

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

December 1, 2020 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held December 1, 2020 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:01 a.m.

PRESENT	Omer Moghrabi	Mayor
	Colin Cote	Councillor/Deputy Mayor
	Colette Borgun	Councillor
	Darlene Beniuk	Councillor
	Jason Stedman	Councillor
	Charlyn Moore	Councillor (<i>participated remotely</i>)
	Sterling Johnson	Councillor (<i>exited at 4:50 p.m.</i>)
	Lorin Tkachuk	Councillor
	George L'Heureux	Councillor

STAFF IN ATTENDANCE	Ken Van Buul	Interim Chief Administrative Officer
	Dan Small	Assistant Chief Administrative Officer
	Melanie McConnell	Senior Manager, Legislative & Information Services
	Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement (<i>in part</i>)
	Brian Shapka	Senior Manager, Public Works (<i>in part</i>)
	Danielle Patenaude	Legislative Services Coordinator (<i>in part</i>)
	Heather Reid	Legislative Services Coordinator

ADOPTION OF AGENDA

20.1043 **MOVED**
To approve the December 1, 2020 Regular Council Meeting agenda as presented

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

- 20.1044 **MOVED**
To adopt the following minutes as circulated:
-Special Council Meeting-November 19, 2020
-Regular Council Meeting-November 24, 2020

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

5.1 Temporary Face Covering Bylaw (Discussion)

Ms. Melanie McConnell, Senior Manager, Legislative and Information Services, presented the Temporary Face Covering Bylaw discussion item.

- 20.1045 **MOVED**
To direct Administration to prepare a mandatory mask bylaw to be in effect in all indoor public places (within Lac La Biche County), with the bylaw in place until a period of time until the enhanced status ends (as reported by Alberta Health Services) with fines similar to neighboring municipalities, and to bring this bylaw forward to a future Council meeting.

In Favour (4): Mayor Moghrabi, Councillor Moore, Deputy Mayor Cote, and Councillor Stedman

Opposed (5): Councillor Borgun, Councillor Beniuk, Councillor L'Heureux, Councillor Tkachuk, and Councillor Johnson

DEFEATED

- 20.1046 **MOVED**
To direct Administration to prepare a Temporary Face Covering Policy to be mandatory in all County Facilities.

In Favour (7): Mayor Moghrabi, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor L'Heureux, Councillor Stedman, and Councillor Tkachuk

Opposed (2): Deputy Mayor Cote, and Councillor Johnson

CARRIED

RECESS Mayor Moghrabi called a recess at 11:02 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 11:14 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.1 Councillor Reports

Deputy Mayor Cote – nothing to report

Councillor Beniuk:

- Townhall with Minister Allard and Minister Toews

Councillor L'Heureux:

- Rural resident meeting with RCMP Staff Sergeant Brown

Councillor Borgun:

- Municipal Planning Commission
- Family & Community Support Services Association of Alberta (FCSSAA) Annual General Meeting

Councillor Johnson:

- Municipal Planning Commission

Councillor Tkachuk:

- Municipal Planning Commission
- Alberta Community Crime Prevention Association

Councillor Moore

- Municipal Planning Commission

Mayor Moghrabi

- Rural resident meeting with RCMP Sgt. Brown

20.1047

MOVED

To accept the Councillor Reports item as information.

CARRIED UNANIMOUSLY

7.2 Revised Economic Development Advisory Committee Terms of Reference

Ms. Jana Rowe, Economic Development Coordinator presented electronically the Revised Economic Development Advisory Committee Terms of Reference item and responded to questions.

20.1048 MOVED
That Council directs Administration to proceed with the Terms of Reference for an Economic Development Advisory Committee as presented and bring back a bylaw to form the committee.

CARRIED UNANIMOUSLY

20.1049 MOVED
To direct Administration to provide remuneration as part of the Economic Development Advisory Committee in accordance with the Committee Member Remuneration Policy.

