

LAC LA BICHE COUNTY REGULAR COUNCIL MEETING

January 26, 2021 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held January 26, 2021 at 10:00 a.m.

In accordance with the Meeting Procedures (COVID-19 Suppression) Regulation, Lac La Biche County Council held this meeting electronically.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:02 a.m.

PRESENT

Omer Moghrabi	Mayor
Colin Cote	Councillor/Deputy Mayor <i>(Participated remotely)</i>
Colette Borgun	Councillor
Darlene Beniuk	Councillor
Jason Stedman	Councillor
Charlyn Moore	Councillor <i>(Participated remotely)</i>
Sterling Johnson	Councillor <i>(Participated remotely)</i>
Lorin Tkachuk	Councillor <i>(Participated remotely)</i>
George L'Heureux	Councillor

**STAFF IN
ATTENDANCE**

Ken Van Buul	Chief Administrative Officer
Dan Small	Associate Chief Administrative Officer, Finance & Planning <i>(In part-Participated remotely)</i>
Melanie McConnell	Associate Chief Administrative Officer, Corporate Services
Darrell Lessmeister	Associate Chief Administrative Officer, Recreation & Community Services <i>(In part)</i>
Mackenzie Girard	CAO Executive Assistant <i>(participated remotely)</i>
Heather Reid	Legislative Services Coordinator

ADOPTION OF AGENDA

21.039

MOVED

To adopt the January 26, 2021 Regular Council Meeting agenda as amended:

Deletions:

- Item 6.1 - Distinguished Budget Presentation Award

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 Regular Council Meeting - January 12, 2021

21.040

MOVED

To adopt the January 12, 2021 Regular Council Meeting minutes as presented.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.1 Councillor Reports

Councillor Tkachuk

- Alberta Environment and Parks Fishing Regulations Webinars
- Municipal Planning Commission
- Alberta HUB meeting
- Rural Crime Prevention Training
- Interpretive Society meeting
- LICA meeting

Deputy Mayor Cote

- Lac La Biche Healthy Waters meeting
- Rural Crime Prevention Training
- Interpretive Society meeting
- Alberta Environment and Parks Fishing Regulations Webinar
- Lakeland Industry & Community Association Meeting
- Rural Municipalities of Alberta District 5 meeting

Councillor Johnson

- Athabasca Watershed meeting
- Alberta Environment and Parks Fishing Regulations Webinars

Councillor reports continued after the delegation.

DELEGATIONS, PUBLIC HEARINGS, PUBLIC INPUT SESSION

- 6.2 10:15 a.m. Delegation - Watershed Resiliency and Restoration Program Grant Application

Mr. Brian Deheer with the Lac La Biche Region Watershed Stewardship Society presented on the Watershed Resiliency and Restoration Program Grant Application and responded to questions.

- 21.041 MOVED
That Council supports Healthy Waters Lac La Biche grant application via a letter of support; and further that the requested \$1,679 and in-kind contributions be provided by the County to fund and implement a portion of their project.

CARRIED UNANIMOUSLY

- 21.042 MOVED
To thank Mr. Deheer for the presentation to Council.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 10:58 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 11:04 a.m. with all those Members of Council previously listed in attendance

NEW BUSINESS

- 7.1 Councillor Reports continued...

Councillor Moore

- Go East of Edmonton Virtual Annual General Meeting
- Municipal Planning Commission
- Alberta Environment and Parks Fishing Regulations Webinar
- Rural Municipalities of Alberta District 5 meeting
- Light of Christ School Grade 3 Class Discussion

Councillor Stedman

- Alberta Environment and Parks Fishing Regulations Webinar
- Rural Municipalities of Alberta District 5 meeting
- Go East of Edmonton Virtual Annual General Meeting

Councillor Borgun

- Alberta Bilingual Municipalities Association meetings
- Lac La Biche Historical Mission meeting
- Lakeland Agricultural Research Association Meeting
- Lac La Biche Library Board meeting
- Alberta Environment and Parks Fishing Regulations Webinar
- Agricultural Services Board Conference
- Rural Municipalities of Alberta District 5 meeting
- Go East of Edmonton Virtual Annual General Meeting

Councillor L'Heureux - provided a written report distributed with the agenda package

Councillor Beniuk

- Lac La Biche Library Board meeting
- Alberta Environment and Parks Fishing Regulations Webinar
- Rural Municipalities of Alberta District 5 meeting
- Greater North Foundation meeting

Mayor Moghrabi

- Alberta Environment and Parks Fishing Regulations Webinar
- Agricultural Services Board Conference

21.043

MOVED

To accept the Councillor Reports item as information.

