

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
LAC LA BICHE**

March 11, 2008 – 3:00 p.m.

MINUTES OF Minutes of the Lac La Biche County Council meeting held on
March 11, 2008 March 11, 2008.

CALL TO ORDER Mayor Peter Kirylchuk called the meeting to order at 3:00 p.m.

PRESENT	Peter Kirylchuk	Mayor
	Phil Lane	Councillor
	Dave Lozinski	Councillor
	Greg Bochkarev	Councillor
	Eugene Uganez	Councillor
	Terry Colosimo	Councillor
	Gordon Coutney	Councillor
	Cecilia Quist	Councillor
	Duane Coleman	Chief Administrative Officer
	Barry Kolenosky	Director, Community Services
	Rodney Boyko	Director, Corporate Services
	Ed Mazurek	Director, Infrastructure Services
	Jessica Lemay	Manager, Human Resources
	Lucien Cloutier	County Clerk

ABSENT None

ADDITIONS TO Council reviewed the agenda and made the following
AGENDA amendments:

Additions:

8.5 Update - Missawawi South Encroachment Issues

Deletions:

4.1 Briefing – Approval of Expenses – Councillor Lozinski

ADOPTION OF AGENDA

08.100 Motion by Councillor Quist to approve the March 11, 2008 agenda as amended.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 Regular Council Meeting
February 26, 2008

08.101 Motion by Councillor Coutney to adopt the Regular Council Meeting minutes of February 26, 2008 as circulated.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

4.1 Briefing – Approval of Expenses – Councillor Lozinski;

This item was deleted from the agenda.

CORPORATE SERVICES

7.2 RFD – Policy CS-12-002 – Investment Policy;

08.102 Motion by Councillor Lane that County Council approve the Investment Policy CS-12-002 as attached to and forming part of these minutes.

CARRIED UNANIMOUSLY

7.3 RFD – Policy CS-12-003 – Travel and Subsistence Policy;

08.103 Motion by Councillor Uganecz that County Council approve the Travel and Subsistence Policy CS-12-003 as attached to and forming part of these minutes.

CARRIED UNANIMOUSLY

7.4 RFD – Policy CS-12-004 – Acceptance of Payments Policy;

08.104 Motion by Councillor Coutney that County Council approve the Acceptance of Payments Policy CS-12-004 as attached to and forming part of these minutes.

CARRIED UNANIMOUSLY

7.5 RFD – Policy CS-12-005 – Procurement Policy;

08.105 Motion by Councillor Lane that County Council approve the Procurement Policy CS-12-005 as attached to and forming part of these minutes.

In Favour	Opposed
Mayor Kirylchuk	Councillor Lozinski
Councillor Lane	
Councillor Bochkarev	
Councillor Uganecz	
Councillor Colosimo	
Councillor Coutney	
Councillor Quist	

CARRIED

RECESS

Mayor Kirylchuk called a recess at 3:13 p.m.

RECONVENE

Mayor Kirylchuk reconvened the meeting at 3:15 p.m. with all individuals previously listed in attendance.

**DELEGATIONS/
PUBLIC
HEARINGS:**

5.1 Public Hearing – Rezoning - Bylaw 08-006 - Pt. SW ¼ 11-68-16-W4M from AG to CR;

Mayor Kirylchuk declared the public hearing open at 3:15 p.m.

Mayor Kirylchuk asked the County Clerk to confirm whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. The County Clerk advised that this was the case.

The County Clerk summarized the purpose of the hearing.

Mayor Kirylchuk asked the County Clerk if any written submissions were received. The County Clerk advised that no written submissions were received.

Mayor Kirylchuk asked if there was anyone wishing to speak to the proposed bylaw. No one was present to speak.

Mayor Kirylchuk declared the public hearing closed at 3:17 p.m.

**CORPORATE
SERVICES**

7.1 RFD – Policy AC-11-001 – Council Remuneration and Expenses;

General discussion ensued; this matter was returned to after the Public Hearing –
5.2.

**DELEGATIONS/
PUBLIC
HEARINGS:**

5.2 Public Hearing – Rezoning – Bylaw 08-007 - Pt. of NW ¼ 11-68-16-W4M
from AG to CR;

Mayor Kirylchuk declared the public hearing open at 3:30 p.m.

