LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE

January 28, 2020

Minutes of the Lac La Biche County Regular Council Meeting held January 28, 2020 at 10:00 a.m.

CALL TO ORDER
Mayor Moghrabi called the meeting to order at 10:05 a.m.

PRESENT
Omer Moghrabi Mayor
George L’Heureux Councillor / Deputy Mayor
Darlene Beniuk Councillor
Colette Borgun Councillor
Jason Stedman Councillor (Arrived at 11:22 a.m.)
Colin Cote Councillor
Lorin Tkachuk Councillor

STAFF IN ATTENDANCE
Dan Small Interim Acting Chief Administrative Officer
Melanie McConnell Senior Manager, Legislative & Information Services
Darrell Lessmeister Senior Manager, Recreation & Community Enhancement (in part)
Brian Shapka Senior Manager, Public Works (in part)
Jihad Moghrabi Communications Manager
Heather Reid Legislative Services Coordinator

REGRETS
Sterling Johnson Councillor
Charlyn Moore Councillor

ADOPTION OF AGENDA

20.062 MOVED
To approve the January 28, 2020 Regular Council Meeting agenda as amended:

- Addition of Item:
  - 7.15 Elinor Lake Water Treatment Plant (Discussion)

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

20.063 MOVED
To adopt the January 14, 2020 Regular Council Meeting minutes as circulated.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business.

URGENT MATTERS

There were no urgent matters.

PUBLIC HEARINGS

There were no public hearings.

NEW BUSINESS

7.1 Councillor Reports (Briefing)

Councillor Beniuk:
- Lac La Biche Library Board quarterly meeting
- Greater North Foundation meeting

Councillor Tkachuk:
- Lakeland Industry Community Association (LICA) meeting

Deputy Mayor L’Heureux:
- submitted a written report of activities, as distributed with the agenda
- Agricultural Service Board conference
- Plamondon District & Community Development Society (PDCDS) meeting

Councillor Cote:
- Soil Bioengineering workshop
- Lac La Biche Region Watershed Stewardship Society meetings
- Community Futures Business Leaders Breakfast
- Interpretive Society meeting
- Chamber of Commerce Quarterly meeting
- Interpretive Society meeting with Plamondon Museum

Councillor Borgun:
- Lac La Biche Library Board meeting
- Agricultural Service Board conference
Family Community Support Services (FCSS) meeting

Mayor Moghrabi:
- Lac La Biche Regional Retention & Recruitment Society meeting
- Rendez-Vous Centre dinner event
- Robbie Burns Day dinner event
- AUMA Presidents Summit on Municipal Finances
- Greater North Foundation meeting and conference call

20.064 MOVED
To accept the Councillor Reports as information.

CARRIED UNANIMOUSLY

7.2 Intermunicipal Collaboration Framework (ICF) Proposal – Athabasca County, RMWB, and ID 349 (Briefing)

Mr. Dan Small, Interim Acting Chief Administrative Officer, presented the Intermunicipal Collaboration Framework (ICF) Proposal – Athabasca County, RMWB, and ID 349 Briefing and responded to questions.

20.065 MOVED
To accept Intermunicipal Collaboration Framework (ICF) Proposal – Athabasca County, RMWB, and ID 349 briefing as information.

CARRIED UNANIMOUSLY

7.3 Healthier Communities Golf Tournament 2020 (Request for Decision)

Ms. Mackenzie Girard, Executive Assistant, and Mr. Small presented the Healthier Communities Golf Tournament 2020 Request for Decision and responded to questions.

20.066 MOVED
That Council appoint Councillor Borgun and Councillor Tkachuk to the working group to help organize the Healthier Communities Golf Tournament 2020.

CARRIED UNANIMOUSLY

7.4 Parent Link- Maintaining the Same Level of Service for Lac La Biche County (Request for Decision Following Notice of Motion)

Councillor Tkachuk presented the Parent Link- Maintaining the Same Level of Service for Lac La Biche County Request for Decision Following Notice of Motion.
Mr. Darrell Lessmeister, Senior Manager of Recreation and Community Enhancement, provided an update to Council.

