

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

August 11, 2020

Minutes of the Lac La Biche County Regular Council Meeting held August 11, 2020 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:00 a.m.

PRESENT	Omer Moghrabi	Mayor
	Charlyn Moore	Councillor
	Darlene Beniuk	Councillor
	George L'Heureux	Councillor (Exited at 12:32 p.m.)
	Colette Borgun	Councillor
	Jason Stedman	Councillor
	Sterling Johnson	Councillor / Deputy Mayor
	Colin Cote	Councillor
	Lorin Tkachuk	Councillor

STAFF IN ATTENDANCE	Ken Van Buul	Interim Chief Administrative Officer
	Dan Small	Senior Manager, Finance (in part)
	Melanie McConnell	Senior Manager, Legislative & Information Services
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement (in part)
	Brian Shapka	Senior Manager, Public Works (in part)
	Heather Reid	Legislative Services Coordinator

REGRETS

ADOPTION OF AGENDA

20.599

MOVED

To approve the August 11, 2020 Regular Council Meeting agenda as amended:

- Addition of Item:
 - 5.1 Lakeshore issues (Discussion)

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 July 28, 2020 – Regular Council Meeting.

20.600 **MOVED**
To adopt the July 28, 2020 Regular Council Meeting minutes as circulated.

CARRIED UNANIMOUSLY

3.2 Correction of Special Council Meeting Minutes-July 20, 2020 (Request for Decision)

Ms. Melanie McConnell, Senior Manager, Legislative and Information Services presented the Correction of Special Council Meeting Minutes-July 20, 2020 Request for Decision and responded to questions.

20.601 **MOVED**
That Council adopts the July 20, 2020 Special Council Meeting as amended.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business.

URGENT MATTERS

5.1 Lakeshore Issues (Discussion)

Mayor Moghrabi provided an update to Council on the Lakeshore Issues discussion item.

Councillor Moore exited Chambers at 10:10 a.m. and returned at 10:12 a.m.

20.602 **MOVED**
To accept the Lakeshore Issues Discussion item as information.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS

There were no public hearings.

DELEGATIONS

There were no delegations.

NEW BUSINESS

7.1 Councillor Reports (Discussion)

Councillor Borgun:

- Environmental Reserve Bylaw Workshop
- Plamondon Tour with Premier and Minister McIver / Tour of Highway 858
- Plamondon Announcement with the Premier, Minister and MLA Goodridge

Councillor Moore:

- Plamondon Announcement with Premier and Minister
- Update on Recruitment & Retention Society efforts – new midwife in Plamondon

Councillor Cote:

- Environmental Reserve Bylaw Workshop
- Elected Officials Education Program Workshop – Corporate Planning & Finance
- Healthy Waters Seminars
- Rural Municipalities Association Webinar Assessment Changes
- Ceremony for Donation of Fire Services Vehicle

Councillor Beniuk:

- Environmental Reserve Bylaw Workshop
- Elected Officials Education Program Workshop – Corporate Planning & Finance
- RMA Webinar Assessment Changes

Councillor L'Heureux:

- Call from Premier's Office – to take him fishing/lakefront tour
- Took Premier on Tour of the Historical Mission
- Plamondon Announcement with Premier and Minister

Deputy Mayor Johnson:

- Plamondon Announcement with Premier and Minister

Councillor Tkachuk:

- Environmental Reserve Bylaw Workshop
- Attended Legislature Grounds event organized by Northern Sunrise County related to Proposed Changes to Municipal Assessment
- Alberta Hub Executive Meeting
- Summer Municipal Leaders Caucus – Vermilion
- Safer Municipalities Advisory Committee Meeting

Councillor Stedman:

- Environmental Reserve Bylaw Workshop
- Update on Recruitment & Retention Society efforts – recruitment of new midwife in Plamondon
- Discussions with residents on erosion concerns

Mayor Moghrabi:

- Environmental Reserve Bylaw Workshop
- Summer Municipal Leaders Caucus – Vermilion
- Meeting with Premier at the Mosque and Plamondon
- Meeting with Northern Alberta Development Council

20.603 MOVED
To accept the Councillor Reports Discussion item as information.

CARRIED UNANIMOUSLY

7.2 Street Name Change Requests (Request for Decision)

Ms. Mackenzie Girard, CAO Executive Assistant, presented the Street Name Change Requests Request for Decision and responded to questions.

