

**LAC LA BICHE COUNTY
POLICY AND PRIORITIES COMMITTEE MEETING
LAC LA BICHE**

June 2, 2009 – 1:30 p.m.

MINUTES OF June 2, 2009 Minutes of the Lac La Biche County Policy and Priorities Committee meeting held on June 2, 2009.

CALL TO ORDER Mayor Peter Kirylchuk called the meeting to order at 1:30 p.m.

PRESENT	Peter Kirylchuk	Mayor
	Phil Lane	Councillor
	Dave Lozinski	Councillor (In at 3:16 p.m.)
	Greg Bochkarev	Councillor
	Eugene Uganecz	Councillor
	Terry Colosimo	Councillor
	Heather Stromquist	Councillor
	Gordon Coutney	Councillor
	Rodney Boyko	Director, Corporate Services
	Ed Mazurek	Director, Infrastructure Services
Lucien Cloutier	County Clerk	

ABSENT	Cecilia Quist	Deputy Mayor/Councillor
	Duane Coleman	Chief Administrative Officer
	Barry Kolenosky	Director, Community Services

ADDITIONS TO AGENDA Council reviewed the agenda and made the following amendments:

None

ADOPTION OF AGENDA 09.096 Motion by Councillor Lane to approve the June 2, 2009 agenda as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES 3.1 Policy and Priorities Committee Meeting May 5, 2009

09.097 Motion by Councillor Coutney to adopt the Policy and Priorities Committee Meeting minutes of May 5, 2009 as circulated.

CARRIED UNANIMOUSLY

**FOLLOW-UP
ACTION LIST**

4.1 Follow-Up Action List

09.098 Motion by Councillor Stromquist to accept the Follow-Up Action List as information.

CARRIED UNANIMOUSLY

**DELEGATIONS/
PUBLIC
HEARINGS**

5.1 Krystle Fedoretz – Action on Plastic Bags;

Krystle Fedoretz, Manager of Environmental Planning, was present to speak to Council on the issue of plastic bag use in Lac La Biche County.

Councillor Bochkarev left Council Chambers at 1:39 p.m.

Councillor Bochkarev returned to Council Chambers at 1:40 p.m.

Ms. Fedoretz stated that in an effort to reduce the number of plastic bags that end up in County landfills the Environmental Planning Department has started an Action on Plastic Bags. Ms. Fedoretz stated that in conjunction with Environment Week, May 31 – June 6, 2009, the Environmental Planning Department will be targeting youth and residents with the “Just A Bag” Campaign. Ms. Fedoretz stated that Environmental Planning staff will be present at local schools and grocery stores to give out reusable cloth bags with information pamphlets highlighting plastic bag usage.

Mayor Kirylchuk thanked Ms. Fedoretz for her presentation.

**CORPORATE
SERVICES**

7.1 Briefing – Additional Information – 1st Quarter 2009 Financial Statements;

09.099 Motion by Councillor Stromquist to accept this briefing as information.

CARRIED UNANIMOUSLY

7.2 Briefing – Budget 2010 – Lac La Biche County Outcomes Campaign;

09.100 Motion by Councillor Stromquist for Administration to proceed with the Budget 2010 – Lac La Biche County Outcomes Campaign.

CARRIED UNANIMOUSLY

RECESS

Mayor Kirylchuk called a recess at 2:12 p.m.

RECONVENE

Mayor Kirylchuk reconvened the meeting at 2:15 p.m., will all those individuals previously listed in attendance except Councillor Bochkarev.

**DELEGATIONS/
PUBLIC
HEARINGS**

- 5.2 Melanie Girard & Monette Gauthier – Thomas – Club Radio
Communautaire Plamondon – Lac La Biche – Community Project;

Councillor Bochkarev returned to Council Chambers at 2:16 p.m.

Mayor Kirylchuk introduced the Council members and staff to the delegation.

Melanie Girard and Monette Gauthier-Thomas were present to provide Council with information on the French Community Radio Project by the Plamondon-Lac La Biche Community Radio Club. Ms. Girard and Ms. Gauthier-Thomas stated that the objective of this project is to continue to develop and cultivate the French heritage through music and cultural programming. The delegation stated that the club is currently applying for grants and fundraising for the purchase of the necessary equipment to operate the French Radio Project. Ms. Girard and Ms. Gauthier-Thomas stated that the club is requesting a letter of support and MSI Funding from Lac La Biche County.

