

**LAC LA BICHE COUNTY
PUBLIC WORKS COMMITTEE MEETING
COUNTY CENTRE, LAC LA BICHE**

June 16, 2016 – 10 a.m.

Minutes of the Lac La Biche County Public Works Committee Meeting held June 16, 2016 at 10 a.m.

CALL TO ORDER Councillor Richard called the meeting to order at 10:10 a.m.

PRESENT	Omer Moghrabi	Mayor
	Robert Richard	Councillor/Chairperson
	Hajar (Jerry) Haymour	Councillor

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Brian Shapka	Senior Manager, Public Works
	Tom Kinderwater	Manager, Environmental Services
	Hugh Pettigrew	Manager, Transportation Services
	Vicki Versteeg	Legislative Services Coordinator

REGRETS	David Phillips	Councillor
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ADOPTION OF AGENDA

PW.16.067 Motion by Mayor Moghrabi to approve the June 16, 2016 Public Works Committee Meeting agenda as amended:

- Addition of item 5.1 – Borrow Pit Matter;
- Addition of Item 9.3 – Information for Alberta Transportation Minister Meeting.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 May 3, 2016 – Public Works Committee Meeting.

PW.16.068 Motion by Councillor Haymour to adopt the May 3, 2016 Public Works Committee Meeting minutes as circulated.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business to address.

URGENT MATTERS

5.1 Discussion – Borrow Pit Matter (addition to agenda).

Ms. Shadia Amblie, Chief Administrative Officer, and Mr. Brian Shapka, Senior Manager, Public Works, provided clarification on the raw materials being taken from the borrow pit for the Old Trail project.

DELEGATIONS & DISPOSITION OF DELEGATIONS

No delegations attended this meeting.

SEASONAL PROGRAMS UPDATE

The Seasonal Programs Update was provided as part of the Transportation Services Manager's report.

WORKPLAN & CAPITAL PROJECTS UPDATE

8.2 Transportation Services Manager's Report;

Mr. Brian Shapka, Senior Manager of Public Works, and Mr. Hugh Pettigrew, Manager of Transportation Services, provided the Committee an overview of the Transportation Services' seasonal programs, including road bans, pot hole monitoring, street sweeping, and dust control program. Discussion followed on the crack sealing program and options to address cracks quickly to maintain the integrity of the road.

PW.16.069 Motion by Mayor Moghrabi to direct Administration to prepare business cases for the addition of specialized crack sealing and pot hole repair systems to be considered during 2017 budget deliberations.

CARRIED UNANIMOUSLY

Discussion continued on road reclamation and oiling, fulfilling a street lighting petition, hamlet curb and sidewalk program, and the management of the overlay program.

PW.16.070 Motion by Councillor Haymour to accept the Transportation Services Manager's report as information.

CARRIED UNANIMOUSLY

RECESS Councillor Richard called a recess at 11:41 a.m.

RECONVENE Councillor Richard reconvened the meeting at 11:52 a.m. with all those Members of the Committee previously listed in attendance.

WORKPLAN & CAPITAL PROJECTS UPDATE

8.1 Public Works Project Assignment Listing;

PW.16.071 Motion by Mayor Moghrabi to accept the Public Works Project Assignment listing as information.

CARRIED UNANIMOUSLY

8.3 Utilities Services Departmental Report;

PW.16.072 Motion by Councillor Haymour to accept the Utilities Services Departmental report as information.

CARRIED UNANIMOUSLY

8.4 Environmental Services Manager's Report.

Mr. Tom Kinderwater, Manager of Environmental Services, provided the Committee an overview of departmental activities. Discussion followed on storage and use of waste concrete, landfill compactor use, and accommodating diverse users in a new waste and resource recovery bylaw.

PW.16.073 Motion by Mayor Moghrabi to accept the Environmental Services Manager's report as information.

CARRIED UNANIMOUSLY

NEW BUSINESS

9.1 Briefing – Solid Waste Transitional Plan;

PW.16.074 Motion by Councillor Haymour to defer the Solid Waste Transitional Plan briefing to the August Public Works Committee Meeting.

CARRIED UNANIMOUSLY

9.2 Briefing – Hospital Sidewalk Options;

PW.16.075 Motion by Councillor Haymour to direct Administration to submit a Request for Decision on improving the sidewalks, curbs, and gutters, and resurfacing at the William J. Cadzow Healthcare Centre to the June 28, 2016 Regular Council Meeting.

CARRIED UNANIMOUSLY

9.3 Information for Alberta Transportation Minister Meeting (Addition to Agenda).

The Committee discussed information needed for the forthcoming meeting with Minister Brian Mason (Infrastructure and Transportation).

IN CAMERA SESSION

There were no in camera matters to address.

ADJOURNMENT

PW.16.076 Motion by Mayor Moghrabi to adjourn the Public Works Committee Meeting of June 16, 2016 at 1:24 p.m.

CARRIED UNANIMOUSLY

Robert Richard, Chairperson

**Shadia Amblie
Chief Administrative Officer**