

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
MCARTHUR PLACE, LAC LA BICHE**

**December 10, 2019**

Minutes of the Lac La Biche County Regular Council Meeting held December 10 at 10:00 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:01 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor
	George L'Heureux	Councillor / Deputy Mayor
	Darlene Beniuk	Councillor
	Colette Borgun	Councillor
	Jason Stedman	Councillor (Arrived at 1:23 p.m.)
	Charlyn Moore	Councillor
	Sterling Johnson	Councillor
	Colin Cote	Councillor
	Lorin Tkachuk	Councillor

<b>STAFF IN ATTENDANCE</b>	Dan Small	Interim Acting Chief Administrative Officer
	Melanie McConnell	Senior Manager, Legislative & Information Services
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement (in part)
	Brian Shapka	Senior Manager, Public Works (in part)
	Clayton Kittlitz	Senior Manager, Planning & Development (in part)
	Jihad Moghrabi	Communications Manager
	Heather Reid	Legislative Services Coordinator

**REGRETS**

**ADOPTION OF AGENDA**

19.1314 **MOVED:**  
To approve the December 10, 2019 Regular Council Meeting agenda as amended:

- Addition of Items:
  - o 7.17 Employee Policies (Discussion)
  - o 8.3 Personnel Update (s.17 FOIP) (Discussion)

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

- 3.1 December 3, 2019 – Regular Council Meeting.  
-correction to Councillor Cote’s report to read Watershed

19.1315        **MOVED**  
To adopt the December 3, 2019 Regular Council Meeting minutes as amended.

**CARRIED UNANIMOUSLY**

## **DELEGATIONS**

- 6.1        10:15 a.m. Delegation Mr. Kerry Archibald and Mrs. Emma Bates - Inactive Beaver Lake Landfill (Briefing)

Mr. Kerry Archibald and Mrs. Emma Bates presented to Council on the Inactive Beaver Lake Landfill and responded to questions.

- 6.1.1    Disposition of Delegation Business

19.1316        **Motion**  
To thank Mr. Archibald and Mrs. Bates for the presentation to Council.

**CARRIED UNANIMOUSLY**

19.1317        **Motion**  
To direct Administration to bring forward a report on affected properties relating to inactive landfills within Lac La Biche County with options to a January 2020 meeting of Council.

**CARRIED UNANIMOUSLY**

## **UNFINISHED BUSINESS**

- 4.1        Bylaw 19-024 - Traffic Bylaw (Request for Decision)

Mr. Darrell Lessmeister, Senior Manager Recreation and Community Enhancement, and Mr. Chris Clark, Manager of Enforcement Services, presented the Bylaw 19-024 - Traffic Bylaw Request for Decision and responded to questions.

19.1318            MOVED  
That Bylaw 19-024 be given first reading this 10<sup>th</sup>  
day of December, 2019.

**In Favour**

Mayor Moghrabi  
Deputy Mayor L'Heureux  
Councillor Beniuk  
Councillor Borgun  
Councillor Moore  
Councillor Cote  
Councillor Tkachuk

**Opposed**

Councillor Johnson

**CARRIED**

19.1319            MOVED  
That Bylaw 19-024 be given second reading this  
10<sup>th</sup> day of December, 2019.

**In Favour**

Mayor Moghrabi  
Deputy Mayor L'Heureux  
Councillor Beniuk  
Councillor Borgun  
Councillor Moore  
Councillor Cote  
Councillor Tkachuk

**Opposed**

Councillor Johnson

**CARRIED**

19.1320            MOVED  
That Bylaw 19-024 be submitted for third and final  
reading this 10<sup>th</sup> day of December, 2019.

**In Favour**

Mayor Moghrabi  
Deputy Mayor L'Heureux  
Councillor Borgun  
Councillor Moore  
Councillor Cote  
Councillor Tkachuk

**Opposed**

Councillor Johnson  
Councillor Beniuk

**DEFEATED**

*Unanimous consent is required to proceed to 3<sup>rd</sup> and final reading.*

19.1321

MOVED

To bring forward amendments to Bylaw 19-024 Schedule C for Poplar Point / Range Road 144 speed limit from 60 km to 80 km/hour.

