

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
COUNTY CENTRE, LAC LA BICHE**

June 10, 2014 – 10:00 a.m.

Minutes of the Lac La Biche County Regular Council Meeting held on June 10, 2014 at 10:00 a.m.

CALL TO ORDER Acting Mayor Nowak called the meeting to order at 10:05 a.m.

PRESENT	John Nowak	Acting Mayor
	Wanda Austin	Councillor
	Richard Olson	Councillor (entered at 1:30 p.m.)
	David Phillips	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor / Deputy Mayor
	Hajar (Jerry) Haymour	Councillor

STAFF IN ATTENDANCE	Shadia Amblie	Interim Chief Administrative Officer/ Manager, Communications
	Melanie McConnell	Interim Assistant Chief Administrative Officer/Manager, Legislative Services
	Dan Small	Senior Manager (in part)
	Julie McIsaac	Communications Coordinator (in part)
	Joanne Onciul	Legislative Services Coordinator

ADOPTION OF AGENDA

14.459 Motion by Councillor Haymour to approve the June 10, 2014 Regular Council Meeting agenda as amended:

- Addition of Item 5.3 Land Matter (section 25 FOIP);
- Addition of Item 8.17 Discussion – Peace Officer Program.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 May 13, 2014 Regular Council Meeting;

14.460 Motion by Councillor Siebold to adopt the minutes of the May 13, 2014 Regular Council Meeting as circulated.

CARRIED UNANIMOUSLY

3.2 June 4, 2014 Special Council Meeting – Fire Services;

14.461 Motion by Councillor Thompson to adopt the minutes of the June 4, 2014 Special Council Meeting – Fire Services as circulated.

CARRIED UNANIMOUSLY

3.3 June 5, 2014 Special Council Meeting;

14.462 Motion by Councillor Siebold to adopt the minutes of the June 5, 2014 Special Council Meeting as circulated.

CARRIED UNANIMOUSLY

URGENT MATTERS

5.1 Briefing – Ward 2 Councillor Resignation;

14.463 Motion by Councillor Haymour that Council accepts Robert Richard's resignation as Ward 2 Councillor and Acting Deputy Mayor.

CARRIED UNANIMOUSLY

5.2 RFD – Appointment of Acting Deputy Mayor;

Acting Mayor Nowak opened the floor for nominations of Acting Deputy Mayor.

Councillor Haymour nominated Councillor Thompson. Councillor Thompson accepted the nomination.

Acting Mayor Nowak called for further nominations.

Councillor Phillips nominated Councillor Siebold. Councillor Siebold declined the nomination.

Acting Mayor Nowak called for further nominations. There were no further nominations.

14.464 Motion by Councillor Haymour that nominations for Acting Deputy Mayor cease.

CARRIED UNANIMOUSLY

5.2 RFD – Appointment of Acting Deputy Mayor (continued);

14.465 Motion by Councillor Austin that County Council appoints Councillor Thompson as Acting Deputy Mayor for Lac La Biche County until such time as the Mayor vacancy is filled.

CARRIED UNANIMOUSLY

The Oath of Office for the position of Deputy Mayor was taken by Councillor Thompson.

IN CAMERA SESSION

14.466 Motion by Councillor Austin to go in camera at 10:14 a.m.

CARRIED UNANIMOUSLY

5.3 Land Matter (section 25 FOIP) (addition to agenda).

RETURN TO REGULAR MEETING

14.467 Motion by Councillor Siebold to proceed with the meeting out of camera at 10:33 a.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

5.3 Land Matter (section 25 FOIP).

14.468 Motion by Councillor Phillips to ratify a request for an extension at the Court of Appeal on the Land Matter as discussed in camera.

CARRIED UNANIMOUSLY

RECESS

Acting Mayor Nowak called a recess at 10:34 a.m.

RECONVENE

Acting Mayor Nowak reconvened the meeting at 10:37 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.1 RFD – Amend Signing Authorities;

14.469 Motion by Councillor Haymour that County Council designates the signing authorities for the County as the following personnel effective immediately:

One of:

Acting Mayor John Nowak
Acting Deputy Mayor Tim Thompson
Ward 5 Councillor MJ Siebold, and

One of:

Interim CAO Shadia Amblie
General Manager, Operations, Jeff Lawrence
Senior Manager, Daniel Small.