Mayor Kirylchuk asked the County Clerk to confirm whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. The County Clerk advised that this was the case.

The County Clerk summarized the purpose of the hearing.

Mayor Kirylchuk asked the County Clerk if any written submissions were received. The County Clerk advised that no written submissions were received.

Mayor Kirylchuk asked if there was anyone wishing to speak to the proposed bylaw. No one was present to speak.

Mayor Kirylchuk declared the public hearing closed at 3:34 p.m.

CORPORATE SERVICES

- 7.1 RFD – Policy AC-11-001 – Council Remuneration and Expenses;
- 08.106 Motion by Councillor Lane that Lac La Biche County Council approve the attached amendments to Council Remuneration Policy AC-001 with the following changes – under Section 3 the amount be raised to \$125 from \$100 for telephone allowance, the word “Interim” when referencing the Deputy Mayor and the Mayor be removed and to add on Schedule A under Conference Per Diems add “AUMA” next to “AAMD&C”.

In Favour
Mayor Kirylchuk
Councillor Lane
Councillor Bochkarev
Councillor Uganecz
Councillor Colosimo
Councillor Coutney
Councillor Quist

Opposed
Councillor Lozinski

CARRIED

COMMUNITY SERVICES

- 8.1 RFD – Request for Extension – Development Agreement for Subdivision File 2005-S-045; Lot 8, Block 2, Plan 8220169; Stephanie Chaschin;
- 08.107 Motion by Councillor Bochkarev that Lac La Biche County Council grants a (6) six month extension to Development Agreement for Subdivision Approval File # 2005-S-045.

CARRIED UNANIMOUSLY

- 8.2 RFD – Policy CS-004 – Planning and Development Services;

- 08.108 Motion by Councillor Quist that Lac La Biche County Council approves the Planning and Development Schedule of Fees and Charges as attached to and forming part of these minutes.

CARRIED UNANIMOUSLY

8.3 RFD – Multiplex – Proposal for Planning and Architectural Design Services;

08.109 Motion by Councillor Coutney that Lac La Biche County sole source the planning and architectural design of the proposed Multiplex to Arndt, Tkalcic, Bengert Architecture and R.C. Strategies as per the proposal dated March 4, 2008. In particular the completion of Phase I at a cost of \$64,700.00 and to negotiate a fixed cost for Phase II once the scope of the project is defined.

In Favour Mayor Kirylchuk Councillor Lane Councillor Bochkarev Councillor Uganecz Councillor Colosimo Councillor Coutney Councillor Quist	Opposed Councillor Lozinski
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CARRIED

RECESS Mayor Kirylchuk called a recess at 3:43 p.m.

RECONVENE Mayor Kirylchuk reconvened the meeting at 3:45 p.m. with all individuals previously listed in attendance except for Councillor Lane. Councillor Lane was absent for the remainder of the meeting.

**DELEGATIONS/
PUBLIC
HEARINGS:**

5.3 Public Hearing – Rezoning – Bylaw 08-008 - SE ¼ 21-65-11-W4M from AG to CR;

Mayor Kirylchuk declared the public hearing open at 3:45 p.m.

Mayor Kirylchuk asked the County Clerk to confirm whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. The County Clerk advised that this was the case.

The County Clerk summarized the purpose of the hearing.

Mayor Kirylchuk asked the County Clerk if any written submissions were received. The County Clerk advised that no written submissions were received.

Mayor Kirylchuk asked if there was anyone wishing to speak to the proposed bylaw. No one was present to speak.

Mayor Kirylchuk declared the public hearing closed at 3:47 p.m.

**COMMUNITY
SERVICES**

8.4 RFD – Big Dock Historic Resource;

08.110 Motion by Councillor Quist to table this matter for more information

CARRIED UNANIMOUSLY

8.5 Update - Missawawi South Encroachment Issues;

Councillor Lozinski asked for an update on the encroachment issues for Missawawi South. The Director of Community Services provided an update. A surveyor has been hired and this issue will be brought to the April POP meeting.

