

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
McARTHUR ROOM, LAC LA BICHE**

**SEPTEMBER 24, 2013 – 1:30 p.m.**

Minutes of the Lac La Biche County Regular Council Meeting held on September 24, 2013 at 1:30 p.m.

**CALL TO ORDER** Mayor Langevin called the meeting to order at 1:30 p.m.

<b>PRESENT</b>	Aurel Langevin	Mayor
	Alvin Kumpula	Councillor
	Robert Richard	Councillor
	Eugene Uganecz	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Gail Broadbent-Ludwig	Councillor / Deputy Mayor
	John Nowak	Councillor

<b>STAFF IN ATTENDANCE</b>	Roy Brideau	Chief Administrative Officer
	Nancy Broadbent	General Manager, Corporate Services
	Gordon Frank	General Manager, Development & Community Services (in part)
	Jeff Lawrence	General Manager, Operations (in part)
	Shadia Amblie	General Manager, Communications & Human Services
	Melanie Kanarek	Manager, Legislative Services
	Joanne Onciul	Legislative Services Coordinator (in part)
	Lonna Hoggan	Legislative Services Liaison

<b>REGRETS</b>	Guy Piquette	Councillor
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**ADOPTION OF AGENDA**

13.404 Motion by Councillor Siebold to approve the September 24, 2013 Regular Council Meeting agenda as amended:

- Addition of Item 8.13 – Work Camps;
- Addition of Item 8.14 – County Office Hours.

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

3.1 Regular Council Meeting of September 10, 2013.

13.405 Motion by Councillor Siebold to adopt the Regular Council Meeting minutes of September 10, 2013 as circulated.

**CARRIED UNANIMOUSLY**

## **PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS**

6.1 Public Hearing – Rezoning Bylaw 13-031; Lac La Biche County; Lot 1, Block 3, Plan 1121750; from Low Density Hamlet Residential District (LDR) to Arterial Commercial/Shopping Centre District (C2);

Mayor Langevin declared the public hearing open at 1:34 p.m.

Mayor Langevin asked the Manager, Legislative Services whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. The Manager, Legislative Services advised that this was the case.

General Manager, Development & Community Services, Gordon Frank summarized the purpose for the hearing.

Mayor Langevin asked the Manager, Legislative Services if any written submissions were received. The Manager, Legislative Services advised that no written submissions were received.

Mayor Langevin asked if there was anyone present wishing to speak to Rezoning Bylaw 13-031.

Sylvia Mickey, resident near the proposed rezoning, noted that she has no objection to the current rezoning, but expressed her concern with the rezoning extending to the North of 91<sup>st</sup> avenue.

Mr. Frank noted that extending the rezoning to the North was not the intention.

Mayor Langevin asked if there was anyone else wishing to speak to Rezoning Bylaw 13-031. There was no one else present wishing to speak.

Mayor Langevin thanked the presenters for their comments, and declared the public hearing closed at 1:37 p.m.

6.2 Public Hearing – Rezoning Bylaw 13-033; Parioplan Incorporated; Pt. of NE-9-67-13-W4M; Pt. of NW-10-67-13-W4M; Pt. of SW-10-67-13-W4M; Lot 1, Block 1, Plan 0627275; Lot 1, Block 1, Plan 0424118; from Agricultural District (AG) to Rural Industrial District (RI);

Mayor Langevin declared the public hearing open at 1:37 p.m.

Mayor Langevin asked the Manager, Legislative Services whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. The Manager, Legislative Services advised that this was the case.

Manager, Planning & Development, Doug Topinka summarized the purpose for the hearing.

Mayor Langevin asked the Manager, Legislative Services if any written submissions were received. The Manager, Legislative Services advised that there were two written submissions. The letters from Brian Deheer and Parioplan Incorporated were read into record and are attached to and forming part of these minutes.

Mayor Langevin asked if there was anyone present wishing to speak to Rezoning Bylaw 13-033.

Mike Dickinson, longtime resident near the proposed rezoning, was present and noted that he was not in favour of the rezoning and expressed his concern that this proposed rezoning would affect the wetlands and nesting areas.

A discussion ensued regarding a compromise. Mr. Dickinson agreed that light industrial would work for this area.

