

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

January 12, 2021 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held January 12, 2021 at 10:00 a.m.

In accordance with the Meeting Procedures (COVID-19 Suppression) Regulation, Lac La Biche County Council held this meeting electronically.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:05 a.m.

PRESENT

Omer Moghrabi	Mayor
Colin Cote	Councillor/Deputy Mayor <i>(Participated electronically)</i>
Colette Borgun	Councillor <i>(Participated electronically)</i>
Darlene Beniuk	Councillor
Jason Stedman	Councillor <i>(Arrived at 10:25 a.m.)</i>
Charlyn Moore	Councillor <i>(Participated electronically)</i>
Sterling Johnson	Councillor <i>(Participated electronically)</i>
Lorin Tkachuk	Councillor <i>(Participated electronically)</i>
George L'Heureux	Councillor

**STAFF IN
ATTENDANCE**

Ken Van Buul	Chief Administrative Officer
Dan Small	Assistant Chief Administrative Officer/Senior Manager, Finance <i>(In part- Participated electronically)</i>
Melanie McConnell	Senior Manager, Legislative & Information Services
Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement <i>(In part-participated electronically)</i>
Brian Shapka	Senior Manager, Public Works <i>(In part- participated electronically)</i>
Mackenzie Girard	CAO Executive Assistant <i>(participated electronically)</i>
Danielle Patenaude	Legislative Services Coordinator

ADOPTION OF AGENDA

- 21.001 **MOVED**
To approve the January 12, 2021 Regular Council Meeting agenda as amended:

Addition of Item:

- 7.19- Lakeland Out of the Elements Shelter (Discussion)

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

- 3.1 Regular Council Meeting-December 8, 2020
3.2 Special Council Meeting-December 15, 2020
3.3 Special Council Meeting-December 21, 2020.

- 21.002 **MOVED**
To adopt the following minutes as presented:
- 3.1-Regular Council Meeting-December 8, 2020
 - 3.2-Special Council Meeting-December 15, 2020
 - 3.3-Special Council Meeting-December 21, 2020

CARRIED UNANIMOUSLY

DELEGATION

- 6.1 10:15 a.m. Delegation- Lakeland Industry Community Association (LICA)-Regional Air Monitoring Program, and Air Quality Education and Outreach Activities

Ms. Kristina Martel, Executive Director, Lakeland Industry & Community Association (LICA), Mr. Michael Bisaga, Manager, Environmental Monitoring, Ms. Rachel Bates, Education and Outreach Coordinator, and Ms. Lily Lin, Data and Reporting Specialist all presented electronically to Council about the Regional Air Monitoring Program and Air Quality Education and Outreach Activities, and responded to questions.

Councillor Stedman joined the meeting at 10:25 a.m.

- 6.1.1 Disposition of Delegation Business

- 21.003 **MOVED**
To thank Ms. Martel, Mr. Bisaga, Ms. Lin and Ms. Bates, of the Lakeland Industry & Community Association, for their presentation to Council.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 10:56 a.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 11:00 a.m. with all those Members of Council previously listed in attendance.

PUBLIC HEARING

6.2 11:00 a.m.-Public Hearing-MSR Disposal: Lot 7 MSR, Block 1, Plan 8021044

Mayor Moghrabi declared the Public Hearing open at 11:02 a.m.

Mayor Moghrabi asked Ms. Melanie McConnell, Senior Manager, Legislative and Information Services whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. Ms. McConnell advised that this was the case.

Ms. Sheera Bourassa, Planning & Development Officer, and Ms. Diane Cloutier, Acting Manager, Planning and Development summarized the purpose for the hearing.

Mayor Moghrabi asked if the Applicant was electronically present and wishing to speak to the proposed bylaw, the Applicant, Mr. Philip Diehl and Ms. Connie Petersen were both electronically present but did not speak.

Mayor Moghrabi asked if there were any written submissions or registered speakers in support of the proposed bylaw; there was none.

Mayor Moghrabi asked if there were any written submissions or registered speakers in opposition of the proposed bylaw; there was none.

Mayor Moghrabi asked if the Applicant wished to make any closing comments. The Applicant did not make any closing comments.

