

**LAC LA BICHE COUNTY  
PUBLIC WORKS COMMITTEE MEETING  
COUNTY CENTRE, LAC LA BICHE**

**April 15, 2014 – 10:00 a.m.**

Minutes of the Lac La Biche County Public Works Committee Meeting held on April 15, 2014 at 10:00 a.m.

**CALL TO ORDER** Mayor Langevin called the meeting to order at 10:02 a.m.

<b>PRESENT</b>	Aurel Langevin	Mayor
	Robert Richard	Councillor / Deputy Mayor
	Wanda Austin	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor (entered at 11:14 a.m.)
	John Nowak	Councillor

<b>STAFF IN ATTENDANCE</b>	Jeff Lawrence	Interim Chief Administrative Officer/ General Manager, Operations
	Shadia Amblie	Manager, Communications
	Melanie McConnell	Manager, Legislative Services
	Joanne Onciul	Legislative Services Coordinator

**ADOPTION OF AGENDA**

PW.14.021 Motion by Councillor Austin to approve the April 15, 2014 Public Works Committee Meeting agenda as amended:

- Addition of Item 9.4 Discussion – Odishaw Development;
- Move Item 6.1 Delegation – Alberta Wood Waste Recycling Association to after Item 2.0 – Adoption of Agenda;
- Addition of Item 10.3 Roadside Clean Up.

**CARRIED UNANIMOUSLY**

Deputy Mayor Richard assumed the Chair.

## **DELGATIONS**

- 6.1 Delegation – Alberta Wood Waste Recycling Association – Re: Bioenergy Presentation.

Jim Donaldson, Chairman for Alberta Wood Waste Recycling Association, provided a PowerPoint presentation regarding closed loop wood waste recycling initiatives, as attached to and forming part of these minutes.

Toso Bozic, Agroforestry/Bioenergy Specialist, of Alberta Agriculture and Rural Development provided a PowerPoint presentation regarding small community bioenergy projects, as attached to and forming part of these minutes.

Deputy Mayor Richard thanked the presenters for their presentation.

## **RECESS**

Deputy Mayor Richard called a recess at 11:45 a.m.

## **RECONVENE**

Deputy Mayor Richard reconvened the meeting at 11:53 a.m. with all those Members of Council previously listed in attendance.

## **ADOPTION OF MINUTES**

- 3.1 February 18, 2014 – Public Works Committee Meeting;

PW.14.022 Motion by Councillor Mayor Langevin to adopt the February 18, 2014 Public Works Committee Meeting minutes as circulated.

**CARRIED UNANIMOUSLY**

- 3.2 February 18, 2014 – Monthly Strategic Session;

PW.14.023 Motion by Councillor Nowak to adopt the February 18, 2014 Monthly Strategic Session minutes as circulated.

**CARRIED UNANIMOUSLY**

- 3.3 February 24, 2014 – Strategic Session – Water & Sewer Hook-ups and Offsite Levies.

PW.14.024 Motion by Councillor Siebold to adopt the February 24, 2014 Strategic Session – Water & Sewer Hook-ups and Offsite Levies minutes as circulated.

**CARRIED UNANIMOUSLY**

## **DISPOSITION OF DELEGATIONS**

7.1 Delegation – Alberta Wood Waste Recycling Association – Re: Bioenergy Presentation.

PW.14.025 Motion by Councillor Nowak to direct Administration to provide any information with respect to Lac La Biche County energy consumption rates to Mr. Bozic, and further to send a letter of thank you to Mr. Bozic and Mr. Donaldson for their presentations.

**CARRIED UNANIMOUSLY**

## **RECESS**

Deputy Mayor Richard called a recess at 12:06 p.m.

## **RECONVENE**

Deputy Mayor Richard reconvened the meeting at 1:00 p.m. with all those Members of Council previously listed in attendance.

## **TRANSPORTATION SERVICES**

8.1 Manager's Report (hand-out);

Jeff Lawrence, Interim Chief Administrative Officer, General Manager, Operations provided an update on Transportation Services, Parks and Open Spaces Capital Projects.