Armin Preiksaitis, Principal of Parioplan Incorporated and acting Planning Consultant for Cenovus, was present and noted that he is in support of the passing of Rezoning Bylaw 13-033. Mr. Preiksaitis presented a PowerPoint presentation which provided the following information: How the proposal aligns with Lac La Biche County's new Municipal Development Plan; how Cenovus plans to use this site and how the same aligns with those in the Rural Industrial District in Lac La Biche County's Land Use Bylaw; and evidence of public support for this project and the reasons why the proposal is being supported.

Troy Peterson, Manager of Oil Sands Facilities at Cenovus, was present and noted that he is in support of the passing of Rezoning Bylaw 13-033. Mr. Peterson provided information on the proposed development and its future operations.

Sue Hawthorn, resident near the proposed rezoning, was present and expressed that she was against Rezoning Bylaw 13-033. Ms. Hawthorn noted that if industrial continues to surround Lac La Biche, she is of the opinion that residents will be isolated. She further expressed her opinion that people who have stated they were opposed to this development have not been heard.

Kim Winger, resident near the proposed rezoning, was present and expressed that she was against Rezoning Bylaw 13-033. She is of the opinion that all these changes are because of industry pressures and that decisions are being made to accommodate industry. She further expressed her concern for the environment and water bodies surrounding the same.

Mayor Langevin asked if there was anyone else present wishing to speak to Rezoning Bylaw 13-033. There was no one else present wishing to speak.

Mayor Langevin thanked the presenters for their comments, and declared the public hearing closed at 2:43 p.m.

### 6.3 Public Input Session.

Mayor Langevin declared the public input session open at 2:43 p.m.

There was no one present for the public input session.

Mayor Langevin declared the public input session closed at 2:44 p.m.

### **RECESS**

Mayor Langevin called a recess at 2:45 p.m.

### **RECONVENE**

Mayor Langevin reconvened the meeting at 2:55 p.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

8.1 RFD – Rezoning Bylaw 13-031; Lac La Biche County; Lot 1, Block 3, Plan 1121750; from Low Density Hamlet Residential District (LDR) to Arterial Commercial/Shopping Centre District (C2) 2<sup>nd</sup> & 3<sup>rd</sup> Readings;

13.406 Motion by Councillor Uganecz that Bylaw 13-031 be given second reading this 24<sup>th</sup> day of September, 2013.

**CARRIED UNANIMOUSLY**

13.407 Motion by Councillor Nowak that Bylaw 13-031 be given third and final reading this 24<sup>th</sup> day of September, 2013.

**CARRIED UNANIMOUSLY**

8.2 RFD – Rezoning Bylaw 13-033; ParioPlan Incorporated; Pt. of NE-9-67-13-W4M; Pt. of NW-10-67-13-W4M; Pt. of SW-10-67-13-W4M; Lot 1, Block 1, Plan 0627275; Lot 1, Block 1, Plan 0424118; from Agricultural District (AG) to Rural Industrial District (RI) 2<sup>nd</sup> & 3<sup>rd</sup> Readings;

13.408 Motion by Councillor Nowak that Bylaw 13-033 be given second reading this 24<sup>th</sup> day of September, 2013.

**IN FAVOUR**

**Mayor Langevin  
Councillor Kumpula  
Councillor Richard  
Councillor Uganecz  
Councillor Thompson  
Councillor Broadbent-Ludwig  
Councillor Nowak**

**OPPOSED**

**Councillor Siebold**

**CARRIED**

13.409 Motion by Councillor Uganecz that Bylaw 13-033 be given third and final reading this 24<sup>th</sup> day of September, 2013.

**IN FAVOUR**

**Mayor Langevin  
Councillor Kumpula  
Councillor Richard  
Councillor Uganecz  
Councillor Thompson  
Councillor Broadbent-Ludwig  
Councillor Nowak**

**OPPOSED**

**Councillor Siebold**

**CARRIED**

8.3 RFD – Request for First Extension – Subdivision Approval for File 2011-S-038; Proposed Subdivision of Pt. of SW-33-66-14-W4M;

13.410 Motion by Councillor Kumpula that Lac La Biche County Council approves an extension to the Subdivision Approval for File 2011-S-038 until December 21, 2013.

13.411 Motion by Councillor Richard that motion 13.410 be tabled to the October 8, 2013 Regular Council Meeting to allow Administration to provide further information.

**IN FAVOUR**

**Mayor Langevin**

**Councillor Richard**

**Councillor Siebold**

**Councillor Thompson**

**Councillor Broadbent-Ludwig**

**Councillor Nowak**

**OPPOSED**

**Councillor Kumpula**

**Councillor Uganecz**

**CARRIED**

**RECESS**

Mayor Langevin called a recess at 3:29 p.m.

