



Lac La Biche County Internal Committee Summary

Agricultural/Environmental Appeals Committee

Description: In accordance with the *Soil Conservation Act*, the *Weed Control Act*, and the *Agricultural Pest Act*, the Agricultural/Environmental Appeals Committee hears appeals with respect to notices issued under the aforementioned Acts.

Legislation: *Soil Conservation Act / Weed Control Act / Agricultural Pest Act*

Meeting Frequency: As required

Council Members: 3 Members

Other Members: None

Appointments:

Position	Member	End of Term	Appointing Motion
Council Member	Councillor Beniuk	Municipal Election 2021	20.825
Council Member	Councillor Borgun	Municipal Election 2021	20.825
Council Member	Councillor L'Heureux	Municipal Election 2021	20.825

Lac La Biche County Internal Committee Summary

Agricultural Service Board and Veterinary Services Incorporated (VSI)

Description: The Agricultural Service Board is an advisory board of Lac La Biche County which reviews and makes recommendations on agricultural policies and other agriculture related matters of the County.

VSI's primary objectives are:(a) To promote and encourage the practice of veterinary medicine, (b) To assist the livestock industries of Alberta by encouraging and providing the means by which professional veterinary services can be provided, (c) To encourage preventative veterinary medicine and (d) To enter into agreements with municipal corporations to provide assistance, to livestock producers with the cost of veterinary services.

Legislation: *Agricultural Service Board Act*
Lac La Biche County Bylaw 15-036 – Agricultural Service Board

Meeting Frequency: Monthly – 1st Wednesday of each month at 10:00 a.m.

Council Members: 2 Council Members

Other Members: 3 Members at Large and one non-voting Agricultural Fieldman and/or their designate.

Appointments:

Position	Member	End of Term	Appointing Motion
Chair	Councillor L'Heureux	Municipal Election 2021	20.826
Vice Chair	Councillor Borgun	Municipal Election 2021	20.827/20.1056
Area 1 Member	Lawrence Gingras	December 31, 2024	20.788
Area 2 Member	Jolene Yackimec	March 31, 2022	19.270
Area 3 Member	Linda Lauzon	March 31, 2024	21.210

Lac La Biche County Internal Committee Summary

Assessment Review Boards (Local Assessment Review Board/Composite Assessment Review Board)

Description: These boards have been established to hear and make decisions on complaints about any matter referred to in Section 460(5) of the Municipal Government Act that is shown on an assessment notice or tax notice other than property tax notice for:

- Residential properties with three or less dwelling units or farmland. (LARB)
- Non-residential property and residential property with four or more dwelling units. (CARB)

Legislation: *Municipal Government Act / Matters Relating to Assessment Complaints Regulation / Lac La Biche County Bylaw 18-015 – Assessment Review Boards*

Meeting Frequency: As required

Council Members: 1-2 Members – requires four days of training

Other Members: Members at Large (up to 10)

Appointments:

Position	Member	End of Term	Appointing Motion
Chairperson	Councillor Cote	Municipal Election 2021	21.133
Member	Brian Bahry	May 31, 2022	19.374
Member	Lionel Cherniwchan	May 31, 2022	19.374
Member	Cliff Martin	May 31, 2022	19.374
Member	Delano Tolley	May 31, 2022	19.374
Member	Ron Epp	May 31, 2022	19.374
Member	Ken Warkentin	May 31, 2022	19.374

Lac La Biche County Internal Committee Summary

Bold Center Sports Field Development Task Force

Description: To facilitate collaboration between the County and Northern Lights Public Schools on sports fields at the Bold Center.

Legislation: None
 Motion 17.422 (April 25, 2017)
 Motion 17.601 (June 20, 2017)

Meeting Frequency: TBA

Council Members: 3 Members plus Mayor *Ex-Officio*

Other Members: n/a

NOTE: At its June 20 meeting, Council approved (Motion 17.601) the Terms of Reference for this committee, including a name change from “Northern Lights Public Schools Task Force” to “Bold Centre Sports Field Development Task Force”. It also altered the composition of the task force and the number of members.