RECESS

Mayor Kirylchuk called a recess at 3:58 p.m.

RECONVENE

Mayor Kirylchuk reconvened the meeting at 4:00 p.m. with all individuals previously listed in attendance except Councillor Lane.

**DELEGATIONS/
PUBLIC**

HEARINGS:

5.4 Public Hearing – Rezoning – Bylaw 08-009 - Lot 1, Block 1, Plan 0740019 from AG to RI;

Mayor Kirylchuk declared the public hearing open at 4:00 p.m.

Mayor Kirylchuk asked the County Clerk to confirm whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. The County Clerk advised that this was the case.

The County Clerk summarized the purpose of the hearing.

Mayor Kirylchuk asked the County Clerk if any written submissions were received. The County Clerk advised that no written submissions were received.

Mayor Kirylchuk asked if there was anyone wishing to speak to the proposed bylaw. No one was present to speak.

Mayor Kirylchuk declared the public hearing closed at 4:03 p.m.

5.5 Portage College – Bill Persley & Nancy Broadbent – Property taxes and utility fees;

The Mayor introduced the Council members and staff to the delegation.

Mr. Persley provided a PowerPoint presentation regarding taxation and utility charges. Mr. Persley informed Council that Portage College stimulates the provincial and local economy. Mr. Persley asked Council to waive the property taxes and utility fees of the college.

Mayor Kirylchuk thanked Mr. Persley and Ms. Broadbent for their presentation.

INFRASTRUCTURE SERVICES

9.1 RFD – Policy IS-31-001 – Dust Abatement Policy;

08.111 Motion by Councillor Colosimo that County Council approves the Dust Abatement Policy IS-31-001 as attached to and forming part of these minutes and that Policy IS-31-001 replaces Lakeland County Policy PW-008.

CARRIED UNANIMOUSLY

9.2 RFD – Policy IS-31-002 – Roadside Community Areas Club Cleanup;

08.112 Motion by Councillor Uganecz that County Council approves the Roadside Community Areas Club Cleanup Policy IS-31-002 as attached to and forming part of these minutes and that Policy IS-31-002 replaces Lakeland County Policy PW-011.

CARRIED UNANIMOUSLY

9.3 RFD – Policy IS-31-003 – Road Inspection Policy;

08.113 Motion by Councillor Bochkarev that County Council approves the Road Inspection Policy IS-31-003 as attached to and forming part of these minutes and that Policy IS-31-003 replaces Lakeland County Policy PW-017.

CARRIED UNANIMOUSLY

GENERAL ADMIN

10.1 RFD – By-election – Ward 6;

08.114 Motion by Councillor Uganecz to hold a by-election to fill the vacancy on Lac La Biche County Council for Ward 6 on Monday, May 12, 2008.

CARRIED UNANIMOUSLY

08.115 Motion by Councillor Quist to appoint Lucien Cloutier, County Clerk as the Returning Officer for the Lac La Biche County May 12, 2008 by-election.

CARRIED UNANIMOUSLY

08.116 Motion by Councillor Coutney to hold an advance vote, if required, for the Ward 6 by-election on Saturday, May 10, 2008 from noon until 4:00 p.m. at Lac La Biche County Centre.

CARRIED UNANIMOUSLY

08.117 Motion by Councillor Colosimo to have two polling stations for the May 12, 2008 by-election, if required, at the Lac La Biche Agricom and Owl River Hall.

CARRIED UNANIMOUSLY

10.2 RFD – Appointment of Deputy Mayor for Lac La Biche County Council and other Vacant Appointments;

The Mayor called for nominations for Deputy Mayor.

Councillor Coutney nominated Councillor Quist. Councillor Quist accepted the nomination.

Mayor Kirylchuk called for nominations of Deputy Mayor three more times.

08.118 Motion by Councillor Uganecz that nominations cease.

CARRIED UNANIMOUSLY

Councillor Quist won by acclamation. Councillor Quist took the oath of office for Deputy Mayor.

RECESS

Mayor Kirylchuk called a recess at 4:23 p.m.

