

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
COUNTY CENTRE, LAC LA BICHE**

**June 28, 2016 – 10 a.m.**

Minutes of the Lac La Biche County Regular Council Meeting held June 28, 2016 at 10 a.m.

**CALL TO ORDER** Deputy Mayor Nowak called the meeting to order at 10:12 a.m.

<b>PRESENT</b>	Omer Moghrabi	Mayor (entered at 11:50 a.m.)
	John Nowak	Councillor / Deputy Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	Richard Olson	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor
<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Chief Administrative Officer
	Melanie McConnell	Assistant Chief Administrative Officer
	Brian Shapka	Senior Manager, Public Works (in part)
	Gordon Shaw	Senior Manager, Planning & Development (in part)
	Dan Small	Senior Manager, Finance & Grants (in part)
	Jihad Moghrabi	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator
<b>REGRETS</b>	David Phillips	Councillor

**ADOPTION OF AGENDA**

16.616 Motion by Councillor Haymour to approve the June 28, 2016 Regular Council Meeting agenda as amended:

- Deletion of Item 8.4 Briefing – Madison Meadows Subdivision and Development from 2005 to Present;
- Addition of Item 8.21 RFD – Landowner Request to Waive the Off-site Levies as a Condition of Development Approval;
- Addition of Item 8.22 RFD – Strategic Priorities Workshop.

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

3.1 June 14, 2016 – Regular Council Meeting;

16.617 Motion by Councillor Olson to adopt the June 14, 2016 Regular Council Meeting minutes as circulated.

**CARRIED UNANIMOUSLY**

3.2 June 21, 2016 – Special Council Meeting.

A typographical error was noted on Motion 16.608 where CARRIED UNANIMOUSLY was incorrectly spelled.

16.618 Motion by Councillor Olson to adopt the June 21, 2016 Special Council Meeting minutes as amended.

**CARRIED UNANIMOUSLY**

## **UNFINISHED BUSINESS**

4.1 RFD – Bylaw 16-017 – Amendment to Bylaw 12-024 to Regulate the Occupation of Recreation Vehicles in Various Districts.

Councillor Olson left Council Chambers at 10:32 a.m.

Councillor Olson returned to Council Chambers at 10:33 a.m.

16.619 Motion by Councillor Thompson that Bylaw 16-017 be given first reading this 28<sup>th</sup> day of June, 2016.

**CARRIED UNANIMOUSLY**

## **URGENT MATTERS**

There were no urgent matters to discuss.

## **NEW BUSINESS**

8.1 RFD – Bylaw 16-015 – The Estates of Arbor Field Area Structure Plan – First Reading;

16.620 Motion by Councillor Thompson that Bylaw 16-015 be given first reading this 28<sup>th</sup> day of June, 2016.

**CARRIED UNANIMOUSLY**

8.2 RFD – Bylaw 16-018 Road Closure Settlement Lot 64 Plan 1224260 – First Reading;

16.621 Motion by Councillor Thompson that Bylaw 16-018 be given first reading this 28<sup>th</sup> day of June, 2016.

**CARRIED UNANIMOUSLY**

8.3 RFD – Rezoning Bylaw 16-020; Lot N4,5, Block 11, Plan 2759HW; from Hamlet Commercial District (HC) to Mixed Use Residential Business District (MRB) – First Reading;

16.622 Motion by Councillor Siebold that Bylaw 16-020 be given first reading this 28<sup>th</sup> day of June, 2016.

**CARRIED UNANIMOUSLY**

8.4 Briefing – Madison Meadows Subdivision and Development from 2005 to Present;

Agenda item 8.4 was removed from the agenda.

8.21 RFD – Landowner Request to Waive the Off-site Levies as a Condition of Development Approval (addition to agenda);

16.623 Motion by Councillor Haymour that off-site levies in the amount of \$35,223.59 payable as a result of development approval for file 2016-100 are waived for this approval only for the parcel legally described as Lot B, Plan 8121624.

