

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

August 23, 2016 – 10 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held August 23, 2016 at 10 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:09 a.m.

PRESENT	Omer Moghrabi	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor (entered at 10:24 a.m.)
	John Nowak	Councillor / Deputy Mayor (entered at 10:44 a.m.)

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Melanie McConnell	Assistant Chief Administrative Officer
	Brian Shapka	Senior Manager, Public Works (in part)
	Gordon Shaw	Senior Manager, Planning & Development (in part)
	Dan Small	Senior Manager, Finance & Grants (in part)
	Jihad Moghrabi	Communications Coordinator (in part)
	Joanne Onciul	Legislative Services Coordinator

ADOPTION OF AGENDA

16.713 Motion by Councillor Richard to approve the August 23, 2016 Regular Council Meeting agenda as amended:

- Addition of Item 8.20 RFD – Additional Costs to 2016 Operating Budget;
- Addition of Item 8.21 Discussion – Letter of Support – Air Ambulance;
- Addition of Item 8.22 Discussion – Plamondon Main Street;
- Deletion of item 8.3 RFD – Decorative Street Lights on 101 Avenue to Beaverhill Road;

Motion 16.713 continued:

- Deletion of Item 8.13 Briefing – Madison Meadows Subdivision and Development from 2005 to present.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

- 3.1 RFD – Amend Motions 16.689 and 16.697 made at the August 9, 2016 Regular Council Meeting;

Motion 16.689 made at the August 9, 2016 Regular Council meeting currently reads as follows:

Motion by Councillor Thompson that Administration is directed to enter into a service agreement with ParioPlan to prepare a planning framework for lands along the Hwy 36 corridor to be included within the South Lac La Biche Major Area Structure Plan up to a cost of \$36,584.63 exclusive of GST.

- 16.714 Motion by Councillor Thompson that Administration amends Motion 16.689 made at the August 9, 2016 Regular Council Meeting to read as follows:

“Motion by Councillor Thompson that Administration is directed to increase the 2016 operating budget and enter into a service agreement with ParioPlan to prepare a planning framework for lands along the Hwy 36 corridor to be included within the South Lac La Biche Major Area Structure Plan up to a cost of \$36,584.63 exclusive of GST.”.

CARRIED UNANIMOUSLY

Motion 16.697 made at the August 9, 2016 Regular Council Meeting currently reads as follows:

Motion by Councillor Olson that Lac La Biche County grants \$41,646.68 to the Lac La Biche Regional Health Foundation, representing gross proceeds of the 2014 and 2015 Golf Fore Health golf tournaments.

3.1 RFD – Amend Motions 16.689 and 16.697 made at the August 9, 2016 Regular Council Meeting (continued);

16.715 Motion by Councillor Thompson that Administration amends Motion 16.697 made at the August 9, 2016 Regular Council Meeting to read as follows:

Motion by Councillor Olson that Administration increase the 2016 operating budget by \$41,646.68 and grant the proceeds to the Lac La Biche Regional Health Foundation, representing gross proceeds of the 2014 and 2015 Golf Fore Health Golf Tournaments.”.

CARRIED UNANIMOUSLY

3.2 August 9, 2016 – Regular Council Meeting.

16.716 Motion by Councillor Olson to adopt the August 9, 2016 Regular Council Meeting minutes as amended.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business to discuss.

URGENT MATTERS

There were no urgent matters to discuss.

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.1 Delegation – Lac La Biche County Library Board Annual Report;

Ms. Loraine Anderton, Chair of the Lac La Biche Library Board and Ms. Maureen Penn, Director of Library Services presented a PowerPoint presentation to Council providing information on the following:

- Mission and history of the Lac La Biche County Library Board;
- Plan of Service Goals 2016-2020;

Councillor Haymour entered Council Chambers at 10:24 a.m.

