

**LAC LA BICHE COUNTY  
POLICY AND PRIORITIES COMMITTEE MEETING  
COUNTY CENTRE, LAC LA BICHE**

**December 3, 2013 – 10:00 a.m.**

Minutes of the Lac La Biche County Policy and Priorities Committee Meeting held on December 3, 2013 at 10:00 a.m.

**CALL TO ORDER** Mayor Langevin called the meeting to order at 10:05 a.m.

<b>PRESENT</b>	Aurel Langevin	Mayor
	Wanda Austin	Councillor
	Robert Richard	Councillor / Deputy Mayor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor
	John Nowak	Councillor
<b>STAFF IN ATTENDANCE</b>	Roy Brideau	Chief Administrative Officer
	Gordon Frank	General Manager, Development & Community Services
	Shadia Amblie	Manager, Communications (in part)
	Melanie Kanarek	Manager, Legislative Services
	Joanne Onciul	Legislative Services Coordinator

**ADOPTION OF AGENDA**

P.13.114 Motion by Councillor Siebold to approve the December 3, 2013 Policy and Priorities Committee Meeting agenda as amended:

- Addition of Legal Matter and Land Matter to Item 12.1;
- Addition of Item 9.5 – Planning Issues.

**CARRIED UNANIMOUSLY**

## COUNCILLOR REPORTS

### 4.1 Councillor Reports.

#### **Councillor Nowak;**

- Discussed information obtained from convention regarding green initiatives, road marking equipment and hanging baskets.

#### **Councillor Haymour;**

- Nothing to report.

#### **Councillor Thompson;**

- Nothing to report.

#### **Councillor Phillips;**

- Noted that although CN is utilizing the switching yard at Philomena/Heartlake rather than Lac La Biche, several complaints are still being heard.

#### **Mayor Langevin;**

- Provided an update to Globe & Mail reporter regarding the use of the switching yards in Lac La Biche and the blocking of traffic by the train;
- Attended Alberta HUB meeting in St. Paul where issues surrounding Highways 28, 63 and 881 were discussed.

#### **Councillor Olson;**

- Nothing to report.

#### **Councillor Richard;**

- Nothing to report.

#### **Councillor Siebold;**

- Noted that the Athabasca Watershed Council met and did not fill the vacant seat due to their large agenda, and further asked that Councillor Siebold allow her name to stand for the election in the spring.

#### **Councillor Austin.**

- Noted her concern with respect to the fatality statistics on Highway 63 and 881.

## **FOLLOW UP ACTION LIST**

### 5.1 Follow-Up Action List.

P.13.115 Motion by Councillor Siebold to accept the Follow-Up Action List as information.

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

### 9.1 Discussion – Meeting Procedures Bylaw 12-001;

Manager, Legislative Services, Melanie Kanarek, reviewed the content of Bylaw 12-001 and suggested changes would be made as discussed and the same would be brought forward in January 2014 for Council's consideration.

The following changes were suggested:

- Call for Agenda items – needs a formalized process/format;
- Differentiation between meetings needs to be clarified;
- Add practice that if Mayor or Councillor is going to be away for a meeting that an email be sent to either the Mayor or CAO advising of the same;
- When receiving meeting invites, response is necessary;
- Addition of Public Works Committee – to be scheduled before the Strategic Session meetings every third Tuesday of the month;

## **RECESS**

Mayor Langevin called a recess at 11:17 a.m.

## **RECONVENE**

Mayor Langevin reconvened the meeting at 11:30 a.m. with all those Members of Council previously listed in attendance.

Ms. Kanarek continued with the review of the Meeting Procedures Bylaw 12-001.

A discussion ensued regarding the addition of items to agendas.

The following changes were suggested:

- For Public Input Sessions, rather than the whole script being read as per section 11.10 of the Bylaw, just ask the question as to whether anyone would like to address Council at this time;
- Scheduling of Delegations to start at 1:30 p.m.;
- Public Hearing Script – paragraphs 2, 3 and 4 could request information directly from Planning & Development rather than going through Legislative Services.

**RECESS**

Mayor Langevin called a recess at 12:18 p.m.

**RECONVENE**

Mayor Langevin reconvened the meeting at 12:49 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Siebold.

**NEW BUSINESS**

9.1 Discussion – Meeting Procedures Bylaw 12-001 (continued);

Ms. Kanarek proceeded with the review of the Meeting Procedures Bylaw 12-001.

Councillor Siebold entered Council Chambers at 12:56 p.m.

Discussions ensued regarding the debate of motions on the table, intent of draft motions, and tabling motions. It was noted that section 23 is no longer required and the difference between a pecuniary interest and a conflict of interest needs to be clarified.

Councillor Haymour left Council Chambers at 1:33 p.m.