**CARRIED UNANIMOUSLY**

8.5 Briefing – Available Lots and Properties Immediately Surrounding the Hamlet of Lac La Biche;

16.624 Motion by Councillor Thompson to accept the briefing regarding available lots and properties immediately surrounding the Hamlet of Lac La Biche as information.

**CARRIED UNANIMOUSLY**

**RECESS**

Deputy Mayor Nowak called a recess at 11:13 a.m.

**RECONVENE**

Deputy Mayor Nowak reconvened the meeting at 11:27 a.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

- 8.6 Briefing – Supplementary Study for the South Lac La Biche Major Area Structure Plan and the Lac La Biche West Area Structure Plan;

Councillor Haymour left Council Chambers at 11:30 a.m.

Councillor Haymour returned to Council Chambers at 11:35 a.m.

- 16.625 Motion by Councillor Haymour to accept the briefing regarding the supplementary study for the South Lac La Biche Major Area Structure Plan and the Lac La Biche West Area Structure Plan as information.

**CARRIED UNANIMOUSLY**

- 8.7 RFD – Proposed Costs to Extend Plan Area for the South Lac La Biche Major Area Structure Plan – Update;

Mayor Moghrabi entered Council Chambers at 11:50 a.m. Deputy Mayor Nowak continued to chair the meeting.

- 16.626 Motion by Councillor Haymour to defer agenda item 8.7 to a future meeting of Council, and further that Administration provide Council with information on the existing Highway 36 Area Structure Plan.

**CARRIED UNANIMOUSLY**

**RECESS**

Deputy Mayor Nowak called a recess at 12:03 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 12:15 p.m. with all those Members of Council previously listed in attendance.

**PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS**

- 6.1 Public Input Session.

Mayor Moghrabi declared the public input session open at 12:15 p.m.

Mr. Conal Donovan, Principal of J.A. Williams High School, was in attendance on behalf of staff and students of J.A. Williams High School and for community associations interested in seeing the construction of sports fields at the Bold Center.

Mr. Donovan provided a video created by staff and students that displayed community support for the Bold Center sports fields.

Mayor Moghrabi thanked Mr. Donovan for his presentation and declared the public input session closed at 12:37 p.m.

6.1.1 Disposition of Public Input Session.

16.627 Motion by Councillor Richard to send a thank you letter to Mr. Conal Donovan for his presentation.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 12:40 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 2:15 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Thompson.

**PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS**

6.2 Briefing – Delegation – Cenovus Energy Inc. – Annual Update.

Ms. Lise Warawa and Mr. Michael McClay, Representatives of Cenovus Energy Inc., introduced themselves to all those present.

Discussion ensued regarding how the low price of oil has affected the economy and how Cenovus is adapting to this change.

Councillor Thompson returned to Council Chambers at 2:17 p.m.

Council and Administration introduced themselves to the delegates.

Mr. McClay updated Council on future projects of Cenovus and discussed their procurement management program and caribou reclamation program.

Mayor Moghrabi thanked the delegates for their presentation.

6.2.1 Disposition of Delegation Business.

Councillor Haymour left Council Chambers at 2:33 p.m.

16.628 Motion by Councillor Olson to send a thank you letter to the delegates of Cenovus Energy Inc. for their presentation.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

- 8.12 RFD – Statement of Revenues & Expenditures for the Period Ended May 31, 2016;

Councillor Haymour returned to Council Chambers at 2:34 p.m.

- 16.629 Motion by Councillor Haymour that County Council accept the Lac La Biche County Statement of Revenues & Expenditures for the Period ended May 31, 2016, as presented.

**CARRIED UNANIMOUSLY**

- 8.8 RFD – Bylaw 16-021 Statutory Road Allowance and Forced Road Closure through River Lot 16 and 17 – First Reading;

- 16.630 Motion by Councillor Thompson that Bylaw 16-021 be given first reading this 28<sup>th</sup> day of June, 2016.

**CARRIED UNANIMOUSLY**

- 8.9 RFD – Increase Budget for Engineering Design of Temporary Storm Water Pond and 90<sup>th</sup> Avenue/Beaver Hill Road Intersection in Dumasfield Area;

Councillor Olson left Council Chambers at 2:58 p.m.