- Libraries in the community and how they contribute to the social, educational and learning fabric of our community;

- Overview of the programs offered by our libraries;
- Partner programs with Alberta Health Services and Parent Link Centre;
- Success in the Rhyme Time and Roaming Rhyme Time programs;
- Summer programming – reading and literacy programs;
- Success in Library Con;
- Noted additional priorities for 2017;

Councillor Nowak entered Council Chambers at 10:44 a.m.

Discussion ensued regarding the promotion of libraries’ services. Ms. Penn also noted that several magazines are available electronically through the library as well as daily newspapers.

Mayor Moghrabi thanked the delegation for their presentation.

6.1.1 Disposition of Delegation Business.

16.717 Motion by Councillor Richard to accept the Lac La Biche County Library Board Annual Report as information, and further, to send a thank you letter to the Library Board for their presentation.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 10:49 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 10:59 a.m. with all those Members of Council previously listed in attendance.

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.2 Public Hearing – Bylaw 16-017 – Amendment to Bylaw 12-024 – Land Use Bylaw to Regulate the Occupation of RVs in Various Land Use Districts;

Mayor Moghrabi reviewed the procedures for public hearings and declared the public hearing open at 11:02 a.m.

Mayor Moghrabi asked Ms. Melanie McConnell, Assistant Chief Administrative Officer whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. Ms. McConnell advised that this was the case, and further noted there was one written submission that was previously provided in Council’s agenda package.

Mr. Gordon Shaw, Senior Manager of Planning & Development, summarized the purpose for the hearing.

Discussion ensued regarding the intention of the bylaw and how the proposed changes will allow for enforcement of the same.

Mayor Moghrabi asked if there was anyone present wishing to speak in support of the proposed bylaw.

Ms. McConnell read into record, a letter from Lisa and Trevor Byers in favor of the proposed bylaw which was included in the agenda package circulated to all of Council.

There was no one else present wishing to speak in support of the proposed bylaw.

Mayor Moghrabi asked if there was anyone present wishing to speak in opposition of the proposed bylaw.

There was no one in attendance wishing to speak in opposition of the proposed bylaw.

Mayor Moghrabi asked if the Applicant wishes to make any closing comments.

No further comments were made.

Mayor Moghrabi thanked the presenters for their comments, and declared the public hearing closed at 11:32 a.m.

RECESS Mayor Moghrabi called a recess at 11:32 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 11:40 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.1 RFD – Unbudgeted Funding Request for Solid Waste Plan;

16.718 Motion by Councillor Richard to increase the 2016 operational budget and approve additional funding up to a maximum of \$40,000 for the Environmental Services department to work with the Engineering firm XCG Consulting Ltd. and Sonnevera International Corp. to explore waste disposal options, a recommendation for recycling and diversion percentages and the strategies to attain these goals.

IN FAVOUR

**Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Haymour
Councillor Nowak**

OPPOSED

**Councillor Siebold
Councillor Thompson**

CARRIED

8.2 RFD – Dust Abatement Program;

Councillor Richard left Council Chambers at 12:03 p.m.

Councillor Richard returned to Council Chambers at 12:12 p.m.

16.719 Motion by Councillor Thompson that County Council increases the 2016 Operating Budget by \$30,000 for additional funding of the dust abatement program.

CARRIED UNANIMOUSLY

8.3 RFD – Decorative Street Lights on 101 Avenue to Beaverhill Road (hand-out);

Agenda item 8.3 was deleted from the agenda.

8.4 RFD – McArthur Park Storm Water Outfall Design;

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.3 Public Input Session.

At 12:15 p.m., it was confirmed that there was no one in attendance for the public input session.

NEW BUSINESS

8.4 RFD – McArthur Park Storm Water Outfall Design (continued);

Councillor Olson left Council Chambers at 12:37 p.m.

Councillor Olson returned to Council Chambers at 12:38 p.m.

Councillor Nowak left Council Chambers at 12:44 p.m.

Councillor Nowak returned to Council Chambers at 12:51 p.m.

16.720 Motion by Councillor Richard that Administration have V3 Companies attend at a future Council meeting to discuss storm outlet relocation options.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 1:02 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 2:18 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillors Olson and Siebold.