**In Favour**

Deputy Mayor L'Heureux  
Councillor Johnson  
Councillor Beniuk

**Opposed**

Mayor Moghrabi  
Councillor Borgun  
Councillor Moore  
Councillor Cote  
Councillor Tkachuk

**DEFEATED**

**URGENT MATTERS**

*There were no urgent matters.*

**PUBLIC HEARINGS**

*There were no public hearings.*

**NEW BUSINESS**

7.1 Councillor Reports (Briefing)

Councillor Beniuk:

- Craigend Community Christmas Party
- Craigend and Rich Lake Agricultural Societies Annual General Meetings

Deputy Mayor L'Heureux exited Chambers at 10:53 a.m.

Councillor Tkachuk:

- Regional Health Foundation Meeting
- Seniors Holiday Social

Deputy Mayor L'Heureux:

- Submitted a written report of activities, as distributed with the agenda

Councillor Moore:

- Traffic Safety Coalition
- Seniors Holiday Social

Deputy Mayor L'Heureux returned to Chambers at 10:56 a.m.

Councillor Beniuk exited Chambers at 10:56 a.m.

Councillor Johnson:

- Seniors Holiday Social

Councillor Cote:

- Seniors Holiday Social

Councillor Borgun:

- Agricultural Services Board
- Ecole Plamondon School Event
- Seniors Social Event
- Lac La Biche Watershed Management Plan Event
- Family & Community Support Services Meeting

Mayor Moghrabi:

- Noted same events as other members of Council.

Councillor Beniuk returned to Chambers at 11:00 a.m.

19.1322            MOVED  
To accept the Councillor Reports Briefing as  
information.

**CARRIED UNANIMOUSLY**

## 7.2 Council Correspondence-December (Briefing)

Ms. Mackenzie Girard presented the Council Correspondence – December Briefing and responded to questions.

19.1323            MOVED  
To direct Administration to send responses to  
applicable ministries, Mr. and Mrs. Chavan, and  
Mr. Happner.

**CARRIED UNANIMOUSLY**

## 7.3 Follow Up Action List-Quarterly Review (Request for Decision)

Ms. Girard presented the Follow Up Action List Quarterly Review Request for Decision and responded to questions.

19.1324            MOVED  
To accept the Follow Up Action List quarterly  
review as information.

**CARRIED UNANIMOUSLY**

**RECESS** Mayor Moghrabi called a recess at 11:12 a.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 11:25 a.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

7.4 Chief Administrative Officer Report (Briefing)

Mr. Dan Small, Interim Acting Chief Administrative Officer, presented the Chief Administrative Officer Report Briefing as information and responded to questions.

19.1325 MOVED  
To Accept the Chief Administrative Officer Report Briefing as information.

**CARRIED UNANIMOUSLY**

7.5 Safety Codes Services Agreement (Request for Decision)

Mr. Shahid Mughal, Manager Planning & Development, presented the Safety Codes Services Agreement Request for Decision and responded to questions.

19.1326 MOVED  
That Council approves Administration to enter into a 3-year contract with The Inspections Group Inc. providing Safety Code Services in accordance with County's approved Quality Management Plans.

**CARRIED UNANIMOUSLY**

7.6 Bold Center Lands (Request for Decision-Following Notice of Motion from Councillor Tkachuk at the December 3, 2019 Regular Council Meeting)

Mr. Clayton Kittlitz, Senior Manager of Planning & Development, responded to questions regarding the Notice of Motion on the Bold Center Lands.

19.1327 MOVED  
That Administration bring forward information and options relating to an incentive strategy for the sale and/or lease of County owned lands within the area of the Bold Center, inclusive of information relating to a review of the Lac La Biche East Area Structure Plan.

**CARRIED UNANIMOUSLY**

Councillor Beniuk exited Chambers at 11:53 a.m.

7.7 Bylaw 19-031 and Bylaw 19-033: Public Utility Lots (Request for Decision)

Mr. Mughal presented Bylaw 19-031 and Bylaw 19-033: Public Utility Lots Request for Decision and responded to questions.

Councillor Beniuk returned to Chambers at 11:54 a.m.