CARRIED UNANIMOUSLY

DELEGATIONS

6.3 11:00 a.m. Delegation - McArthur Park Master Plan Concepts

Mr. Robert Parks with RC Strategies and Mr. John Buchko with EDS presented the McArthur Park Master Plan Concepts and responded to questions.

21.044

MOVED

To thank Mr. Parks and Mr. Buchko for the presentation to Council.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION

There was no one present for the public input session.

RECESS Mayor Moghrabi called a recess at 12:19 p.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 1:22 p.m. with all those Members of Council previously listed in attendance

NEW BUSINESS

7.2 Council Correspondence

Ms. Mackenzie Girard, CAO Executive Assistant, presented the Council Correspondence and responded to questions.

21.045 **MOVED**
To accept the Council Correspondence item as information.

CARRIED UNANIMOUSLY

21.046 **MOVED**
To approve the fireworks request for Family Day, subject to adherence to Alberta Health Services regulations.

CARRIED UNANIMOUSLY

7.3 Access Easement for Subdivision File 2019-S-021

Ms. Sheera Bourassa, Planning & Development Officer, presented the Access Easement for Subdivision File 2019-S-021 report and responded to questions.

21.047 **MOVED**
That Council directs Administration to negotiate and enter into an access easement agreement for subdivision file 2019-S-021 through Lot 7MSR, Block 1, Plan 8021044.

CARRIED UNANIMOUSLY

7.4 Subdivision File 2018-S-019 Second Extension Request

Ms. Bourassa presented the Subdivision File 2018-S-019 Second Extension Request and responded to questions.

21.048 **MOVED**
That Council grants a one (1) year extension to the subdivision approval for file 2018-S-019 until January 9, 2022.

CARRIED UNANIMOUSLY

7.5 Single Use Plastic Bags

Ms. Molly Fyten, Manager of Environmental Services, and Ms. Randi Dupras, Environmental Services Coordinator, presented the Single Use Plastic Bags report and responded to questions.

21.049 **MOVED**
That Council accepts the Single Use Plastic Bags Briefing as information and directs Administration to begin an enhanced educational campaign on single use plastics and track usage of single use plastics in the County.

In Favour (8): Mayor Moghrabi, Councillor Borgun, Councillor Moore, Deputy Mayor Cote, Councillor L'Heureux, Councillor Stedman, Councillor Tkachuk, and Councillor Johnson
Opposed (1): Councillor Beniuk

CARRIED

7.6 Rural Beautification Award Policy ENV-62-008

Ms. Fyten presented the Rural Beautification Award Policy ENV-62-008

21.050 **MOVED**
That Council accepts the revised Rural Beautification Award policy, ENV-62-008.

CARRIED UNANIMOUSLY

DELEGATIONS

6.5 1:45 p.m. Delegation - Provincial FCSS Funding Advocacy

Ms. Jana McKinley, FCSS Board Chair, presented to Council on the Provincial FCSS Funding Advocacy request and responded to questions.

21.051 **MOVED**
That Council directs Administration to prepare a letter for Premier Kenney, MLA Laila Goodridge, Minister Rajan Sawhney, and other relevant Ministers outlining the importance of Family & Community Supports Services funding for on-going support and development of healthy individuals, families and communities.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.7 Community Garden Policy ENV-63-001

Ms. Fyten presented the Community Garden Policy ENV-63-001 report and responded to questions.

21.052 MOVED
That Council accepts the revised Community Garden Policy, ENV-63-001.

CARRIED UNANIMOUSLY

7.8 Permit to Cut Hay Policy

Ms. Fyten presented the Permit to Cut Hay Policy and responded to questions.

