

LAC LA BICHE COUNTY REGULAR COUNCIL MEETING

April 28, 2020

Minutes of the Lac La Biche County Regular Council Meeting held April 28, 2020 at 10:00 a.m.

Public access to this meeting was provided via electronic means through telephone conferencing and video conferencing in accordance with Lac La Biche County Council Procedure Bylaw 19-027, and amendments thereto, and the *Municipal Government Act*.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:00 a.m.

PRESENT	Omer Moghrabi	Mayor
	Charlyn Moore	Councillor / Deputy Mayor
	Darlene Beniuk	Councillor
	George L'Heureux	Councillor
	Colette Borgun	Councillor (<i>participated by video conference</i>)
	Jason Stedman	Councillor
	Sterling Johnson	Councillor
	Colin Cote	Councillor (<i>participated by video conference</i>)
	Lorin Tkachuk	Councillor
STAFF IN ATTENDANCE	Ken Van Buul	Interim Chief Administrative Officer
	Dan Small	Assistant Chief Administrative Officer (<i>in part / participated by video conference</i>)
	Melanie McConnell	Senior Manager, Legislative & Information Services (<i>in part / participated by video conference</i>)
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement (<i>in part</i>)
	Brian Shapka	Senior Manager, Public Works (<i>in part / participated by video conference</i>)
	Jihad Moghrabi	Communications Manager (<i>in part / participated by video conference</i>)
	Heather Reid	Legislative Services Coordinator
	Danielle Cardinal	Legislative Services Coordinator (<i>participated by video conference</i>)

REGRETS

ADOPTION OF AGENDA

20.323

MOVED

To approve the April 28, 2020 Regular Council Meeting agenda as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 April 7, 2020 - Regular Council Meeting

3.2 April 21, 2020 - Special Council Meeting

20.324

MOVED

To adopt the April 7, 2020 Regular Council Meeting minutes and the April 21, 2020 Special Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business.

URGENT MATTERS

There were no urgent matters.

PUBLIC HEARINGS

There were no public hearings.

DELEGATIONS

There are no delegations scheduled.

PUBLIC INPUT SESSION

The public input session has been suspended until September 30, 2020.

NEW BUSINESS

7.1 Councillor Reports- April 28, 2020 (Briefing)

Councillor Borgun:

- Lakeland Agricultural Research Association (LARA) meeting
- Submitted a written report of activities, as distributed with the agenda

Councillor Cote:

- Watershed management meeting
- Special Council Meeting via Zoom
- Lakeland Interpretive Society meeting
- Alberta Counsel webinar
- RMA Resolutions virtual meeting
- One-on-one meeting with the CAO

Deputy Mayor Moore:

- RMA resolutions virtual meeting
- One-on-one meeting with the CAO / ward tour

Councillor Beniuk – nothing to report

Councillor L’Heureux:

- Submitted a written report of activities, as distributed with the agenda
- One-on-one meeting with the CAO / ward tour scheduled for April 29

Councillor Johnson – nothing to report

Councillor Tkachuk:

- Lakeland Industry & Community Association (LICA) meeting
- COVID-19 Webinar on responding to domestic violence webinar
- Safer Municipality Advisory Committee meeting
- County Golf Tournament meeting

Councillor Stedman

- RMA resolutions virtual meeting
- Special Council Meeting April 21
- Lac La Biche Regional Attraction and Retention Society emergency meeting

Mayor Moghrabi:

- Update on physicians issue
- Calls with Fort McMurray Mayor and Tribal Chiefs regarding flooding
- Provided joint update with the CAO on the Fort McMurray situation and County involvement

20.325

MOVED

To accept the Councillor Reports – April 28, 2020 Briefing as information.

CARRIED UNANIMOUSLY

7.2 Council Correspondence - April (Briefing)

Mr. Ken Van Buul, Interim Chief Administrative Officer, presented the Council Correspondence – April Briefing and responded to questions.

20.326 MOVED
To accept the Councillor Correspondence – April 28 Briefing as information.

CARRIED UNANIMOUSLY

7.3 County Service Levels (Briefing)

Mr. Ken Van Buul, Interim Chief Administrative Officer, presented the County Service Levels Briefing and responded to questions.

20.327 MOVED
To direct Administration to maintain service levels for mowing of public spaces, street sweeping at the same intervals as pre-COVID, increase focus on enhancement of community appearance through the summer, utilize communications staff to document how the County is repurposing staff to enhance community appearance, and maintain staff levels through the summer.

CARRIED UNANIMOUSLY

7.4 Development File 2020-024-Campground (Request for Decision)

Ms. Diane Cloutier, Acting Manager, Planning & Development, presented the Development File 2020-024 Campground Request for Decision and responded to questions.