20.067 MOVED
To accept the update on Parent Link service levels provided by Administration as information.

CARRIED UNANIMOUSLY

Councillor Tkachuk exited Chambers at 10:49 am

RECESS Mayor Moghrabi called a recess at 10:49 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 10:57 a.m. with all those Members of Council previously listed in attendance, including Councillor Tkachuk.

NEW BUSINESS

7.5 New Protective Services Building Planning (Briefing)

Mr. Lessmeister presented the New Protective Services Building Planning Briefing and responded to questions.

20.068 MOVED
To accept the New Protective Services Building Planning Briefing as information.

CARRIED UNANIMOUSLY

7.6 Green Rebate Program (Request for Decision)

Mr. Brian Shapka, Senior Manager Public Works, presented the Green Rebate Program Request for Decision and responded to questions.

Councillor Stedman arrived at 11:22 a.m.

20.069 MOVED
That County Council approves the Green Rebate Program in the amount of $15,000 and extends the expiry date for the program from December 31, 2019 to December 31, 2020.

CARRIED UNANIMOUSLY
7.7 Gas Distribution Act - Quality Management Plan (QMP) (Request for Decision)

Mr. Small and Mr. Shapka presented the Gas Distribution Act - Quality Management Plan (QMP) Request for Decision and responded to questions.

20.070 MOVED
That Council adopts the newly updated Quality Management Plan (QMP) as requested by the Rural Utilities Section of Alberta Agriculture and Forestry.

CARRIED UNANIMOUSLY

7.8 Request to Vary the Setback Distance for a Subdivision Near a Non – Operating Landfill Near Young’s Beach (Request for Decision)

Mr. Small presented the Request to Vary the Setback Distance for a Subdivision Near a Non – Operating Landfill Near Young’s Beach Request for Decision and responded to questions.

Councillor Stedman exited Chambers at 11:42 am and returned at 11:42 am.

20.071 MOVED
That Lac La Biche County undertakes an application to Alberta Environment requesting to vary the setback distance from the closed Young’s Beach landfill site at NW 32-66-13 W4 at the County’s cost, and further that the cost of $20,000 be charged to the County’s accumulated surplus.

In Favour
Mayor Moghrabi
Deputy Mayor L’Heureux
Councillor Borgun
Councillor Stedman
Councillor Cote
Councillor Tkachuk

Opposed
Councillor Beniuk

CARRIED

7.9 Request to Vary the Setback Distance for Two Residences Near the Elinor Lake Landfill (Request for Decision)

Mr. Small presented the Request to Vary the Setback Distance for Two Residences Near the Elinor Lake Landfill and responded to questions.
20.072 MOVED
That Lac La Biche County undertakes an application to Alberta Environment and Parks requesting to vary the setback distance between two residences located on NW 8-65-11 W4 near the now-closed Elinor Lake landfill site, subject to the Province of Alberta’s consent to allowing the County to subdivide and sell the lands underneath these two residences to the residents living in them, and that the cost of $20,000 be charged to the County’s accumulated surplus.

CARRIED UNANIMOUSLY

7.10 Proposed Bayview Water and Servicing Local Improvement (Request for Decision)

Mr. Small presented the Proposed Bayview Water and Servicing Local Improvement Request for Decision and responded to questions.

20.073 MOVED
That Administration be directed to prepare a local improvement plan for water and sewer servicing in the Bayview subdivision based on a 51%/49% landowner/County split up to the property line.

CARRIED UNANIMOUSLY

7.11 Beaver Lake Water and Sewer Servicing (near Ranger Station) (Request for Decision)

Mr. Small presented the Beaver Lake Water and Sewer Servicing (near Ranger Station) Request for Decision and responded to questions.

Deputy Mayor L’Heureux exited Chambers at 12:11 p.m. and returned at 12:13 p.m.

20.074 MOVED
To direct Administration to propose a local improvement plan to the owners of properties near the Beaver Lake Ranger Station, based on 51% landowner/49% County subsidization of net local improvement cost based on current cost estimates and explore cost savings with the engineer.

