

**LAC LA BICHE COUNTY
POLICY AND PRIORITIES COMMITTEE MEETING
LAC LA BICHE**

March 2, 2010 – 1:30 p.m.

**MINUTES OF
March 2, 2010** Minutes of the Lac La Biche County Policy and Priorities Committee meeting held on March 2, 2010.

CALL TO ORDER Mayor Peter Kirylchuk called the meeting to order at 1:30 p.m.

PRESENT	Peter Kirylchuk	Mayor
	Phil Lane	Councillor
	Dave Lozinski	Councillor
	Greg Bochkarev	Councillor
	Eugene Uganez	Councillor
	Terry Colosimo	Councillor
	Heather Stromquist	Councillor (Entered at 1:34 p.m.)
	Gordon Coutney	Councillor
	Cecilia Quist	Deputy Mayor/Councillor
	Duane Coleman	Chief Administrative Officer
	Barry Kolenosky	Director, Planning and Infrastructure Services
	Rodney Boyko	Director, Corporate Services
	Maurice Brousseau	Director, Community Services
	Lucien Cloutier	Manager, Legislative and Information Services

**ADDITIONS TO
AGENDA** Council reviewed the agenda and made the following amendments:

Additions:

- 9.1 - Wastewater Committee Update;
- 10.2 - Whistleblower Policy.

**ADOPTION OF
AGENDA** 10.001 Motion by Councillor Lane to approve the March 2, 2010 agenda as amended.

CARRIED UNANIMOUSLY

**ADOPTION OF
MINUTES** 3.1 Policy and Priorities Committee Meeting
December 1, 2009

Amend page 8 item 13.2 to state that Councillor Lozinski requested an update on the Wastewater Committee not the Solid Waste Committee.

Councillor Stromquist entered Council Chambers at 1:34 p.m.

10.002 Motion by Councillor Quist to adopt the Policy and Priorities Committee Meeting minutes of December 1, 2009 as amended.

CARRIED UNANIMOUSLY

**FOLLOW-UP
ACTION LIST**

4.1 Follow-Up Action List.

10.003 Motion by Councillor Stromquist to accept the Follow-Up Action List as information.

CARRIED UNANIMOUSLY

**DELEGATIONS/
PUBLIC
HEARINGS**

5.1 Brian Locher, DCL Siemens:

5.1A – Owl River Area Wastewater Management Study;

Brian Locher, DCL Siemens representative was present to provide Council with an overview of the Owl River Area Wastewater Management Concepts. Mr. Locher presented eight (8) options for Council's consideration. Mr. Locher's presentation is attached to and forming part of these minutes.

RECESS

Mayor Kirylchuk called a recess at 2:12 p.m.

RECONVENE

Mayor Kirylchuk reconvened the meeting at 2:20 p.m., with all those individuals previously listed in attendance.

**DELEGATIONS/
PUBLIC
HEARINGS**

5.1B – South and Southwest Areas Regional Water System Feasibility Study.

Mr. Locher provided Council with an overview of the South/Southwest Regional Water System Feasibility Study. Mr. Locher's presentation is attached to and forming part of these minutes.

Mayor Kirylchuk thanked Mr. Locher for his presentations.

**DISPOSITION OF
DELEGATION
BUSINESS**

6.1 DCL Siemens.

No action required.

CORPORATE SERVICES

7.1 Briefing - Councillor Remuneration and Expenses Policy;

A general discussion ensued regarding the proposed changes to the draft Councillor Remuneration and Expenses Policy.

Council requested changes to the policy with respect to:

- Ensuring receipts are submitted for unexpected expenses incurred as a result of adverse weather conditions,
- Correcting the per diem on the schedules to \$160/day,
- Eliminating the Mayor and Deputy Mayor signing authority, where all expense claims will be forwarded to the CAO for signature,
- Conflicts between the CAO and individual Council Member being referred to Council for resolution,
- Creating a form that will separate and code the individual Councillor meal expenses in the event that a group meal is paid for by one Member of Council,
- Removing “Committee of the Whole” from Schedule “A”,
- Removing Remembrance Day as being eligible for any additional reimbursement,
- Amending Schedule “A” to allow Council Members to claim per diems and mileage only while attending meetings with other government agencies either as a whole or while carrying out the duties of an appointment of Council. This section will exclude the Mayor and Deputy Mayor as they are eligible to attend meetings with other government agencies as they deem appropriate in order to conduct County business.
- Clarifying that travel expenses will be reimbursed for the most economical mode of transportation, and
- Defining the reimbursement for attendance at external committees which the Council Member is appointed to by Council.

