

**LAC LA BICHE COUNTY
POLICY AND PRIORITIES COMMITTEE MEETING
COUNTY CENTRE, LAC LA BICHE**

June 18, 2013 – 1:00 p.m.

Minutes of the Lac La Biche County Policy and Priorities Committee Meeting held on June 18, 2013 at 1:00 p.m.

CALL TO ORDER Deputy Mayor Broadbent-Ludwig called the meeting to order at 1:16 p.m.

PRESENT	Aurel Langevin	Mayor (entered at 1:30 p.m.)
	Gail Broadbent-Ludwig	Councillor / Deputy Mayor
	Alvin Kumpula	Councillor
	Robert Richard	Councillor
	Eugene Uganecz	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	John Nowak	Councillor

STAFF IN ATTENDANCE	Roy Brideau	Chief Administrative Officer
	Shadia Amblie	General Manager, Communications & Human Services
	Joanne Onciul	Legislative Services Coordinator

REGRETS	Guy Piquette	Councillor
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ADOPTION OF AGENDA

P.13.047 Motion by Councillor Siebold to approve the June 18, 2013 Policy and Priorities Committee Meeting agenda as amended:

- Addition of Item 8.4 Discretionary Uses on Agricultural Land.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 April 2, 2013 Monthly Strategic Session;

P.13.048 Motion by Councillor Siebold to adopt the April 2, 2013 Monthly Strategic Session minutes as circulated.

CARRIED UNANIMOUSLY

3.2 April 2, 2013 Policy and Priorities Committee Meeting;

P.13.049 Motion by Councillor Richard to adopt the April 2, 2013 Policy and Priorities Committee Meeting minutes as circulated.

CARRIED UNANIMOUSLY

3.3 April 18, 2013 Strategic Session Re: Lakeland Communities Health Advisory Council;

P.13.050 Motion by Councillor Uganecz to adopt the April 18, 2013 Strategic Session Re: Lakeland Communities Health Advisory Council minutes as circulated.

CARRIED UNANIMOUSLY

3.4 April 18, 2013 Strategic Session Re: Bold Center Visioning;

P.13.051 Motion by Councillor Siebold to adopt the April 18, 2013 Strategic Session Re: Bold Center Visioning minutes as circulated.

CARRIED UNANIMOUSLY

3.5 May 6, 2013 Strategic Session Re: Solid Waste Management/Resource Recovery;

P.13.052 Motion by Councillor Kumpula to adopt the May 6, 2013 Strategic Session Re: Solid Waste Management/Resource Recovery minutes as circulated.

CARRIED UNANIMOUSLY

3.6 May 7, 2013 Monthly Strategic Session;

P.13.053 Motion by Councillor Nowak to adopt the May 7, 2013 Monthly Strategic Session minutes as circulated.

CARRIED UNANIMOUSLY

3.7 May 14, 2013 Strategic Session Re: Interpretive Society.

P.13.054 Motion by Councillor Richard to adopt the May 14, 2013 Strategic Session Re: Interpretive Society minutes as circulated.

CARRIED UNANIMOUSLY

COUNCILLOR REPORTS

4.1 Councillor Reports.

Councillor Kumpula

- Attended the FCM (Federation of Canadian Municipalities) conference in Vancouver;
- Will be attending the SWANA (Solid Waste Association of North America) conference in Edmonton on June 19, 2013.

Councillor Richard

- Attended the Federation of Canadian Municipalities (FCM) conference in Vancouver – noted that there were great networking opportunities available;
- Attended several Transportation Master Plan meetings;
- Attended PDCDS (Plamondon District Community Development Society) meetings;
- Will be attending the Ports to Plains Alliance Working Group Meeting on June 21, 2013.

Councillor Uganecz

- As a member of the Greater North Foundation, attended the Premier's announcement of the addition of extended care beds to the Wildrose Villa in Boyle;
- On behalf of the Library Board, will be attending Stat Oil's Meet and Greet Barbeque on June 19, 2013 in Conklin.