Councillor Olson returned to Council Chambers at 3:00 p.m.

- 16.631 Motion by Councillor Nowak that County Council approve \$31,224 for design services for a temporary storm water management pond and associated road and utilities to service the proposed Points West Living Property.

**CARRIED UNANIMOUSLY**

- 16.632 Motion by Councillor Richard to table agenda item 8.9 to later in the meeting.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

8.10 RFD – Approve Additional Overtime for Project Coordination Team;

16.633 Motion by Councillor Nowak to defer agenda item 8.10 to the in camera session.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Richard**  
**Councillor Olson**  
**Councillor Siebold**  
**Councillor Haymour**  
**Councillor Nowak**

**OPPOSED**  
**Councillor Thompson**

**CARRIED**

8.11 Briefing – Incorporation of Deer Meadows into Curbside Pickup Program;

16.634 Motion by Councillor Thompson to approve Deer Meadows community for the Curbside Pickup Program with a start date of July 1, 2016.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Moghrabi called a recess at 3:21 p.m.

**RECONVENE**

Mayor Moghrabi reconvened the meeting at 3:34 p.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

8.13 RFD – Additional FCSS Funding;

16.635 Motion by Councillor Nowak to approve the addition of an Outreach Worker to the FCSS department, and that \$74,605 be added to the FCSS department budget to cover the salary and benefits of this position.

**CARRIED UNANIMOUSLY**

16.636 Motion by Councillor Richard that the FCSS grant fund budget be increased by \$30,000.

**CARRIED UNANIMOUSLY**

8.13 RFD – Additional FCSS Funding (continued);

16.637 Motion by Councillor Haymour to bring forward the funding model of FCSS grants for Council’s review.

**CARRIED UNANIMOUSLY**

**EXTENSION OF MEETING**

16.638 Motion by Councillor Austin to extend the June 28, 2016 Regular Council Meeting until such time that all agenda items have been discussed.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

8.14 RFD – Bill 21 – Modernized Municipal Government Act;

Council and Administration discussed the AAMDC Modernized Municipal Government Act Survey questions.

16.639 Motion by Councillor Nowak that Council support centralizing industrial assessment proposed under Bill 21.

**IN FAVOUR**  
**Councillor Siebold**  
**Councillor Nowak**

**OPPOSED**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Richard**  
**Councillor Olson**  
**Councillor Thompson**  
**Councillor Haymour**

**DEFEATED**

16.640 Motion by Councillor Nowak that Council does not support the 5:1 ratio for non-residential and residential mill rates proposed under Bill 21.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Olson**  
**Councillor Siebold**  
**Councillor Thompson**  
**Councillor Haymour**  
**Councillor Nowak**

**OPPOSED**  
**Councillor Richard**

**CARRIED**



8.14 RFD – Bill 21 – Modernized Municipal Government Act (continued);

16.641 Motion by Councillor Olson that Council support the proposed legislation to grandfather current mill rates.

**CARRIED UNANIMOUSLY**

8.15 RFD – Letter of Support: Telus Tower in Buffalo Lake Metis Settlement;

Councillor Nowak left Council Chambers at 4:27 p.m.

16.642 Motion by Councillor Thompson that Lac La Biche County supports Buffalo Lake Metis Settlement's efforts in securing a Telus tower for their area.

**CARRIED UNANIMOUSLY**

8.16 RFD – Letter of Support: Lakeland Dark Sky Preserve;

16.643 Motion by Councillor Haymour that Lac La Biche County supports the Alberta Park's efforts to designate the Lakeland Provincial Park and Provincial Recreation Area a dark sky preserve.

**CARRIED UNANIMOUSLY**

8.17 RFD – Councillor Remuneration Policy CS-11-001;

Councillor Nowak returned to Council Chambers at 4:34 p.m.

Councillor Richard left Council Chambers at 4:38 p.m.

Councillor Richard returned to Council Chambers at 4:39 p.m.