RECESS

Mayor Kirylchuk called a recess at 3:27 p.m.

RECONVENE

Mayor Kirylchuk reconvened the meeting at 3:35 p.m., with all those individuals previously listed in attendance.

CORPORATE SERVICES

7.1 Briefing - Councillor Remuneration and Expenses Policy (cont'd);

A discussion ensued regarding attendance at internal committee meetings taking place out of town. Council directed Administration to amend the policy by indicating that infrastructure and construction meetings out of town will be eligible for per diem and mileage claims. It was noted that Administration will make Council’s changes and bring forward the Councillor Remuneration and Expenses Policy to the next POP Committee meeting for Council’s review.

7.2 Briefing - Councillor Representation;

10.004 Motion by Councillor Coutney to accept this briefing as information.

CARRIED UNANIMOUSLY

7.3 Briefing - Resources Required to Review Councillor Lozinski's Expense Claims;

10.005 Motion by Councillor Quist to accept this briefing as information.

CARRIED UNANIMOUSLY

7.4 Briefing - Councillor Electronic Equipment Use Policy;

10.006 Motion by Councillor Coutney to accept briefing as information and to bring the Councillor Electronic Equipment Use Policy forward to Council as presented for approval.

CARRIED UNANIMOUSLY

7.5 Briefing - Policy CS-12-002 – Human Resource Management Policy;

10.007 Motion by Councillor Uganez to accept briefing as information and to bring Policy CS-12-002 forward to Council as presented for approval

CARRIED UNANIMOUSLY

7.6 Briefing - Capital Project Year in Review.

10.008 Motion by Councillor Colosimo to accept this briefing as information.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES

8.1 Briefing - CM-71-008 – McArthur Place and Jubilee Hall Rental Policy;

10.009 Motion by Councillor Lane to accept briefing as information and to bring Policy CM-71-008 forward to Council as presented for approval.

CARRIED UNANIMOUSLY

**PLANNING AND
INFRASTRUCTURE
SERVICES**

9.1 Wastewater Committee Update.

Councillor Lozinski requested an update on the Wastewater Committee.

Councillor Colosimo, Wastewater Committee Member, notified all those present that the committee is in the process of reviewing contract documents that will be forwarded to the two (2) proponents that are submitting a RFP for the wastewater facility. Councillor Colosimo noted that the committee will be meeting with the different government departments that will be providing approvals. It was noted that the committee will be expecting to receive proposals during the first part of April and will bring forward the information to Council by the end of April or early May.

**GENERAL
ADMINISTRATION**

10.1 December 22, 2009 Councillor Expense Claim Concerns from Councillor Bochkarev.

10.010 Motion by Councillor Uganecz that all expense claims be referred to Administration to follow through with each individual Councillor.

CARRIED UNANIMOUSLY

10.2 Whistleblower Policy.

10.011 Motion by Councillor Lozinski that Administration draft a Lac La Biche County Whistleblower Policy for Council's consideration.

**In Favour
Councillor Lozinski
Councillor Bochkarev**

**Opposed
Mayor Kirylchuk
Councillor Lane
Councillor Uganecz
Councillor Colosimo
Councillor Stromquist
Councillor Coutney
Councillor Quist**

DEFEATED

**COUNCILLOR
REPORTS**

Councillor Coutney

- Reported that the Wastewater Committee is coming along well.
- Reported that the Bold Center construction is on schedule.

Councillor Quist

- Attended the first Comprehensive Regional Infrastructure Sustainability Plan (CRISP) meeting on December 10th, 2009 in Edmonton and will be attending the next meeting on March 16th, 2010.
- Reported that the Lower Athabasca Regional Plan Advisory Council is near concluding meetings and further that the Government of Alberta will be drafting the plan. Councillor Quist thanked Council, Administration and the MD of Bonnyville for input into the plan.
- Reminded Council of the presentation at the Electoral Boundary Review Commission. Reported that the Lac La Biche – St. Paul Constituency boundaries will remain the same.

10.012 Motion by Councillor Quist to forward a letter of thanks to the Constituency Boundary Review Committee for maintaining the current electoral boundaries for the Lac La Biche – St. Paul Constituency and further that the letter be carbon copied to MLA Danyluk.

CARRIED UNANIMOUSLY

Councillor Lane thanked Councillor Quist for her representation on the Lower Athabasca Regional Plan Advisory Council.