Brian Shapka, Manager, Transportation Services, Parks & Open Spaces continued with the update on Transportation Services, Parks and Open Spaces Capital Projects and further provided highlights of the departments' activities.

PW.14.026 Motion by Mayor Langevin to accept the Transportation Services, Parks & Open Spaces Manager's Report as information.

**CARRIED UNANIMOUSLY**

8.2 Briefing – Boat Launch Study;

PW.14.027 Motion by Councillor Olson to accept the Briefing – Boat Launch Study as information.

**CARRIED UNANIMOUSLY**

## TRANSPORTATION SERVICES

8.3 Briefing – In Kind Costs – On the Pond Hockey Tournament;

PW.14.028 Motion by Councillor Haymour to accept the Briefing – In Kind Costs – On the Pond Hockey Tournament as information.

**CARRIED UNANIMOUSLY**

8.4 Briefing – In Kind Costs – Winter Festival of Speed;

PW.14.029 Motion by Councillor Phillips to accept the Briefing – In Kind Costs – Winter Festival of Speed as information.

**CARRIED UNANIMOUSLY**

PW.14.030 Motion by Mayor Langevin that Administration brings forward amendments to the Sponsorship Policy to provide feedback to organizations on in-kind value of services provided by the County for their event.

**CARRIED UNANIMOUSLY**

8.5 Briefing – Grader Beats;

PW.14.031 Motion by Councillor Olson to accept the Briefing – Grader Beats as information.

**CARRIED UNANIMOUSLY**

8.6 Briefing – Railway Avenue Paving;

PW.14.032 Motion by Councillor Haymour to direct Administration to research paving requirements for new and upgraded developments.

**CARRIED UNANIMOUSLY**

PW.14.033 Motion by Councillor Siebold to accept the Briefing – Railway Avenue Paving as information.

**CARRIED UNANIMOUSLY**

8.7 Briefing – Road Maintenance.

Discussion ensued regarding Road Maintenance priorities.

**RECESS** Deputy Mayor Richard called a recess at 2:03 p.m.

**RECONVENE** Deputy Mayor Richard reconvened the meeting at 2:15 p.m. with all those Members of Council previously listed in attendance, with the exception of Mayor Langevin and Councillor Thompson.

Councillor Thompson did not return to the meeting.

## **TRANSPORTATION SERVICES**

8.7 Briefing – Road Maintenance (continued).

PW.14.034 Motion by Councillor Austin to accept the Briefing – Road Maintenance as information.

**CARRIED UNANIMOUSLY**

## **SOLID WASTE AND RESOURCE RECOVERY MANAGEMENT**

10.1 Manager’s Report (hand-out);

Barry Kolenosky, Manager, Resource Recovery Environmental & Agricultural Services provided highlights of the Resource Recovery, Environment & Agriculture department’s activities.

PW.14.035 Motion by Councillor Phillips to accept the Resource Recovery Environmental & Agricultural Services Manager’s Report as information.

**CARRIED UNANIMOUSLY**

10.2 Briefing – Duplex Proposals and Solid Waste and Resource Recovery Management Bylaws;

PW.14.036 Motion by Councillor Siebold that Administration check with other municipalities on how they handle narrow lot subdivision waste disposal/curbside pick-up and bring the same forward along with the Waste and Resource Recovery Management Bylaw and Land Use Bylaw to our next Policy and Priorities Committee meeting.

**CARRIED UNANIMOUSLY**

10.2 Briefing – Duplex Proposals and Solid Waste and Resource Recovery Management Bylaws (continued);

PW.14.037 Motion by Councillor Haymour to accept the Briefing – Duplex Proposals and Solid Waste and Resource Recovery Management Bylaws as information.

**CARRIED UNANIMOUSLY**

10.3 Roadside Clean Up (addition to agenda).

Discussion ensued regarding community clean up initiatives in Lac La Biche County.

PW.14.038 Motion by Councillor Nowak that Administration researches the requirements for towing and salvage yards in the County and to bring forward the same to the next available Policy and Priorities Committee meeting for discussion.