RECONVENE

Mayor Kirylchuk reconvened the meeting at 4:25 p.m. with all individuals previously listed in attendance except Councillor Lane.

**GENERAL
ADMIN**

10.2 RFD – Appointment of Deputy Mayor for Lac La Biche County Council and other Vacant Appointments;

08.119 Motion by Councillor Lozinski to add Deputy Mayor Quist as a signing authority.

CARRIED UNANIMOUSLY

The Mayor asked for nominations for the Agricultural Service Board Chairperson.

Councillor Quist nominated Councillor Uganecz. Councillor Uganecz accepted the nomination.

Mayor Kirylchuk asked for nominations three more times.

08.120 Motion by Councillor Lozinski that nominations cease.

CARRIED UNANIMOUSLY

Councillor Uganecz won by acclamation.

08.121 Motion by Councillor Quist to appoint Councillor Uganecz to serve on the Lac La Biche County Agricultural Service Board as the Chairperson.

CARRIED UNANIMOUSLY

08.122 Motion by Councillor Coutney to appoint Mayor Kirylchuk to serve on the Agricultural Service Board.

CARRIED UNANIMOUSLY

10.3 RFD – Communication Plan;

08.123 Motion by Councillor Quist to approve the Communication Plan for Lac La Biche County as attached to and forming part of these minutes.

CARRIED UNANIMOUSLY

10.4 RFD – Policy AC-12-001 – Policy Format;

08.124 Motion by Councillor Bochkarev to approve Policy AC-12-001 – Policy Format as attached to and forming part of these minutes and to delete Policy AC-008 of the former Lakeland County and Policy 11-001 of the former Town of Lac La Biche.

CARRIED UNANIMOUSLY

10.5 RFD – Council Meeting Times;

08.125 Motion by Councillor Quist to change the starting time for all County Council meetings to 3:30 p.m. until otherwise decided by Council.

CARRIED UNANIMOUSLY

10.6 RFD – Wage and Salary Compensation Review;

08.126 Motion by Councillor Colosimo that County Council approve the salary grids for permanent and term employees of Lac La Biche County, as attached to and forming part of these minutes.

CARRIED UNANIMOUSLY

10.7 RFD – Policy AC-12-002 – Human Resources Management Policy;

08.127 Motion by Councillor Uganecz that County Council approve Policy AC-12-002 Human Resources Management Policy as presented and as attached to and forming part of these minutes, and to rescind Lakeland County AC-001 Human Resources Management Policy and the Town of Lac La Biche Personnel Manual.

CARRIED UNANIMOUSLY

BYLAWS

11.1 RFD – Bylaw # 07-023 – Rezoning – Gauthier, Harold and Marilyn - Pt. of NE ¼ of 10-68-16-W4M; from AG to CR – 2nd and 3rd readings;

08.128 Motion by Councillor Bochkarev that Bylaw 07-023 be given second reading this 11th day of March, 2008.

CARRIED UNANIMOUSLY

08.129 Motion by Councillor Quist that Bylaw 07-023 be given third reading this 11th day of March, 2008.

CARRIED UNANIMOUSLY

11.2 RFD – Bylaw # 08-010 – Proposed Community Standards – 1st, 2nd and 3rd readings;

08.130 Motion by Councillor Coutney that Bylaw 08-010 be given first reading this 11th day of March, 2008.

CARRIED UNANIMOUSLY

08.131 Motion by Councillor Uganecz that Bylaw 08-010 be given second reading this 11th day of March, 2008.

CARRIED UNANIMOUSLY

08.132 Motion by Councillor Bochkarev that Bylaw 08-010 be submitted for third and final reading this 11th day of March, 2008.

CARRIED UNANIMOUSLY

08.133 Motion by Councillor Lozinski that Bylaw 08-010 be given third reading this 11th day of March, 2008.

CARRIED UNANIMOUSLY

11.3 RFD – Bylaw # 08-011 – Proposed Emergency Management – 1st, 2nd and 3rd readings;

08.134 Motion by Councillor Quist that Bylaw 08-011 be given first reading this 11th day of March, 2008.

CARRIED UNANIMOUSLY

08.135 Motion by Councillor Lozinski that Bylaw 08-011 be given second reading this 11th day of March, 2008.

CARRIED UNANIMOUSLY

08.136 Motion by Councillor Uganecz that Bylaw 08-011 be submitted for third and final reading this 11th day of March, 2008.

