

**LAC LA BICHE COUNTY  
REGULAR COUNCIL MEETING  
LAC LA BICHE**

**November 30, 2010 – 1:30 p.m.**

**MINUTES OF** Minutes of the Lac La Biche County Council meeting held on November 30, 2010.  
**November 30, 2010**

**CALL TO ORDER** Mayor Peter Kirylchuk called the meeting to order at 1:30 p.m.

<b>PRESENT</b>	Peter Kirylchuk	Mayor
	Alvin Kumpula	Councillor
	Aurel Langevin	Deputy Mayor/Councillor
	Guy Piquette	Councillor
	Eugene Uganez	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Gail Broadbent	Councillor (Entered at 1:37 p.m.)
	John Nowak	Councillor (Entered at 1:32 p.m.)
	Duane Coleman	Chief Administrative Officer
	Barry Kolenosky	Director, Planning and Infrastructure Services
	Rodney Boyko	Director, Corporate Services
	Maurice Brousseau	Director, Community Services
	Lucien Cloutier	Manager, Legislative and Information Services

**ADDITIONS TO** Council reviewed the agenda and made the following  
**AGENDA** amendments:

Additions:

9.10 – Water Loading Station for Rich Lake;  
10.4 – Public Relations;  
10.5 – Webmail Protocol;

Councillor Nowak entered Council Chambers at 1:32 p.m.

Additions (cont'd):

9.11 – Road Plan 0621264 within the Hamlet of Lac La Biche.

Deletions:

9.7 – RFD Water & Sewer Servicing for existing Sentinel Industrial Park and proposed subdivision of Pt. of SE 2-67-14 W4M; 668040 Alberta Ltd.

**ADOPTION OF  
AGENDA**

10.404 Motion by Councillor Langevin to approve the November 30, 2010 agenda as amended.

**CARRIED UNANIMOUSLY**

**ADOPTION OF  
MINUTES**

3.1 Regular Council Meeting  
November 9, 2010

Amend page 157 to indicate that Councillor Kumpula entered Council Chambers at 4:39 p.m., not 3:39 p.m.

Councillor Broadbent entered Council Chambers at 1:37 p.m.

10.405 Motion by Councillor Piquette to adopt the Regular Council Meeting minutes of November 9, 2010 as amended.

**CARRIED UNANIMOUSLY**

**CORPORATE  
SERVICES**

7.1 Briefing – Potential Pecuniary Interest;

10.406 Motion by Councillor Broadbent that the organizational review report be prepared in two parts as indicated in the November 23, 2010 Legal Opinion.

**CARRIED UNANIMOUSLY**

10.407 Motion by Councillor Kumpula to accept the Potential Pecuniary Interest briefing as information.

**CARRIED UNANIMOUSLY**

7.2 RFD - FCSS Board Member Appointments;

10.408 Motion by Councillor Uganecz to appoint Lorraine Deschambeau as a public member to the Family and Community Support Services Board for a term of November 30, 2010 to October 31, 2011.

**CARRIED UNANIMOUSLY**

10.409 Motion by Councillor Thompson to appoint Glenda Bouvier as a public member to the Family and Community Support Services Board for a term of November 30, 2010 to October 31, 2013.

**CARRIED UNANIMOUSLY**

10.410 Motion by Councillor Kumpula to appoint Heather Stromquist as a public member to the Family and Community Support Services Board for a term of November 30, 2010 to October 31, 2013.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Kirylchuk called a recess at 1:42 p.m.

**RECONVENE**

Mayor Kirylchuk reconvened the meeting at 1:45 p.m., with all those individuals previously listed except Councillor Kumpula and Councillor Broadbent.

**DELEGATIONS/  
PUBLIC  
HEARINGS**

5.1 Douglas Courts, KPMG – Financial Overview;

Councillor Kumpula and Councillor Broadbent entered Council Chambers at 1:45 p.m.

Mayor Kirylchuk introduced Members of Council and Staff to the delegation.

Douglas Courts and Sharon Pysyk, KPMG Representatives were present to provide Council with an overview of the external audit process. The presentation made by KPMG is attached to and forming part of these minutes.

Mayor Kirylchuk thanked the delegation for their presentation.