19.1328 MOVED  
That Bylaw 19-031 be given 1<sup>st</sup> reading this 10<sup>th</sup>  
day of December 2019.

**CARRIED UNANIMOUSLY**

19.1329 MOVED  
That Bylaw 19-031 be given 2<sup>nd</sup> reading this 10<sup>th</sup>  
day of December 2019.

**CARRIED UNANIMOUSLY**

19.1330 MOVED  
That Bylaw 19-031 be submitted for 3<sup>rd</sup> reading this  
10<sup>th</sup> day of December 2019.

**CARRIED UNANIMOUSLY**

19.1331 MOVED  
That Bylaw 19-031 be given 3<sup>rd</sup> reading this 10<sup>th</sup>  
day of December 2019.

**CARRIED UNANIMOUSLY**

19.1332 MOVED  
That Bylaw 19-033 be given 1<sup>st</sup> reading this 10<sup>th</sup>  
day of December, 2019.

**CARRIED UNANIMOUSLY**

19.1333 MOVED  
That Bylaw 19-033 be given 2<sup>nd</sup> reading this 10<sup>th</sup>  
day of December, 2019.

**CARRIED UNANIMOUSLY**

19.1334            MOVED  
That Bylaw 19-033 be submitted for 3<sup>rd</sup> reading this  
10<sup>th</sup> day of December, 2019.

**CARRIED UNANIMOUSLY**

19.1335            MOVED  
That Bylaw 19-033 be given 3<sup>rd</sup> reading this 10<sup>th</sup>  
day of December, 2019.

**CARRIED UNANIMOUSLY**

7.8      Corporate Business Planning (Briefing)

Mr. Kittlitz presented the Corporate Business Planning Briefing and responded to  
questions.

19.1336            MOVED  
To accept the Corporate Business Planning Briefing  
as information.

**CARRIED UNANIMOUSLY**

7.9      Budget Transfer Request (Request for Decision)

Mr. Brian Shapka, Senior Manager Public Works, presented the Budget Transfer Request  
Request for Decision and responded to questions.

19.1337            MOVED  
That Council directs Administration to reallocate  
\$100,000 from Highway 858 Plamondon Water  
Line capital project to the Highway 858 Water and  
Sewer Extension project.

**CARRIED UNANIMOUSLY**

19.1338            MOVED  
That Council directs Administration to reallocate  
\$200,000 from Highway 858 Plamondon Water  
Line capital project to the Curb, Gutter and  
Sidewalk program.

**CARRIED UNANIMOUSLY**



## **PUBLIC INPUT SESSION**

6.2 12:15 p.m. Public Input Session.

Mayor Moghrabi declared the public input session open at 12:14 p.m.

Mr. Guy Lambert spoke to Council on Bayview Beach water and sewer and noted disappointment funding for the project was not included in the proposed budget. Mr. Lambert also expressed appreciation for Council's efforts.

19.1339            **MOVED**  
To thank Mr. Lambert for his presentation to Council.

**CARRIED UNANIMOUSLY**

Mr. Rob McKinley, Hamlet of Beaver Lake resident, spoke to Council related to petitioning for slower speeds on subdivision roads.

Mayor Moghrabi declared the public input session closed at 12:27 p.m.

**RECESS**            Mayor Moghrabi called a recess at 12:27 p.m.

**RECONVENE**       Mayor Moghrabi reconvened the meeting at 1:22 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Moore.

## **BUSINESS ARISING OUT OF PUBLIC INPUT SESSION**

19.1440            **MOVED**  
To thank Mr. McKinley for his presentation to Council.

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

7.10 Updated Estimated Costs for Campsite Road Water and Sewer Servicing  
(Briefing)

Mr. Shapka presented the Updated Estimated Costs for Campsite Road Water and Sewer Servicing Briefing and responded to questions.

Councillor Stedman arrived at 1:23 p.m.

Councillor Moore returned to Chambers at 1:27 p.m.

19.1441        MOVED  
To accept the Updated Estimated Costs for  
Campsite Road Water and Sewer Servicing briefing  
as information.

**CARRIED UNANIMOUSLY**

19.1442        MOVED  
To direct Administration to bring forward cost  
information on Water and Sewer Servicing of un-  
serviced lake area subdivisions within the service  
area to the March 2020 budget meeting of Council.

**CARRIED UNANIMOUSLY**

7.11    Well-Being and Resilience Framework-Parent Link Funding (Briefing)

Mr. Lessmeister, Ms. Staci Lattimer, Manager of Recreation, and Ms. Aimee Gauthier, FCSS Supervisor, presented the Well-Being and Resilience Framework-Parent Link Funding Briefing and responded to questions.

19.1443        MOVED  
To accept the Well-Being and Resilience  
Framework-Parent Link Funding Briefing as  
information.

**CARRIED UNANIMOUSLY**

7.12    2020 Operating and Capital Budgets and Financial Plans (Request for Decision)

Mr. Dan Small, Interim Acting Chief Administrative Officer, and Mr. Zeeshan Hasan, Manager of Finance, presented the 2020 Operating and Capital Budgets and Financial Plans Request for Decision and responded to questions.

