LAC LA BICHE COUNTY POLICY

<table>
<thead>
<tr>
<th>TITLE: ACCEPTANCE OF PAYMENTS</th>
<th>POLICY NO: CS-10-003</th>
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<tbody>
<tr>
<td>RESOLUTION: 11.303</td>
<td>EFFECTIVE DATE: JANUARY 12, 2010</td>
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<td>LEAD ROLE: MANAGER, FINANCE</td>
<td>NEXT REVIEW DATE: DECEMBER 31, 2013</td>
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<td>SPECIAL NOTES/CROSS REFERENCE: CS-12-004</td>
<td>AMENDMENT DATE: MAY 24, 2011</td>
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POLICY STATEMENT:

Lac La Biche County deems it appropriate to establish the policy on credit/debit cards as an acceptable method of payments for County services and products over the counter or online. Lac La Biche County believes that accepting credit cards would provide significant cash management benefits including, earlier cash inflows, real time collection of payments and a decrease in uncollectable accounts receivable.

PROCEDURE:

1. The following options are available for payment of goods and services:
   i. Cash/Cheque
   ii. Direct Debit/Interac
   iii. MasterCard/Visa

“Original Signed” August 4, 2011
Chief Administrative Officer Date

“Original Signed” August 15, 2011
Mayor Date