

LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MINUTES

Date:March 24, 2020, 10:00 a.m.
Location:Council Chambers
McArthur Place

Minutes of the Lac La Biche County Regular Council Meeting March 24, 2020 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:02 a.m.

PRESENT	Omer Moghrabi	Mayor
	Charlyn Moore	Councillor / Deputy Mayor
	Darlene Beniuk	Councillor
	George L'Heureux	Councillor
	Colette Borgun	Councillor (<i>participated via conference call</i>)
	Jason Stedman	Councillor
	Sterling Johnson	Councillor
	Colin Cote	Councillor
	Lorin Tkachuk	Councillor

STAFF IN ATTENDANCE	Dan Small	Interim Acting Chief Administrative Officer
	Melanie McConnell	Senior Manager, Legislative & Information Services (<i>participated via conference call</i>)
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement (in part)
	Brian Shapka	Senior Manager, Public Works (in part)
	Jihad Moghrabi	Communications Manager (in part)
	Heather Reid	Legislative Services Coordinator

REGRETS

ADOPTION OF AGENDA

Councillor L'Heureux requested that Item 7.14, related to his previously served notice of motion, be considered by Council at a later date.

20.238 MOVED
To approve the March 24, 2020 Regular Council Meeting agenda as amended:

-Deletions:

- Item 7.14 Councillor Conference Attendance Policy

In Favour

Mayor Moghrabi
Deputy Mayor Moore
Councillor Beniuk
Councillor L'Heureux
Councillor Borgun
Councillor Stedman
Councillor Johnson
Councillor Tkachuk

Opposed

Councillor Cote

CARRIED

ADOPTION OF MINUTES

3.1 Regular Council Meeting - March 10, 2020

3.2 Special Council Meeting - March 17, 2020

20.239 MOVED
To adopt the March 10, 2020 Regular Council Meeting Minutes and the March 17, 2020 Special Council Meeting Minutes as presented.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business.

URGENT MATTERS

There were no urgent matters.

NEW BUSINESS

7.1 Councillor Reports (Briefing)

Councillor Borgun:

- Plamondon District Community Development Society (PDCDS)
- Submitted a written report of activities, as distributed with the agenda

Councillor Beniuk:

- Alberta Beef Conference
- Greater North Foundation conference call

Councillor L'Heureux:

- Submitted a written report of activities, as distributed with the agenda

Deputy Mayor Moore:

- Lac La Biche Library Board Update

Councillor Tkachuk:

- Lakeland Industry & Community Association (LICA)
- Alberta Hub Executive meeting

Councillor Johnson: nothing to report

Councillor Cote:

- Teleconference participation March 17 & 19, 2020
- Economic Development Conference Call with Lac La Biche County
- Alberta Counsel Webinar
- Brownlee LLP Webinar

Councillor Stedman:

- Teleconference participation March 17 & 19, 2020

Mayor Moghrabi:

- Greater North Foundation Conference Call
- Zone 7 Medical Director conference calls
- Emergency Management Advisory Committee meeting

20.240

MOVED

To accept the Councillor Reports Briefing as information.

CARRIED UNANIMOUSLY

7.2 COVID-19 Update (Discussion)

Mr. Dan Small, Interim Acting Chief Administrative Officer, presented the COVID-19 Discussion item and responded to questions. Some of the presentation took place in Closed Session.

20.241 MOVED
To accept the COVID-19 Discussion Item as information.

CARRIED UNANIMOUSLY

7.3 Economic Development Update (Discussion)

Ms. Jana Rowe, Tourism Marketing & Economic Development Coordinator, presented the Economic Development Update Discussion item and responded to questions.

20.242 MOVED
To accept the Economic Development Update Discussion item as information.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 11:26 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 11:39 a.m. with all those Members of Council previously listed in attendance with the exception of Deputy Mayor Moore and Councillor Stedman.

Deputy Mayor Moore and Councillor Stedman returned at 11:42 a.m.

NEW BUSINESS

7.4 Payment Deadlines Amid COVID-19 Pandemic (Discussion)

Mr. Small and Mr. Zeeshan Hasan, Manager of Finance, presented the Payment Deadlines Amid COVID-19 Pandemic Discussion item and responded to questions.

20.243

MOVED

That Council directs Administration to follow the provincial and federal guidelines related to penalties for payments of utility bills during the COVID-19 pandemic and to further include the garbage, natural gas, water and sewer accounts.

In Favour

Mayor Moghrabi
Deputy Mayor Moore
Councillor Beniuk
Councillor L'Heureux
Councillor Borgun
Councillor Stedman
Councillor Johnson
Councillor Tkachuk

Opposed

Councillor Cote

CARRIED

7.5 Lac La Biche County Investment Rate Changes (Briefing)

Mr. Small and Mr. Hasan presented the Lac La Biche County Investment Rate Changes Briefing as information.

20.244

MOVED

To accept the Lac La Biche County Investment Rate Changes Briefing as information.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION

6.1 12:15 p.m. Public Input Session

There was no one present for the public input session.

