LAC LA BICHE COUNTY POLICY

<table>
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<tr>
<th>TITLE: SNOW REMOVAL AND ICE CONTROL</th>
<th>POLICY NO: PI-30-009</th>
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<td>RESOLUTION: 14.023</td>
<td>EFFECTIVE DATE: JANUARY 12, 2010</td>
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<td>LEAD ROLE: MANAGER, TRANSPORTATION SERVICES</td>
<td>NEXT REVIEW DATE: JANUARY 14, 2016</td>
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<td>SPECIAL NOTES/CROSS REFERENCE:</td>
<td>AMENDMENT DATE: JANUARY 14, 2014</td>
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POLICY STATEMENT:

Lac La Biche County recognizes the need to provide a consistent snow removal and ice control procedure throughout the County.

General:

i. The purpose of this policy is to provide Transportation Services guidelines for reducing or eliminating snow and ice hazards and to minimize the inconvenience of winter conditions for motorists and pedestrians, to the greatest degree possible, within available resources of the County.

ii. Snow Removal Priorities:

1. Priority #1: Arterial Roads
2. Priority #2: Collector Roads
3. Priority #3: Local Residential Roads, Seasonal Roads and County Properties
4. Priority #4: Back Alleys. If conditions are such that some alleys are deemed impassable, equipment will be sent to clear only identified alleys. The remainder will be cleared after Priority #2 areas are completed and only if the alleys are deemed to require clearing.

iii. Roadway snow removal operations will normally be undertaken during regular work hours and workdays except when one of the following circumstances occurs:

1. Wind and drifting creates problems for traffic movement, or
2. Roadways have not been cleared within the time periods established in this policy, at which time clearing operations will begin immediately and then become continuous, or
3. If weather conditions during a storm are such that Priority #1 roadways become icy or accumulate 5 centimeters of snow, the necessary equipment will be mobilized until these priority areas have been cleared and/or sanded.

iv. Unless there are unusual circumstances or additional interfering snowfalls, upon cessation of a major storm, priority #1 roadways are to be cleared within twenty-four (24) hours, priority #2 roadways within seventy-two (72) hours, and priority #3 within five (5) days.

v. In order to ensure a reasonable level of safety to motorists and pedestrians, sanding operations shall be initiated when the roadways have been deemed hazardous to public safety. Sanding shall be continued until a reasonable level of ice control has been attained.

Urban:

i. The Urban Snow and Ice Control Policy describe snow removal priorities and the level of service that will be provided.

ii. The criteria for setting snow removal priorities will be based on the following as shown in Schedule A and B:

1. Downtown Business District with defined parking

2. Commercial Business District

3. Residential District

4. Special conditions (terrain, emergency services, drifting, drainage).

iii. Snow and ice control will commence when accumulation of five (5) centimeters of snow occurs in the business district and commercial district and ten (10) centimeters in the residential district.

iv. Snow removal shall occur when hard packed snow and ice reaches ten (10) centimeters in the business district and commercial district and fifteen (15) centimeters in the residential district.

v. Snow that has accumulated on the streets shall not be placed onto any developed lots, or sidewalks. Snow may be windrowed on the street, medians or boulevards until removed. Snow may be windrowed and placed in ditches and undeveloped lots to minimize expenditures.

Rural:

i. Lac La Biche County will clear the snow from all local roads within five (5) days after the end of a snow event and twenty four (24) hours from all paved and oiled surface roads. The following priority will apply as shown in Schedule C:
1. Arterial Roads
2. Collector Roads
3. Local Roads and Seasonal Roads
4. Fire Halls and Parking areas
5. Fire Department water pick up points
6. County Utilities Buildings or Lift Stations
7. Community Halls
8. Graveyard Access
9. Rural Private Driveways with Snowplow Flags

ii. The following are locations where Lac La Biche County will not complete snow removal and ice control:

1. Schools
2. Private and Commercial driveways in Residential Areas
3. Private and Commercial driveways in Subdivisions
4. Private and Oil Lease Roads

Sidewalks:

i. It is the responsibility of the residents, institutions and businesses to adequately remove all snow and ice from adjacent sidewalks.

ii. To ensure that no damage is done to the paving stones on main street, the following guidelines shall be adhered to:

1. No powered equipment utilizing metal blades are permitted on architectural sidewalks.
2. Powered equipment with sweeping or snow blowing apparatus is permitted only with prior approval from the County. Size, weight, and condition of equipment will be the determining factors.
3. The use of metal blades on architectural sidewalks is prohibited. Only plastic shovels are permitted.
4. No salt shall be used for ice control.
Airport:

i. Snow clearing at the airport is considered a high priority due to the accident potential at this facility.

ii. The Transportation Manager, Maintenance Foreman or their designate (with input from the local flight service operator) are responsible for initiating snow clearing at the airport.

iii. Snow clearing at the airport shall be performed as soon as can be reasonably accommodated after the weather clears. (If an air ambulance is required to land the runway maybe cleared during a storm).

iv. A NOTAM (Notice to Airmen) will be issued with Edmonton Flight Service each morning after the airport inspection, if in the opinion of the person authorized to conduct daily inspections, snow accumulation on the runway could present danger to aircraft. A NOTAM will also be issued prior to each snow clearing operation or prior to any other maintenance activity which will require operation of equipment on the airport runway for an extended period.

v. The airport runway, taxiway and the apron adjacent to the terminal building will be cleared as a first priority. If a heavy snowfall results in a shortage of equipment, the clearing of the access road to the airport may be delayed.

vi. Snow will be cleared to a distance of three (3) meters behind the runway lights with a snow depth of no more than three hundred (300) millimeters.

vii. **Sand or salt is not to be used** on the runway for ice control; urea or other approved de-icing agents may be used.

“Original Signed” March 20, 2014
Chief Administrative Officer Date

“Original Signed” March 24, 2014
Mayor Date
Schedule A
Hamlet of Lac La Biche
Snow Removal and Ice Control

Legend
- Hamlet Boundary
- Cadastre
- Hamlet Arterial Roads/Emergency Routes
- Provincial Highways
- Hamlet Collector Roads

Map Produced: February 26, 2014
Projection: UTM12 NAD83

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Base Map compiled from the Provincial Title Mapping Digital Base.
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