20.604 MOVED
That Administration reach out to the Boucher Family and the Hamar Family to discuss other street naming opportunities as the streets requested already have a street name attached to them.

CARRIED UNANIMOUSLY

7.3 Public Works-Manager's Reports (Briefing)

Mr. Brian Shapka, Senior Manager, Public Works, presented the Public Works – Manager's Reports Briefing and responded to questions.

20.605 MOVED
To accept the Public Works Managers Reports Briefing as information.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 11:10 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 11:17 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

- 7.6 Sidewalk Inspection and Maintenance Policy and Procedure-PW-30-024 (Request for Decision)

Mr. Shapka and Mr. Dave McPhee, Transportation Services Manager, presented the Sidewalk Inspection and Maintenance Policy and Procedure-PW-30-024 Request for Decision and responded to questions.

- 20.606 MOVED
To approve the Sidewalk Inspection and Maintenance Policy PW-30-024 as presented.

CARRIED UNANIMOUSLY

- 7.7 Seniors and Disabled Residents Sidewalk Snow and Ice Control Policy PW-30-007 (Request for Decision)

Mr. Shapka and Mr. McPhee presented the Seniors and Disabled Residents Sidewalk Snow and Ice Control Policy PW-30-007 Request for Decision and responded to questions.

- 20.607 MOVED
To approve the Seniors and Disabled Residents Sidewalk Snow and Ice Clearing Assistance Policy PW-30-007 as presented and further to accept the Seniors and Disabled Residents Sidewalk Snow and Ice Clearing Assistance Procedure as information.

CARRIED UNANIMOUSLY

- 7.4 County Capital Projects Updates (Briefing)

Mr. Shapka presented the County Capital Projects Updates Briefing and responded to questions.

- 20.608 MOVED
To accept the County Capital Projects Updates Briefing as information.

CARRIED UNANIMOUSLY

- 7.5 Study Areas-Storm Water Management Review (Briefing)

Mr. Shapka presented the Study Areas-Storm Water Management Review Briefing and responded to questions.

20.609 MOVED
To accept the Study Areas-Storm Water Management Review Briefing as information.

CARRIED UNANIMOUSLY

7.8 Shop Expansion Phase 3 Connector Building Contract Award (Request for Decision)

Mr. Shapka presented the Shop Expansion Phase 3 Connector Building Contract Award Request for Decision and responded to questions.

20.610 MOVED
That Lac La Biche County approves the contract award to Vantage Builders Ltd. in the amount of \$1,266,000.00 for the County Shop Expansion – Phase 3 Connector Building, CS-31-2020-01 capital project.

CARRIED UNANIMOUSLY

7.9 Bold Center Athletic Park Phase Two Tender Award (Request for Decision)

Mr. Darrell Lessmeister, Senior Manager, Recreation and Community Enhancement, presented the

20.611 MOVED
That Lac La Biche County Council award phase two of the Bold Center Sports Field Development to Wilco Contracting NW Inc., at a cost of \$2,964,251.36 (no GST).

CARRIED UNANIMOUSLY

20.612 MOVED
That \$770,847.00 of budget funding be transferred from the County Shop Expansion Project to the Bold Center Sports Field Development.

CARRIED UNANIMOUSLY

7.10 Bold Center Campground Tender Awarding (Request for Decision)

Mr. Lessmeister presented the Bold Center Campground Tender Awarding Request for Decision and responded to questions.

20.613 MOVED
That Lac La Biche County Council award Bold Center
Campground Development to Swamp Cats Ltd., at a cost of
\$957,945.00 (no GST).