CARRIED UNANIMOUSLY

8.2 RFD – By-Election to Fill Ward 2 Councillor Vacancy;

14.470 Motion by Councillor Thompson that County Council holds a By-Election to fill the Ward 2 Councillor vacancy on August 25, 2014.

CARRIED UNANIMOUSLY

14.471 Motion by Councillor Thompson to appoint Melanie McConnell, Interim Assistant Chief Administrative Officer and Manager, Legislative Services as the Returning Officer for the Lac La Biche County 2014 Ward 2 By-Election.

CARRIED UNANIMOUSLY

14.472 Motion by Councillor Haymour that Lac La Biche County holds an advance vote at a time and location to be determined by the Returning Officer, in accordance with the provisions of the Local Authorities Election Act.

CARRIED UNANIMOUSLY

14.473 Motion by Councillor Austin that Lac La Biche County provides for special ballots during the 2014 Ward 2 By-Election, and further that special ballot applications be made by any one of the following methods: in writing; by telecopier (fax); in person; or by email.

CARRIED UNANIMOUSLY

8.2 RFD – By-Election to Fill Ward 2 Councillor Vacancy (continued);

14.474 Motion by Councillor Phillips to allocate \$5,000 from General Revenue for the 2014 Ward 2 By-Election.

CARRIED UNANIMOUSLY

8.3 RFD – Vacant Committee Appointments (hand-out);

14.475 Motion by Councillor Haymour that Acting Mayor Nowak and Acting Deputy Mayor Thompson be authorized to attend external committees if the need arises until such time as the vacancies are filled.

CARRIED UNANIMOUSLY

8.4 Briefing – Council Meetings (hand-out);

14.476 Motion by Councillor Thompson that the June 17, 2014 Strategic Session be cancelled due to the lengthy Public Works Committee Meeting Agenda, and further that the June 24, 2014 Regular Council Meeting be cancelled and rescheduled for June 27, 2014, and further that the same be held at 10:00 a.m. in Council Chambers.

CARRIED UNANIMOUSLY

RECESS Acting Mayor Nowak called a recess at 11:08 a.m.

RECONVENE Acting Mayor Nowak reconvened the meeting at 11:16 a.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.5 RFD – Statement of Revenues and Expenditures for the Period Ended May 31, 2014;

Dan Small, Senior Manager reviewed the Statement of Revenues and Expenditures for the period ended May 31, 2014.

Shadia Amblie provided clarification to all those present regarding COLA.

Councillor Siebold left Council Chambers at 11:43 a.m. due to a conflict of interest as she has family that works for the County.

8.5 RFD – Statement of Revenues and Expenditures for the Period Ended May 31, 2014 (continued);

14.477 Motion by Councillor Phillips that Administration brings forward information on the application of COLA and the costs associated with reversing the decision including retroactive pay.

IN FAVOUR
Councillor Phillips

OPPOSED
Mayor Nowak
Councillor Austin
Councillor Thompson
Councillor Haymour

DEFEATED

Councillor Siebold returned to Council Chambers at 11:47 a.m.

14.478 Motion by Councillor Austin that County Council accepts the Lac La Biche Statement of Revenues & Expenditures for the Period Ended May 31, 2014, as presented.

CARRIED UNANIMOUSLY

8.6 RFD – Utility Sewer Disposal Rates – Work Camps;

14.479 Motion by Councillor Phillips that County Council increases the Utility Sewer Disposal rates to \$10/m³ or \$50/axle for work camps within the County and for all loads from outside of the County boundaries, effective July 1, 2014.

CARRIED UNANIMOUSLY

8.7 RFD – Statutory Road Allowance and Forced Road Closure;

14.480 Motion by Councillor Thompson that County Council approves the closure of the abandoned part of road plan 391EU; located within SE 31-66-13-W4M.

IN FAVOUR
Mayor Nowak
Councillor Austin
Councillor Phillips
Councillor Siebold
Councillor Thompson

OPPOSED
Councillor Haymour

CARRIED

NEW BUSINESS

8.7 RFD – Statutory Road Allowance and Forced Road Closure (continued);

14.481 Motion by Councillor Thompson that costs associated with the registration on title be borne by the land owner.

CARRIED UNANIMOUSLY

8.8 RFD – Screening of Winter Sand at Christy Creek Pit;

14.482 Motion by Councillor Siebold to table this matter to later in the meeting to allow Administration to provide more information with respect to Lac La Biche County’s policies.