**CARRIED UNANIMOUSLY**

PW.14.039 Motion by Councillor Austin to direct Administration to contact CN about a right-of-way clean up along the railway.

**CARRIED UNANIMOUSLY**

**RECESS**

Deputy Mayor Richard called a recess at 2:58 p.m.

**RECONVENE**

Deputy Mayor Richard reconvened the meeting at 3:06 p.m. with all those Members of Council previously listed in attendance, including Mayor Langevin.

**UTILITIES**

9.1 Manager's Report (hand-out);

Gary Siebold, Manager, Utilities provided an update of the Utility Department's Capital Projects and further provided highlights of the department's activities.

PW.14.040 Motion by Councillor Olson to accept the Utilities Manager's Report as information.

**CARRIED UNANIMOUSLY**

9.2 Briefing – Water and Sewer Rates;

Discussion ensued regarding water and sewer rates.

PW.14.041 Motion by Councillor Austin to extend the Public Works Committee meeting to the end of the agenda.

**CARRIED UNANIMOUSLY**

**RECESS**

Deputy Mayor Richard called a recess at 4:10 p.m.

**RECONVENE**

Deputy Mayor Richard reconvened the meeting at 4:27 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Siebold.

**UTILITIES**

9.2 Briefing – Water and Sewer Rates (continued);

PW.14.042 Motion by Mayor Langevin to direct Administration to bring forward an amendment to the sewage bylaw to sustain the residential dumping fees for rural residential at \$20.50 per household.

**CARRIED UNANIMOUSLY**

Councillor Siebold returned to Council Chambers at 4:30 p.m.

9.3 Briefing – Utility Service Fees.

Councillor Haymour left Council Chambers at 4:31 p.m.

PW.14.043 Motion by Councillor Olson to accept the Briefing – Water and Sewer Rates as information.

**CARRIED UNANIMOUSLY**

Councillor Haymour returned to Council Chambers at 4:33 p.m.

Discussion ensued regarding Utility Service Fees.

Councillor Phillips left Council Chambers at 4:57 p.m.

Councillor Phillips returned to Council Chambers at 4:59 p.m.

9.3 Briefing – Utility Service Fees (continued).

PW.14.044 Motion by Councillor Olson to bring forward amendments to the Utility Service Fees Bylaws to reflect Administration's recommendations within the briefing presented, and further, that amendments be brought forward to the next Council Meeting.

**IN FAVOUR**

**Mayor Langevin  
Councillor Austin  
Councillor Richard  
Councillor Olson  
Councillor Phillips  
Councillor Siebold  
Councillor Thompson**

**OPPOSED**

**Councillor Haymour  
Councillor Nowak**

**CARRIED**

PW.14.045 Motion by Councillor Siebold to change the gas rate to match Natural Gas Co-op.

**CARRIED UNANIMOUSLY**

9.4 Odishaw Development (addition to agenda).

PW.14.046 Motion by Mayor Langevin to defer item 9.4 to the next regular meeting.

**CARRIED UNANIMOUSLY**

PW.14.047 Motion by Mayor Langevin to add item 13.1 – Personnel Matter (section 17 FOIP) to the agenda.

**CARRIED UNANIMOUSLY**

PW.14.048 Motion by Councillor Phillips to go in camera at 5:10 p.m.

**CARRIED UNANIMOUSLY**

**IN CAMERA SESSION**

PW.14.049 Motion by Councillor Phillips to go in camera at 5:10 p.m.

**CARRIED UNANIMOUSLY**

13.1 Personnel Matter (section 17 FOIP).



**RETURN TO REGULAR MEETING**

PW.14.050 Motion by Councillor Nowak to proceed with the meeting out of camera at 5:47 p.m.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT OF “IN CAMERA SESSION”**

13.1 Personnel Matter (section 17 FOIP).

No action required.

**ADJOURNMENT**

PW.14.051 Motion by Mayor Langevin to adjourn the Public Works Committee Meeting of April 15, 2014 at 5:47 p.m.

**CARRIED UNANIMOUSLY**

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**Robert Richard, Deputy Mayor**

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**Jeff Lawrence, B. Comm, MPA  
Interim Chief Administrative Officer**