Councillor Borgun recused herself for pecuniary interest related to a family member's employment at 2:07 p.m

19.1444        MOVED  
That Council approves the 2020 operating budget  
expenditure for Human Resources function's  
salaries, wages, and benefits of \$548,936.

**CARRIED UNANIMOUSLY**

Councillor Borgun returned to Chambers at 2:07 p.m. at the conclusion of the discussion and vote on Human Resources salaries, wages and benefits.  
Councillor Moore recused herself for pecuniary interest related to a family member's employment at 2:07 p.m.

19.1445            MOVED  
That Council approves the 2020 operating budget expenditure for Waste and Recycling Management function's salaries, wages, and benefits of \$1,288,139.

**CARRIED UNANIMOUSLY**

Councillor Moore returned to Chambers at 2:08 p.m. at the conclusion of the of the discussion and vote on the Waste and Recycling Management salaries, wages, and benefits.

Councillor Tkachuk recused himself for pecuniary interest related to employment at 2:09 p.m.

19.1446            MOVED  
That Council approves the 2020 capital budget expenditure for Bold Center Security Cameras – year 3 of \$27,000, Satellite System for Bold Center of \$16,000, Core Network Switches of \$153,000.

**CARRIED UNANIMOUSLY**

Councillor Tkachuk returned to Chambers at 2:09 pm. at the conclusion of the discussion and vote on the Bold Center Security Cameras, Satellite System for Bold Center and Core Network Switches.

Councillor Stedman recused himself for pecuniary interest related to employment at 2:09 p.m.

19.1447            MOVED  
That Council approves the 2020 capital budget expenditure for Protective Services Facility of \$750,000.

**In Favour**

Mayor Moghrabi  
Councillor Johnson  
Councillor Beniuk  
Councillor Borgun  
Councillor Moore  
Councillor Cote

**Opposed**

Deputy Mayor L'Heureux

Councillor Tkachuk

**CARRIED**

Councillor Stedman returned to Chambers at 2:11 p.m. at the conclusion of the 2020 capital budget expenditure for the Protective Services Facility.

19.1448      **MOVED**

That Council approves the 2020 operating budget with operating revenues of \$72,141,133, and operating expenditures of \$53,202,885 excluding salaries, wages, and benefits of the Human Resources function of \$548,936 and Waste and Recycling Management function's salaries, wages, and benefits of \$1,288,139.

**CARRIED UNANIMOUSLY**

19.1449      **MOVED**

That Council approves the 2020 capital budget with estimated revenues from general revenues, grants, and reserves, of \$5,053,374 and expenditures and transfers of \$24,002,200 excluding capital expenditure for Protective Services Facility of \$750,000, Bold Center Security Cameras – year 3 of \$27,000, Satellite System for Bold Center of \$16,000, Core Network Switches of \$153,000.

**In Favour**

Mayor Moghrabi  
Councillor Johnson  
Councillor Beniuk  
Councillor Borgun  
Councillor Stedman  
Councillor Moore  
Councillor Cote  
Councillor Tkachuk

**Opposed**

Deputy Mayor L'Heureux

**CARRIED**

19.1450      **MOVED**

That Council defer the discussion and approval of 2021-2023 operating plan and 2021-2025 capital plan to March 2020.

**CARRIED UNANIMOUSLY**

**RECESS** Mayor Moghrabi called a recess at 2:15 p.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 2:24 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Beniuk.

**NEW BUSINESS**

7.13 Borrowing Bylaw Update (Request for Decision)

Mr. Small and Mr. Hasan presented the Borrowing Bylaw Update Request for Decision and responded to questions.

19.1451 MOVED  
That Bylaw 19-035 be given first reading on this 10<sup>th</sup> day of December, 2019.

**CARRIED UNANIMOUSLY**

19.1452 MOVED  
That Bylaw 19-035 be given second reading on this 10<sup>th</sup> day of December, 2019.

**CARRIED UNANIMOUSLY**

19.1453 MOVED  
That Bylaw 19-035 be submitted for third and final reading on this 10<sup>th</sup> day of December 2019.

**CARRIED UNANIMOUSLY**

19.1454 MOVED  
That Bylaw 19-035 be given third and final reading on this 10<sup>th</sup> day of December, 2019.

**CARRIED UNANIMOUSLY**

7.14 Northern Lights Library System (NLLS) Proposed 2020 Levy Increase (Request for Decision)

Mr. Small presented the Northern Lights Library System (NLLS) Proposed 2020 Levy Increase Request for Decision and responded to questions.