Mayor Kirylchuk thanked the delegation for their presentation.

- 5.3 Benjamin Chan – Alberta Municipal Affairs – Review of Audit Report;

Mayor Kirylchuk introduced Council members and staff to the delegation.

Benjamin Chan and Brian Ferguson from Municipal Affairs Assessment Services Branch were present.

Benjamin Chan provided Council with an overview of the 2007 Assessment Audit performed by Municipal Affairs. Mr. Chan stated that this audit was a carryover of the 2007 detailed audit for Lakeland County and therefore the Hamlet of Lac La Biche was excluded. It was noted that this audit did not include the oilfield assessments.

Mr. Chan noted that overall the requirements of the Municipal Government Act have been complied with. Mr. Chan stated that there are four recommendations in the report that are mandatory and two recommendations that are considered best practices.

The delegation stated that Municipal Affairs will be conducting follow up on the implementation of the recommendations contained in the audit. It was noted that Municipal Affairs conducts these audits on a regular five year cycle.

Mayor Kirylchuk thanked the delegation for their presentation.

RECESS

Mayor Kirylchuk called a recess at 2:55 p.m.

RECONVENE

Mayor Kirylchuk reconvened the meeting at 3:03 p.m., with all those individuals previously listed in attendance except Councillor Coutney.

Mayor Kirylchuk informed Council members that the Manager of Planning and Development has commenced employment with the County.

Councillor Coutney returned to Council Chambers at 3:04 p.m.

Mayor Kirylchuk welcomed David Clapsaddle, Manager of Planning and Development, to Lac La Biche County.

DISPOSITION OF DELEGATIONS

6.1 Club Radio Communautaire Plamondon – Lac La Biche;

09.101 Motion by Councillor Stromquist that Administration forward a letter of support to the Plamondon-Lac La Biche Community Radio Club for their French Community Radio Project.

CARRIED UNANIMOUSLY

It was noted that the Plamondon-Lac La Biche Community Radio Club will be invited to present their funding request during the 2010 budget meetings.

6.2 Alberta Municipal Affairs;

09.102 Motion by Councillor Stromquist to send a letter of thanks to Benjamin Chan and Brian Ferguson for their presentation of the Detailed Assessment Audit Report.

CARRIED UNANIMOUSLY

COMMUNITY SERVICES

8.1 Briefing – Policy CM-62-006 – ASB Equipment Rental Policy;

09.103 Motion by Councillor Lane that Administration includes an equipment retention and disposal matrix in Policy CM-62-006.

**In Favour
Councillor Lane**

**Opposed
Mayor Kirylchuk
Councillor Bochkarev
Councillor Uganecz
Councillor Colosimo
Councillor Stromquist
Councillor Coutney**

DEFEATED

Councillor Lozinski entered Council Chambers at 3:16 p.m.

09.104 Motion by Councillor Uganecz to accept this briefing as information and to bring policy CM-62-006 forward to Council as presented for approval.

CARRIED UNANIMOUSLY

8.2 Briefing – Business Licensing;

09.105 Motion by Councillor Colosimo to recommend to County Council to support the Lac La Biche and District Chamber of Commerce in reinstating and administering business licensing through the Chamber, and further that the County maintain the current practice of regulating businesses through development permits and issuing compliance certificates as required.

CARRIED UNANIMOUSLY

INFRASTRUCTURE SERVICES

9.1 Briefing – Primary Processing of Recyclables Service Contract and Transfer Site Pickup of Recyclables Service Contract;

09.106 Motion by Councillor Colosimo to recommend to County Council that the Primary Processing of Recyclables Service Contract be awarded to Big Jim’s Recycling for a value of \$9000.00 per month.

CARRIED UNANIMOUSLY

09.107 Motion by Councillor Lane to recommend to County Council that the Transfer Site Pickup of Recyclables Service Contract not be awarded to the bidder and that the transfer site pickup of recyclables be conducted by County forces.

CARRIED UNANIMOUSLY

GENERAL ADMINISTRATION

10.1 Briefing – Policy AC-12-006 – Long Service Awards Policy;

09.108 Motion by Councillor Coutney to accept this briefing as information and to bring policy AC-12-006 forward to Council for approval with the addition of Councillor recognition provisions.