**CORPORATE  
SERVICES**

7.3 RFD - Council Meeting Schedule for 2011;

10.411 Motion by Councillor Kumpula to rescind motion 10.383.

**CARRIED UNANIMOUSLY**

10.412 Motion by Councillor Uganecz to cancel the following Lac La Biche County Council Meetings in 2011:

January 4, 2011 Policy and Priorities Committee Meeting;  
March 22, 2011 Regular Council Meeting;  
June 7, 2011 Policy and Priorities Committee Meeting;  
July 26, 2011 Regular Council Meeting;  
August 2, 2011 Policy and Priorities Committee Meeting;  
August 9, 2011 Regular Council Meeting;  
September 27, 2011 Regular Council Meeting;  
November 22, 2011 Regular Council Meeting;  
December 27, 2011 Regular Council Meeting.

**In Favour**

**Mayor Kirylchuk  
Councillor Kumpula  
Councillor Langevin  
Councillor Piquette  
Councillor Uganecz  
Councillor Siebold  
Councillor Thompson  
Councillor Nowak**

**Opposed**

**Councillor Broadbent**

**CARRIED**

10.413 Motion by Councillor Langevin to hold Regular Council meetings in 2011 on the following dates, in the following locations:

February 22, 2011 Plamondon Community Centre  
April 26, 2011 Rich Lake Community Centre  
June 28, 2011 Owl River Community Centre  
August 23, 2011 Hylo Community Centre  
October 25, 2011 Craigend Community Center  
December 13, 2011 County Centre Council Chambers

And further that all the above Council Meetings commence at 7:00 p.m.

**In Favour**

**Mayor Kirylchuk  
Councillor Kumpula  
Councillor Langevin  
Councillor Piquette  
Councillor Uganecz  
Councillor Siebold  
Councillor Thompson  
Councillor Broadbent**

**Opposed**

**Councillor Nowak**

**CARRIED**

7.4 RFD - Strategic Planning Sessions and Budget Meetings;

10.414 Motion by Councillor Uganecz to hold a Council Strategic Visioning Session from January 27 - 29, 2011 at the River Cree Hotel and Resort in Enoch or at another suitable venue.

**CARRIED UNANIMOUSLY**

10.415 Motion by Councillor Piquette to hold Strategic Planning Sessions regarding the listed topics on the following dates at 1:30 p.m. in Council Chambers:

December 9, 2010	Off-Site Levies
December 16, 2010	Big Dock and Waterfront Plan
January 6, 2011	CN Rail and County Land Sales
January 13, 2011	Solid Waste Management Planning
January 20, 2011	Pre Budget Planning
February 3, 2011	Economic Development
February 10, 2011	Community Hall Funding
February 17, 2011	Transportation Master Plan
February 25, 2011	Planning and Development Review
March 16-19, 2011	Budget Approval
March 31, 2011	Facilities Tour and Master Planning

**CARRIED UNANIMOUSLY**

**PUBLIC  
HEARINGS/  
DELEGATIONS**

5.2 Jane Palmer, Multiplex Fundraising Coordinator – Fundraising Update.

Mayor Kirylchuk introduced Members of Council and Staff to the delegation.

Jane Palmer, Multiplex Fundraising Coordinator was present to provide Council with an overview of the Bold Center fundraising efforts. Ms. Palmer stated that the fundraising goal was \$2 million and that in fourteen months the fundraising committee was able to secure \$4.466 million (net benefit of \$4.266 million). Ms. Palmer's presentation is attached to and forming part of these minutes.

Members of Council congratulated Ms. Palmer and the Multiplex Fundraising Committee volunteers on their success.

Mayor Kirylchuk thanked Ms. Palmer for her presentation.

**RECESS**

Mayor Kirylchuk called a recess at 3:05 p.m.

**RECONVENE**

Mayor Kirylchuk reconvened the meeting at 3:12 p.m., with all those individuals previously listed in attendance.

**CORPORATE SERVICES**

7.5 RFD - Municipal Planning Commission Appointments;

10.416 Motion by Councillor Langevin to amend motion 10.358 to state “to appoint Councillor Piquette and Councillor Broadbent to the Municipal Planning Commission”.

**CARRIED UNANIMOUSLY**

7.6 RFD - Offsite Levy Reporting;

10.417 Motion by Councillor Nowak to accept the report of \$108,750.00 as the offsite levies collected for 2010 as per the requirements of Bylaw 06-005.

**CARRIED UNANIMOUSLY**

7.7 RFD - October Year to Date Financial Statements.

10.418 Motion by Councillor Piquette to accept the October financial statements, attached to and forming part of these minutes, as information.

