replacement to a future meeting of Council

CARRIED UNANIMOUSLY

19.656 Motion by Councillor Borgun to direct Administration to bring forward information on bridge file 79415 bridge/culvert replacement to a future meeting of Council.

In Favour

Mayor Moghrabi
Councillor Beniuk
Councillor L'Heureux
Councillor Borgun
Councillor Stedman
Councillor Johnson

Opposed

Deputy Mayor Tkachuk
Councillor Moore

CARRIED

7.8 Craigend Grader Shop Contract Award (Request for Decision)

Mr. Shapka presented the Craigend Grader Shop Contract Award Request for Decision and responded to questions.

19.657 Motion by Councillor Beniuk that Council approves the contract award to Nova Mechanical Systems Ltd. in the amount of \$314,000 for the Craigend Grader Shop, TR-32-2018-08 capital project.

In Favour

Deputy Mayor Tkachuk
Councillor Beniuk
Councillor Stedman
Councillor Johnson

Opposed

Mayor Moghrabi
Councillor L'Heureux
Councillor Borgun
Councillor Moore

DEFEATED

19.658 Motion by Mayor Moghrabi that Council approves the contract award to Bold Corp. in the amount of \$328,700 for the Craigend Grader Shop, TR-32-2018-08 capital project subject to Bold Corp. meeting all required tender conditions.

In Favour

Mayor Moghrabi
Councillor L'Heureux
Councillor Borgun
Councillor Moore

Opposed

Deputy Mayor Tkachuk
Councillor Beniuk
Councillor Stedman
Councillor Johnson

DEFEATED

PUBLIC INPUT SESSION

6.3 12:15 p.m. Public Input Session

Mayor Moghrabi declared the public input session open at 12:17 p.m.

Mr. Tom Halitsky spoke to Council on concerns with the Environmental Reserve Bylaw related to enforcement, private boat docks and public access to Environmental Reserve lands. Mr. Halitsky also requested a committee be formed for the development of the Environmental Reserve Bylaw.

19.659 Motion by Councillor L'Heureux to thank Mr. Halitsky for the presentation to Council.

CARRIED UNANIMOUSLY

Mayor Moghrabi declared the public input session closed at 12:26 p.m.

RECESS

Mayor Moghrabi called a recess at 12:26 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 1:14 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.8 Craigend Grader Shop Contract Award (Request for Decision)

Presentation continued on the Craigend Grader Shop Contract Award.

19.660 Motion by Councillor Moore that Council approves the contract award to Nova Mechanical Systems Ltd. in the amount of \$314,000 for the Craigend Grader Shop, TR-32-2018-08 capital project.

In Favour

Deputy Mayor Tkachuk
Councillor Beniuk
Councillor Stedman
Councillor Johnson
Councillor Moore

Opposed

Mayor Moghrabi
Councillor L'Heureux
Councillor Borgun

CARRIED

19.661 Motion by Councillor Beniuk that Council approves budget reallocation in the amount of \$300,000 to project TR-32-2018-08 from Hamlet Resurfacing capital reserves.

CARRIED UNANIMOUSLY

7.9 Bylaw 19-019- Code of Conduct Bylaw (Request for Decision)

Mr. Small and Ms. Danielle Cardinal, Legislative Services Coordinator, presented the Bylaw 19-019- Code of Conduct Bylaw Request for Decision and responded to questions.

19.662 Motion by Councillor L'Heureux to give Bylaw 19-019 first reading this 9th day of July, 2019.

CARRIED UNANIMOUSLY

19.663 Motion by Councillor Borgun to give Bylaw 19-019 second reading this 9th day of July, 2019.

CARRIED UNANIMOUSLY

19.664 Motion by Deputy Mayor Tkachuk to submit Bylaw 19-019 for third reading this 9th day of July, 2019.

CARRIED UNANIMOUSLY

19.665 Motion by Councillor Stedman to give third and final reading for Bylaw 19-019- this 9th day of July, 2019.

CARRIED UNANIMOUSLY

7.10 Red Tape Reduction Act – RMA Consultation (Request for Decision)

Mr. Small and Mr. Jihad Moghrabi, Communications Coordinator, presented the Red Tape Reduction Act – RMA Consultation Request for Decision and responded to questions.

- 19.666 Motion by Councillor Moore to direct Administration to forward the prepared letter to the Rural Municipalities of Alberta, outlining Council's input on the Red Tape Reduction Act.

CARRIED UNANIMOUSLY

7.11 2019 AUMA Convention & AMSC Trade Show (Request for Decision)

Ms. Shadia Amblie, Chief Administrative Officer, presented the 2019 AUMA Convention & AMSC Trade Show Request for Decision and responded to questions.

- 19.667 Motion by Councillor Beniuk to direct Administration to register seven Members of Council to attend the 2019 AUMA Convention and AMSC Trade Show.