Councillor Siebold

- Attended the Federation of Canadian Municipalities (FCM) conference in Vancouver – attended the housing tour and the waterfront tour.

Councillor Thompson

- Attended the Federation of Canadian Municipalities (FCM) conference in Vancouver – attended a session regarding floating docks;
- Will be attending Owl River's fundraising event on Saturday to help raise funds for legal expenses incurred due to Development Appeal legal costs.

Mayor Langevin entered Council Chambers at 1:30 p.m. and resumed the chair.

Councillor Broadbent-Ludwig

- Attended the Mayor's Golf Tournament and discussed floating docks with a representative of Stantec;
- Attended the Economic Development meeting;

Councillor Kumpula left Council Chambers at 1:35 p.m.

Councillor Richard left Council Chambers at 1:36 p.m.

Councillor Broadbent-Ludwig (continued)

- It was noted that the Economic Development Authority is having a meeting on August 27 and 28 and they would like all of Council to attend.

Councillor Richard returned to Council Chambers at 1:37 p.m.

A discussion ensued regarding the invitees to the meeting regarding the medevac service. The invitees are to include: Lac La Biche County Council, MEG Energy, Cenovus, Stat Oil, CNRL, doctors and ambulance personnel. Administration will set the date and advise Council of the same.

Councillor Kumpula returned to Council Chambers at 1:43 p.m.

A discussion ensued regarding donation request strategies and setting community priorities.

Councillor Nowak

- Attended the Federation of Canadian Municipalities (FCM) conference in Vancouver – attended a session on interconnecting trails and walkways;
- Attended the Mayor's Golf Tournament;
- Provided an update on the CN Committee;
- Noted that the Voyageur Rendezvous is this week-end;
- Provided an update on the finalizing of Pow Wow events;
- Met with an RCMP Constable regarding the Peace Officer program and Highway 881.

It was noted that Staff Sergeant, Steve Visnoski had met with the superintendent of the RCMP and would like to meet with Council regarding concerns with policing and highway perspectives. Chief Administrative Officer, Roy Brideau asked that these concerns be put in writing and forwarded to Administration.

Chief Administrative Officer, Roy Brideau noted that the canoe trip that was purchased by the County has been postponed.

A discussion ensued regarding ditch grooming.

It was suggested that a draft Memorandum of Understanding be prepared with respect to the Pow Wow Association's expectations of County's input.

FOLLOW UP ACTION LIST

5.1 Follow-Up Action List.

P.13.055 Motion by Councillor Siebold to accept the Follow-Up Action List as information.

CARRIED UNANIMOUSLY

URGENT MATTERS

6.1 2011 Receipt for Land.

A discussion ensued regarding a receipt for land made in 2011. Council advised Administration to process the cheque to pay back the deposit and to bring forward a recommended interest rate to the next Regular Council Meeting.

RECESS

Mayor Langevin called a recess at 2:07 p.m.

RECONVENE

Mayor Langevin reconvened the meeting at 2:16 p.m. with all those Members of Council previously listed in attendance.

UNFINISHED BUSINESS

7.1 Briefing – Review of Human Resources Policies and Procedures.

Shadia Amblie, General Manager, Communications & Human Services and Debbie Menard, Manager, Human Resources presented a PowerPoint presentation that provided an overview of the proposed changes in the Human Resources Policies and Procedures.

Discussions ensued regarding the proposed changes to the Human Resources Policies and Procedures and Council provided input toward the additional changes they would like implemented.

A discussion ensued regarding recruiting employees from out of province and how the County is protected from persons coming in, getting trained and then leaving. Administration advised that the Return of Service Agreement that is currently being developed protects the County from such events.

Councillor Siebold declared a conflict of interest as she has family employed with the County and left Council Chambers at 2:44 p.m.

A discussion ensued regarding the following: Mind and Body Policy; page 57 – section 3.0 Retirement Allowance; page 163 – Sick Leave Standard Operating Procedure; special merit wage adjustments; and red circled employees.