21.053 MOVED
That Council accepts the revised Permit to Cut Hay policy, ENV-30-008.

CARRIED UNANIMOUSLY

7.9 Hundred Year Family Farm Award Policy

Ms. Fyten presented the Hundred Year Family Farm Award Policy and responded to questions.

21.054 MOVED
That Council accepts the revised Hundred Year Farm Family Award policy, ENV-62-009.

CARRIED UNANIMOUSLY

7.10 Transitional Housing Task Force Membership

Mr. Darrell Lessmeister, Associate Chief Administrative Officer, Recreation & Community Services, presented the Transitional Housing Task Force Membership and responded to questions.

21.055

MOVED

That County Council appoint the individuals as recommended by Administration to participate on the Transitional Housing Task Force:

- Skylar Harpe, Chair Lakeland Out of the Elements Shelter Society
- Melissa Green - Executive Director ,Hope Haven Society
- Donna Webster, - Executive Director, Lac La Biche Canadian Native Friendship Centre
- Dianne Veillette - Metis Nation Zone 1
- Bev Moghrabi -Vice President, Student and College Services, Portage College
- Sgt Charles Brown - Acting Detachment Commander, R.C.M.P.
- Karen Miller - Delivery Supervisor for Alberta Works / Alberta Supports
- Laura Kuley - Manager, North Zone Area 7, Addiction and Mental Health
- Anita Polturak - FCSS Manager, Lac La Biche County

CARRIED UNANIMOUSLY

7.11 Quarter 4 2020 Enforcement Services Summary Report

Superintendent Chris Clark, Manager of Enforcement Services, presented the Quarter 4 2020 Enforcement Services Summary Report and responded to questions.

21.056

MOVED

To accept the Quarter 4 2020 Enforcement Services Summary Report as information.

CARRIED UNANIMOUSLY

DELEGATIONS

6.6 2:30 p.m. Delegation - Quarterly RCMP Statistics

Sgt. Brown from the Lac La Biche RCMP detachment presented quarterly RCMP statistics and responded to questions.

Councillor Stedman exited Chambers at 2:39 pm.

21.057 MOVED
That Mayor and Council thank Sergeant Brown for his presentation.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.12 COVID-19 Reduction Plan and Response

Superintendent Clark presented the COVID-19 Reduction Plan and Response report and responded to questions.

Councillor Stedman returned to Chambers at 2:44 pm.

21.058 MOVED
That Council allocate additional funds in the total of \$7,048 to provide security services to assist in reducing the spread of COVID-19.

CARRIED UNANIMOUSLY

7.13 Economic Development Update

Ms. Jana Rowe, Economic Development Officer, presented the Economic Development Update and responded to questions.

21.059 MOVED
To accept the Economic Development Update as information.

CARRIED UNANIMOUSLY

CLOSED SESSION

21.060

MOVED

To go into Closed Session at 3:08 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the Freedom and Information and Protection of Privacy (FOIP) Act:

- 8.1 2020 ICSC Development Conversations and Progression (s.16 FOIP, s.24 FOIP) (Discussion)
- 8.2 2020 PERC DIRC & Tax Receivable Write Off (s.16 FOIP, s.24 FOIP)
- 8.3 2020 Doubtful General Accounts Receivable Write Offs (s.16 FOIP, s.17 FOIP, s.24 FOIP)
- 8.4 Legal Matter – NT File No. 30458001 (s.27 FOIP) (Discussion)

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 3:08 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 3:41 p.m. with all those Members of Council previously listed in attendance.

CLOSED SESSION

- 8.1 2020 ICSC Development Conversations and Progression (s.16 FOIP, s.24 FOIP)

Members of Administration present for the purposes of presenting and recording: Ken Van Buul, Dan Small, Melanie McConnell, Zeeshan Hasan (participated remotely), Jana Rowe (participated remotely), Mackenzie Girard (participated remotely), Diane Cloutier (participated remotely), and Heather Reid.