NEW BUSINESS

8.5 RFD – Water Treatment Plant Improvements Project – Phase 2;

Councillor Siebold entered Council Chambers at 2:20 p.m.

Councillor Olson entered Council Chambers at 2:21 p.m.

16.721 Motion by Councillor Richard that County Council increase the 2016 capital budget and approve an additional \$127,748 for the Water Treatment Plant Upgrade Project, to be funded from reserves.

IN FAVOUR

- Mayor Moghrabi**
- Councillor Austin**
- Councillor Richard**
- Councillor Olson**
- Councillor Phillips**
- Councillor Siebold**
- Councillor Thompson**
- Councillor Nowak**

OPPOSED

- Councillor Haymour**

CARRIED

8.22 Discussion – Plamondon Main Street (addition to agenda).

Mr. Brian Shapka, Senior Manager of Public Works, provided an update on the Plamondon Main Street beautification project plan and its expected completion by the end of August. Mr. Shapka, along with WSP Canada Inc., will provide three options to Council in September on how the beautification of the street will transpire.

8.6 RFD – Bylaw 16-017 – Amendment to Bylaw 12-024 – Land Use Bylaw to Regulate the Occupation of RVs in Various Land Use Districts;

16.722 Motion by Councillor Olson that Administration defer agenda item 8.6 to a Regular Council Meeting in September, 2016.

CARRIED UNANIMOUSLY

8.7 RFD – Landowner Request to Enter a Twelve (12) Month Payment Plan for the Off-Site Levies Requiring Payment as a Condition of Development for Lot 6,E7, Block H, Plan 6258ET;

16.723 Motion by Councillor Richard that off-site levies for development permit number 2016-111 in the amount of \$1,387.56 be paid in the form of a payment plan which will see \$115.63 be paid to the County each month for twelve (12) consecutive months beginning August 2016.

IN FAVOUR
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Phillips
Councillor Siebold

OPPOSED
Mayor Moghrabi
Councillor Haymour
Councillor Thompson
Councillor Nowak

CARRIED

8.8 RFD – Landowner Request to Waive the Off-Site Levies as a Condition of Development Approval File Number 2016-095; Lot 8, Block 2, Plan 3450MC;

16.724 Motion by Councillor Olson that off-site levies in the amount of \$1,900.71 are required to be paid as a result of development approval for file no. 2016-095; Lot 8, Block 2, Plan 3450MC.

IN FAVOUR
Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Olson
Councillor Siebold
Councillor Haymour
Councillor Nowak

OPPOSED
Councillor Phillips
Councillor Thompson

CARRIED

8.9 RFD – Applicant Request to Waive Off-Site Levies as a Condition of Development Approval File Number 2016-097; Lot 2, Block 1, Plan 0923730;

16.725 Motion by Councillor Thompson that off-site levies in the amount of \$208,127.22 payable as a result of development approval for file number 2016-097 are waived for this approval only for the parcel legally described as Lot 2, Block 1, Plan 0923730.

CARRIED UNANIMOUSLY

8.10 RFD – Rezoning Bylaw 16-023; Gauthier, Kerry & Danny; Pt. of SW-17-68-16-W4M; from Agricultural District (AG) to On-Site Estate Residential 2 (OE2) – First Reading;

16.726 Motion by Councillor Olson that Bylaw 16-023 be given first reading this 23rd day of August, 2016.

CARRIED UNANIMOUSLY

8.11 RFD - Bylaw 16-015 – The Estates of Arborfield Area Structure Plan (ASP) – 3rd Reading;

Councillor Olson left Council Chambers at 3:28 p.m.

Mayor Moghrabi refrained from voting on Motions 16.727, 16.728, 16.729, and 16.730 as he was not in attendance for the Public Hearing.

NEW BUSINESS

8.11 RFD - Bylaw 16-015 – The Estates of Arborfield Area Structure Plan (ASP) – 3rd Reading;

16.727 Motion by Councillor Siebold that Schedule “B” of Bylaw 16-015 be amended to include sewage holding tanks, cisterns and future municipal water and sewer connections, as outlined in attached Sections 4.3.2 and 4.3.3 forming part of these minutes.