CARRIED UNANIMOUSLY

7.11 Rich Lake Community Hall (Request for Decision)

Mr. Lessmeister presented the Rich Lake Community Hall Request for Decision and responded to questions.

20.614 MOVED
That Lac La Biche County Council approves an additional
\$125,000.00 for the Rich Lake Community Hall Project for
2020 budget.

CARRIED UNANIMOUSLY

CLOSED SESSION

20.615 MOVED
To go into Closed Session at 12:10 p.m. for the following
items and pertinent exceptions to the disclosure in Division
2 of Part 1 of the *Freedom and Information and Protection
of Privacy (FOIP) Act*:

8.1 Lac La Biche Mission Historical Society
Update (s.16-Disclosure harmful to business
interests of a third party and s.24-Advice
from officials-FOIP) (Discussion)

In Favour

Mayor Moghrabi
Deputy Mayor Johnson
Councillor Beniuk
Councillor L'Heureux
Councillor Borgun
Councillor Cote
Councillor Tkachuk
Councillor Stedman

Opposed

Councillor Moore

CARRIED

RECESS

Mayor Moghrabi called a recess at 12:10 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 12:16 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

- 8.1 Lac La Biche Mission Historical Society Update (s.16-Disclosure harmful to business interests of a third party and s.24-Advice from officials-FOIP)
(Discussion)

Members of Administration Present for the Purposes of Presenting and Recording: Ken Van Buul, Melanie McConnell, Jana Rowe and Heather Reid

RETURN TO REGULAR MEETING

20.616 **MOVED**
To proceed with the meeting in open session at 12:32 P.M.

CARRIED UNANIMOUSLY

Councillor L'Heureux exited the meeting at 12:32 p.m. and did not return.

RECESS Mayor Moghrabi called a recess at 12:32 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 1:18 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

- 7.12 McArthur Park Master Plan (Discussion)

Presented by: Mr. Darrell Lessmeister, Senior Manager, Recreation and Community Enhancement

20.617 **MOVED**
To accept the McArthur Park Master Plan Discussion item as information.

CARRIED UNANIMOUSLY

7.13 Golf Course Master Plan (Request for Decision)

Presented by: Mr. Darrell Lessmeister, Senior Manager, Recreation and Community Enhancement

20.618 **MOVED**
That Lac La Biche County contract Golfplan Associates Ltd to complete a Golf Course Master Plan at a cost \$28,500.

CARRIED UNANIMOUSLY

7.14 Vacant Home Patrol Program (Request for Decision)

Presented by: Mr. Darrell Lessmeister, Senior Manager, Recreation and Community Enhancement

20.619 **MOVED**
That Administration does not proceed with the Vacant Home Patrol Program that was previously brought before the Safer Municipality Advisory Committee and Council during a notice of motion.

CARRIED UNANIMOUSLY

7.16 Voluntary Cat Licensing (Request for Decision Following Notice of Motion)

Presented by: Councillor Cote

20.620 **MOVED**
That Administration approaches the Humane Society on options relating to a voluntary cat licensing program, to provide an additional avenue for cat owners to retrieve their lost or at large pets and further reports back to Council on the options.

In Favour
Councillor Moore
Councillor Cote

Opposed
Mayor Moghrabi
Deputy Mayor Johnson
Councillor Beniuk
Councillor Borgun
Councillor Stedman
Councillor Tkachuk

DEFEATED

20.621 **MOVED**
To direct Administration to investigate options to bring down the cost of spaying and neutering of cats in the County.

In Favour

Councillor Beniuk
Councillor Borgun
Councillor Stedman
Councillor Moore
Councillor Tkachuk

Opposed

Mayor Moghrabi
Deputy Mayor Johnson
Councillor Cote

CARRIED

7.15 Lac La Biche Transitional Housing Proposal (Request for Decision)

Mr. Lessmeister and Ms. Anita Polturak, FCSS Supervisor, presented the Lac La Biche Transitional Housing Proposal Request for Decision and responded to questions.