In Favour (4): Mayor Moghrabi, Deputy Mayor Cote, Councillor Stedman, and Councillor Tkachuk
Opposed (5): Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor L'Heureux, and Councillor Johnson

DEFEATED

Councillor Moore exited the meeting at 11:35 a.m.

7.3 Naming of County Streets and Roads Policy

Mr. Brian Shapka, Senior Manager, Public Works presented the Naming of County Streets and Roads Policy item and responded to questions.

20.1050 MOVED
That Mayor and Council approve the amended Naming of County Streets and Roads Policy to include the petition requirement.

CARRIED UNANIMOUSLY

7.4 Recreation & Community Enhancement November 2020 Report

Mr. Darrell Lessmeister, Senior Manager, Recreation and Community Enhancement presented the Recreation & Community Enhancement November 2020 Report item and responded to questions.

20.1051 MOVED
That Mayor and Council accept the Recreation & Community Enhancement November 2020 monthly report as information.

CARRIED UNANIMOUSLY

7.5 Public Works- Manager's Reports and Capital Projects Update

Mr. Shapka presented the Public Works- Manager's Reports and Capital Projects Update item and responded to questions.

20.1052 **MOVED**
To accept the Public Works – Manager Reports and Capital
Projects Update as information.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 12:10 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 12:17 p.m. with all those
Members of Council previously listed in attendance.

PUBLIC INPUT SESSION

12:15 p.m. PUBLIC INPUT SESSION

Mayor Moghrabi declared the Public Input Session open at 12:18 p.m.

There was no one present for the Public Input Session.

Mayor Moghrabi declared the Public Input Session closed at 12:18 p.m.

RECESS Mayor Moghrabi called a recess at 12:18 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 1:17 p.m. with all those
Members of Council previously listed in attendance.

ADDITION TO THE AGENDA

7.16 Temporary Face Covering Policy

20.1053 **MOVED**
To add the draft Temporary Face Covering Policy to the December
1st, 2020 agenda.

CARRIED UNANIMOUSLY

20.1054

MOVED

To adopt the Temporary Face Covering Policy ADM-12-001 with the following amendments to section 4 and the Policy Statement, which will read:

-Policy Statement: Lac La Biche County Council deems it appropriate to establish a Temporary Face Covering Policy for those facilities and vehicles that are operated by the County and accessible to the public in response to the COVID-19 global pandemic.

-4. The provisions of this policy are in effect when the Government of Alberta places Lac La Biche County under Enhanced Status, or higher, as per their existing COVID-19 thresholds, and until the County remains free of the Enhanced Status for a period of 14 (fourteen) consecutive days.

And further, that the Temporary Face Covering Policy be effective Monday, December 7, 2020.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.6 Agricultural Service Board Membership Structure

Ms. Molly Fyten, Manager, Environmental Services and Mr. Jacob Marfo, Agricultural Fieldman co-presented the Agricultural Service Board Membership Structure item and responded to questions.

20.1055

MOVED

That Council amends its October 20th, 2020 motion 20.826 to increase the number of Councillors on the Agricultural Service Board from one to two, as per the existing Agricultural Service Board Bylaw, 15-036.

In Favour (7): Mayor Moghrabi, Councillor Borgun, Councillor Beniuk, Councillor L'Heureux, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

Opposed (1): Deputy Mayor Cote

CARRIED

20.1056 MOVED
To appoint Councillor Borgun to the Agricultural Services Board
as the Vice-Chair instead of an Alternate Member.

CARRIED UNANIMOUSLY

7.7 Agricultural Services Board Equipment Rental Policy ENV-62-005

Ms. Fyten presented the Agricultural Services Board Equipment Rental Policy ENV-62-005 item and responded to questions.

Deputy Mayor Cote exited Chambers and returned at 1:55 p.m.