**CARRIED UNANIMOUSLY**

10.419 Motion by Councillor Broadbent that the October year to date financial statements be presented by object and by department code including the capital information that identifies the grants, at the December 14, 2010 Regular Council Meeting.

**CARRIED UNANIMOUSLY**

**COMMUNITY SERVICES**

8.1 Briefing - BOLD Center Operational Update;

10.420 Motion by Councillor Siebold to accept the BOLD Center Operational Update briefing as information.

**CARRIED UNANIMOUSLY**

8.2 RFD - Revisions of Multiplex and Pool Schedule of Fees and Charges;

Councillor Nowak declared a conflict of interest as he owns a fitness facility and left Council Chambers at 3:55 p.m.

- 10.421 Motion by Councillor Uganecz to approve the addition of senior's personal training rates, running track activity corner rental rates, and age group definitions to the Lac La Biche Multiplex and Pool Schedule of Fees and Charges, as attached to and forming part of these minutes.

**CARRIED UNANIMOUSLY**

Councillor Nowak returned to Council Chambers at 3:56 p.m.

8.3 RFD - Bold Center Main Floor Food Concession Lease Approval;

Councillor Broadbent declared a conflict of interest as the proponent is one of her clients and left Council Chambers at 3:57 p.m.

- 10.422 Motion by Councillor Uganecz to authorize Lac La Biche County Administration to proceed with a counter offer and negotiations with Rathkeale Holding as the most suitable lessee for the 750 square foot main floor Bold Center lease space.

**CARRIED UNANIMOUSLY**

Councillor Broadbent returned to Council Chambers at 3:59 p.m.

8.4 RFD - Bold Center Second Floor Fitness Room Lease Approval;

Councillor Nowak declared a conflict of interest as the proponent current holds a lease in his fitness facility and left Council Chambers at 4:00 p.m.

- 10.423 Motion by Councillor Langevin to authorize Lac La Biche County Administration to proceed with an offer and negotiations with Lazelle de Ridder as the most suitable lessee for the 312 square foot second floor Bold Center lease space, with the conditions of a minimum 3 year lease term.

- 10.424 Motion by Councillor Thompson to table motion 10.423 until Council has had an opportunity to tour the Bold Center.

**CARRIED UNANIMOUSLY**

Councillor Nowak returned to Council Chambers at 4:08 p.m.

8.5 RFD - Cancellation of Service on Highway #63.

10.425 Motion by Councillor Piquette to cancel Motor Vehicle Collision Rescue Service to Highway #63 effective November 30, 2010.

**In Favour**  
**Mayor Kirylchuk**  
**Councillor Langevin**  
**Councillor Piquette**  
**Councillor Uganecz**  
**Councillor Siebold**  
**Councillor Thompson**  
**Councillor Broadbent**  
**Councillor Nowak**

**Opposed**  
**Councillor Kumpula**

**CARRIED**

**PLANNING AND  
INFRASTRUCTURE  
SERVICES**

9.1 RFD - Request for 1<sup>st</sup> Extension – Subdivision Approval File No. 2008-S-050 located at NW 6-69-13-W4M;

10.426 Motion by Councillor Thompson to approve a one (1) year extension to the Subdivision Approval File No. 2008-S-050 to November 30, 2011.

**In Favour**  
**Mayor Kirylchuk**  
**Councillor Kumpula**  
**Councillor Langevin**  
**Councillor Piquette**  
**Councillor Uganecz**  
**Councillor Siebold**  
**Councillor Thompson**  
**Councillor Nowak**

**Opposed**  
**Councillor Broadbent**

**CARRIED**

9.2 RFD - Request for 1<sup>st</sup> Extension – Subdivision Approval File No. 2008-S-049 located at SW 7-69-13-W4M;



10.427 Motion by Councillor Uganecz to approve a one (1) year extension to the Subdivision Approval File No. 2008-S-049 to November 30, 2011.

**In Favour**  
**Mayor Kirylchuk**  
**Councillor Kumpula**  
**Councillor Langevin**  
**Councillor Piquette**  
**Councillor Uganecz**  
**Councillor Siebold**  
**Councillor Thompson**  
**Councillor Nowak**

**Opposed**  
**Councillor Broadbent**

**CARRIED**

9.3 RFD - Request for 1<sup>st</sup> Extension – Subdivision Approval File No. 2009-S-030 proposed subdivision of Lot 2, Block 1, Plan 9320408;

10.428 Motion by Councillor Uganecz that Lac La Biche County Council approves an eighteen (18) month extension to the Subdivision Approval File #2009-S-030.