8.17 RFD – Councillor Remuneration Policy CS-11-001 (continued);

16.644 Motion by Councillor Thompson to approve the revised Councillor Remuneration Policy CS-11-001 as presented, and further that the next review date be set for April 30, 2018.

**IN FAVOUR**

**Mayor Moghrabi  
Councillor Austin  
Councillor Richard  
Councillor Olson  
Councillor Thompson  
Councillor Haymour  
Councillor Nowak**

**OPPOSED**

**Councillor Siebold**

**CARRIED**

8.18 RFD – Bylaw 16-007 Council Meeting Procedures;

16.645 Motion by Councillor Richard that Bylaw 16-007 be given first reading this 28<sup>th</sup> day of June, 2016.

**CARRIED UNANIMOUSLY**

16.646 Motion by Councillor Haymour that Bylaw 16-007 be given second reading this 28<sup>th</sup> day of June, 2016.

**CARRIED UNANIMOUSLY**

16.647 Motion by Councillor Thompson that Bylaw 16-007 be submitted for third and final reading this 28<sup>th</sup> day of June, 2016.

**CARRIED UNANIMOUSLY**

16.648 Motion by Councillor Siebold that Bylaw 16-007 be given third and final reading this 28<sup>th</sup> day of June, 2016.

**CARRIED UNANIMOUSLY**

8.19 RFD – Appointments to Assessment Review Boards;

16.649 Motion by Councillor Thompson to appoint Richard Millar, Jay Onyszchuk, Glenn Andersen, Brian Bahry, Lionel Cherniwchan, Cliff Martin, and Delano Tolley as local members to the County’s local and composite assessment review boards, effective immediately and for a term ending May 31, 2019.

**CARRIED UNANIMOUSLY**

8.20 RFD – Appointment to Subdivision Development Appeal Board (SDAB);

16.650 Motion by Councillor Thompson to appoint Linda Lauzon to the Lac La Biche County Subdivision Development Appeal Board effective immediately for a term ending June 28, 2019.

**CARRIED UNANIMOUSLY**

8.22 RFD – Strategic Priorities Workshop (addition to agenda).

Councillor Richard left Council Chambers at 5:05 p.m.

16.651 Motion by Councillor Nowak to schedule a Council Strategic Priorities Workshop on August 30, 2016, and further direct Administration to secure the services of 13 Ways Inc. to facilitate the workshop.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Olson**  
**Councillor Siebold**  
**Councillor Nowak**

**OPPOSED**  
**Councillor Thompson**  
**Councillor Haymour**

**CARRIED**

**IN CAMERA SESSION**

16.652 Motion by Councillor Thompson to go in camera at 5:07 p.m.

**CARRIED UNANIMOUSLY**

**RECESS** Mayor Moghrabi called a recess at 5:07 p.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 5:19 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Richard.

**IN CAMERA SESSION**

7.1 RFD – Tourism Service Agreement with Community Futures (s. 25 FOIP);

7.2 RFD – Land Matter – Lease (s. 25 FOIP);

Councillor Richard returned to Council Chambers at 5:30 p.m.

Councillor Nowak left Council Chambers at 5:31 p.m.

Councillor Nowak returned to Council Chambers at 5:32 p.m.

7.3 Briefing – Improvement District 349 – Potential Revenue Allocation Options (s. 24 FOIP);

Councillor Olson left Council Chambers at 6:08 p.m.

Councillor Olson returned to Council Chambers at 6:10 p.m.

7.4 Discussion – Tax Waiver Request (s. 17 FOIP);

Councillor Thompson left Council Chambers at 6:18 p.m.

Councillor Thompson returned to Council Chambers at 6:19 p.m.

7.5 Discussion – Negotiations with Northern Lights School Division (s. 25 FOIP);

Councillor Nowak left Council Chambers at 6:35 p.m.

Councillor Nowak returned to Council Chambers at 6:35 p.m.

Councillor Siebold left Council Chambers at 6:43 p.m.

Councillor Siebold returned to Council Chambers at 6:44 p.m.