Councillor Siebold returned to Council Chambers at 3:04 p.m.

Next steps: Make requested changes, provide to legal counsel for review and bring forward to Council for their review.

RECESS

Mayor Langevin called a recess at 3:24 p.m.

RECONVENE

Mayor Langevin reconvened the meeting at 3:33 p.m. with all those Members of Council previously listed in attendance.

UNFINISHED BUSINESS

7.1 Briefing – Review of Human Resources Policies and Procedures (continued).

P.13.056 Motion by Councillor Kumpula to accept the briefing regarding the Review of Human Resources Policies and Procedures as information.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.1 Briefing – Proposed Cat Control Bylaw No. 13-019;

13.057 Motion by Councillor Kumpula to table this matter until such time that both the proposed Cat bylaw and the current Animal Control bylaw be blended and reintroduced at the August 13, 2013 Regular Council Meeting.

IN FAVOUR
Councillor Kumpula

OPPOSED
Mayor Langevin
Councillor Richard
Councillor Uganecz
Councillor Siebold
Councillor Thompson
Councillor Broadbent-Ludwig
Councillor Nowak

DEFEATED

8.1 Briefing – Proposed Cat Control Bylaw No. 13-019 (continued);

A discussion ensued regarding the proposed Cat Control Bylaw. Administration will bring forward a Briefing with the requested changes to the bylaw to the August Policy and Priorities Committee meeting for Council's review.

P.13.058 Motion by Councillor Nowak to accept the briefing regarding the Proposed Cat Control Bylaw No. 13-019 as information.

CARRIED UNANIMOUSLY

8.2 Briefing – Facility Rental Waiver of Fees Policy;

A discussion ensued regarding the Facility Rental Waiver of Fees Policy.

Councillor Richard left Council Chambers at 4:44 p.m.

Councillor Richard returned to Council Chambers at 4:49 p.m.

Administration will make the requested changes to the Facility Rental Waiver of Fees Policy and will bring the same forward to a future Council meeting for Council's review.

P.13.059 Motion by Councillor Nowak to accept the briefing regarding the Facility Rental Waiver of Fees Policy as information.

CARRIED UNANIMOUSLY

8.3 Discussion – First Nations/Metis Meeting(s) with Council;

Administration will schedule a meeting in November with the First Nations Group and further, will contact Stan Delorme about a joint meeting with the Metis Settlement.

8.4 Discretionary Uses on Agricultural Land.

A discussion ensued regarding Discretionary Uses on Agricultural Land.

8.4 Discretionary Uses on Agricultural Land (continued).

13.060 Motion by Councillor Thompson that Administration brings forward an RFD removing campgrounds as a discretionary use in the Agricultural section of the Land Use Bylaw to the July 9, 2013 Regular Council Meeting.

IN FAVOUR

**Mayor Langevin
Councillor Kumpula
Councillor Richard
Councillor Siebold
Councillor Thompson
Councillor Broadbent-Ludwig
Councillor Nowak**

OPPOSED

Councillor Uganecz

CARRIED

BOARDS AND COMMITTEES – REPORTS & MINUTES

- 9.1 January 11, 2013 AAMDC Organizational Minutes;
- 9.2 January 11, 2013 AAMDC Regular Minutes;
- 9.3 January 21, 2013 Greater North Foundation Board Minutes;
- 9.4 January 24, 2013 Lac La Biche County Library Board Minutes;
- 9.5 March 1, 2013 Veteran’s Memorial Highway Association Annual General Minutes;
- 9.6 March 1, 2013 Veteran’s Memorial Highway Association Board of Directors Minutes;
- 9.7 March 11, 2013 Lac La Biche and Regional F.C.S.S. Board Minutes;
- 9.8 March 21, 2013 Municipal Planning Commission Minutes;
- 9.9 April 2013 Environmental Stewardship Advisory Committee Monthly Snapshot;
- 9.10 April 3, 2013 Municipal Planning Commission Minutes;
- 9.11 April 16, 2103 Lac La Biche County & Portage College Joint Meeting Minutes;
- 9.12 April 17, 2013 Municipal Planning Commission Minutes;