Appointments:

Position	Member	End of Term	Appointing Motion
County Representative	Mayor Moghrabi (<i>ex-officio</i>)	Municipal Election 2021	Section 154(2)-MGA
County Representative	Councillor Tkachuk	Municipal Election 2021	20.828
County Representative	Councillor Moore	Municipal Election 2021	20.828
County Representative	Councillor Cote	Municipal Election 2021	20.828
County Representative	Ken Van Buul (CAO)	unknown	17.601
County Representative	Darrell Lessmeister (Associate CAO-Recreation and Community Services)	unknown	17.601
Northern Lights Representative	Board Chair Mandi Skogen (<i>ex-officio</i>)	unknown	17.601
Northern Lights Representative	Board Vice-Chair Arlene Hrynyk	unknown	17.601
Northern Lights Representative	Trustee Debra Lozinski	unknown	17.601
Northern Lights Representative	Trustee Maurice Richard	unknown	17.601
Northern Lights Representative	Rick Cusson (Superintendent)	unknown	17.601
Northern Lights Representative	Paula Elock (Secretary-Treasurer)	unknown	17.601
Northern Lights Representative	Conal Donovan (Principal, J.A. Williams School)	unknown	17.601

Lac La Biche County Internal Committee Summary

Emergency Advisory Committee and State of Local Emergency (SOLE) Committee

Description: The Emergency Advisory Committee reviews the Municipal Emergency Plan and related plans and programs on an annual basis. This committee advises Council on the status of the Municipal Emergency Plan and related plans and programs, including mutual aid plans and programs.

The State of Local Emergency Committee Members are responsible for declaring a local state of emergency.

Legislation: *Emergency Management Act*
Lac La Biche County Bylaw 19-032 – Municipal Emergency Management Agency and an Emergency Advisory Committee

Meeting Frequency: As required

Council Members: Emergency Advisory Committee: 3 Members
State of Local Emergency Committee: Mayor or Deputy Mayor and 2 Members

Other Members: See Bylaw

**Appointments
Advisory Committee:**

Position	Member	End of Term	Appointing Motion
Council Member	Councillor Tkachuk	Municipal Election 2021	20.829
Council Member	Councillor L'Heureux	Municipal Election 2021	20.829
Council Member	Councillor Stedman	Municipal Election 2021	20.829

**Appointments
SOLE Committee:**

Position	Member	End of Term	Appointing Motion
Mayor/Deputy	Mayor/Deputy Mayor	<i>Ex officio</i>	Section 154(2)-MGA
Council Member	Councillor Tkachuk	Municipal Election 2021	20.830
Council Member	Councillor Stedman	Municipal Election 2021	20.830

Lac La Biche County Internal Committee Summary

Family and Community Support Services (F.C.S.S.) Advisory Board

Description: The Family and Community Support Services Board promotes and encourages citizen awareness of social issues and recommendations for programming and prevention programs. The Board acts as a liaison between Council and Community groups, recommends social policies, and serves as an advisor to the Associate CAO-Recreation and Community Services by providing counsel in program development and management.

Legislation: *Family and Community Support Services Act*
Lac La Biche County Bylaw 19-026 – Lac La Biche County Family and Community Support Services Board

Meeting Frequency: Monthly – 2nd Monday of each month

Council Members: 2 Members

Other Members: 4 Members at Large

Appointments:

Position	Member	End of Term	Appointing Motion
Council Member	Councillor Borgun	Municipal Election 2021	20.831
Council Member	Councillor Moore	Municipal Election 2021	20.831
Member	Hazzle Costa	January 7, 2022	20.018
Member	Linda Lauzon	December 1, 2023	20.1062
Member	Jana McKinley	June 26, 2021	18.835
Member	Lisa Sparks	October 31, 2021	18.1284

Lac La Biche County Internal Committee Summary

Lac La Biche County Economic Development Advisory Committee

Description: The role of the Economic Development Advisory Committee is to provide Lac La Biche County Council guidance on general section direction for the purpose of prioritization of policies, objectives and projects related to strategic goals and outcomes for economic development.

Legislation: Lac La Biche County Economic Development Advisory Committee (EDAC) Terms of Reference

Meeting Frequency: Minimum 4 quarterly meetings and maximum of 12 meetings per year

Council Members: 1 Member

Other Members: 8 Seats

Appointments:

Position	Member	End of Term	Appointing Motion
Council Member	Councillor Tkachuk	Municipal Election 2021	21.088
Indigenous Seat	Donna Webster	2-year term	21.213
Business Seat	Gerry Webster	1-year term	21.213
Non-Profit Seat	David Phillips	2-year term	21.213
Member-At-Large Seat	Kal Polturak	2-year term	21.213
Member-At-Large/Non-Resident Seat	Amber Cook	2-year term	21.213
Member-At-Large/Non-Resident Seat	Reuel Thomas	1-year term	21.213
Public Sector Seat	Vacant	1-year term	
Industry Seat	Vacant	1-year term	

Lac La Biche County Internal Committee Summary

Lac La Biche County Indigenous Collaboration Committee

Description: The Indigenous Collaboration Committee (formerly the Aboriginal Liaison Committee) will host quarterly meetings with neighbouring Indigenous Communities and Organizations in a renewed commitment of reconciliation, strengthening relationships, gaining cultural perspectives and achieving equitable outcomes.