20.328 MOVED
That Council approves the application for development file number 2020-024, subject to the following conditions:

1. The campground shall be sited as per the site plan submitted on March 2, 2020. A maximum of 40 powered campsites.
2. The applicant shall provide a copy of the issued Roadside Development Permit from Alberta Transportation.
3. Access from 91st Ave shall be dedicated by way of easement and must be registered as a caveat on SE 5-67-13-W4M and Lot 1, Block 1, Plan 0921920.

4. Municipal Addressing signs shall be posted as per Bylaw 06-023.
5. The road construction and access shall be in accordance with the County's GMS Standards, and approved by the Manager of Transportation Services.
6. Emergency Access shall be provided from Range Road 134.
7. Fire Smart initiatives shall be approved by Lac La Biche County's Regional Fire Chief.
8. Animal proof garbage cans shall be provided throughout the campground.
9. Each campsite shall have a minimum area of 186.0 m² (2,002.0 ft.²) with an open and graded parking space sufficient to permit a clearance of 4.5 m (14.8 ft.) between sides and 3.0 m (9.8 ft) between ends of adjacent recreation vehicles.
10. Each campsite shall adhere to the following minimum size regulations:

	Tent	Recreational Vehicle	Park Model
Minimum Width	10.0 m (32.8 ft.)	8.3 m (27.1 ft.)	15.0 m (49.2 ft.)
Minimum Depth	15.0 m (49.2 ft.)	22.5 m (73.8 ft.)	22.5 m (73.8 ft.)
Minimum Area	150 m ² (1,614 ft. ²)	186 m ² (2,002 ft. ²)	337.5 m ² (3,633 ft. ²)
Maximum Density	Two (2) tents	One (1) recreational vehicle	One (1) Recreational Vehicle
Minimum Parking	Two (2) parking spaces per site	Two (2) parking spaces per site/stall	Two (2) parking spaces per site/stall

11. Campsites shall be accessible by means of a driveway at least 3.0 m (9.8 ft.) wide where the driveway is for one-way traffic, or at least 6.0 m (19.7 ft.) wide where the driveway is for two-way traffic, and so constructed that automobiles and trailers will not become mired.
12. One table and one garbage can (or equivalent central garbage disposal area) shall be provided for each campsite.
13. Noise control measures shall be undertaken by way of berms, natural barriers and or screens.
14. A map that clearly identifies the road network, site numbers and parking areas shall be provided.
15. Washroom facilities shall be provided in centralized locations.

CARRIED UNANIMOUSLY

7.5 Land Use Bylaw Amendment No. 20-001 (Request for Decision)

Ms. Cloutier and Mr. Kika Mukuninwa, Development Officer, presented the Land Use Bylaw Amendment No. 20-001 Request for Decision and responded to questions.

20.329 MOVED
That Bylaw 20-001 be given first reading this 28th day of
April, 2020.

CARRIED UNANIMOUSLY

7.6 Bylaw 20-009 Development Authorities Amending Bylaw (Amending Bylaw 19-017) (Request for Decision)

Ms. Cloutier presented Bylaw 20-009 Development Authorities Amending Bylaw Request for Decision and responded to questions.

20.330 MOVED
That Bylaw 20-009 be given first reading this 28th day of
April, 2020.

CARRIED UNANIMOUSLY

20.331 MOVED
That Bylaw 20-009 be given second reading this 28th day of
April, 2020.

CARRIED UNANIMOUSLY

20.332 MOVED
That Bylaw 20-009 be submitted for third and final reading
this 28th day of April, 2020.

CARRIED UNANIMOUSLY

20.333 MOVED
That Bylaw 20-009 be given third and final reading this 28th
day of April, 2020.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 11:18 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 11:33 a.m. with all those
Members of Council previously listed in attendance.

NEW BUSINESS

7.7 New Physician Funding Framework Advocacy Update (Briefing)

Ms. Melanie McConnell, Senior Manager, Legislative & Information Services, presented the New Physician Funding Framework Advocacy Update Briefing

20.334 MOVED
That the New Physician Funding Framework Advocacy Update Briefing be accepted as information.

CARRIED UNANIMOUSLY

20.335 MOVED
To direct Administration to draft a letter under the Mayor's signature to the Rural Caucus, Minister Shandro and Premier Kenney to thank them for their efforts.

CARRIED UNANIMOUSLY

7.8 Statement of Revenues and Expenditures April 28, 2020 (Briefing)

Mr. Dan Small, Assistant Chief Administrative Officer, presented the Statement of Revenues and Expenditures April 28, 2020 Briefing and responded to questions.

20.336 MOVED
That the Statement of Revenues and Expenditures April 28, 2020 Briefing be accepted as information.

CARRIED UNANIMOUSLY

7.9 Councillor Expense Claims (Request for Decision)

Mr. Small presented the Councillor Expense Claims Request for Decision and responded to questions.