CARRIED UNANIMOUSLY

Councillor Olson returned to Council Chambers at 3:32 p.m.

Mayor Moghrabi left Council Chambers at 3:32 p.m. with Deputy Mayor Nowak assuming the Chair.

16.728 Motion by Councillor Thompson that Schedule “B” of Bylaw 16-015 be amended to delete one residential lot in exchange for an environmental easement in accordance with the requirements of Alberta Environment and Parks (AEP), as depicted in attached figures two (2) through nine (9) forming part of these minutes.

CARRIED UNANIMOUSLY

16.729 Motion by Councillor Siebold that Bylaw 16-015, inclusive of Schedule “B”, be amended by revising the title of the Area Structure Plan (ASP) to “The Estates of Arborfield”.

CARRIED UNANIMOUSLY

16.730 Motion by Councillor Richard that Bylaw 16-015 be given third and final reading this 23rd day of August, 2016.

CARRIED UNANIMOUSLY

RECESS

Deputy Mayor Nowak called a recess at 3:33 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 3:45 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Austin.

NEW BUSINESS

8.12 Briefing – How is Required Parking Calculated?

Ms. Barb Dupuis, Project Coordinator, presented a PowerPoint to Council outlining how required parking is calculated.

EXTENSION OF MEETING

16.731 Motion by Councillor Olson to extend the August 23, 2016 Regular Council Meeting to such time as all agenda items have been addressed.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.12 Briefing – How is Required Parking Calculated (continued);

16.732 Motion by Councillor Haymour to accept the briefing regarding how required parking is calculated as information.

CARRIED UNANIMOUSLY

8.13 Briefing – Madison Meadows Subdivision and Development from 2005 to present;

Agenda item 8.13 was deleted from the agenda.

8.14 Briefing – AAMDC (Alberta Association of Municipal Districts and Counties) Resolution Preparation;

Discussion ensued regarding the Secure Access to Natural Gas Pipelines resolution. Suggestions were made on amending the resolution.

Councillor Austin entered Council Chambers at 4:19 p.m.

16.733 Motion by Councillor Olson that the Secure Access to Natural Gas Pipelines resolution be amended as discussed and brought back to the next Council meeting for Council's consideration.

CARRIED UNANIMOUSLY

8.15 Briefing – Canada 150 Fund;

Councillor Olson left Council Chambers at 4:24 p.m. and did not return to the meeting.

16.734 Motion by Councillor Richard to accept the briefing regarding the Canada 150 Fund as information.

CARRIED UNANIMOUSLY

8.16 RFD – Statement of Revenues and Expenditures for the Period Ended July 31, 2016;

Councillor Siebold left Council Chambers at 4:37 p.m.

Councillor Siebold returned to Council Chambers at 4:39 p.m.

16.735 Motion by Councillor Haymour that County Council accepts the Lac La Biche Statement of Revenues & Expenditures for the Period Ended July 31, 2016, as presented.

CARRIED UNANIMOUSLY

8.17 Discussion – Underutilized Fish Stocks in Northern Alberta;

Discussion ensued regarding an email invitation to attend a meeting at Lac Bellevue Hall on September 7, 2016 at 7 p.m. regarding underutilized fish stocks in Northern Alberta.

16.736 Motion by Councillor Thompson to accept the invitation to attend a meeting at the Lac Bellevue Hall on September 7, 2016 at 7 p.m. regarding underutilized fish stocks in Northern Alberta as information.

CARRIED UNANIMOUSLY

8.18 Briefing – Letter to Minister Mason;

16.737 Motion by Councillor Haymour that Administration prepare the draft letter to the Minister of Transportation for the Mayor's signature as amended, and further that the amended letter is forwarded to Council for their review.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.19 Briefing – Councillor Expense Claims – July 2016;

16.738 Motion by Councillor Siebold to accept the Councillor Expense Claims for July 2016 as information.

CARRIED UNANIMOUSLY

8.20 RFD – Additional Costs to 2016 Operating Budget (hand-out) (addition to agenda).

16.739 Motion by Councillor Richard to approve a \$10,000 increase in the 2016 Environmental Services operating budget for the production of the annual Green Initiatives calendar.