This committee will also include committee invitations from Indigenous Communities and Organizations such as the Buffalo Lake Metis Settlement Development Corporation and the Buffalo Lake Metis Settlement Mutual Cell Phone Tower Initiative

Legislation: Lac La Biche County Indigenous Collaboration Committee Terms of Reference

Meeting Frequency: Quarterly

Council Members: 3 Members plus Mayor – Ex Officio

Other Members: None

Appointments:

Position	Member	End of Term	Appointing Motion
Council Member	Mayor Moghrabi (<i>ex-officio</i>)	Municipal Election 2021	Section 154(2)- MGA
Council Member	Councillor Tkachuk	Municipal Election 2021	20.824
Council Member	Councillor L'Heureux	Municipal Election 2021	20.824
Council Member	Councillor Johnson	Municipal Election 2021	20.824

Lac La Biche County Internal Committee Summary

Lac La Biche County Library Board

Description: The Lac La Biche County Library Board provides leadership in delivering a variety of quality materials and services to support the needs of the communities it serves in an atmosphere that is welcoming, respectful, and businesslike.

Legislation: *Libraries Act / Bylaw 16-030 – Lac La Biche County Library Board*

Meeting Frequency: 5-6 meetings per year

Council Members: 2 Members

Other Members: 1 Chairperson, 1 Vice Chairperson, 1 Treasurer, 4 Members at Large and 1 Youth Board Member. [Up to 10 members total, plus 2 “Youth Ambassadors”, appointed by the Lac La Biche County Library Board]

Appointments:

Position	Member	End of Term	Appointing Motion
Chairperson	Loraine Anderton	April 20, 2022	19.453
Vice Chairperson	Janice Fulawka	September 19, 2021	18.1421
Treasurer	Nancy Broadbent	April 22, 2022	19.453
Council Member	Councillor Beniuk	Municipal Election 2021	20.832
Council Member	Councillor Borgun	Municipal Election 2021	20.832
Member	Mary Jane Siebold	November 21, 2021	18.1593
Member	Guy Piquette	November 19, 2021	20.792
Member	Vernon Gladue	January 31, 2023	19.927
Member	Roary Clark Youth Member	September 22, 2023	20.791
Member	Adrienne Peoples-Sprecker	November 2, 2023	20.1063

Lac La Biche County Watershed Management Steering Committee

Description: The purpose of the Steering Committee is to develop a Watershed Management Plan for the Lac La Biche Watershed, to be considered for adoption by Lac La Biche County Council.

Legislation: Bylaw 20-008 – Lac La Biche County Watershed Management Steering Committee

Meeting Frequency: To be determined by the committee.

Council Members: 2 Members

Other Members: To be determined by the committee.

Appointments:

Position	Member	End of Term	Appointing Motion
Council Member	Councillor Borgun	TBD	20.833
Council Member	Councillor Cote	TBD	20.833

Lac La Biche County Internal Committee Summary

Municipal Planning Commission

Description: The Municipal Planning Commission serves as the Subdivision Authority for all subdivision applications, with the exception of subdivisions under direct control.

The Municipal Planning Commission serves as the Development Authority for discretionary uses, and other applications which are referred by the Development Officer(s).

Legislation: *Municipal Government Act*
Lac La Biche County Bylaw 19-022 – Municipal Planning Commission

Meeting Frequency: Semi-Monthly – 2nd and 4th Wednesday of each month

Council Members: 5 Members

Other Members: 3 Members at Large

NOTE: *No person who is a Member of the Subdivision and Development Appeal Board is eligible for appointment to the Municipal Planning Commission.*

Appointments:

Position	Member	End of Term	Appointing Motion
Chairperson	Councillor Tkachuk	Municipal Election 2021	20.834
Vice Chairperson	Councillor Moore	Municipal Election 2021	20.834
Council Member	Councillor Stedman	Municipal Election 2021	20.834
Council Member	Councillor Borgun	Municipal Election 2021	20.834
Council Member	Councillor Johnson	Municipal Election 2021	20.834
Member	Brian Deheer	December 31, 2024	20.789
Member	Tim Polzin	December 31, 2024	20.789
Member	Sandy Makokis	December 31, 2024	20.789

Lac La Biche County Internal Committee Summary

Safer Municipality Advisory Committee & Lac La Biche Traffic Safety Committee

Description: To make recommendations with respect to the Enhanced Policing Agreement with the Royal Canadian Mounted Police, and any agreement with the Government of Canada for the use of the services of the Royal Canadian Mounted Police in the committee.