20.1057 MOVED
That Council approves the Agricultural Service Board Equipment
Rental Policy (ENV-62-005) as presented.

CARRIED UNANIMOUSLY

7.8 Agricultural Service Board 2021 Equipment Rental Rates

Ms. Fyten presented the Agricultural Service Board 2021 Equipment Rental Rates item and responded to questions.

Councillor Tkachuk exited Chambers at 2:00 p.m. and returned at 2:01 p.m.

20.1058 MOVED
That Council approves the 2021 ASB equipment rental rates as
recommended by the Agricultural Service Board

CARRIED UNANIMOUSLY

7.9 Predator Control Policy and Procedure ENV-62-010

Ms. Fyten presented the Predator Control Policy and Procedure ENV-62-010 item and responded to questions.

20.1059 MOVED
That Council approved the revised Predator Control Policy ENV-
62-010 as presented.

CARRIED UNANIMOUSLY

7.11 Integrated Vegetation Management Policy ENV-63-002

Ms. Fyten presented the Integrated Vegetation Management Policy ENV-63-002 item and responded to questions.

Councillor Borgun left Chambers at 2:16 p.m. and returned at the same time.

20.1060 **MOVED**
That Council approves the Integrated Vegetation Management Program policy ENV 63-002 as presented.

CARRIED UNANIMOUSLY

7.10 Environmental Stewardship Awards Policy ENV-62-013

Ms. Fyten presented the Environmental Stewardship Awards Policy ENV-62-013 item and responded to questions.

Stedman exited Chambers at 2:22 p.m.

20.1061 **MOVED**
That Council approves the Environmental Stewardship Awards Policy, ENV-62-013 as presented.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 2:26 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 2:40 p.m. with all those Members of Council previously listed in attendance, including Councillor Stedman.

NEW BUSINESS

7.12 Member at Large Appointments-Family and Community Support Services (FCSS) and Lac La Biche County Library Board

Ms. Melanie McConnell, Senior Manager, Legislative & Information Services presented the Member at Large Appointments-Family and Community Support Services (FCSS) and Lac La Biche County Library Board and responded to questions.

20.1062 MOVED
That Council appoints Ms. Linda Lauzon to the Family and
Community Support Services Board for a three-year term starting
December 1, 2020 and ending December 1, 2023.

CARRIED UNANIMOUSLY

20.1063 MOVED
The Council appoints Ms. Adrienne Peoples-Sprecker to the Lac
La Biche County Library Board for a three-year term starting
November 2, 2020 and ending November 2, 2023.

CARRIED UNANIMOUSLY

7.13 Bylaw 20-037-Election Bylaw

Ms. McConnell presented the Bylaw 20-037- Election Bylaw and responded to questions.

20.1064 MOVED
That Bylaw 20-037 be given first reading this 1st day of December,
2020.

CARRIED UNANIMOUSLY

20.1065 MOVED
That Bylaw 20-037 be given second reading the 1st Day of
December, 2020.

CARRIED UNANIMOUSLY

20.1066 MOVED
That Bylaw 20-037 be submitted for third reading this 1st Day of
December, 2020.

CARRIED UNANIMOUSLY

20.1067 MOVED
That Bylaw 20-037 be given third reading this 1st Day of
December, 2020.

CARRIED UNANIMOUSLY

7.14 Policy ADM-14-003 Policy and Procedure Development

Ms. McConnell presented the Policy ADM-14-003 Policy and Procedure Development item and
responded to questions.

20.1068 MOVED
That Council adopt Policy ADM-14-000 Policy and Procedure Development, as presented, to replace Policy CS-14-003.

CARRIED UNANIMOUSLY

7.15 Coalition 2021 Sponsorship Renewal

Mr. Dan Small, Assistant Chief Administrative Officer, Senior Manager, Finance and Acting Manager, Planning & Development presented the Coalition 2021 Sponsorship Renewal item and responded to questions.