IN FAVOUR

**Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Phillips
Councillor Thompson
Councillor Haymour**

OPPOSED

**Councillor Siebold
Councillor Nowak**

CARRIED

16.740 Motion by Councillor Phillips to approve a \$10,000 increase in the 2016 Human Resources operating budget for contracted services for the performance management project.

IN FAVOUR

**Mayor Moghrabi
Councillor Austin
Councillor Richard
Councillor Phillips
Councillor Haymour
Councillor Nowak**

OPPOSED

**Councillor Siebold
Councillor Thompson**

CARRIED

8.21 Discussion – Letter of Support – Air Ambulance (addition to agenda);

Mr. Trevor Funk, CEO of Alberta Central Air Ambulance Ltd., requested to use the County as a reference for their proposal to Alberta Health Services.

8.21 Discussion – Letter of Support – Air Ambulance (addition to agenda) (continued);

16.741 Motion by Councillor Thompson that Councillor Nowak act as a reference for the Alberta Central Air Ambulance and Alberta Central Airways for their proposals to Alberta Health Services.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

16.742 Motion by Councillor Thompson to go in camera at 5:19 p.m.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 5:19 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 5:28 p.m. with all those Members of Council previously listed in attendance.

IN CAMERA SESSION

7.1 RFD – Request for Tax Cancellation (s. 16 FOIP);

Councillor Thompson left Council Chambers at 5:38 p.m. and did not return to the meeting.

7.2 RFD – Approve Investment of Surplus Cash in Short Term Investments (s. 16 FOIP);

7.3 Briefing – Land Matter – Marina Development (s. 25 FOIP);

7.4 Discussion – Project Management (s. 17 FOIP);

7.5 RFD – Hay Group Compensation Report (s. 17 FOIP) (hand-out).

Councillor Siebold declared a pecuniary interest due to a family member being employed by the County and left Council Chambers at 6:42 p.m. Councillor Siebold did not return to the meeting.

Councillor Austin declared a pecuniary interest due to a family member being employed by the County and left Council Chambers at 6:42 p.m.

RETURN TO REGULAR MEETING

16.743 Motion by Councillor Haymour to proceed with the meeting out of camera at 6:55 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

7.5 RFD – Hay Group Compensation Report (s. 17 FOIP) (hand-out).

16.744 Motion by Councillor Richard that the proposed salary grid is approved and implemented effective January 1, 2017.

CARRIED UNANIMOUSLY

Councillor Austin returned to Council Chambers at 6:56 p.m. after Motion 16.744 was voted on.

7.1 RFD – Request for Tax Cancellation (s. 16 FOIP);

16.745 Motion by Councillor Nowak that County Council denies the request from the property owner of roll number 450436010 to cancel 2016 property taxes totalling \$5,559.73.

IN FAVOUR
Councillor Austin
Councillor Richard
Councillor Phillips
Councillor Nowak

OPPOSED
Mayor Moghrabi
Councillor Haymour

CARRIED

7.2 RFD – Approve Investment of Surplus Cash in Short Term Investments (s. 16 FOIP);

16.746 Motion by Councillor Richard that Administration invests surplus cash funds of \$75,000,000 at Alberta Treasury Branches (ATB Financial) as outlined in the attachment provided to Council as part of this RFD.

CARRIED UNANIMOUSLY

7.3 Briefing – Land Matter – Marina Development (s. 25 FOIP);

16.747 Motion by Councillor Haymour to accept the briefing regarding the land matter as information.

CARRIED UNANIMOUSLY

7.4 Discussion – Project Management (s. 17 FOIP);

No action required.

ADJOURNMENT

16.748 Motion by Councillor Phillips to adjourn the Regular Council Meeting of August 23, 2016 at 7:00 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**