- 9.13 May 7, 2013 Northern Lights School Division - LLB Reconfiguration Minutes;
- 9.14 May 8, 2013 Municipal Planning Commission Minutes;
- 9.15 May 8, 2013 Environmental Stewardship Advisory Committee Minutes;
- 9.16 April 4 – May 9, 2013 F.C.S.S. / Parent Link Program Report;
- 9.17 May 15, 2013 Municipal Planning Commission Minutes;
- 9.18 May 23, 2013 Northern Lights School Division - LLB Reconfiguration Minutes.
- P.13.061 Motion by Councillor Uganecz to accept the Boards and Committees – Reports and Minutes, items 9.1 to 9.18 as information.

CARRIED UNANIMOUSLY

CORRESPONDENCE

10.0 CORRESPONDENCE

- Received March 4, 2013 from Alberta Health – Re: Closure of Edmonton City Centre Airport;
- Received March 8, 2013 from Clinton Ekdahl – Re: Day of the Honey Bee;
- Received March 14, 2013 from Shane Saskiw, MLA – Re: Meeting Request – to provide an update on the provincial budget;
- Sent March 14, 2013 to Plamondon District Community Development Society – Re: Approval of funding request for 2013 Plamondon Volunteer Appreciation event;
- Received March 18, 2103 from Alberta Municipal Affairs – Re: Approval of grant for 2012/13 Fire Services and Emergency Preparedness Program;
- Received March 18, 2013 from Northern Lights School Division – Re: Borrowing for Lac La Biche Elementary School;
- Received March 18, 2013 from Workers’ Compensation Board – Re: April 28 – National Day of Mourning;

- Received March 18, 2013 from Alberta Transportation – Re: Federal gas Tax Fund – Amending Agreement;
- Received March 20, 2013 from Alberta Agriculture and Rural Development – Re: Approval of grant funding under the Final Mile Rural Community Program for Rural Broadband project;
- Received March 25, 2013 from Athabasca County – Re: Letter of support regarding concerns about medevac services to our northern communities;
- Received March 27, 2013 copy of correspondence from Alberta Municipal Affairs addressed to LLB County Library Board – Re: 2013 Minister’s Award for Innovation in Public Library Service;
- Dated March 31, 2013 – Planning and Development Services Report;
- Sent April 2, 2013 to Plamondon District Community Development Society – Re: Approval of grant request to support the Heritage Day event;
- Sent April 2, 2013 to Lac La Biche Midget A Clippers – Re: Approval of sponsorship request for higher level sports tournaments;
- Received April 2, 2013 from Northern Lights School Division – Re: Wrap Around Services;
- Sent April 4, 2013 to Northern Lights School Division No. 69 – Re: Celebration of the Arts Week – Usage of the Bold Center;
- Sent April 9, 2013 to Lac La Biche Safety Awareness Society – Re: Approval of grant request for the Lac La Biche Safety Fair;
- Received April 10, 2013 from Kirstin Sykes and Kent Davidson – Re: Range Road 130A;
- Received April 18, 2013 from Western economic Diversification Canada – Alberta Region – Re: Approval of Amendment of Agreement for project 000011552;
- Received April 29, 2013 from Florence McAssey – Re: Concern regarding the need for a tuning lane unto Range Road A on Highway 881;