Mayor Moghrabi thanked the presenters for their comments, and declared the Public Hearing closed at 11:08 a.m.

NEW BUSINESS

7.7 Bylaw 21-001 Land Use Bylaw-Rezoning -First Reading

Ms. Sheera Bourassa, Planning and Development Officer and Ms. Diane Cloutier, Acting Manager, Planning & Development, presented the Bylaw 21-001 Land Use Bylaw-Rezoning -First Reading and responded to questions.

Councillor Stedman exited Council Chambers at 11:14 a.m. and returned at 11:17 a.m.

21.004 MOVED
That Bylaw 21-001 be given first reading this 12th day of
January, 2021.

In Favour (8): Mayor Moghrabi, Councillor
Borgun, Councillor Moore, Councillor Beniuk,
Councillor L'Heureux, Councillor Stedman,
Councillor Tkachuk, and Councillor Johnson

Opposed (1): Deputy Mayor Cote

CARRIED

PUBLIC HEARING

6.3 11:15 a.m.-Public Hearing-Bylaw 20-027 to Amend Land Use
Bylaw 17-004

Mayor Moghrabi declared the Public Hearing open at 11:19 a.m.

Mayor Moghrabi asked Ms. Melanie McConnell, Senior Manager,
Legislative and Information Services whether or not the public hearing
was advertised, and notice was provided in accordance, with the
applicable legislation. Ms. McConnell advised that this was the case.

Mr. Kika Mukuninwa, Planning & Development Officer, and Ms. Diane
Cloutier, Acting Manager, Planning and Development summarized the
purpose for the hearing.

Mayor Moghrabi asked if there were any written submissions or registered
speakers in support of the proposed bylaw; there was one registered
speaker, Ms. Cadziana Beyer who spoke in favour of the proposed bylaw
amendments.

Mayor Moghrabi asked if there were any written submissions or registered
speakers in opposition of the proposed bylaw; there was none.

Mayor Moghrabi asked if the Applicant wished to make any closing
comments. The Applicant did not make any closing comments.

Mayor Moghrabi thanked the presenters for their comments, and declared
the Public Hearing closed at 11:24 a.m.

NEW BUSINESS

7.6 Bylaw 20-027; Land Use Bylaw Amendments- Second and Third
Reading

Mr. Kika Mukuninwa, Planning and Development Officer, and Ms.
Cloutier, presented to Council Bylaw 20-027; Land Use Bylaw
Amendments- Second and Third Reading and responded to questions.

21.005 MOVED
To amend Bylaw 20-027 by correct the spelling of "serve"
under section 19 of the bylaw.

CARRIED UNANIMOUSLY

21.006 MOVED
That Bylaw 20-027, as amended, be given second reading
this 12th day of January, 2021.

In Favour (8): Mayor Moghrabi, Councillor Borgun,
Councillor Moore, Deputy Mayor Cote, Councillor
Beniuk, Councillor L'Heureux, Councillor Stedman,
and Councillor Tkachuk

Opposed (1): Councillor Johnson

CARRIED

21.007 MOVED
That Bylaw 20-027, as amended, be given third and final
reading this 12th day of January, 2021.

In Favour (7): Mayor Moghrabi, Councillor Borgun,
Councillor Moore, Councillor Beniuk, Councillor L'Heureux,
Councillor Stedman, and Councillor Tkachuk

Opposed (2): Deputy Mayor Cote, and Councillor Johnson

CARRIED

DELEGATION

6.4 11:30 a.m.-Delegation-Chamber of Commerce -Grant Request-2021
Festival of Speed

Mr. Dave Phillips, Lac La Biche and District Chamber of Commerce and
Mr. Ken Staples, Festival of Speed Organizer, co-presented electronically
to Council a grant request for the 2021 Festival of Speed, and responded to
questions.