CARRIED UNANIMOUSLY

8.9 RFD – BF 72382 Bridge Repair;

Councillor Phillips left Council Chambers at 12:16 p.m.

Councillor Phillips returned to Council Chambers at 12:19 p.m.

14.483 Motion by Councillor Thompson that County Council approves an unbudgeted expenditure of \$100,000.00 for Bridge funding to repair BF 72382 to be funded from General Revenue.

CARRIED UNANIMOUSLY

RECESS

Acting Mayor Nowak called a recess at 12:26 p.m.

RECONVENE

Acting Mayor Nowak reconvened the meeting at 1:44 p.m. with all those Members of Council previously listed in attendance, including Councillor Olson and with the exception of Councillors Thompson and Haymour.

NEW BUSINESS

8.10 RFD – C.O.R.E. Program (Community Organic Recycling Enhancement);

Councillor Thompson entered Council Chambers at 1:45 p.m.

Councillor Haymour entered Council Chambers at 1:45 p.m.

8.10 RFD – C.O.R.E. Program (Community Organic Recycling Enhancement) (continued);

14.484 Motion by Councillor Phillips that County Council approves the waste reduction pilot initiative the “C.O.R.E. Program (Home Composting Program)” for Lac La Biche County.

CARRIED UNANIMOUSLY

8.11 RFD – Parks and Open Spaces Policy and Procedure;

14.485 Motion by Councillor Siebold that County Council adopts the new Parks and Open Spaces Policy No. CM-71-016 as presented, and further that Policies CM-71-006 and CM-71-010 be rescinded.

CARRIED UNANIMOUSLY

14.486 Motion by Councillor Thompson to direct Administration to bring back a briefing to Council regarding the maintenance schedule for outdoor maintenance at Community Halls.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.1 Public Hearing – Rezoning Bylaw 14-023; Evangelical Lutheran Church in Canada; Lot 8, Block 1, Plan 2518ET; from Urban Reserve District (UR) to Public/Institutional District (PI) and High Density Hamlet Residential District (HDR);

Acting Mayor Nowak provided an overview of the Public Hearing process and declared the public hearing open at 2:07 p.m.

Acting Mayor Nowak asked the Manager, Legislative Services whether or not the public hearing was advertised and notice was provided in accordance with the applicable legislation. The Manager, Legislative Services advised that this was the case and further noted that no written submissions were received.

Sheera Bourassa, Planning & Development Officer, summarized the purpose for the hearing.

Acting Mayor Nowak asked if the Applicant was present and wishing to speak to the proposed Rezoning Bylaw 14-023.

No one came forward.

Acting Mayor Nowak asked if there was anyone present wishing to speak in support of the proposed bylaw.

No one came forward.

Acting Mayor Nowak asked if there was anyone present wishing to speak in opposition of the proposed bylaw.

No one came forward.

Acting Mayor Nowak asked if the Applicant wishes to make any closing comments.

Don Bollinger, representative for the developer, provided an overview of the future plans for the subdivision.

Ms. Bourassa provided clarification on permitted and discretionary use of high density zoning.

Acting Mayor Nowak thanked the presenters for their comments and declared the public hearing closed at 2:15 p.m.

NEW BUSINESS

8.12 RFD – Lakeland Interpretive Society;

Discussion ensued regarding the artifacts that are owned by the County and the process for managing and caring for these artifacts.

Councillor Phillips left Council Chambers at 2:40 p.m.

Discussion ensued regarding the proposed agreement between Lac La Biche County and the Lakeland Interpretive Society.

It was suggested that a clause be added to the above noted agreement to state that the Lakeland Interpretive Society will be the HUB for all museums and historical societies in the Lac La Biche County.

Councillor Phillips returned to Council Chambers at 2:43 p.m.

14.487 Motion by Councillor Thompson that the proposed Lakeland Interpretive Society agreement be brought back with suggested changes to section 3.1.a to the June 27, 2014 Regular Council meeting.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS

6.2 Public Input Session.

Acting Mayor Nowak declared the public input session open at 2:56 p.m.

There was no one present for the public input session.

Acting Mayor Nowak declared the public input session closed at 2:56 p.m.

DISPOSITION OF DELEGATION BUSINESS

7.1 Public Input Session.

There was no one present for the Public Input Session.

RECESS

Acting Mayor Nowak called a recess at 2:56 p.m.

RECONVENE

Acting Mayor Nowak reconvened the meeting at 3:05 p.m. with all those Members of Council previously listed in attendance.