CARRIED UNANIMOUSLY

10.2 Briefing – Policy AC-12-007 – Employee Computer Purchasing Policy;

Councillor Bochkarev left Council Chambers at 3:47 p.m.

Councillor Bochkarev entered Council Chambers at 3:49 p.m.

09.109 Motion by Councillor Stromquist to accept this briefing as information and to bring policy AC-12-007 forward to Council as presented for approval.

CARRIED UNANIMOUSLY

10.3 Briefing – Policy AC-11-002 – Appointments to County Funded External Boards Policy;

09.110 Motion by Councillor Lane to accept this briefing as information and to bring policy AC-11-002 forward to Council as presented for approval.

CARRIED UNANIMOUSLY

10.4 Briefing – Policy AC-12-009 – Employee Personal Improvement and Development Plan Policy;

09.111 Motion by Councillor Coutney to accept this briefing as information and to bring policy AC-12-009 forward to Council as presented for approval.

In Favour

Mayor Kirylchuk

Councillor Lozinski

Councillor Bochkarev

Councillor Uganecz

Councillor Colosimo

Councillor Coutney

Opposed

Councillor Lane

Councillor Stromquist

CARRIED

Councillor Bochkarev left Council Chambers at 3:52 p.m.

Councillor Bochkarev returned to Council Chambers at 3:55 p.m.

10.5 Veterans Memorial Highway Association;

09.112 Motion by Councillor Uganecz to send a letter of support with respect to the Veteran's Memorial Highway (Highway 36) becoming a heavy traffic corridor from the Canada-USA border to the north.

In Favour
Mayor Kirylchuk
Councillor Lane
Councillor Lozinski
Councillor Bochkarev
Councillor Uganecz
Councillor Colosimo
Councillor Stromquist

Opposed
Councillor Coutney

CARRIED

10.6 Briefing – Policy AC-12-010 – Proclamation Policy;

09.113 Motion by Councillor Stromquist to accept this briefing as information and bring policy AC-12-010 forward to Council as presented for approval.

CARRIED UNANIMOUSLY

BYLAWS

11.1 Briefing – Bylaw # 09-022 – Bylaw Enforcement Officer Bylaw;

09.114 Motion by Councillor Lane to accept this briefing as information and to bring Bylaw 09-022 forward to Council as presented for approval.

CARRIED UNANIMOUSLY

COUNCILLOR REPORTS

Councillor Coutney

- No report provided.

Councillor Stromquist

- Attended all regularly scheduled Council meetings.
- Attended the EOEP Ethics Course in Three Hills on May 15, 2009.
- Attended the Aboriginal Art Expose at Portage College on May 28, 2009.
- Has been answering questions concerning water and sewer utility services.
- Has been answering questions concerning hydrants and roads in Lakeview Estates.

Councillor Colosimo

- Attended the Lac La Biche and District Chamber of Commerce meeting on May 21, 2009.

Councillor Uganecz

- Attended all regularly scheduled Council meetings.
- Attended FCSS meeting on April 6, 2009.
- Attended Library Board Meeting on April 15, 2009.
- Attended Agricultural Service Board meeting on April 21, 2009.
- Attended FCSS meeting on May 11, 2009.
- Attended Agricultural Service Board meeting on May 19, 2009.
- Attended Library Board Meeting on May 20, 2009.
- Expressed concern regarding the railroad crossing on the Highway 663 bypass road.

09.115 Motion by Councillor Uganecz that Administration forward a letter of concern to Alberta Transportation regarding the condition of the railroad crossing on the Highway 663 bypass road.

CARRIED UNANIMOUSLY

Councillor Bochkarev

- No report provided.

Councillor Lozinski

- Attended all regularly scheduled Council meetings.

Councillor Lane

- Attended all regularly scheduled Council meetings.
- Expressed concern regarding the gate and sand removal at the Christy Creek Pit.
- Expressed concern regarding the potholes on Beaverhill Road.
- Expressed concern regarding the back alleys north and south of main street in the Hamlet of Lac La Biche.
- Expressed concern regarding the garbage on the railroad right-of-ways in the Hamlet of Lac La Biche.
- Would like to see the County's logo or name on the signs and the Lacalta Lodge and Multiplex construction sites to recognize the County.