21.008 MOVED
To approve \$30,000 in grant funding for the 2021 Festival of Speed.

In Favour (8): Mayor Moghrabi, Councillor Borgun, Councillor Moore, Deputy Mayor Cote, Councillor L'Heureux, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

Opposed (1): Councillor Beniuk

CARRIED

21.009 MOVED
To thank Mr. Phillips and Mr. Staples for their presentation to Council.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.1 Councillor Reports

Deputy Cote:

- Alberta Counsel Polling Results
- Safer Municipalities Advisory Committee Meeting

Councillor Tkachuk:

- Lac La Biche and District Chamber of Commerce Meeting
- Lakeland Industry Community Association (LICA) Meeting
- Alberta Counsel Meeting
- Alberta Community Crime Prevention Association

Councillor Borgun:

- Agricultural Services Board Meeting
- Family and Community Support Services Virtual Meeting

Councillor Moore:

- Family and Community Support Services Virtual Meeting

Councillor Johnson:

- Athabasca Watershed Council
- Meeting regarding Trails System

Councillor Stedman:

- Municipal Planning Commission
- Provincial Townhalls
- Special Council Meetings- December 15, 2020 and December 21, 2020.
- Retention and Attraction Recruitment Society (RARS)
- Alberta Counsel-COVID Update

Councillor Beniuk indicated that none of her committees have convened, and therefore had nothing to report.

Councillor L'Heureux indicated his Councillor reports were attached to the Council Agenda Package.

Mayor Moghrabi:

- Greater North Foundation

21.010 **MOVED**
That Council accepts the Councillor Reports item as information.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION

6.5 12:15 p.m. Public Input Session.

Individuals were asked to pre-register for the Public Input Session at legservices@laclabichcounty.com to be provided with the pertinent ZOOM information for electronic participation.

There were no registered participants for the Public Input Session.

RECESS

Mayor Moghrabi called a recess at 12:16 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 1:19 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.2 Council Correspondence

Ms. Mackenzie Girard, CAO Executive Assistant presented the Council Correspondence item and responded to questions.

21.011 **MOVED**
That Council accept the correspondence report as information.

CARRIED UNANIMOUSLY

7.3 Follow Up Action List Fourth Quarter Review 2020

Ms. Girard presented the Follow Up Action List Fourth Quarter Review 2020 item and responded to questions.

- 21.012 **MOVED**
 To accept the follow up action list as information and further remove the completed items from the listing.

CARRIED UNANIMOUSLY

7.4 Chief Administrative Officer Fourth Quarter 2020 Report

Mr. Ken Van Buul, Chief Administrative Officer presented the Chief Administrative Officer Fourth Quarter 2020 Report item and responded to questions.

Mr. Jihad Moghrabi, Communications Manager, was also available to respond to questions.

- 21.013 **MOVED**
 That Mayor and Council accept the Chief Administrative Officer Report.

CARRIED UNANIMOUSLY

7.5 Fire Services Occupancy Load Permitting Program

Mr. John H. Kokotilo, Regional Fire Chief / Manager of Protective Services, and Mr. Dan Small, Assistant Chief Administrative Officer/Senior Manager, Finance and Grants/Acting Manager, Planning & Development presented the Fire Services Occupancy Load Permitting Program and responded to questions.

Councillor Moore exited the meeting at 2:12 p.m. and returned at 2:15 p.m.

Councillor L'Heureux exited Council Chambers at 2:18 p.m. and returned at 2:20 p.m.

- 21.014 **MOVED**
 That Council approves the waiving of the Occupancy Load Permit fee of \$125/permit until April 1, 2021 retroactive to January 1, 2021.

CARRIED UNANIMOUSLY

7.6 Bylaw No. 21-002 Municipal Development Plan – Map 6A
Amendment and Bylaw No. 21-003 Land Use Bylaw – Rezoning

Ms. Bourassa and Ms. Cloutier co-presented Bylaw No. 21-002 Municipal Development Plan – Map 6A Amendment and Bylaw No. 21-003 Land Use Bylaw -Rezoning and responded to questions.

21.015 MOVED
That Bylaw 21-002 be given first reading this 12th day of January, 2021.

CARRIED UNANIMOUSLY

21.016 MOVED
That Bylaw 21-003 be given first reading this 12th day of January, 2021.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 2:25 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 2:29 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.9 Adoption of the Lac La Biche Airport Master Plan 2020

Mr. Philip Van Manen, Project Manager, Stantec Consulting Services and Mr. Rob Beynon electronically presented to Council the Adoption of the Lac La Biche Airport Master Plan 2020 and responded to questions; Mr. Dave McPhee, Manager, Transportation Services was also available to respond to questions.