Councillor Beniuk returned to Chambers at 2:31 p.m.

19.1455

MOVED

That Lac La Biche County denies the proposed levy increase for the Northern Lights Library System from \$5.15 per capita to \$5.23 per capita for the 2020 for both member municipalities and municipal library boards.

**CARRIED UNANIMOUSLY**

7.15 Greater North Foundation- Fixed Requisition for Capital Reserve Development (Request for Decision)

Mr. Small presented the Greater North Foundation- Fixed Requisition for Capital Reserve Development Request for Decision and responded to questions.

19.1456

MOVED

That Lac La Biche County declines the request of Greater North Foundation to create Capital Reserve Funds from the current capital requisition.

**In Favour**

Mayor Moghrabi  
Deputy Mayor L'Heureux  
Councillor Johnson  
Councillor Beniuk  
Councillor Borgun  
Councillor Stedman  
Councillor Moore  
Councillor Tkachuk

**Opposed**

Councillor Cote

**CARRIED**

19.1457

MOVED

That this decision be communicated to the Greater North Foundation and all municipal members of the Greater North Foundation, inclusive of the last bullet noted on the background section of the RFD as follows:

- Greater North can still requisition for their operating deficit as before. If there are specific capital requirements, Greater North can requisition those when it identifies them.

**CARRIED UNANIMOUSLY**

7.16 Correspondence and Submissions at Public Meetings Policy (Request for Decision)

Ms. Melanie McConnell, Senior Manager of Legislative & Information Services, presented the Correspondence and Submissions at Public Meetings Policy Request for Decision.

19.1458      **MOVED**  
To approve the Correspondence and Submissions at Public Meetings Policy ADM-14-008.

**CARRIED UNANIMOUSLY**

7.17 Employee Policies (Discussion)

Deputy Mayor L'Heureux presented the Employee Policies discussion item and responded to questions.

19.1459      **MOVED**  
To direct Administration to bring forward all new Human Resources policies under consideration for Council approval.

**In Favour**

Deputy Mayor L'Heureux  
Councillor Beniuk  
Councillor Borgun

**Opposed**

Mayor Moghrabi  
Councillor Johnson  
Councillor Stedman  
Councillor Moore  
Councillor Tkachuk  
Councillor Cote

**DEFEATED**

**CLOSED SESSION**

19.1460

MOVED

To go into closed session at 3:09 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) Act:

- 8.1 2021 Lieutenant Governor Art Awards Update (s.21-Disclosure harmful to intergovernmental relations-FOIP) (Request for Decision)
- 8.2 Broadband Update (s.16-Disclosure harmful to business interests of a third party-FOIP) (Briefing)
- 8.3 Personnel Update (s.17 FOIP) (Discussion)

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 3:09 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 3:14 p.m. with all those Members of Council previously listed in attendance.

**CLOSED SESSION**

- 8.1 2021 Lieutenant Governor Art Awards Update (s.21-Disclosure harmful to

Member of the Public present for the purposes of presenting: Ms. Carrie Froehler, VP of People, Planning and Public Relations, Portage College.

Members of Administration present for the purposes of presenting and recording: Dan Small, Clayton Kittlitz, Melanie McConnell, Jihad Moghrabi, Jana Rowe, and Heather Reid.

- 8.2 Broadband Update (s.16-Disclosure harmful to business interests of a third party-FOIP) (Briefing)

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, Jihad Moghrabi, Travis Simmons and Heather Reid.

- 8.3 Personnel Update (s.17 FOIP) (Discussion)

No members of Administration present for the discussion.



Note: Administration members were not present to record the remainder of the meeting.

**RETURN TO REGULAR MEETING**

19.1461            MOVED  
To proceed with the meeting in open session at 3:54  
p.m.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT OF “CLOSED SESSION”**

8.1     2021 Lieutenant Governor Art Awards Update (s.21-Disclosure harmful to  
intergovernmental relations-FOIP) (Request for Decision)

No action required.

8.2     Broadband Update (s.16-Disclosure harmful to business interests of a third party-  
FOIP) (Briefing)

No action required.

8.3     Personnel Update (s.17 FOIP) (Discussion)

No action required.

**ADJOURNMENT**

19.1462            MOVED  
To adjourn the Regular Council Meeting of  
December 10, 2019 at 3:56 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**Dan Small**  
**Interim Acting Chief Administrative Officer**