**RECONVENE**

Mayor Langevin reconvened the meeting at 3:38 p.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

8.4 RFD – Development Agreement Policy & Procedure;

13.412 Motion by Councillor Kumpula that Council adopts the new Development Agreement Policy, as amended, which is attached to and forming part of these minutes.

**CARRIED UNANIMOUSLY**

8.5 RFD – Bylaw 12-006 – Fire Protection;

13.413 Motion by Councillor Kumpula that Bylaw 12-006 be amended to include a definition of ‘Regional Fire Chief’, specifications for hiring, appointing, and selecting fire and rescue personnel, and the establishment of the fire permitting season to coincide with that of the Alberta Government.

**CARRIED UNANIMOUSLY**

8.6 RFD – Municipal Emergency Plan;

A discussion ensued regarding the draft Municipal Emergency Plan.

13.414 Motion by Councillor Kumpula that Council approves the draft 2013 Municipal Emergency Plan.

**CARRIED UNANIMOUSLY**

8.7 RFD – Human Resources Policies;

Manger, Human Resources, Debbie Menard presented a PowerPoint presentation that noted the changes made to the Human Resources Policies and Procedures.

It was noted that in Policy CS-03-015 – under the heading General Statements, letter (q) should be amended by removing the last part of the sentence, “and to ensuring that hazards associated with drug and alcohol use are removed from the workplace.” (p. 8.7-71)

13.415 Motion by Councillor Kumpula that County Council approves Human Resources Policies:

- Policy CS-03-013 – Provisions of Lac La Biche County Human Resources Policies and Procedures Policy; and
- Policy CS-03-015 – Lac La Biche County’s Employee Conduct Policy,

as attached to and forming part of these minutes.

**CARRIED UNANIMOUSLY**

Councillor Siebold and Councillor Broadbent-Ludwig declared a conflict of interest as they have family members that work for Lac La Biche County and left the Council meeting at 4:59 p.m.

8.7 RFD – Human Resources Policies (continued);

13.416 Motion by Councillor Uganecz that County Council approves Human Resources Policies:

- Policy CS-03-014 – Lac La Biche County’s Employment Conditions Policy; and
- Policy CS-03-016 – Lac La Biche County’s Compensation and Benefits Policy,

as attached to and forming part of these minutes.

**CARRIED UNANIMOUSLY**

13.417 Motion by Councillor Richard that County Council deletes Human Resources Policies:

- CS-03-001 – Human Resources Management;
- CS-03-005 – Long Service Award; and
- CS-03-006 – Employee Personal Improvement and Development Plan Policy.

**CARRIED UNANIMOUSLY**

Councillor Siebold and Councillor Broadbent-Ludwig returned to the Council meeting at 5:01 p.m.

13.418 Motion by Councillor Nowak that County Council deletes Human Resources Policies:

- CS-03-003 – Violence and Harassment in the Workplace;
- CS-03-007 – Supervisory Code of Conduct Policy;
- CS-03-008 – Whistle-Blowing Policy;
- CS-03-009 – Employee Advocacy Policy; and
- CS-03-010 – Telework Policy.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Langevin called a recess at 5:03 p.m.

**RECONVENE**

Mayor Langevin reconvened the meeting at 5:10 p.m. with all those Members of Council previously listed in attendance.



**NEW BUSINESS**

8.8 RFD – Bylaw 13-029 – Lac La Biche County Environmental Stewardship Advisory Committee (ESAC);

13.419 Motion by Councillor Kumpula that Bylaw 13-029 be given first reading this 24<sup>th</sup> day of September, 2013.

**CARRIED UNANIMOUSLY**

13.420 Motion by Councillor Siebold that Bylaw 13-029 be given second reading this 24<sup>th</sup> day of September, 2013.

**CARRIED UNANIMOUSLY**

13.421 Motion by Councillor Uganez that Bylaw 13-029 be submitted for third and final reading this 24<sup>th</sup> day of September, 2013.

**CARRIED UNANIMOUSLY**

13.422 Motion by Councillor Nowak that Bylaw 13-029 be given third and final reading this 24<sup>th</sup> day of September, 2013.

**CARRIED UNANIMOUSLY**

13.423 Motion by Councillor Siebold that County Administration begins the advertising process in order to recruit the fourth ESAC member at large; a position which is currently vacant. All existing committee members are to remain the same. These members include: Brian Deheer, Thomas (Tim) Polzin, and Marvin Fyten.