RECESS

Mayor Moghrabi called a recess at 2:41 p.m. due to webcasting audio issues.

RECONVENE

Mayor Moghrabi reconvened the meeting at 2:52 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.9 Adoption of the Lac La Biche Airport Master Plan 2020

The presentation for item 7.9 resumed.

Councillor Moore exited the meeting at 3:05 p.m. and returned at 3:06 p.m.

21.017 MOVED
That Council moves to adopt the Lac La Biche airport master plan as presented.

CARRIED UNANIMOUSLY

21.018 MOVED
To thank Mr. Van Manen and Mr. Beynon for their presentation to Council.

CARRIED UNANIMOUSLY

7.10 First Reading Bylaw 20-033-; Lac La Biche Airport Area Structure Plan (ASP)

Ms. Bourassa presented First Reading Bylaw 20-033; Lac La Biche Airport Area Structure Plan (ASP) and responded to questions.

21.019 MOVED
That Bylaw 20-033 be given first reading this 12th day of January, 2021.

CARRIED UNANIMOUSLY

7.11 First Reading Bylaw 20-034; Airport District (A) Land Use Bylaw Amendments

Ms. Bourassa presented First Reading Bylaw 20-034; Airport District (A) Land Use Bylaw Amendments and responded to questions.

21.020 MOVED
That Bylaw 20-034 be given first reading this 12th day of January, 2021.

CARRIED UNANIMOUSLY

7.12 Mandatory Water and Sewer Hookup in Lakeside Subdivisions

Mr. Dan Small, Assistant Chief Administrative Officer/Senior Manager, Finance and Grants/Acting Senior Manager, Planning and Development and Mr. Brian Shapka, Senior Manager, Public Works co-presented the Mandatory Water and Sewer Hookup in Lakeside Subdivisions item and responded to questions.

EXTENSION OF MEETING

21.021 MOVED
To extend the January 12, 2021 Regular Council Meeting until all items are addressed on the agenda.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.12 Mandatory Water and Sewer Hookup in Lakeside Subdivisions

Discussion resumed on item 7.12.

21.022 **MOVED**

That Council direct Administration to bring forward to Council at a future meeting a bylaw or bylaws to:

Allow more time for landowners to connect to municipal water and sewer services brought to their property line from the current 36 months after system commissioning or May 23, 2020, whichever comes last, to 60 months from system commissioning or the date of passage of the new bylaw or amendment, whichever comes last.

In Favour (8): Mayor Moghrabi, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor L'Heureux, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

Opposed (1): Deputy Mayor Cote

CARRIED

21.023 **MOVED**

That Council direct Administration to bring forward to Council at a future meeting a bylaw or bylaws to:

Allow the County to provide a financing option through the County's utility billing system to allow landowners to pay for their onsite costs in connecting to the municipal water and sewer stubs located on their property line over a period of time by paying monthly installments plus interest on their utility bill.

In Favour (7): Mayor Moghrabi, Councillor Borgun, Councillor Moore, Deputy Mayor Cote, Councillor L'Heureux, Councillor Stedman, and Councillor Tkachuk

Opposed (2): Councillor Beniuk, and Councillor Johnson

CARRIED

21.024 **MOVED**
That Council direct Administration to bring forward to Council at a future meeting a bylaw or bylaws to:

Institute a mandatory hookup water and sewer as part of the development permit process.

CARRIED UNANIMOUSLY

7.13 Public Works -Manager Reports and Capital Projects Update-
January 12, 2021

Mr. Shapka electronically presented the Public Works -Manager Reports and Capital Projects Update-January 12, 2021 and responded to questions.

21.025 **MOVED**
To accept the Public Works – Manager Reports as information.

CARRIED UNANIMOUSLY

7.14 Recreation and Community Enhancement Report

Mr. Darrell Lessmeister, Senior Manager, Recreation and Community Enhancement electronically presented the Recreation and Community Enhancement Report and responded to questions.

21.026 **MOVED**
That Mayor and Council accept the Recreation & Community Enhancement December 2020 monthly report as information.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 5:10 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 5:16 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.15 2024 World Archery Field Championship Bid

Ms. Staci Lattimer, Manager, Recreation and Family and Community Support Services (FCSS) electronically presented the 2024 World Archery Field Championship bid and responded to questions.