Councillor Nowak left Council Chambers at 6:51 p.m.

Councillor Nowak returned to Council Chambers at 6:53 p.m.

Councillor Olson left Council Chambers at 7:04 p.m.

Councillor Olson returned to Council Chambers at 7:06 p.m.

7.6 Discussion – Personnel Matter (s. 17 FOIP).

8.10 RFD – Approve Additional Overtime for Project Coordination Team (continued from New Business) (s. 17 FOIP);

Councillor Nowak left Council Chambers at 7:18 p.m. and did not return to the meeting.

### **RETURN TO REGULAR MEETING**

16.653 Motion by Councillor Siebold to proceed with the meeting out of camera at 7:25 p.m.

**CARRIED UNANIMOUSLY**

### **BUSINESS ARISING OUT OF “IN CAMERA SESSION”**

7.1 RFD – Tourism Service Agreement with Community Futures (s. 25 FOIP);

16.654 Motion by Councillor Siebold that Administration is directed to advise Community Futures in writing that the County will contribute an additional \$2,500 to the originally approved \$22,500 for a total of \$25,000 and amend the General Service Agreement accordingly.

**CARRIED UNANIMOUSLY**

7.2 RFD – Land Matter – Lease (s. 25 FOIP);

16.655 Motion by Councillor Olson that Administration notify Plamondon Motor Sports Club in writing of the County’s desire to seek reassignment of Recreation Lease 850005, for the purpose of developing a public boat launch on the lands within SE-25-68-16-W4M.

**CARRIED UNANIMOUSLY**

7.3 Briefing – Improvement District 349 – Potential Revenue Allocation Options (s. 24 FOIP);

16.656 Motion by Councillor Haymour to accept the briefing regarding Improvement District 349 – potential revenue allocation options as information.

**CARRIED UNANIMOUSLY**

7.4 Discussion – Tax Waiver Request (s. 17 FOIP);

16.657 Motion by Councillor Richard to accept the discussion regarding a tax waiver request as information.

**CARRIED UNANIMOUSLY**

16.658 Motion by Councillor Richard to deny the tax waiver request as presented by Administration *in camera*.

**CARRIED UNANIMOUSLY**

7.5 Discussion – Negotiations with Northern Lights School Division (s. 25 FOIP);

16.659 Motion by Councillor Austin to accept the information from Administration regarding negotiations with Northern Lights School Division as information.

**CARRIED UNANIMOUSLY**

7.6 Discussion – Personnel Matter (s. 17 FOIP).

16.660 Motion by Councillor Richard that the CAO proceed with the 360 evaluation service.

**CARRIED UNANIMOUSLY**

8.10 RFD – Approve Additional Overtime for Project Coordination Team;

16.661 Motion by Councillor Haymour to direct Administration to increase the wages and salaries budget for the Project Coordination Team from \$12,751 to \$62,751.

**IN FAVOUR**  
**Mayor Moghrabi**  
**Councillor Austin**  
**Councillor Richard**  
**Councillor Olson**  
**Councillor Siebold**  
**Councillor Haymour**

**OPPOSED**  
**Councillor Thompson**

**CARRIED**

**NEW BUSINESS**

8.9 RFD – Increase Budget for Engineering Design of Temporary Storm Water Pond and 90<sup>th</sup> Avenue/Beaver Hill Road Intersection in Dumasfield Area (continued);

Councillor Thompson left Council Chambers at 7:33 p.m.

Councillor Thompson returned to Council Chambers at 7:33 p.m.

16.662 Motion by Councillor Austin to defer the matter concerning 90<sup>th</sup> Avenue/Beaver Hill Road Intersection in Dumasfield Area to a future Council meeting.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

16.663 Motion by Councillor Haymour to adjourn the Regular Council Meeting of June 28, 2016 at 7:34 p.m.

**CARRIED UNANIMOUSLY**

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**Omer Moghrabi, Mayor**

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**John Nowak, Deputy Mayor**

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**Shadia Amblie  
Chief Administrative Officer**