- 8.2 2020 PERC DIRC & Tax Receivable Write Off (s.16 FOIP, s.24 FOIP)

Members of Administration present for the purposes of presenting and recording: Ken Van Buul, Dan Small, Melanie McConnell, Zeeshan Hasan (participated remotely), Mackenzie Girard (participated remotely), Sandra Charles (participated remotely) and Heather Reid.

Councillor Stedman exited Chambers at 3:39 p.m. and returned at 3:41 p.m.

- 8.3 2020 Doubtful General Accounts Receivable Write Offs (s.16 FOIP, s.17 FOIP, s.24 FOIP)

Members of Administration present for the purposes of presenting and recording: Ken Van Buul, Dan Small, Melanie McConnell, Zeeshan Hasan (participated remotely), Mackenzie Girard (participated remotely), Sandra Charles (participated remotely) and Heather Reid.

8.4 Legal Matter NT File No. 30458001 (s. 27 FOIP) (Discussion)

Members of Administration present for the purposes of presenting and recording: Ken Van Buul, Dan Small.

RETURN TO REGULAR MEETING

21.061 MOVED
To proceed with the meeting in Open Session at 4:02 p.m.

CARRIED UNANIMOUSLY

EXTENSION OF MEETING

21.062 MOVED
To extend the January 26, 2021 Regular Council Meeting until all items on the agenda are addressed.

CARRIED UNANIMOUSLY

CLOSED SESSION

21.063 MOVED
To go into Closed Session at 4:04 p.m. for the following items and pertinent exceptions to the disclosure in Division 2 of Part 1 of the Freedom and Information and Protection of Privacy (FOIP) Act:
8.4 Legal Matter NT File No. 30458001 (s.27 FOIP) (Discussion)

CARRIED UNANIMOUSLY

8.4 Legal Matter NT File No. 30458001 (s. 27 FOIP) (Discussion)

Members of Administration present for the purposes of presenting and recording: Ken Van Buul, Dan Small.

RETURN TO REGULAR MEETING

21.064 MOVED
To proceed with the meeting in open session at 4:19 pm

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF CLOSED SESSION

- 8.1 2020 ICSC Development Conversations and Progression (s.16 FOIP, s.24 FOIP)
(Discussion)

21.065

MOVED

To accept the 2020 ICSC Development Conversations and Progressions update as information.

CARRIED UNANIMOUSLY

- 8.2 2020 PERC DIRC & Tax Receivable Write Off (s.16 FOIP, s.24 FOIP)

21.066

MOVED

That Council approves Administration to write off the uncollectable tax receivables for PERC and DIRC programs as listed below in the amount of \$520,722.61 as of December 31, 2020.

Account	Balance	Account	Balance	Account	Balance
964XXXX101	1,146.82	978XXXX401	1,949.74	964 XXXX 201	1,331.37
964 XXXX 101	526.14	978XXXX201	9,795.51	964 XXXX 101	851.85
964 XXXX 301	263.06	979XXXX101	2,683.27	965 XXXX 201	824.36
964 XXXX 301	263.06	977XXXX101	2,546.99	641 XXXX 002	782.3
964 XXXX 102	263.06	979XXXX201	2,459.79	965 XXXX 201	756.42
964 XXXX 101	259.56	978XXXX101	1,777.29	641 XXXX 003	635.08
651XXXX002	378.39	979XXXX401	1,680.06	651 XXXX 002	625.1
781 XXXX 002	165.88	979XXXX101	1,369.55	965 XXXX 301	557.86
781 XXXX 001	35.93	980XXXX101	574.43	641 XXXX 002	447.78
791 XXXX 001	31.43	978XXXX301	8,173.83	964 XXXX 101	430.51
771 XXXX 001	30.42	980XXXX401	647.29	965 XXXX 201	414.61
801 XXXX 001	30.42	977XXXX301	315.56	965 XXXX 401	414.61
781 XXXX 001	28.69	970XXXX401	4,811.47	964 XXXX 101	407.5
771 XXXX 001	28.09	969XXXX101	967.35	964 XXXX 101	397.79
781 XXXX 001	28.09	967XXXX102	948.98	964 XXXX 301	372.3
800 XXXX 868	11,106.91	979XXXX402	901.82	964 XXXX 301	372.3
964 XXXX 201	1,162.80	967XXXX101	869.03	641 XXXX 003	364.81