CARRIED UNANIMOUSLY

7.12 Alberta Care Conference 2019 (Request for Decision)

Ms. Amblie presented the Alberta Care Conference 2019 Request for Decision and responded to questions.

- 19.668 Motion by Deputy Mayor Tkachuk to accept the request as information.

CARRIED UNANIMOUSLY

7.13 Alberta Recreation and Parks Association Conference (Request for Decision)

Ms. Amblie presented the Alberta Recreation and Parks Association Conference Request for Decision and responded to questions.

- 19.669 Motion by Councillor Borgun to direct Administration to register three Members of Council for the Alberta Recreation and Parks Association Conference.

CARRIED UNANIMOUSLY

DELEGATIONS

- 6.4 1:30 p.m. Delegation - Expedition Management Consulting - Recreation and Parks Master Plan (Briefing)

Mr. Justin Rousseau with Expedition Management Consulting, and Ms. Staci Lattimer, Manager of Recreation, presented an overview of the Recreation and Parks Master Plan and responded to questions.

6.4.1 Disposition of Delegation

19.670 Motion by Councillor Borgun to thank Mr. Justin Rousseau for the presentation to Council on the Recreation and Parks Master Plan.

CARRIED UNANIMOUSLY

19.671 Motion by Deputy Mayor Tkachuk to approve the Recreation and Parks Master Plan and further to direct Administration to proceed with implementation of the plan.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.14 Meeting Attendance (Discussion)

Mayor Moghrabi shared information on a meeting invite with biologists on July 15 in Edmonton.

19.672 Motion by Councillor Beniuk to support Mayor Moghrabi's attendance at the meeting with biologists in Edmonton on July 15, 2019.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 1:57 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 2:02 p.m. with all those Members of Council previously listed in attendance.

CLOSED SESSION

19.673 Motion by Councillor Johnson to go into closed session at 2:02 p.m.

CARRIED UNANIMOUSLY

8.1 Pow Wow Act (s.27 FOIP) (Briefing)

Members of Administration present for the purposes of presenting and recording: Shadia Amblie, Dan Small, Clayton Kittlitz, and Heather Reid.

8.2 Project Update (s.17, s.25 FOIP) (Discussion)

Members of Administration present for the purposes of presenting and recording: Shadia Amblie, Dan Small, Clayton Kittlitz, Brian Shapka and Heather Reid.

Councillor Stedman exited Chambers at 2:47 p.m. and did not return.

8.3 Environmental Reserve Matters (s.27 FOIP) (Discussion)

Members of Administration present for the purposes of presenting and recording: Shadia Amblie, Dan Small, Clayton Kittlitz, Brian Shapka and Heather Reid.

8.4 Offer to purchase portion of closed 95 Street road allowance (s.25 FOIP) (Request for Decision)

Members of Administration present for the purposes of presenting and recording: Shadia Amblie, Dan Small, Clayton Kittlitz, Brian Shapka, Diane Cloutier and Heather Reid.

RETURN TO REGULAR MEETING

19.674 Motion by Councillor Moore to proceed with the meeting in open session at 2:57 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “CLOSED SESSION”

8.1 Pow Wow Act (s.27 FOIP) (Briefing)

19.675 Motion by Councillor Johnson to accept the interpretation of the Lac La Biche Pow Wow and Fish Derby Association Act by the County solicitors as information.

CARRIED UNANIMOUSLY

8.2 Project Update (s.17, s.25 FOIP) (Discussion)

19.676 Motion by Councillor Moore to direct Administration to bring forward additional information on the project update to the July 23, 2019 Regular Council Meeting.

CARRIED UNANIMOUSLY

8.3 Environmental Reserve Matters (s.27 FOIP) (Discussion)

19.677 Motion by Deputy Mayor Tkachuk to accept the legal advice on resolution 19.528 as information.

CARRIED UNANIMOUSLY

8.4 Offer to purchase portion of closed 95 Street road allowance (s.25 FOIP) (Request for Decision)

19.678 Motion by Councillor Borgun to waive the advertising requirements set out in Section 2 (v) and the consultation requirements set out in Section 9 of Lac La Biche County's Land Sale Procedure for the sale of a portion of Road Plan 4313BF and Road Plan 1422 872 as closed by Bylaw 18-022.

CARRIED UNANIMOUSLY

19.679 Motion by Councillor Johnson to accept \$32,705, which includes the appraised land value of \$24,000 and surveying, appraisal, and legal fees of \$8,705, for the sale of a portion of Road Plan 4313BF and Road Plan 1422872 as closed by Bylaw 18-022, and further that Administration proceeds with processing the required land sale documents with the purchaser in order to complete the land sale.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

Mayor Moghrabi presented a notice of motion for the following:

Administration to bring forward information related to engineering/pressure abilities for seven Mission Phase One area residents interested in full pressure.

ADJOURNMENT

19.680 Motion by Councillor L'Heureux to adjourn the Regular Council Meeting of July 9, 2019 at 3:09 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**