Section 25 of the Bylaw was reviewed.

Councillor Haymour returned to Council Chambers at 1:34 p.m.

Ms. Kanarek continued with the review of the Meeting Procedures Bylaw 12-001.

The following changes were suggested:

- In section 28.1 time limit for meetings to be changed from 4.5 hours to 6.0 hours and to include all types of meetings;
- Section 29 to allow the use of audio and video recording devices at meetings of Council by members of Council, Administration and accredited media;
- Reporting on external and internal committees – significant items only.

**RECESS**

Mayor Langevin called a recess at 2:00 p.m.

**RECONVENE**

Mayor Langevin reconvened the meeting at 2:10 p.m. with all those Members of Council previously listed in attendance.

13.116 Motion by Councillor Olson to extend the meeting to the conclusion of the agenda.

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

### 9.2 Briefing – Recommendations Regarding CN Switching Yard;

Karen Gingras, Economic Development Officer and Administrative Support for the CN Switching Yard Committee provided an update with respect to recommendations regarding the CN Switching Yard.

P.13.117 Motion by Councillor Haymour that Council accepts the Briefing regarding Recommendations Regarding CN Switching Yard as information.

**CARRIED UNANIMOUSLY**

### 9.3 Briefing – Lac La Biche County Peace Officer Plan;

Albert Bahri, Manager, Protective Services provided a Power Point presentation highlighting the changes made to the Lac La Biche Peace Officer plan.

Councillor Olson left Council Chambers at 4:28 p.m.

Councillor Olson returned to Council Chambers at 4:30 p.m.

P.13.118 Motion by Councillor Phillips that Council accepts the Briefing regarding Lac La Biche County Peace Officer Plan as information, and further that the policy be brought forward at the December 10, 2013 Regular Council Meeting for Council's consideration.

**CARRIED UNANIMOUSLY**

## **RECESS**

Mayor Langevin called a recess at 4:43 p.m.

## **RECONVENE**

Mayor Langevin reconvened the meeting at 4:53 p.m. with all those Members of Council previously listed in attendance.

## **NEW BUSINESS**

### 9.4 Briefing – Proposed Event Sponsorship Policy.

P.13.119 Motion by Councillor Haymour that Council defers the Briefing regarding Proposed Event Sponsorship Policy to the January Policy & Procedures Committee meeting.

**CARRIED UNANIMOUSLY**

9.5 Planning issues.

A discussion ensued regarding development parking requirements.

P.13.120 Motion by Councillor Richard to direct Administration to bring forward a Briefing providing a summary of development parking requirements and activity in the last year.

**CARRIED UNANIMOUSLY**

**BOARDS AND COMMITTEES – REPORTS & MINUTES**

10.1 November 3, 2012 Northern Lights Library System AGM Minutes;

10.2 February 25, 2013 CN Switching Yards Committee Minutes;

10.3 April 19, 2013 Athabasca Oil Sands Area Aviation Advisory Group Minutes;

10.4 June 14, 2013 Economic Development Authority Minutes;

10.5 July 23, 2013 Athabasca Oil Sands Area Aviation Advisory Group Minutes;

10.6 August 16, 2013 Economic Development Authority Minutes;

10.7 September 9, 2013 Lac La Biche and Regional F.C.S.S. Board Minutes;

10.8 September 18, 2013 Lac La Biche County Library Board Meeting Minutes;

10.9 September 28, 2013 Northern Lights Library System – Board Briefs;

10.10 September 28, 2013 Northern Lights Library System Board Minutes;

10.11 October 2, 2013 Municipal Planning Commission Minutes;

10.12 October 16, 2013 Municipal Planning Commission Minutes.

P.13.121 Motion by Councillor Haymour to accept the Boards and Committees – Reports & Minutes, items 10.1 to 10.12, as information.