Councillor Broadbent declared a conflict of interest as the developer is one of her clients and left Council Chambers at 4:32 p.m.

Vote on motion:

10.428 Motion by Councillor Uganecz that Lac La Biche County Council approves an eighteen (18) month extension to the Subdivision Approval File #2009-S-030.

**CARRIED UNANIMOUSLY**

Councillor Broadbent returned to Council Chambers at 4:34 p.m.

9.4 RFD - Request for 2<sup>nd</sup> Extension – Subdivision Approval File No. 2007-S-065 proposed subdivision of SE 31-68-13-W4M;

10.429 Motion by Councillor Uganecz that Lac La Biche County Council denies the second, one (1) year extension to the Subdivision Approval File # 2007-S-065.

**In Favour**  
**Mayor Kirylchuk**  
**Councillor Langevin**  
**Councillor Piquette**  
**Councillor Uganecz**  
**Councillor Siebold**  
**Councillor Thompson**  
**Councillor Broadbent**

**Opposed**  
**Councillor Kumpula**  
**Councillor Nowak**

**CARRIED**

9.5 RFD - ER Encroachment of Lot Owner of Plan 0623347 Block 1 Lot 22;

10.430 Motion by Councillor Kumpula that County Council deny the request made by the lot owner of Plan 0623347 Block 1 Lot 22 for the County to grant a three year license of occupation for the gazebo, fence and fire pit located on the Environmental Reserve adjacent to his property, and to require the lot owner to remove the gazebo, fence and fire pit by June 1, 2011.

**CARRIED UNANIMOUSLY**

9.6 RFD - Reclassification of Pinelands Road (North) between Plan 1197HW and Plan 1926TR on River Lot 66 of Lac La Biche Settlement;

10.431 Motion by Councillor Piquette to approve barricading Pinelands Road between Plan 1197HW and Plan 1926TR eliminating vehicle traffic and enabling the roadway to be used as a walking trail.

**CARRIED UNANIMOUSLY**

9.7 This item was deleted from the agenda.

9.8 RFD - Elinor Lake ASP Parcels – Purchase Options;

10.432 Motion by Councillor Langevin that County Council direct Administration to draft and negotiate a “lease to purchase agreement” for the sale of the occupied Elinor Lake Area Structure Plan properties to residents and further that the purchase agreement be brought back to Council once negotiated by Administration.

**CARRIED UNANIMOUSLY**

10.433 Motion by Councillor Nowak that County Council approves the sale of Pt. NE 12-65-12 W4 (12035 Township Road 652) containing +/- 1.00 hectares, to Alex Gladue for the purchase price and terms as previously approved by Council.

**CARRIED UNANIMOUSLY**

9.9 Briefing - Secondary Highway 867 – Base and Pave Project.

10.434 Motion by Councillor Kumpula that Lac La Biche County Council identifies to the Regional Director of Alberta Transportation and to AMEC Engineering Firm that Alternate “D-3” to Alternate “B” is the preferred alignment of Highway 867.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Kirylchuk called a recess at 5:10 p.m.

**RECONVENE**

Mayor Kirylchuk reconvened the meeting at 5:17 p.m., with all those individuals previously listed in attendance.

**PLANNING AND  
INFRASTRUCTURE  
SERVICES**

9.10 Water Loading Station for Rich Lake.

10.435 Motion by Councillor Kumpula to instruct Administration to investigate a potable water loading facility within the Rich Lake area.

**CARRIED UNANIMOUSLY**

9.11 Road Plan 0621264 within the Hamlet of Lac La Biche.

Councillor Nowak inquired about the closure of Road Plan 0621264 within the Hamlet of Lac La Biche. A general discussion ensued regarding the closure of a portion of the road plan.

**GENERAL  
ADMINISTRATION**

10.1 Warehouse One Jean Store – Rental of Jubilee Hall (Councillor Addition);

Councillor Nowak inquired about the rental of Jubilee Hall to Warehouse One Jean Store. A discussion ensued regarding the facility rental policy and the differing fees for the social/fundraising, information/recreational/culture and commercial rentals.

10.2 Update on Bold Center (Councillor Addition);

Councillor Thompson requested an update on the progress of the Bold Center. A discussion ensued regarding the official grand opening and year of events.

10.3 Main Street Parking (Councillor Addition);

Councillor Nowak noted that he has received complaints regarding the downtown parking structure in the Hamlet of Lac La Biche.