21.027 MOVED
That County Council endorses the bid application submission for the 2024 World Archery Field Championships.

CARRIED UNANIMOUSLY

7.16 Community Standards Bylaw 20-035 - Second and Third Reading
Mr. Chris Clark, Manager, Enforcement Services electronically presented the Community Standards Bylaw 20-035 - Second and Third Reading and responded to questions.

21.028 MOVED
To amend the Community Standards and Safety Bylaw 20-035 by inserting clause 5(15) (c.1) which reads:

5(15)(c.1) Persons in possession of certificate/authorization issued by the Minister per Part 1 of the Agricultural Operation Practices Act RSA 2000, c.A-7.

CARRIED UNANIMOUSLY

21.029 MOVED
That Bylaw 20-035, as amended, be given second reading this 12th day of January, 2021.

CARRIED UNANIMOUSLY

21.030 MOVED
That Bylaw 20-035, as amended, be given third and final reading this 12th day of January, 2021.

CARRIED UNANIMOUSLY

7.17 Temporary COVID-19 Face Coverings Bylaw 21-005
Ms. Melanie McConnell, Senior Manager, Legislative and Information Services presented the Temporary COVID-19 Face Coverings Bylaw 21-005 and responded to questions.

21.031 **MOVED**
That Bylaw 21-005- Temporary COVID-19 Face Coverings be accepted as information at this time.

In Favour (8): Mayor Moghrabi, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor L'Heureux, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

Opposed (1): Deputy Mayor Cote

CARRIED

7.18 Councillor Expense Claims-November and December, 2020

Mr. Small presented the Councillor Expense Claims-November and December, 2020 and responded to questions.

21.032 **MOVED**
That Council approves the Councillor expense claims processed for the period of November and December 2020, and the Mayor's expense claims processed for the period of October, November, and December 2020.

CARRIED UNANIMOUSLY

7.19 Lakeland Out of the Elements Shelter-*Addition to the Agenda*

This item was added by Councillor L'Heureux

21.033 **MOVED**
To allocate \$15,000 towards helping reduce the spread of COVID-19 within the homeless population in Lac La Biche County.

In Favour (8): Mayor Moghrabi, Councillor Borgun, Councillor Moore, Councillor Beniuk, Councillor L'Heureux, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson

Opposed (1): Deputy Mayor Cote

CARRIED

CLOSED SESSION

21.034

MOVED

To go into Closed Session at 6:26 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the *Freedom and Information and Protection of Privacy (FOIP) Act*:

- 8.1-RMA Board Governance Review Member Survey (s.21-Intergovernmental Relations-FOIP)
- 8.2- Reserve Bids for 2020 Public Auction of Tax Recovery Properties (s.24- Advice from officials-FOIP)

CARRIED UNANIMOUSLY

The following members of Administration were present during the Closed Session for recording and presenting purposes: Ken Van Buul, Dan Small, Melanie McConnell, Zeeshan Hasan, Mackenzie Girard and Danielle Patenaude, in addition to the County's assessor, Mr. Ray Crews (electronic presentation).

8.2- Reserve Bids for 2020 Public Auction of Tax Recovery Properties (s.24- FOIP)

8.1-RMA Board Governance Review Member Survey (s.21-FOIP)

RETURN TO OPEN SESSION

21.035

MOVED

To return the meeting to Open Session at 6:40 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

8.1

RMA Board Governance Review Member Survey (s.21-Intergovernmental Relations-FOIP)

21.036

MOVED

That Administration provide the feedback to the RMA Board Governance Review Member Survey as discussed in Closed Session.

CARRIED UNANIMOUSLY

8.2 Reserve Bids for 2020 Public Auction of Tax Recovery Properties
(s.24-Advice from officials-FOIP)

21.037 **MOVED**
That Council accepts and approves the proposed reserve bid on the tax recovery property presented to Council in Closed Session.

CARRIED UNANIMOUSLY

ADJOURNMENT

21.038 **MOVED**
To adjourn the Regular Council meeting of January 12, 2021 at 6:43 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

Ken Van Buul
Chief Administrative Officer