CARRIED UNANIMOUSLY
PUBLIC INPUT SESSION

6.1 12:15 p.m. Public Input Session

Mayor Moghrabi declared the public input session open at 12:20 p.m.

Mr. Guy Lambert thanked Council and Administration for efforts related to the Bayview Beach Water and Sewer local improvement. Mr. Lambert also noted appreciation for the Mayor’s attendance at the Rendez-Vous center dinner event and advised Council of an upcoming Valentine’s Day event.

20.075 MOVED
To thank Mr. Lambert for the presentation to Council.

CARRIED UNANIMOUSLY

Mayor Moghrabi declared the public input session closed at 12:24 p.m.

RECESS
Mayor Moghrabi called a recess at 12:24 p.m.

RECONVENE
Mayor Moghrabi reconvened the meeting at 12:27 p.m. with all those Members of Council previously listed in attendance.

PUBLIC INPUT SESSION

6.1 Public Input Session Continued

Mayor Moghrabi declared the public input session re-opened at 12:27 p.m.

Mr. Lloyd Prefontaine, Mission Beach Phase II permanent resident spoke to Council related to water and sewer install concerns at the Mission Beach area.

20.076 MOVED
To thank Mr. Prefontaine for the presentation to Council.

CARRIED UNANIMOUSLY

Mayor Moghrabi declared the public input session closed at 12:43 p.m.

RECESS
Mayor Moghrabi called a recess at 12:43 p.m.

RECONVENE
Mayor Moghrabi reconvened the meeting at 1:31 p.m. with all those Members of Council previously listed in attendance.
NEW BUSINESS

7.12 91st Avenue Budget Transfer (Request for Decision)

Mr. Shapka presented the 91st Avenue Budget Transfer Request for Decision and responded to questions.

20.077 MOVED
That Council approves $145,000 for the completion of the 91st Avenue Base and Oil Project in 2019, to be re-allocated from surplus funds remaining in the 2019 100 Avenue Base and Paving Project.

CARRIED UNANIMOUSLY

7.13 CAO Approved Budget Transfers (Briefing)

Mr. Small presented the CAO Approved Budget Transfers Briefing and responded to questions.

20.078 MOVED
To accept the CAO Approved Budget Transfers Briefing as information.

CARRIED UNANIMOUSLY

7.14 Councillor Expense Claims Processed December 2019 (Request for Decision)

Mr. Small presented the Councillor Expense Claims Processed December 2019 Request for Decision and responded to questions.

20.079 MOVED
That Council approves the Councillor expense claims processed for the period of December 2019.

CARRIED UNANIMOUSLY

7.15 Elinor Lake Water Treatment Plant (Discussion)

Deputy Mayor L’Heureux requested clarification relating to the Elinor Lake Water Treatment Plant.

20.080 MOVED
To accept the Elinor Lake Water Treatment Plant Discussion item as information.

CARRIED UNANIMOUSLY
CLOSED SESSION

20.081 MOVED
To go into closed session at 1:50 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) Act:

8.1 3:00 pm Delegation - Alberta Counsel (s.24(1) Advice from officials, s.25(1) Disclosure harmful to economic and other interests of a public body FOIP) (Briefing)

8.2 Economic Development Update & Land Matter (s.16(1) Disclosure harmful to business interests of a third party; s.24(1) Advice from officials, s.25(1) Disclosure harmful to economic and other interests of a public body FOIP) (Discussion)

8.3 2019 General and Utility Accounts Receivable Writeoff (s.16(2) Disclosure harmful to business interests of a third party, s.17(1) Disclosure harmful to personal privacy, s.24(1) Advice from officials FOIP) (Request for Decision)

8.4 2019 Provincial Education Requisition Credit (PERC) & Designated Industrial Requisition Credit (DIRC) Tax Receivable Writeoff (s.16(2) Disclosure harmful to business interests of a third party, s.24(1) Advice from officials FOIP) (Request for Decision)