Councillor Stromquist

- Has been elected as Secretary for the FCSSAA Board.
- Has a meeting with Minister Fritz on March 16th, 2010.
- Reported that the Owl River Community is thrilled about the skating rink.
- Reported that the Chamber of Commerce is moving along well and thanked Members of Council for additional funding for the Visitor Information Centre.
- Attended Community Futures Meeting and reported that they are looking at reviewing the terms of reference for LLBRICC.
- Stated that she will be participating in the upcoming Bowl for Kids and that additional team members are required.
- Noted that the Northeast Region will be hosting the FCSSAA conference on April 16th & 17th in Lac La Biche. Invited Members of Council to attend the event on April 16th.

Councillor Uganecz

- Attended the AAMDC Zone 5 Meeting in Wainwright on January 4, 2010.
- Attended two FCSS Board Meetings.
- Attended Council Meetings.
- Attended 2010 Budget Meetings.

Councillor Colosimo left Council Chambers at 4:15 p.m.

Councillor Uganecz (cont'd)

- Attended the February 5, 2010 meeting with MLA Ray Danyluk.
- Attended the LARA Appreciation Supper and Annual General Meeting.
- Attended three Library Board Meetings.
- Attended two ASB Meetings.
- Attended three days of ASB Conference on February 1 – 3, 2010.

Councillor Colosimo returned to Council Chambers at 4:20 p.m.

Councillor Lozinski

- Nothing to report.

Councillor Bochkarev

- Inquired about the improvement of the bridge on Highway 858 within the Hamlet of Plamondon.

Councillor Colosimo

- Attended Council meetings.
- Attended the February 3rd, 2010 meeting of Join Together Alberta. Reported that the majority of participants were concerned about health and education.
- Believes that the County's 2010 budget is moving forward and that an economic downturn is the time to spend money on improvements.

Councillor Lane

- Attended all regular and required meetings.
- Agrees with Councillor Colosimo that the 2010 budget is in tune with the times.
- Would like to see more meetings between Council and MLA Danyluk.

Mayor Kirylchuk

- Has been approached by individuals who would like to see a Mayor's Breakfast implemented.
- Expressed concern regarding the wait times in Lac La Biche to get into the medical laboratories.
- Reported that the senior's lodge is coming along well.
- Commented that the article about landfill extension in Vancouver is a good article.
- Is impressed with the local money being raised for the Bold Center.

**BOLD CENTER
UPDATE**

13.1 Fundraising Committee;

Jane Palmer, Fundraising Committee Coordinator, was present to provide Council with an update on the fundraising efforts for the Bold Center. Ms. Palmer stated

that to date there has been a total \$1.6 million committed, all of which is from local donators. Ms. Palmer's presentation is attached to and forming part of these minutes.

13.2 Building Committee.

Maurice Brousseau, Director of Community Services, stated that the Bold Center construction is on track.

**CAO'S
REPORT**

14.1 CAO's Report.

Duane Coleman, Chief Administrative Officer, stated that he is participating on the CRISP Core Planning Committee and to date has attended four meetings to investigate infrastructure opportunities. Mr. Coleman noted that he has requested that CRISP attend the April POP Committee Meeting as a delegation.

**REVIEW OF
CORRESPONDENCE**

15.1 Listing of Correspondence.

10.013 Motion by Councillor Coutney to accept the listing of correspondence as information.

CARRIED UNANIMOUSLY

**REVIEW OF
MINUTES –
BOARDS AND
COMMITTEES**

- 16.1 Northern Alberta Mayors' and Reeves' Caucus Meeting #45 – October 16, 2009;
- 16.2 Lac La Biche County F.C.S.S. Advisory Board – October 24, 2009;
- 16.3 Community Futures, Lac La Biche – November 17, 2009;
- 16.4 Greater North Foundation – November 23, 2009;
- 16.5 F.C.S.S. Association of Alberta – November 27, 2009;
- 16.6 Lac La Biche County F.S.S.S. Advisory Board – December 14, 2009;
- 16.7 Lac La Biche County Library Board – December 17, 2009;
- 16.8 Greater North Foundation – December 21, 2009;
- 16.9 Lac La Biche County Library Board – January 20, 2010;
- 16.10 Lac La Biche County F.C.S.S. Advisory Board – January 11, 2010;
- 16.11 Lac La Biche County Agricultural Service Board – January 19, 2010;
- 16.12 Veteran Memorial Highway Association – January 22, 2010.

10.014 Motion by Councillor Lane to accept the boards and committees minutes as information.

CARRIED UNANIMOUSLY

ADJOURNMENT 10.015 Motion by Councillor Uganecz to adjourn the Policy and Priorities Committee meeting of March 2, 2010 at 4:50 p.m.

CARRIED UNANIMOUSLY

Peter Kirylchuk, Mayor

**Duane L. Coleman, CLGM
Chief Administrative Officer**