20.1069 MOVED
That Council supports the funding request from the Coalition for Safer Alberta Roads for the 2021 calendar year, in the amount of \$10,000.

CARRIED UNANIMOUSLY

CLOSED SESSION

20.1070 MOVED
To go into Closed Session at 3:00 for items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the Freedom and Information and Protection of Privacy (FOIP) Act:

- 8.1 Legal Matter Update (s.27 FOIP Privileged Information)
- 8.2 Personnel Matter (s.17 FOIP – Disclosure harmful to personal privacy)
- 8.3 Code of Conduct (s.17 FOIP - Disclosure harmful to personal privacy)

CARRIED UNANIMOUSLY

8.1 Legal Matter Update (s.27 FOIP Privileged Information)

Members of Administration in attendance: Ken Van Buul.

8.2 Personnel Matter (s.17 FOIP – Disclosure harmful to personal privacy)

There were no members of Administration present for Closed Session agenda item 8.2

8.3 Code of Conduct (s.17 FOIP - Disclosure harmful to personal Privacy)

There were no members of Administration present for Closed Session agenda item 8.3.

RETURN TO REGULAR MEETING

20.1071 MOVED
To proceed with the meeting in open session at 4:07 p.m.

CARRIED UNANIMOUSLY

EXTENSION OF MEETING

20.1072 MOVED
To extend the December 1, 2020 Regular Council Meeting until all items on the agenda are addressed.

CARRIED UNANIMOUSLY

CLOSED SESSION

20.1073 MOVED
To go into Closed Session at 4:07 p.m. for items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the Freedom and Information and Protection of Privacy (FOIP) Act:

8.2 Personnel Matter (s.17 FOIP – Disclosure harmful to personal privacy)

8.3 Code of Conduct (s.17 FOIP - Disclosure harmful to personal privacy)

CARRIED UNANIMOUSLY

8.2 Personnel Matter (s.17 FOIP – Disclosure harmful to personal privacy)

There were no members of Administration present for Closed Session agenda item 8.2

8.3 Code of Conduct (s.17 FOIP - Disclosure harmful to personal privacy)

There were no members of Administration present for Closed Session agenda item 8.3.

RETURN TO REGULAR MEETING

20.1074 MOVED
To proceed with the meeting in open session at 4:48 p.m.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 4:49 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 4:57 p.m. with all those Members of Council previously listed in attendance with the exception of

Councillor Johnson, as he exited the meeting following calling of the recess and did not return.

Councillor Moore rejoined the meeting at 4:57 p.m.

BUSINESS ARISING OUT OF CLOSED SESSION

8.1 Legal Matter Update (s.27-FOIP)

20.1075 **MOVED**
To accept the Legal Matter Update (s.27-FOIP) as information.

CARRIED UNANIMOUSLY

8.2 Personnel Matter (s.17-FOIP)

20.1076 **MOVED**
That Council proceed as discussed in Closed Session.

CARRIED UNANIMOUSLY

8.3 Code of Conduct (s.17-FOIP)

20.1077 **MOVED**
That Council proceed as discussed during Closed Session.

CARRIED UNANIMOUSLY

CLOSED SESSION

20.1078 **MOVED**
To go into Closed Session at 5:02 p.m. for items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the Freedom and Information and Protection of Privacy (FOIP) Act:

8.2 Personnel (s.17 FOIP – Disclosure harmful to personal privacy)

CARRIED UNANIMOUSLY

8.2 Personnel Matter (s.17 FOIP – Disclosure harmful to personal privacy)

Members of Administration in attendance: Ken Van Buul.

RETURN TO REGULAR MEETING

20.1079 MOVED
To proceed with the meeting in open session at 5:08 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

8.2 Personnel Matter (s.17 FOIP)

No action required.

ADJOURNMENT

20.1080 MOVED
To adjourn the regular council meeting of December 1, 2020 at
5:10 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

Ken Van Buul
Interim Chief Administrative Officer