RECESS Mayor Moghrabi called a recess at 12:16 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 1:00 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.6 Bylaw 20-010 - Provisional Amendments to the Council Procedure Bylaw (Request for Decision)

Ms. Melanie McConnell, Senior Manager, Legislative and Information Services, presented Bylaw 20-010 - Provisional Amendments to the County Procedure Bylaw Request for Decision and responded to questions.

20.245 MOVED
To waive provision 13(5) of Council's Procedure Bylaw 19-027 to permit Councillor Borgun's remote participation in the Closed Session at the March 24, 2020 Regular Council Meeting.

CARRIED UNANIMOUSLY

20.246 MOVED
That Bylaw 20-010 be given first reading this 24th day of March, 2020.

CARRIED UNANIMOUSLY

20.247 MOVED
That Bylaw 20-010 be given second reading this 24th day of March, 2020.

CARRIED UNANIMOUSLY

20.248 MOVED
That Bylaw 20-010 be submitted for third reading this 24th day of March, 2020.

CARRIED UNANIMOUSLY

20.249 MOVED
That Bylaw 20-010 be given third reading this 24th day of March, 2020.

CARRIED UNANIMOUSLY

7.7 Rescheduling of Budget Meetings (Discussion)

Mr. Small presented the Rescheduling of Budget Meetings Discussion item and responded to questions.

20.250

MOVED

To direct Administration to postpone the 2020 Special Council Meetings scheduled on March 27, 2020 and March 30, 2020 to review the 2021-23 Financial Plan and 2021-2025 Capital Plan to a future date to be determined by Council.

In Favour

Mayor Moghrabi
Councillor Beniuk
Councillor L'Heureux
Councillor Borgun
Councillor Stedman
Councillor Johnson
Councillor Cote
Councillor Tkachuk

Opposed

Deputy Mayor Moore

CARRIED

20.251

MOVED

To direct Administration to bring forward the shovel-ready projects for Council's review and communicate it out to Council, and further to bring forward for review to a future meeting of Council.

CARRIED UNANIMOUSLY

7.8 Plamondon District Community Development Society (PDCDS) 2020 Operational Funding (Briefing)

Mr. Carl Kurppa, Grants & Community Funding Coordinator presented the Plamondon District Community Development Society (PDCDS) 2020 Operational Funding Briefing and responded to questions.

20.252

MOVED

To approve the Plamondon District Community Development Society (PDCDS) 2020 Operational Funding request in the amount of \$395,925.00.

In Favour

Mayor Moghrabi
Deputy Mayor Moore
Councillor Beniuk
Councillor L'Heureux
Councillor Borgun
Councillor Stedman
Councillor Johnson
Councillor Tkachuk

Opposed

Councillor Cote

CARRIED

7.9 2020 Capital Project Natural Gas Acquisition Upgrades (Request for Decision)

Mr. Brian Shapka, Senior Manager Public Works, presented the 2020 Capital Project Natural Gas Acquisition Upgrades Request for Decision and responded to questions.

20.253

MOVED

That Council approve transfer of \$180,000 from natural gas reserve funds for upgrades to the recently purchased pipelines and other facilities from Manito Energy Ltd.

CARRIED UNANIMOUSLY

7.10 Councillor Expense Claims Processed February 2020 (Request for Decision)

Mr. Small presented the Councillor Expense Claims Processed February 2020 Request for Decision and responded to questions.

20.254

MOVED

That Council approves the councillor expense claims processed for the period of February 2020.

CARRIED UNANIMOUSLY

7.11 Statement of Revenues and Expenditures February 29, 2020 (Briefing)

Mr. Small presented the Statement of Revenues and Expenditures February 29, 2020 Briefing and responded to questions.

20.255 MOVED
To accept the Statement of Revenues and Expenditures February 29, 2020 Briefing as information.

CARRIED UNANIMOUSLY

7.12 Intermunicipal Collaboration Framework – between ID 349 and Lac La Biche County (Request for Decision)

Mr. Small presented the Intermunicipal Collaboration Framework – between ID 349 and Lac La Biche County Request for Decision and responded to questions.

20.256 MOVED
That the Intermunicipal Collaboration Framework between Lac La Biche County and ID 349 as amended be adopted and that the Minister of Municipal Affairs be notified of this decision.

CARRIED UNANIMOUSLY

7.13 Intermunicipal Collaboration Framework between RMWB and Lac La Biche County (Request for Decision)

Mr. Small presented the Intermunicipal Collaboration Framework between RMWB and Lac La Biche County Request for Decision and responded to questions.

20.257 MOVED
That the Intermunicipal Collaboration Framework between Lac La Biche County and the Regional Municipality of Wood Buffalo be adopted and that the Minister of Municipal Affairs be notified of this decision.

CARRIED UNANIMOUSLY

Councillor L’Heureux exited Chambers at 2:08 p.m. and returned at 2:10 p.m.

