LAC LA BICHE COUNTY POLICY

<table>
<thead>
<tr>
<th>TITLE: AGRICULTURAL SERVICE BOARD BURSARY</th>
<th>POLICY NO: PI-62-002</th>
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<td>RESOLUTION: 15.152</td>
<td>EFFECTIVE DATE: JANUARY 12, 2010</td>
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<td>LEAD ROLE: SENIOR MANAGER, FINANCE &amp; COMMUNITY SERVICES</td>
<td>NEXT REVIEW DATE: FEBRUARY 24, 2018</td>
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POLICY STATEMENT:

Lac La Biche County through its Agricultural Service Board is encouraging students to attend post-secondary institutions and enter into studies in agriculture or a related field.

“Original Signed” March 2, 2015
Chief Administrative Officer Date

“Original Signed” March 2, 2015
Mayor Date
1. Bursary will be advertised in the local paper and county newsletter for 2 weeks in September as well as provided to all local high schools, Portage College and applicable learning institutions.

2. Applications will be reviewed at the October Agricultural Service Board meeting.

3. Applicant must be attending an accredited post-secondary institution in an agricultural or related field.

4. Applicant or parent(s)/guardian(s) of applicant must be ratepayers and residents of Lac La Biche County.

5. Applicant must provide proof of enrollment prior to the bursary being awarded.

6. Applicant must provide proof of successful completion of studies. Lac La Biche County Agricultural Service Board reserves the right to request repayment of bursary should the applicant drop/fail or switch their initial program to an unrelated field.

7. Applications will be reviewed on a competitive basis by the Agricultural Service Board.

8. Applicants may apply for more than one scholastic year, up to a maximum of four (4) scholastic years.

9. Applicants may only receive one (1) bursary per scholastic year.

10. The Agricultural Service Board offers two (2) bursaries of $1,000.00 each per year, each year. Distribution of funds will consist on two (2) equal payments of $500.00.

11. Applications are to be made in writing in letter form with attachments, signed by the applicant. Information to be included as follows:

   i. Contact information including name, address and phone number

   ii. Completion date of high school

   iii. Institution attending
iv. Program enrolled in and faculty

v. Length of program including commencement and completion dates

vi. Legal land location of parent(s)/guardian(s) home

vii. List of community involvement

viii. High School Transcript of Achievement or previous years post-secondary transcript if one or more years of post-secondary has been completed

ix. Statement of future career goals after post-secondary

12. If not enough requests are processed to expend the funds by year-end, the funds will not be carried over. Only two (2) bursaries will be awarded per calendar year.

“Original Signed”  March 2, 2015
Chief Administrative Officer  Date