8.5 Broadband Update, January 28, 2020 (s.16(1) Disclosure harmful to business interests of a third party, s.24(1) Advice from officials, s.25(1) Disclosure harmful to economic and other interests of a public body FOIP) (Request for Decision)

8.6 Personnel Update (s.17 FOIP) (Discussion)

CARRIED UNANIMOUSLY

8.3 2019 General and Utility Accounts Receivable Writeoff (s.16(2) Disclosure harmful to business interests of a third party, s.17(1) Disclosure harmful to personal privacy, s.24(1) Advice from officials FOIP) (Request for Decision)

Members of Administration present for the purposes of presenting and recording: Dan Small, Zeeshan Hasan, Sandra Charles, Melanie McConnell, Jihad Moghrabi and Heather Reid.
8.4 2019 Provincial Education Requisition Credit (PERC) & Designated Industrial Requisition Credit (DIRC) Tax Receivable Writeoff (s.16(2) Disclosure harmful to business interests of a third party, s.24(1) Advice from officials FOIP) (Request for Decision)

Members of Administration present for the purposes of presenting and recording: Dan Small, Zeeshan Hasan, Sandra Charles, Melanie McConnell, Jihad Moghrabi and Heather Reid.

RETURN TO REGULAR MEETING

20.082 MOVED
To proceed with the meeting in open session at 2:12 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM CLOSED SESSION

8.3 2019 General and Utility Accounts Receivable Writeoff (s.16(2) Disclosure harmful to business interests of a third party, s.17(1) Disclosure harmful to personal privacy, s.24(1) Advice from officials FOIP) (Request for Decision)

20.083 MOVED
That Council accepts the General & Utility Accounts Receivable write-off listing presented in camera as information pursuant to the disclosure requirement of Lac La Biche County Policy CS-10-013.

CARRIED UNANIMOUSLY
20.084 MOVED
That Council authorizes Administration to write-off the doubtful general accounts receivables listed below in the amount of $42,673.42.

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CARRIED UNANIMOUSLY

20.085 MOVED
That Council authorizes Administration to write-off the doubtful utility receivables listed below in the amount of $6,239.94.

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CARRIED UNANIMOUSLY

8.4 2019 Provincial Education Requisition Credit (PERC) & Designated Industrial Requisition Credit (DIRC) Tax Receivable Writeoff (s.16(2) Disclosure harmful to business interests of a third party, s.24(1) Advice from officials FOIP) (Request for Decision)
20.086  MOVED
That Council authorize Administration to write-off the doubtful tax receivables in the amount of $203.92.

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CARRIED UNANIMOUSLY

20.087  MOVED
That Council authorize Administration to write-off the doubtful tax receivables for PERC and DIRC programs in the amount of $373,706.88.

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CARRIED UNANIMOUSLY
CLOSED SESSION

20.088 MOVED
To go into closed session at 2:16 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) Act:

8.1 3:00 pm Delegation - Alberta Counsel (s.24(1) Advice from officials, s.25(1) Disclosure harmful to economic and other interests of a public body FOIP) (Briefing)
8.2 Economic Development Update & Land Matter (s.16(1) Disclosure harmful to business interests of a third party; s.24(1) Advice from officials, s.25(1) Disclosure harmful to economic and other interests of a public body FOIP) (Discussion)
8.5 Broadband Update, January 28, 2020 (s.16(1) Disclosure harmful to business interests of a third party, s.24(1) Advice from officials, s.25(1) Disclosure harmful to economic and other interests of a public body FOIP) (Request for Decision)
8.6 Personnel Update (s.17 FOIP) (Discussion)

CARRIED UNANIMOUSLY

8.2 Economic Development Update & Land Matter (s.16(1) Disclosure harmful to business interests of a third party; s.24(1) Advice from officials, s.25(1) Disclosure harmful to economic and other interests of a public body FOIP) (Discussion)

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, Jihad Moghrabi and Heather Reid.