7.15 eSCRIBE Update - Vote Manager (Briefing)

Ms. McConnell presented the eSCRIBE Update – Vote Manager Briefing and responded to questions.

20.258 MOVED
To accept the eSCRIBE Update – Vote Manager
Briefing as information.

CARRIED UNANIMOUSLY

7.16 Rescinding of Policies: Off Site Levy PI-61-011, Basement Flooding PI-40-002, Jubilee Risk Management CS-10-005 and Response to Public Concerns CS-14-002 (Request for Decision)

Ms. McConnell presented the Rescinding of Policies: Off Site Levy PI-61-011, Basement Flooding PI-40-002, Jubilee Risk Management CS-10-005 and Response to Public Concerns CS-14-002 Request for Decision and responded to questions.

20.259 MOVED
That the following policies be rescinded:

- Off Site Levy PI-61-011
- Basement Flooding PI-40-002
- Jubilee Risk Management CS-10-005
- Response to Public Concerns CS-14-002

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 2:17 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 2:33 p.m. with all those Members of Council previously listed in attendance.

CLOSED SESSION

20.260

MOVED

To go into closed session at 2:33 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) Act:

- 8.1 Lac La Biche County De-gazetting of Provincial Highways Proposal (s.21(1) FOIP - Disclosure harmful to intergovernmental relations; s.24(1) FOIP - Advice from officials) (Request for Decision)
- 8.2 Personnel Matter (s.17 FOIP - Disclosure harmful to personal privacy) (Discussion)
- 7.2 COVID-19 Update (Discussion) (s.17 FOIP – Disclosure harmful to personal privacy and s.18 FOIP – Disclosure harmful to individual or public safety) (Discussion)

CARRIED UNANIMOUSLY

- 8.1 Lac La Biche County De-gazetting of Provincial Highways Proposal (s.21(1) FOIP - Disclosure harmful to intergovernmental relations; s.24(1) FOIP - Advice from officials) (Request for Decision)

Members of Administration present for the purposes of presenting and recording: Dan Small, Brian Shapka, Darrell Lessmeister, Mackenzie Girard, Melanie McConnell (via conference call) and Heather Reid.

- 7.2 COVID-19 Update (s.17 FOIP – Disclosure harmful to personal privacy and s.18 FOIP – Disclosure harmful to individual or public safety)

Members of Administration present for the purposes of presenting and recording: Dan Small, Brian Shapka, Darrell Lessmeister, Melanie McConnell (via conference call) and Heather Reid.

Councillor Stedman exited Chambers at 3:24 p.m. and returned to Chambers at 3:26 p.m.

RETURN TO REGULAR MEETING

20.261

MOVED

To proceed with the meeting in open session at 3:28 p.m.

CARRIED UNANIMOUSLY

CLOSED SESSION

20.262

MOVED

To go into closed session at 3:28 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy (FOIP) Act:

8.2 Personnel Matter (s.17 FOIP - Disclosure harmful to personal privacy) (Discussion)

CARRIED UNANIMOUSLY

8.2 Personnel Matter (s.17 FOIP - Disclosure harmful to personal privacy) (Discussion)

No members of Administration present.

RETURN TO REGULAR MEETING

20.263

MOVED

To proceed with the meeting in open session at 3:54 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

8.1 Lac La Biche County De-gazetting of Provincial Highways Proposal (s.21(1) FOIP - Disclosure harmful to intergovernmental relations; s.24(1) FOIP - Advice from officials) (Request for Decision)

20.264

MOVED

That Council directs Administration to proceed with the de-gazetting of Provincial Highways Proposal to Alberta Transportation as recommended.

CARRIED UNANIMOUSLY

7.2 COVID-19 Update (s.17 FOIP and s.18 FOIP)

20.265

MOVED

To accept the COVID-19 update discussion item as information.

CARRIED UNANIMOUSLY

8.2 Personnel Matter (s.17 FOIP - Disclosure harmful to personal privacy)
(Discussion)

20.266 MOVED
To proceed as discussed in Closed Session.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

Brushing for Mystic Beach Road (TWP Road 682A)

Councillor Johnson served the following Notice of Motion to be presented for debate and vote at the April 7, 2020 Regular Council Meeting:

That Administration bring forward a report on the Mystic Beach Road brushing and mulching contract, inclusive of the procurement process, contractor submissions, and project engineering costs.

Engineering Consultant Evaluation

Councillor Johnson served the following Notice of Motion to be presented for debate and vote at the April 7, 2020 Regular Council Meeting:

That Administration bring forward the completed scoring from the engineering consultant performance evaluations;

AND FURTHER that Administration bring forward a summary of capital projects, from October 2017 to present which are greater than \$500,000, detailing: budget, tender price, contingencies, engineering costs, completion price and timeline to completion.

ADJOURNMENT

20.267 MOVED
To adjourn the Regular Council Meeting of March 24, 2020 at 4:00 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

Date

Ken Van Buul
Interim Chief Administrative Officer

Date