NEW BUSINESS

8.13 RFD – Commissions to Realtors on Municipal Land Sales;

14.488 Motion by Councillor Thompson that Lac La Biche County offers the commission rate of 3.5% on the first \$100,000 and 1.5% on the remaining balance to realtors, subject to a real estate commission agreement, for municipal owned land sales.

CARRIED UNANIMOUSLY

8.14 Briefing – Land Sale Procedure;

Discussion ensued regarding the current Land Sale Procedure.

14.489 Motion by Councillor Haymour that the current Land Sale Policy be amended such that any offer for County land sale be considered by Lac La Biche County Council.

IN FAVOUR
Mayor Nowak
Councillor Austin
Councillor Olson
Councillor Thompson
Councillor Haymour

OPPOSED
Councillor Phillips
Councillor Siebold

CARRIED

NEW BUSINESS

8.14 Briefing – Land Sale Procedure (continued);

14.490 Motion by Councillor Phillips to accept the briefing regarding Land Sale Procedure as information.

CARRIED UNANIMOUSLY

8.15 RFD – Request for First Extension to the Subdivision Approval File 2012-S-047; Basargin, Vasily; NE 5-69-4-W4M;

Note: There is a typographical error in the Legal Land Description. It should read NE 5-69-16-W4M.

14.491 Motion by Councillor Thompson that County Council grants a one (1) year extension to the Subdivision Approval for File 2012-S-047 until June 5, 2015.

CARRIED UNANIMOUSLY

8.16 RFD – Rezoning Bylaw 14-023; Evangelical Lutheran Church in Canada; Lot 8, Block 1, Plan 2518ET; from Urban Reserve District (UR) to Public/Institutional District (PI) and High Density Hamlet Residential District (HDR) – 2nd and 3rd Reading;

14.492 Motion by Councillor Siebold that Bylaw 14-023 be given second reading this 10th day of June, 2014.

CARRIED UNANIMOUSLY

14.493 Motion by Councillor Haymour that Bylaw 14-023 be given third and final reading this 10th day of June, 2014.

CARRIED UNANIMOUSLY

8.17 Discussion – Peace Officer Program (addition to agenda);

14.494 Motion by Councillor Olson that a hiring freeze be placed on the Peace Officer vacancies until such time that Council has the opportunity to review the Peace Officer Program.

IN FAVOUR

Mayor Nowak

Councillor Austin

Councillor Olson

Councillor Siebold

Councillor Thompson

Councillor Haymour

OPPOSED

Councillor Phillips

CARRIED

RECESS

Acting Mayor Nowak called a recess at 3:37 p.m.

RECONVENE

Acting Mayor Nowak reconvened the meeting at 3:44 p.m. with all those Members of Council previously listed in attendance.

8.8 RFD – Screening of Winter Sand at Christy Creek Pit (continued).

14.495 Motion by Councillor Haymour that Administration enters into an agreement with Carillion Canada to screen 15,000 tonnes of winter sand at Christy Creek Pit whereby 7,500 tonnes will go to Carillion Canada and 7,500 tonnes will be stockpiled for Lac La Biche County, in accordance with Procurement Policy CS-10-004, Procedure B, sections 3.1(i), 3.2 and 3.3.

CARRIED UNANIMOUSLY

14.496 Motion by Councillor Austin to extend the meeting to the end of the agenda.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

14.497 Motion by Councillor Phillips to go in camera at 3:51 p.m.

CARRIED UNANIMOUSLY

9.1 RFD – Land Matter – Deposit from Offer to Purchase (section 25 FOIP);

9.2 Personnel Matter (section 17 FOIP).

Councillor Thompson left Council Chambers at 4:24 p.m. and did not return to the meeting.

RETURN TO REGULAR MEETING

14.498 Motion by Councillor Siebold to proceed with the meeting out of camera at 4:59 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

9.1 RFD – Land Matter – Deposit from Offer to Purchase (section 25 FOIP);

This matter will be brought forward to the June 27, 2014 Regular Council Meeting.

9.2 Personnel Matter (section 17 FOIP).

No action required.

ADJOURNMENT

14.499 Motion by Councillor Siebold to adjourn the Regular Council Meeting of June 10, 2014 at 4:59 p.m.

CARRIED UNANIMOUSLY

John Nowak, Acting Mayor

**Shadia Amblic
Interim Chief Administrative Officer**