- 10.436 Motion by Councillor Nowak to instruct Administration to investigate parking options for the downtown core within the Hamlet of Lac La Biche.

**CARRIED UNANIMOUSLY**

10.4 Public Relations;

Councillor Langevin initiated a discussion regarding the County using a Public Relations firm to complement the Communications Department resources on specific County matters.

- 10.437 Motion by Councillor Langevin to instruct Administration to investigate engaging the services of a public relations firm.

**CARRIED UNANIMOUSLY**

10.5 Webmail Protocol.

Councillor Langevin inquired about webmail protocol. A general discussion ensued regarding the mechanisms by which Councillors can communicate with each other and the Chief Administrative Officer.

- 10.438 Motion by Councillor Kumpula to extend the November 30, 2010 meeting time by 1.5 hours to 7:30 p.m.

**In Favour**  
**Mayor Kirylchuk**  
**Councillor Kumpula**  
**Councillor Langevin**  
**Councillor Piquette**  
**Councillor Siebold**  
**Councillor Thompson**  
**Councillor Broadbent**  
**Councillor Nowak**

**Opposed**  
**Councillor Uganecz**

**CARRIED**

**BYLAWS**

11.1 RFD - Bylaw 10-030 – Rezoning – Pine Lane Trailer Park 2007 Ltd; NE 36-66-15-W4M from Manufactured Home Community District (MHD) to Direct Control 5 (DC5) – 1<sup>st</sup> reading;

10.439 Motion by Councillor Siebold that Bylaw 10-030 be given first reading this 30<sup>th</sup> day of November, 2010.

**CARRIED UNANIMOUSLY**

11.2 RFD - Bylaw 10-032 – Rezoning – Lac La Biche Investors Group; Pt. of Block A, Plan 4313BF from Hamlet Industrial District (H1) to Low Density Hamlet Residential District (LDR) – 1<sup>st</sup> reading.

Councillor Nowak declared a conflict of interest as he is an adjacent landowner to the subject property and left Council Chambers at 6:09 p.m.

**RECESS**

Mayor Kirylchuk called a recess at 6:09 p.m.

**RECONVENE**

Mayor Kirylchuk reconvened the meeting at 6:15 p.m., with all those individuals previously listed in attendance, including Councillor Nowak

**BYLAWS**

11.2 RFD -Bylaw 10-032 – Rezoning – Lac La Biche Investors Group; Pt. of Block A, Plan 4313BF from Hamlet Industrial District (H1) to Low Density Hamlet Residential District (LDR) – 1<sup>st</sup> reading (cont’d).

Councillor Nowak declared a conflict of interest as he is an adjacent landowner to the subject property and left Council Chambers at 6:15 p.m.

10.440 Motion by Councillor Piquette that Bylaw 10-032 be given first reading this 30<sup>th</sup> day of November, 2010.

**CARRIED UNANIMOUSLY**

10.441 Motion by Councillor Uganecz that the public consultation process be waived for proposed Bylaw 10-032 in relation to Policy No. PI-61-001; Consultation Requirements for Planning and Development Processes and further that the County refunds the rezoning application fees.

**CARRIED UNANIMOUSLY**

Councillor Nowak returned to Council Chambers at 6:21 p.m.

**IN CAMERA  
SESSION**

10.442 Motion by Councillor Kumpula to go in camera at 6:21 p.m.

**CARRIED UNANIMOUSLY**

13.1 Chief Administrative Officer Contract and Performance Appraisals  
(Councillor Addition);

13.2 Willow Creek Manor (Councillor Addition).

**RETURN TO  
REGULAR MEETING**

10.443 Motion by Councillor Uganecz to proceed with the meeting out of  
camera at 6:57 p.m.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT  
OF "IN CAMERA SESSION"**

10.444 Motion by Councillor Broadbent to conduct Mr. Coleman's 2010  
annual performance appraisal by March 31, 2011.

**CARRIED UNANIMOUSLY**

**DISPOSITION OF  
DELEGATION  
BUSINESS**

No further action was required for the disposition of delegation business.

**ADJOURNMENT**

10.445 Motion by Councillor Uganecz to adjourn the Regular Council  
meeting of November 30, 2010 at 6:59 p.m.

**CARRIED UNANIMOUSLY**

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**Peter Kirylchuk, Mayor**

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**Duane L. Coleman, CLGM  
Chief Administrative Officer**