**CARRIED UNANIMOUSLY**

8.9 RFD – Bylaw 13-030 – Amendment to Bylaw 09-034 (Cemetery Bylaw);

13.424 Motion by Councillor Broadbent-Ludwig that Bylaw 13-030, as amended, be given first reading this 24<sup>th</sup> day of September, 2013.

**CARRIED UNANIMOUSLY**

13.425 Motion by Councillor Uganez that Bylaw 13-030 be given second reading this 24<sup>th</sup> day of September, 2013.

**CARRIED UNANIMOUSLY**

8.9 RFD – Bylaw 13-030 – Amendment to Bylaw 09-034 (Cemetery Bylaw) (continued);

13.426 Motion by Councillor Siebold that Bylaw 13-030 be submitted for third and final reading this 24<sup>th</sup> day of September, 2013.

**CARRIED UNANIMOUSLY**

13.427 Motion by Councillor Nowak that Bylaw 13-030 be given third and final reading this 24<sup>th</sup> day of September, 2013.

**CARRIED UNANIMOUSLY**

13.428 Motion by Councillor Kumpula that Council allows Administration to make the recommended changes to Lac La Biche County Policy – Schedule of Fees and Charges.

**CARRIED UNANIMOUSLY**

8.10 RFD – Lac La Biche County ASB Equipment Rental Policy;

A discussion ensued regarding the Lac La Biche County ASB Equipment Rental Policy.

13.429 Motion by Councillor Kumpula that County Council approves Equipment Rental Policy PI-62-005.

**IN FAVOUR**

**Mayor Langevin**

**Councillor Kumpula**

**Councillor Richard**

**Councillor Uganecz**

**Councillor Thompson**

**Councillor Nowak**

**OPPOSED**

**Councillor Siebold**

**Councillor Broadbent-Ludwig**

**CARRIED**

8.11 RFD – Solid Waste Management Committee – Member at Large Appointment;

13.430 Motion by Councillor Nowak that County Council appoints Marvin Fyten, as the Area 1 Representative, to the Solid Waste Management Committee, effective immediately and for a term ending March 31, 2017.

**CARRIED UNANIMOUSLY**

8.12 RFD – Financial Report – To August 31, 2013;

13.431 Motion by Councillor Uganecz that County Council accepts the Lac La Biche Financial Report to August 31, 2013, as presented for information.

**CARRIED UNANIMOUSLY**

13.432 Motion by Councillor Uganecz to extend the September 24, 2013 Regular Council meeting to the conclusion of the agenda.

**CARRIED UNANIMOUSLY**

8.13 Work Camps;

A discussion ensued regarding the numerous requests for work camps in Lac La Biche County.

13.433 Motion by Councillor Broadbent-Ludwig that Administration prepare a bylaw with respect to work camps to be brought forward to the October 1, 2013 Policy and Priorities Committee Meeting for discussion.

**IN FAVOUR**

**Mayor Langevin**

**Councillor Kumpula**

**Councillor Richard**

**Councillor Siebold**

**Councillor Thompson**

**Councillor Broadbent-Ludwig**

**Councillor Nowak**

**OPPOSED**

**Councillor Uganecz**

**CARRIED**

8.14 County Office Hours.

A discussion ensued regarding County Office Hours.

No action required.

**RECESS**

Mayor Langevin called a recess at 6:44 p.m.

**RECONVENE**

Mayor Langevin reconvened the meeting at 6:54 p.m. with all those Members of Council previously listed in attendance.

**IN CAMERA SESSION**

13.434 Motion by Councillor Uganecz to go in camera at 6:54 p.m.

**CARRIED UNANIMOUSLY**

10.1 Land Matter (section 25 FOIP).

**RETURN TO REGULAR MEETING**

13.435 Motion by Councillor Richard to proceed with the meeting out of camera at 7:34 p.m.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT OF "IN CAMERA SESSION"**

10.1 Land Matter (section 25 FOIP).

No action required.

**ADJOURNMENT**

13.436 Motion by Councillor Uganecz to adjourn the Regular Council Meeting of September 24, 2013 at 7:35 p.m.

**CARRIED UNANIMOUSLY**

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**Aurel Langevin, Mayor**

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**J. Roy Brideau, CLGM, CMM  
Chief Administrative Officer**