**CARRIED UNANIMOUSLY**

## CORRESPONDENCE

### 11.0 Correspondence

- Received September 20, 2013 from Alberta Development Officers Association – Re: Thank you to Mayor, Council and staff for hosting annual ADOA Conference on September 9-11, 2013 Conference;
- Received September 24, 2013 from Lac La Biche Oilman's – Re: Event Sponsorship;
- Received September 25, 2013 from 1154572 Alberta Ltd. – Re: Use of a County Sand Pit;
- Received September 27, 2013 from TransCanada – Re: Project Update-Liege Lateral Loop 2-Thornbury Section;
- Sent September 30, 2013 from Mayor Langevin to Northern Alberta Development Council – Re: Medevac and Medical Services;
- Sent October 1, 2013 from Mayor Langevin to Councillors Siebold and Richard and Deputy Mayor Broadbent-Ludwig – Re: Thank you to LLB County Land Use Planning Task Force;
- Sent October 2, 2013 from Roy Brideau to William J. Cadzow Hospital Auxiliary Association – Re: separate bank account for fundraising;
- Received October 2, 2013 from Enbridge – Re: Proposed Norlite Pipeline Project Information;
- Received October 3, 2013 from Portage College – Re: Thank you for Hole Sponsorship for Golf Tournament;
- Received October 9, 2013 from Northlands – Re: Farm Fair International, ATB Agriculture Farm Family Awards 2013;
- Received October 9, 2013 from Alberta Public Libraries and Municipalities – Re: Conflict Resolution Day;
- Received October 9, 2013 from CCPPP – Re: National Conference on Public-Private Partnerships;
- Received October 11, 2013 from Lac La Biche Planning & Development Department – Re: Summary of Development Permits;
- Received October 11, 2013 from Devon Canada – Re: Journey Management Community Workshop;
- Received October 15, 2013 from Alberta Health Services – Re: New Support and Liaison Service to assist municipalities in resolving local health system issues;
- Received October 15, 2013 from Elinor Lake Condominium Corporation – Re: Proposed Area Structure Plan, Elinor Lake Resort & Elinor Lake Condominium;
- Received October 16, 2013 from John and Arthi Nowak – Re: Thank you card regarding birth of son, Axel;
- Received October 16, 2013 from Hope Haven – Re: 13<sup>th</sup> Annual Walk for HOPE;

- Sent October 16, 2013 from Roy Brideau to Lakeland Interpretive Society – Re: “Other Initiatives Program” grant;
- Received October 16, 2013 from Health Seniors AFC – Re: Age-Friendly Housing for Older Canadians Webinar;
- Received October 17, 2013 from Alberta Health Services – Re: Media Statement, from AHS Official Administrator Dr. John Cowell;
- Received October 22, 2013 from Northern Lights Library System – Re: Board Member Appointment;
- Received October 22, 2013 from Statoil Canada Ltd. – Re: Statoil Canada Ltd. Fall/Winter 2013 Project Update Bulletin;
- Received October 24, 2013 from Alberta Environment and Sustainable Resource Development – Re: Alberta Association of Municipal Districts and Counties Fall 2013 Convention;
- Received October 24, 2013 from Alberta Government, Persons with Developmental Disabilities Program – Re: the next public meeting;
- Received October 25, 2013 from Federation of Alberta Gas Co-ops Ltd. – Re: 2013 Convention/AGM Information Package;
- Received October 29, 2013 from Veterans Memorial Highway Association – Re: Strategic Plan for Transportation and Highways;
- Received October 29, 2013 from Pembina Pipeline Corporation – Re: Community Open Houses;
- Received October 30, 2013 from CN – Re: CN in the Community publication;
- Received November 1, 2013 from AAMDC – Re: Update, AAMDC participating in Task Force re Bill 28;
- Received November 4, 2013 from Beaver County – Re: Announcement of Elected Reeve and Deputy Reeve;
- Received November 6, 2013 from The Greater Lac La Biche C.H.I.L.D. Coalition – Re: National Child’s Day;
- Received November 6, 2013 from Daryl and Kim Onciul – Re: Request for one month’s tax concession;
- Received November 8, 2013 from Plamondon Pioneer Club – Re: Stakeholder interviews/surveys in report;
- Received November 14, 2013 from Government of Alberta, Environment and Sustainable Resource Development – Re: Information Sessions;
- Sent November 15, 2013 from Councillor Austin to V.S.I. Services Ltd. – Re: Financial Support and Meeting Attendance;
- Received November 19, 2013 from Shadia Amblie, Manager Communications – Re: Speaker at Portage College “Learning From the Walkerton Tragedy” event on November 28, 2013.

P.13.122 Motion by Councillor Olson to accept the Correspondence items listed under item 11.0 as information.

**CARRIED UNANIMOUSLY**



**IN CAMERA SESSION**

P.13.123 Motion by Councillor Siebold to go in camera at 5:16 p.m.

**CARRIED UNANIMOUSLY**

12.1 Land/Legal Matters (section 27 FOIP).

**RETURN TO REGULAR MEETING**

P.13.124 Motion by Councillor Thompson to proceed with the meeting out of camera at 6:01 p.m.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT OF “IN CAMERA SESSION”**

12.1 Legal/Land Matters (section 27 FOIP).

No action required.

**ADJOURNMENT**

P.13.125 Motion by Councillor Phillips to adjourn the Policy and Priorities Committee Meeting of December 3, 2013 at 6:01 p.m.

**CARRIED UNANIMOUSLY**

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**Aurel Langevin, Mayor**

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**J. Roy Brideau, CLGM, CMM  
Chief Administrative Officer**