20.337 MOVED
That Council approves the Councillor expense claims processed for the period of March 2020.

CARRIED UNANIMOUSLY

7.10 Policy PW-30-023 - Naming of County Streets and Roads (Request for Decision)

Mr. Brian Shapka, Senior Manager Public Works, presented the Policy PW-30-023 - Naming of County Streets and Roads Request for Decision and responded to questions.

20.338 MOVED
That Council adopts Policy PW-30-023 Naming of County Streets and Roads and accepts Procedure PW-30-023 Naming of County Streets and Roads as information.

CARRIED UNANIMOUSLY

7.11 General Municipal Servicing Standards (GMSS) document and GMSS Policy and Procedure (Request for Decision)

Mr. Shapka presented the General Municipal Servicing Standards (GMSS) document and GMSS Policy and Procedure Request for Decision and responded to questions.

20.339 MOVED
That the General Municipal Servicing Standards (GMSS) document be adopted as presented.

CARRIED UNANIMOUSLY

20.340 MOVED
That the General Municipal Servicing Standards Policy PW-31-003 be adopted as presented and that the Procedure be accepted as information.

CARRIED UNANIMOUSLY

7.12 Temporary Shelter Agreement - Out of the Elements Society (Discussion)

20.341 MOVED
To direct Administration to amend the Memorandum of Understanding to limit the occupancy to what was accommodated by the Out of the Elements shelter prior to COVID-19 in the temporary shelter agreement.

In Favour

Councillor Cote
Councillor Beniuk

Opposed

Mayor Moghrabi
Deputy Mayor Moore
Councillor L'Heureux
Councillor Borgun
Councillor Stedman
Councillor Johnson
Councillor Tkachuk

DEFEATED

7.13 Graduation Banners (Discussion)

Councillor Borgun provided an update on the graduation banners discussion item.

20.342 **MOVED**
To direct Administration to bring forward additional information including costs for graduation initiatives in Lac La Biche County to a future meeting of Council.

In Favour

Mayor Moghrabi
Deputy Mayor Moore
Councillor Beniuk
Councillor L'Heureux
Councillor Borgun
Councillor Stedman
Councillor Johnson
Councillor Tkachuk

Opposed

Councillor Cote

CARRIED

CLOSED SESSION

20.343 **MOVED**
To go into closed session at 12:41 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the *Freedom of Information and Protection of Privacy (FOIP) Act*:

- 8.1 100 Ave Project (s.27(1) FOIP - Privileged Information) (Discussion)
- 8.2 McGrane Drainage Issues (s.24(1) FOIP - Advice from Officials; s.27(1) FOIP - Privileged Information) (Discussion)

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 12:42 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 1:26 p.m. with all those Members of Council previously listed in attendance.

CLOSED SESSION

8.1 100 Ave Project (s.27(1) FOIP - Privileged Information) (Discussion)

Members of Administration present for the purposes of presenting and recording: Ken Van Buul, Melanie McConnell, Brian Shapka, Danielle Cardinal and Heather Reid.

8.2 McGrane Drainage Issues (s.24(1) FOIP - Advice from Officials; s.27(1) FOIP - Privileged Information) (Discussion)

Members of Administration present for the purposes of presenting and recording: Ken Van Buul, Melanie McConnell, Brian Shapka, and Heather Reid.

Mayor Moghrabi exited Chambers at 2:10 p.m. and Deputy Mayor Moore took over the role of the Chair.

Mayor Moghrabi returned to Chambers at 2:14 p.m. and resumed the role of the Chair at the conclusion of Item 8.2.

RETURN TO REGULAR MEETING

20.344 **MOVED**
To proceed with the meeting in open session at 2:39 p.m.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 2:39 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 2:49 p.m. with all those Members of Council previously listed in attendance.

BUSINESS ARISING OUT OF “CLOSED SESSION”

8.1 100 Ave Project (s.27(1) FOIP - Privileged Information) (Discussion)

20.345 **MOVED**
To direct Administration to conduct a policy review on the Procurement & Trucks and Equipment Day Labour policies.

CARRIED UNANIMOUSLY

8.2 McGrane Drainage Issues (s.24(1) FOIP - Advice from Officials; s.27(1) FOIP - Privileged Information) (Discussion)

20.346

MOVED

To direct Administration to proceed as discussed in Closed Session in relation to the drainage issue, access to lots, bioengineering and lake access options.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

Firebans in different zones

Councillor L'Heureux served the following Notice of Motion to be presented for debate and vote at the May 5, 2020 Regular Council Meeting:

To direct Administration to bring forward all pertinent information to address amending the Mutual Aid Agreement to address the inconsistency and confusion on warming and cooking fires in the backyards throughout the county.

ADJOURNMENT

20.347

MOVED

To adjourn the Regular Council Meeting of April 28, 2020 at 2:52 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Ken Van Buul
Interim Chief Administrative Officer**