20.622 **MOVED**
That Lac La Biche County Council approve the Transitional Housing and Wrap Around Services Proposal with the location to be determined.

In Favour

Councillor Borgun
Councillor Stedman
Councillor Moore
Councillor Tkachuk

Opposed

Mayor Moghrabi
Deputy Mayor Johnson
Councillor Beniuk
Councillor Cote

DEFEATED

RECESS Mayor Moghrabi called a recess at 2:46 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 2:56 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.15 Lac La Biche Transitional Housing Proposal (Request for Decision) continued...

20.623 **MOVED**
To direct administration to use the Transitional Housing and Wrap Around Services Proposal to seek provincial and federal funding with the location and municipal contribution to be determined.

In Favour

Mayor Moghrabi
Councillor Borgun
Councillor Stedman
Councillor Moore
Councillor Tkachuk

Opposed

Deputy Mayor Johnson
Councillor Beniuk
Councillor Cote

CARRIED

7.17 Budget Reallocation-Audio Equipment for Council Chambers (Request for Decision)

Ms. McConnell presented the Budget Reallocation-Audio Equipment for Council Chambers Request for Decision and responded to questions.

Councillor Tkachuk declared a pecuniary interest related to personal business interests and left Chambers at 3:03 p.m.

20.624 **MOVED**
To approve the 2020 budget reallocation of \$25,000 from the Planning and Development Operating Budget – Asset Management Project, to the Legislative Services Capital Budget – Microphone System Project.

CARRIED UNANIMOUSLY

Councillor Tkachuk returned to Chambers at 3:10 p.m. at the conclusion of the discussion and vote.

7.18 Bylaw 20-030-To Repeal Provisional Public Hearing Procedures (Request for Decision)

Ms. McConnell presented Bylaw 20-030-To Repeal Provisional Public Hearing Procedures Request for Decision and responded to questions.

20.625 MOVED
That Bylaw 20-030 be given first reading this 11th day of August, 2020.

CARRIED UNANIMOUSLY

20.626 MOVED
That Bylaw 20-030 be given second reading this 11th day of August, 2020.

CARRIED UNANIMOUSLY

20.627 MOVED
That Bylaw 20-030 be submitted for third reading this 11th day of August, 2020.

CARRIED UNANIMOUSLY

20.628 MOVED
That Bylaw 20-030 be given third reading this 11th day of August, 2020.

CARRIED UNANIMOUSLY

7.19 Elected Official Ward Open House Policy (Request for Decision)

Ms. McConnell presented the Elected Official Ward Open House Policy Request for Decision and responded to questions.

20.629 MOVED
To approve the amendments to the Ward Open Houses Policy GOV-11-016, as presented.

CARRIED UNANIMOUSLY

7.20 Bylaw 20-029-To Establish a Subdivision Development Appeal Board (Request for Decision)

Ms. McConnell presented Bylaw 20-029-To Establish a Subdivision Development Appeal Board Request for Decision and responded to questions.

20.630 MOVED
That Bylaw 20-029 be given first reading this 11th day of August, 2020.

CARRIED UNANIMOUSLY

20.631 MOVED
That Bylaw 20-029 be given second reading this 11th day of August, 2020.

CARRIED UNANIMOUSLY

20.632 MOVED
That Bylaw 20-029 be submitted for third reading this 11th day of August, 2020.

CARRIED UNANIMOUSLY

20.633 MOVED
That Bylaw 20-029 be given third reading this 11th day of August, 2020.

CARRIED UNANIMOUSLY

7.21 Bylaw 20-012-Planning and Development Fees and Fines Bylaw-Third Reading (Request for Decision)

Ms. Diane Cloutier, Acting Manager, Planning & Development, presented Bylaw 20-012-Planning and Development Fees and Fines Bylaw-Third Reading Request for Decision and responded to questions.