964 XXXX 101	306.12	967XXXX202	830.38	964 XXXX 301	241.78
964 XXXX 101	273.58	966XXXX401	280.59	979 XXXX 401	239.54
964 XXXX 401	273.58	967XXXX401	257.3	980 XXXX 201	239.54
964XXXX301	263.06	964XXXX201	226.27	980 XXXX 301	239.54
964 XXXX 201	259.56	966XXXX301	191.97	965 XXXX 401	234.53
964 XXXX 401	225.78	970XXXX201	191.97	979 XXXX 201	231.78
963 XXXX 401	78.35	721XXXX001	72.34	980 XXXX 401	231.78
967XXXX201	49,075.29	964XXXX401	26,348.75	964 XXXX 301	230.52
967 XXXX 101	14,717.58	979XXXX301	20,597.02	964 XXXX 301	230.52
967 XXXX 401	876.39	976XXXX201	10,673.22	979 XXXX 201	227.52
967 XXXX 201	848.22	973XXXX103	5,563.59	651 XXXX 002	211.99
800 XXXX 140	773.93	964XXXX101	3,241.59	980 XXXX 301	200.24
967 XXXX 401	725.03	964XXXX102	2,183.27	761 XXXX 001	183.1
965 XXXX 401	470.81	964XXXX201	2,029.90	801 XXXX 01	171.62
969 XXXX 201	234.53	964XXXX301	1,953.75	963 XXXX 101	163.44
969 XXXX 201	231.78	641XXXX002	1,903.74	964 XXXX 101	156.44
969 XXXX 101	149.17	964XXXX101	1,826.29	980 XXXX 401	153.93
967 XXXX 202	113.17	964XXXX101	1,771.56	761 XXXX 001	31.93

800 XXXX 569	285,511.06	965XXXX101	1,467.54	791 XXXX 001	31.43
980 XXXX 307	2,501.45	651XXXX003	1,456.49	801 XXXX 001	30.42
979 XXXX 301	2,975.61	641XXXX003	1,414.85	965 XXXX 301	940.74
966 XXXX 101	2526.59			Total	\$520,722.61

CARRIED UNANIMOUSLY

21.067

MOVED

That Council approves Administration to write off the uncollectable tax receivables listed below in the amount of \$8,595.52 as of December 31, 2020.

Account	Balance	Account	Balance
661XXXX014	\$7,753.96	651XXXX001	\$179.03
701 XXXX 001	\$59.64	651XXXX001	\$179.03
701 XXXX 001	\$59.64	651XXXX001	\$179.03
701 XXXX 001	\$59.64	671XXXX022	\$65.91
7013XXXX001	\$59.64	Total	\$8,595.52

CARRIED UNANIMOUSLY

8.3 2020 Doubtful General Accounts Receivable Write Offs (s.16 FOIP, s.17 FOIP, s.24 FOIP)

21.068

MOVED

That Council approves Administration to write-off the uncollectable general accounts receivable as listed below in the amount of \$1,536.05 as of December 31, 2020.

General Accounts Receivable	
Account #	Amount
7335	\$1,536.05
TOTAL	\$1,536.05

CARRIED UNANIMOUSLY

21.069

MOVED

That Council accepts the write-off listing of general accounts receivable presented in closed session as information pursuant to the disclosure requirement of Lac La Biche County Policy CS-10-013.

CARRIED UNANIMOUSLY

8.4 Legal Matter NT File No. 30458001 (s. 27 FOIP) (Discussion)

21.070 **MOVED**
To proceed as discussed in Closed Session on the legal matter (NT File No. 30458001).

CARRIED UNANIMOUSLY

ADJOURNMENT

21.071 **MOVED**
To adjourn the Regular Council Meeting of January 26, 2021 at 4:27 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

Ken Van Buul
Chief Administrative Officer