CARRIED UNANIMOUSLY

08.137 Motion by Councillor Coutney that Bylaw 08-011 be given third reading this 11th day of March, 2008.

CARRIED UNANIMOUSLY

11.4 RFD – Bylaw # 08-015 – Rezoning – Egoroff, Petro and Reutov, Vera; Lot D, Plan 852-2458; from AG to CR and to amend Ministerial Order #551/90 being the Lac La Biche Lake Management Plan Area Structure Plan from Rural Conservation Area to Residential Area – 1st reading;

08.138 Motion by Councillor Quist that Bylaw 08-015 be given first reading this 11th day of March, 2008.

CARRIED UNANIMOUSLY

11.5 RFD – Bylaw # 08-016 – Rezoning – Dacha Developments Ltd.; River Lot 72, Lac La Biche Settlement; from Direct Control (DC) to Serviced Estates Residential District 1 (ES1) and Highway Commercial (HWC) and to amend Ministerial Order #551/90 being the Lac La Biche Lake Management Plan Area Structure Plan from Rural Conservation Area to Residential Area and Highway Commercial Area – 1st reading;

08.139 Motion by Councillor Bochkarev that Bylaw 08-016 be given first reading this 11th day of March, 2008.

CARRIED UNANIMOUSLY

11.6 RFD – Bylaw # 08-017 – Pre–Authorized Payment Plan – Property Taxes – 1st, 2nd and 3rd readings;

08.140 Motion by Councillor Coutney that Bylaw 08-017 be given first reading this 11th day of March, 2008.

CARRIED UNANIMOUSLY

08.141 Motion by Councillor Uganecz that Bylaw 08-017 be given second reading this 11th day of March, 2008.

CARRIED UNANIMOUSLY

08.142 Motion by Councillor Bochkarev that Bylaw 08-017 be submitted for third and final reading this 11th day of March, 2008.

CARRIED UNANIMOUSLY

08.143 Motion by Councillor Colosimo that Bylaw 08-017 be given third reading this 11th day of March, 2008.

CARRIED UNANIMOUSLY

08.144 Motion by Councillor Quist that County Council extends the application period to April 30, 2008 for the current year only.

CARRIED UNANIMOUSLY

RECESS

Mayor Kirylchuk called a recess at 4:45 p.m.

RECONVENE

Mayor Kirylchuk reconvened the meeting at 4:50 p.m. with all individuals previously listed in attendance except Councillor Lane.

**DELEGATIONS/
PUBLIC
HEARINGS:**

- 5.6 Plamondon District Community Development Society – Guy Piquette and Shirley Michaud;

The Mayor introduced the Council members and staff to the delegation.

Mr. Piquette informed Council that the Plamondon District Community Development Society would like the release of \$500,000.00 to the Society for the construction of the new Plamondon Hall.

Mayor Kirylchuk thanked Mr. Piquette and Ms. Michaud for their presentation.

RECESS

Mayor Kirylchuk called a recess at 5:14 p.m.

RECONVENE

Mayor Kirylchuk reconvened the meeting at 5:19 p.m. with all individuals previously listed in attendance except Councillor Lane.

**DISPOSITION OF
DELEGATION
BUSINESS**

- 6.1 Portage College;

08.145 Motion by Councillor Coutney for Administration to prepare a briefing for Council and to send Portage College a letter thanking them for their presentation.

CARRIED UNANIMOUSLY

- 6.2 Plamondon District Community Development Society;

08.146 Motion by Councillor Bochkarev for Administration to find possibilities to alleviate the situation and return to Council with a briefing for the April POP meeting.

CARRIED UNANIMOUSLY

ADJOURNMENT 08.147

Motion by Councillor Quist to adjourn the Regular Council meeting of March 11, 2008 at 5:26 p.m.

CARRIED UNANIMOUSLY

Peter Kirylchuk, Mayor

**Duane L. Coleman, CLGM
Chief Administrative Officer**