This Committee will serve as a conduit for both the RCMP and Enforcement Services Department to receive community input on plans, priorities and proposed direction.

The goal of the Lac La Biche Traffic Safety Committee is to prevent injuries, save lives and contribute positively to a safer traffic environment. This Committee is specific to Lac La Biche County and was started by the Alberta Department of Transportation.

Legislation: Safer Municipality Advisory Committee Bylaw 20-031 (formerly known as the Lac La Biche County Crime Reduction Committee)
Lac La Biche County Procedural Bylaw.

Meeting Frequency: Quarterly and as required in consultation with Crime Reduction Committee Chair

Council Members: 2 Council Members plus Mayor-Ex Officio

Other Members: Numerous external representatives of community groups and stakeholders

Appointments:

Position	Member	End of Term	Appointing Motion
Chair (ex-officio)	Mayor Moghrabi	<i>Ex-officio</i>	Bylaw 18-009/ Section 154(2)- MGA
Vice-Chairperson	Councillor Tkachuk	Municipal Election 2021	20.835
Member	Councillor Cote	Municipal Election 2021	20.835
RCMP Representative	TBD	---	---
Community Member	Andrew Snook	July 10, 2021	18.904
Community Member	Walter Sinclair	July 10, 2021	18.904
Community Member	Claude Gaudet	July 10, 2021	18.904

Lac La Biche County Internal Committee Summary

Subdivision and Development Appeal Board

Description: The Subdivision & Development Appeal Board is a quasi-judicial board that hears appeals on subdivision and development decisions made by the subdivision and development authority.

Legislation: *Municipal Government Act / Lac La Biche County Bylaw 20-029 – Subdivision and Development Appeal Board*

Meeting Frequency: As required

Note: No more than 5 Members will serve at any one hearing

Council Members: 2 Members, no more than 1 of whom shall serve at any one hearing

Other Members: 8 Members at Large, no more than 4 of whom shall be selected on a rotational and/or availability basis, shall serve at each hearing

NOTE: No person who is a Member of the Municipal Planning Commission shall be appointed to the Subdivision and Development Appeal Board.

Appointments:

Position	Member	End of Term	Appointing Motion
Chair	Councillor L'Heureux	Municipal Election 2021	20.836
Council Member	Councillor Cote	Municipal Election 2021	20.836
Member	Delano Tolley	October 16, 2021	20.790
Member	Linda Lauzon	June 28, 2022	19.538
Member	Brian Bahry	November 15, 2021	20.790
Member	Ken Warkentin	June 26, 2021	18.836
Member	Peter Pelletier	June 26, 2021	18.836
Member	Brenda Skayman	October 1, 2021	20.790
Member	Vacant		
Member	Vacant		

Lac La Biche County Internal Committee Summary

Water Resources Management Task Force

Description: The Task Force defines the contractual obligations of Portage College and Lac La Biche County in their work to establish Lac La Biche as the regional service provider of Portage College’s Water and Environmental Sciences programming and Ad Hoc Applied Training. This Task Force commits to working collaboratively to develop in partnership a training facility for water and wastewater operators within Lac La Biche County and to adhere to the following principles governing actions of the members of the group: community focus, open communication, fiscal responsibility, cooperation, commitment to excellence, and continuous improvement.

Legislation: N/A

Meeting Frequency: Bi-Weekly

Council Members: 2 Members and Mayor as ex-officio

Other Members: 3 Portage College Delegates and CFO; Lac La Biche County CAO and Associate CAO-Infrastructure Services

2 members to be appointed as Chair and Vice-Chair

Appointments:

Position	Member	End of Term	Appointing Motion
County Representative	Councillor Cote	Municipal Election 2021	20.837
County Representative	Councillor Stedman	Municipal Election 2021	20.837
LLBC Admin.	CAO-Ken Van Buul	---	---
LLBC Admin.	Associate CAO-Infrastructure Services – Brian Shapka	---	---
College Admin.	Nancy Broadbent	---	---
College Admin.	Tracy Boyde	---	---
College Admin.	Reuel Thomas	---	---
College Admin.	CFO – Dale Mountain	---	---