- Received April 29, 2013 from Alberta Tourism, Parks and Recreation – Re: 2013 Energize Workshop;
- Received from AAMDC Trade Jubilee – Re: AAMDC Administration Policy – AAMDC Resolution Process;
- Dated April 30, 2013 – Planning and Development Services Report;
- Sent May 1, 2013 to Hylo/Venice Recreation & Agricultural Society – Re: Community Engagement Meeting;
- Received May 7, 2013 from Portage College – Re: Thank you letter for donation to 13th Annual Sports and Education Dinner Silent Auction;
- Received May 8, 2013 from Closer to Home Project Development Office – Re: Information update on water and wastewater capacity supports;
- Received May 9, 2013 from Alberta Human Services – Re: Reporting of outcomes of all FCSS programs;
- Received May 16, 2013 from Wild Rose Agricultural Producers – Re: Indian Head Tree Nursery and Shelter Belt Program;
- Received May 16, 2013 from JDRF Improving Lives, Curing Type 1 Diabetes – Re: Invitation to Telus Walk to Cure Diabetes on June 15, 2013;
- Sent May 16, 2013 to Duck Unlimited – Re: Request for Grant/Donation for Rental of Devon Room;
- Received May 17, 2013 from Lac La Biche Pow Wow and Fish Derby Association – Re: Invitation to CFB Cold Lake for Fly over;
- Received May 22, 2013 from Community Futures – Re: Meeting in Lac La Biche – Follow up to LARP – Developing a Regional Trail System;
- Received May 27, 2013 from AAMDC Trade Jubilee – Re: Municipal Government Act Review Update;
- Received May 27, 2013 from Alberta Municipal Affairs – Re: An invitation from Minister Griffiths to the Fire Services Exemplary Service Medal Investitures;

- Sent May 28, 2013 to Captain Bruce Ehmann, Special Events Plans, National Defence – Re: Flyby by 4 Wing Cold Lake – Pow Wow Parade;
- Received May 30, 2013 from Paul Clyburn – Re: Invitation to 3rd Annual Owl River Metis Local #1949 Golf Tournament and Scholarship Fundraiser;
- Received May 30, 2013 from Alberta Transportation – Re: Basic Municipal Transportation Grant and the Federal Gas Tax Refund;
- Received May 31, 2013 from BFI Canada Inc. – Re: Natural Gas Announcement Press Release;
- Received May 31, 2013 from Alberta Sport, Recreation, Parks & Wildlife Foundation – Re: submitting a bid for the right to host the 2016 Alberta Summer Games;
- Received May 31, 2013 from Canadian Association of Municipal Administrators – Re: Roy Brideau - Long Service Recognition Award;
- Dated May 31, 2013 – Planning and Development Services Report;
- Received June 3, 2013 from Lac La Biche Canadian Native Friendship Centre – Re: Invitation to National Aboriginal Day;
- Sent June 4, 2013 to District Fish and Wildlife Enforcement – Re: Letter of thanks for participation at the May 21, 2103 Agricultural Service Board meeting;
- Received June 5, 2103 from Lac La Biche Feed Mill and Farm Supply Ltd. – Re: Letter of thanks to the Parks and Maintenance Departments regarding clean street at Alexandra Renaissance location;
- Received June 5, 2013 from CDEA, PDCDS and ACFA – Re: Invitation to the joint ceremony to declare the Plamondon hamlet bilingual and official membership to the Concerto;
- Received June 5, 2013 from AAMDC – Re: Contact Newsletter;
- Received June 6, 2013 from Fortis Alberta – Re: Invitation to Fortis Alberta Customer Event at the Ponoka Stampede;
- Received June 6, 2013 from Elected Officials Education Program – Re: Performance Measurement Course;

- Sent June 6, 2013 to Owl River Recreation Association – Re: Community Engagement Meeting;
- Sent June 6, 2013 to Rich Lake Recreation and Agricultural Society – Re: Community Engagement Meeting.

P.13.062 Motion by Councillor Richard to accept the Correspondence items listed under item 10.0 as information.

CARRIED UNANIMOUSLY

ADJOURNMENT

P.13.063 Motion by Councillor Uganecz to adjourn the Policy and Priorities Committee Meeting of June 18, 2013 at 5:25 p.m.

CARRIED UNANIMOUSLY

Gail Broadbent-Ludwig, Deputy Mayor

**J. Roy Brideau, CLGM, CMM
Chief Administrative Officer**