20.634 MOVED
That Bylaw 20-012 be given third and final reading this 11th day of August, 2020.

CARRIED UNANIMOUSLY

7.22 Bylaw No. 20-028; Thompson, Todd; Pt. SE-31-68-14-W4M; from Agricultural District (AG) to On-Site Estate Residential District 1 (OE1) (Request for Decision)

Ms. Cloutier presented Bylaw No. 20-028; Thompson, Todd; Pt. SE-31-68-14-W4M; from Agricultural District (AG) to On-Site Estate Residential District 1 (OE1) Request for Decision and responded to questions.

20.635 MOVED
That Bylaw 20-028 be given first reading this 11th day of August, 2020.

CARRIED UNANIMOUSLY

EXTENSION OF MEETING

20.636

MOVED

To extend the August 11, 2020 Regular Council Meeting until all items on the agenda are addressed.

In Favour

Mayor Moghrabi
Councillor Beniuk
Councillor Borgun
Councillor Stedman
Councillor Moore
Councillor Tkachuk

Opposed

Deputy Mayor Johnson
Councillor Cote

CARRIED

7.23 Budget Adjustment-#TakeItToTheLake Marketing Campaign (Request for Decision)

Ms. Jana Rowe, Economic Development Officer, presented the Budget Adjustment-#TakeItToTheLake Marketing Campaign Request for Decision and responded to questions.

20.637

MOVED

That Council increases the 2020 operating revenue budget for Economic Development, Tourism by \$94,000 for the Travel Alberta Cooperative Marketing Fund grant and contributions from other partners.

CARRIED UNANIMOUSLY

20.638

MOVED

That Council increases the 2020 operating expense budget for Economic Development, Tourism by \$94,000 for Travel Alberta Cooperative Marketing Fund activity.

CARRIED UNANIMOUSLY

7.24 Economic Development Update June and July (Briefing)

Ms. Rowe presented the Economic Development Update June and July Briefing and responded to questions.

20.639

MOVED

To accept the Economic Development Update June and July Briefing as information.

CARRIED UNANIMOUSLY

CLOSED SESSION

20.640

MOVED

To go into Closed Session at 3:47 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the *Freedom and Information and Protection of Privacy (FOIP) Act*:

8.2 ER Bylaw Motion (s.24-Advice from officials-FOIP) (Discussion)

8.3 Personnel Matter (s.17-Disclosure harmful to personal privacy-FOIP) (Discussion)

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 3:48 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 3:54 p.m. with all those Members of Council previously listed in attendance.

CLOSED SESSION

8.2 ER Bylaw Motion (s.24-Advice from officials-FOIP) (Discussion)

Members of Administration present for the purposes of presenting and recording: Ken Van Buul, Melanie McConnell, Dan Small, Diane Cloutier, Heather Reid

8.3 Personnel Matter (s.17-Disclosure harmful to personal privacy-FOIP) (Discussion)

Members of Administration present for the purposes of presenting: Ken Van Buul

RECESS

Mayor Moghrabi called a recess at 5:35 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 5:37 p.m. with all those Members of Council previously listed in attendance.

RETURN TO REGULAR MEETING

20.641

MOVED

To proceed with the meeting in open session at 6:07 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “CLOSED SESSION”

- 8.1 Lac La Biche Mission Historical Society Update (s.16-Disclosure harmful to business interests of a third party and s.24-Advice from officials-FOIP) (Discussion)

20.642 MOVED
To accept the Lac La Biche Mission Historical Society Update Briefing as information.

CARRIED UNANIMOUSLY

- 8.2 ER Bylaw Motion (s.24-Advice from officials-FOIP) (Discussion)

20.643 MOVED
To accept the ER Bylaw Motion Discussion item as information.

CARRIED UNANIMOUSLY

- 8.3 Personnel Matter (s.17-Disclosure harmful to personal privacy-FOIP) (Discussion)

20.644 MOVED
To accept the Personnel Matter Discussion item as information.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

There were no notices of motion.

ADJOURNMENT

20.645 To adjourn the Regular Council Meeting of August 11, 2020 at 6:10 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Ken Van Buul
Interim Chief Administrative Officer**