Mayor Kirylchuk

- Informed Council that he received a letter from Tim Thompson requesting a letter of support for the holistic treatment services at the Métis Wilderness Camp.

09.116 Motion by Councillor Stromquist to send a letter of support for the Métis Wilderness Camp.

CARRIED UNANIMOUSLY

- Provided County Council with an update on the construction of the Lacalta Lodge being built by the Greater North Foundation.

Councillor Bochkarev left Council chambers at 4:20 p.m.

MULTIPLEX UPDATE

13.1 Fundraising;

Jane Palmer, Multiplex Fundraising Coordinator, was present to provide Council with an update on the fundraising initiative. Ms. Palmer noted that meetings with recreational user groups have taken place and therefore the fundraising package can be finalized.

Councillor Bochkarev returned to Council Chambers at 4:22 p.m.

Ms. Palmer stated that the County is hosting a short story and poster contest for the youth of the community as well as the Mayor's Golf Tournament on June 15, 2009 to raise awareness of the project. Ms. Palmer stated that the fundraising plan will be brought to Council for approval following the June 24th, 2009 Fundraising Committee Meeting. Ms. Palmer concluded by stating that she is speaking to potential community and industry gifters for fundraising support.

It was noted that a foundation raising ceremony will take place at the Multiplex site on June 10, 2009.

13.2 Building Committee;

Councillor Colosimo, Multiplex Building Committee Chair, provided an update on the construction progress of the Multiplex Educational Facility. Councillor Colosimo noted that the two major components, mechanical and electrical, have been tendered and awarded. Councillor Colosimo stated that some savings are being realized, and that a detailed budget will be available once the remaining tenders are awarded.

CAO'S REPORT

14.1 CAO's Report;

No report was given.

REVIEW OF CORRESPONDENCE

15.1 Listing of Correspondence;

09.117 Motion by Councillor Coutney to accept the listing of
correspondence as information.

CARRIED UNANIMOUSLY

REVIEW OF MINUTES BOARDS AND COMMITTEES

- 16.1 Alberta's Lakeland DMO – January 22, 2009;
- 16.2 Alberta's Lakeland DMO – February 19, 2009;
- 16.3 Alberta's Lakeland DMO Board Meeting – March 19, 2009;
- 16.4 Alberta's Lakeland DMO AGM – April 30, 2009;
- 16.5 Alberta's Lakeland DMO Organizational – April 30, 2009;
- 16.6 Alberta's Lakeland DMO Board Meeting – April 30, 2009;
- 16.7 LARA – May 4, 2009;
- 16.8 Lac La Biche & Area Drug Coalition – March 18, 2009;
- 16.9 Lac La Biche Drug Coalition – April 15, 2009;
- 16.10 Lac La Biche County F.C.S.S. Advisory Board – April 6, 2009;
- 16.11 Greater North Foundation – April 20, 2009;
- 16.12 Community Futures Lac La Biche – March 17, 2009;
- 16.13 Lac La Biche County Library Board – February 20, 2009;
- 16.14 Northern Lights Library System – February 21, 2009;
- 16.15 Northern Lights School Division – April 29, 2009;
- 16.16 Northern Lights School Division – May 13, 2009;
- 16.17 Northern Lights School Division Media Release – May 15, 2009;
- 16.18 Lac La Biche County F.C.S.S. Advisory Board – March 9, 2009;
- 16.19 Greater North Foundation – March 13, 2009;
- 16.20 Mayors/Reeves Liaison Committee – March 23, 2009;
- 16.21 Executive Committee – April 6, 2009;
- 16.22 Executive Committee – May 2, 2009;
- 16.23 Northern Lights School Division – April 15, 2009;

09.118 Motion by Councillor Lane to accept the boards and committee
minutes as information.

CARRIED UNANIMOUSLY

ADJOURNMENT 09.119

Motion by Councillor Uganez to adjourn the June 2, 2009
Policy and Priorities Committee meeting at 4:39 p.m.

CARRIED UNANIMOUSLY

Peter Kirylchuk, Mayor

**Duane L. Coleman, CLGM
Chief Administrative Officer**