8.5 Broadband Update, January 28, 2020 (s.16(1) Disclosure harmful to business interests of a third party, s.24(1) Advice from officials, s.25(1) Disclosure harmful to economic and other interests of a public body FOIP) (Request for Decision)

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, Jihad Moghrabi and Heather Reid.
RETURN TO REGULAR MEETING

20.089  MOVED
To proceed with the meeting in open session at 2:43 p.m.
CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

8.2  Economic Development Update & Land Matter (s.16(1) Disclosure harmful to business interests of a third party; s.24(1) Advice from officials, s.25(1) Disclosure harmful to economic and other interests of a public body FOIP) (Discussion)

20.090  MOVED
To direct Administration to proceed as directed in Closed Session on the Economic Development Update & Land Matter.
CARRIED UNANIMOUSLY

8.5  Broadband Update, January 28, 2020 (s.16(1) Disclosure harmful to business interests of a third party, s.24(1) Advice from officials, s.25(1) Disclosure harmful to economic and other interests of a public body FOIP) (Request for Decision)

20.091  MOVED
That County Council authorizes Administration to execute the agreement with the proposed broadband provider as discussed in closed session.
CARRIED UNANIMOUSLY

CLOSED SESSION

20.092  MOVED
To go into closed session at 2:45 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) Act:

8.1  3:00 pm Delegation - Alberta Counsel (s.24(1) Advice from officials, s.25(1) Disclosure harmful to economic and other interests of a public body FOIP) (Briefing)
8.6  Personnel Update (s.17 FOIP) (Discussion)
CARRIED UNANIMOUSLY
8.6 Personnel Update (s.17 FOIP) (Discussion)

There were no members of Administration present.

RECESS Mayor Moghrabi called a recess at 3:05 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 3:15 p.m. with all those Members of Council previously listed in attendance.

CLOSED SESSION

8.1 3:00 pm Delegation - Alberta Counsel (s.24(1) Advice from officials, s.25(1) Disclosure harmful to economic and other interests of a public body FOIP) (Briefing)

Members of the Public present for the purpose of presenting: Jenelle Saskiw, Phil Johnson

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, Jihad Moghrabi and Heather Reid.

RETURN TO REGULAR MEETING

20.093 MOVED To proceed with the meeting in open session at 4:02 p.m.

CARRIED UNANIMOUSLY

EXTENSION OF MEETING

20.094 MOVED To extend the January 28, 2020 Regular Council Meeting until all items on the agenda are addressed.

CARRIED UNANIMOUSLY
20.095 MOVED
To go into closed session at 4:03 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) Act:

8.1 3:00 pm Delegation - Alberta Counsel (s.24(1) Advice from officials, s.25(1) Disclosure harmful to economic and other interests of a public body FOIP) (Briefing)

CARRIED UNANIMOUSLY

8.1  3:00 pm Delegation - Alberta Counsel (s.24(1) Advice from officials, s.25(1) Disclosure harmful to economic and other interests of a public body FOIP) (Briefing) Continued

Members of the Public present for the purpose of presenting: Jenelle Saskiw, Phil Johnson.

Members of Administration present for the purposes of presenting and recording: Dan Small, Melanie McConnell, Jihad Moghrabi and Heather Reid.

RETURN TO REGULAR MEETING

20.096 MOVED
To proceed with the meeting in open session at 4:19 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

8.1 3:00 pm Delegation - Alberta Counsel (s.24(1) Advice from officials, s.25(1) Disclosure harmful to economic and other interests of a public body FOIP) (Briefing)

20.097 MOVED
To thank Ms. Saskiw and Mr. Johnson for the presentation to Council.

CARRIED UNANIMOUSLY
8.6 Personnel Update (s.17 FOIP) (Discussion)

20.098 MOVED
To direct the Mayor to proceed as discussed in Closed Session.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

There were no notices of motion presented.

ADJOURNMENT

20.099 MOVED
To adjourn the Regular Council Meeting of January 28, 2020 at 4:20 p.m.

CARRIED UNANIMOUSLY

_______________________________________
Omer Moghrabi, Mayor

_______________________________________
Dan Small
Interim Acting Chief Administrative Officer