

**LAC LA BICHE COUNTY  
PUBLIC WORKS COMMITTEE MEETING  
COUNTY CENTRE, LAC LA BICHE**

**July 15, 2014 – 10:00 a.m.**

Minutes of the Lac La Biche County Public Works Committee Meeting held on July 15, 2014 at 10:00 a.m.

**CALL TO ORDER** Acting Mayor Nowak called the meeting to order at 10:19 a.m.

<b>PRESENT</b>	John Nowak	Acting Mayor
	Wanda Austin	Councillor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	Hajar (Jerry) Haymour	Councillor

<b>STAFF IN ATTENDANCE</b>	Shadia Amblie	Interim Chief Administrative Officer/ Manager, Communications
	Melanie McConnell	Interim Assistant Chief Administrative Officer/Manager, Legislative Services (in part)
	Jeff Lawrence	General Manager, Operations (in part)
	Dan Small	Senior Manager (in part)
	Julie MacIsaac	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator

<b>REGRETS</b>	Tim Thompson	Councillor / Acting Deputy Mayor
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**ADOPTION OF AGENDA**

PW.14.081 Motion by Councillor Phillips to approve the July 15, 2014 Public Works Committee Meeting agenda as amended:

- Addition of Item 8.5 Dust Control Options;
- Addition of Item 8.6 Lac La Biche Hamlet Road Maintenance;
- Addition of Item 12.1 Discussion – Cemetery Fencing;
- Addition of Item 12.2 Discussion – Fire Hydrant Issue;
- Addition of Item 12.3 Discussion – Big Dock;
- Addition of Item 13.2 Land Matters (section 25 FOIP).

**CARRIED UNANIMOUSLY**

## **ADOPTION OF MINUTES**

3.1 June 17, 2014 Public Works Committee Meeting;

PW.14.082 Motion by Councillor Siebold to adopt the minutes of the June 17, 2014 Public Works Committee Meeting as circulated.

**CARRIED UNANIMOUSLY**

3.2 June 26, 2014 Strategic Session – Off-Site Levies.

PW.14.083 Motion by Councillor Haymour to adopt the minutes of the June 26, 2014 Strategic Session – Off-Site Levies as circulated.

**CARRIED UNANIMOUSLY**

## **URGENT MATTERS**

5.1 Briefing – Spray Park (hand-out).

Discussion ensued regarding the actual site of the Spray Park. Sharalee Richard was in attendance for the discussion.

PW.14.084 Motion by Councillor Haymour to accept the briefing regarding the Spray Park as information.

**CARRIED UNANIMOUSLY**

Acting Mayor Nowak thanked the Richard family for their generous donation and thanked Ms. Richard for her attendance.

## **TRANSPORTATION SERVICES**

8.1 Manager's Report;

Brian Shapka, Manager, Transportation Services provided an update on the Transportation Services capital projects and further provided highlights of the Transportation Services department's activities.

Discussion ensued regarding the Hylo road and road priorities.

PW.14.085 Motion by Councillor Olson to accept the Transportation Services Manager's Report as information.

**CARRIED UNANIMOUSLY**

**RECESS** Acting Mayor Nowak called a recess at 11:05 a.m.

**RECONVENE** Acting Mayor Nowak reconvened the meeting at 11:15 a.m. with all those Members of Council previously listed in attendance.

**TRANSPORTATION SERVICES**

8.2 Briefing – Holowachuk Subdivision Interior Roads;

PW.14.086 Motion by Councillor Haymour to accept the briefing regarding the Holowachuk Subdivision Interior Roads as information.

**CARRIED UNANIMOUSLY**

8.3 Briefing – Holowachuk / Young’s Beach Walking Trail;

PW.14.087 Motion by Councillor Olson to accept the briefing regarding the Holowachuk / Young’s Beach Walking Trail as information.

**CARRIED UNANIMOUSLY**

PW.14.088 Motion by Acting Mayor Nowak to direct Administration to bring forward a cost analysis for fencing along the Beaver Hill walking trail.

**IN FAVOUR**  
**Acting Mayor Nowak**  
**Councillor Austin**  
**Councillor Olson**  
**Councillor Phillips**  
**Councillor Siebold**

**OPPOSED**  
**Councillor Haymour**

**CARRIED**

8.4 Briefing – Welcome to Lac La Biche County Highway Signs.

PW.14.089 Motion by Councillor Phillips to accept the briefing regarding the Welcome to Lac La Biche County Highway Signs as information.

**CARRIED UNANIMOUSLY**

**RECESS** Acting Mayor Nowak called a recess at 11:58 a.m.

**RECONVENE** Acting Mayor Nowak reconvened the meeting at 1:03 p.m. with all those Members of Council previously listed in attendance.

## **TRANSPORTATION SERVICES**

### 8.5 Dust Control Options (addition to agenda);

Discussion ensued regarding a call received from a concerned business owner regarding dust control in the Sentinel Industrial Park.

PW.14.090 Motion by Councillor Phillips to direct Administration to investigate options with respect to dust control and road improvements for the Sentinel Industrial Park.

**CARRIED UNANIMOUSLY**

### 8.6 Lac La Biche Hamlet Road Maintenance (addition to agenda).

Discussion ensued regarding the condition of the roads in the hamlet of Lac La Biche and the possibilities for repairing the same with either resurfacing or repaving options.

PW.14.091 Motion by Councillor Haymour to direct Administration to provide a general cost analysis for the resurfacing of one (1) kilometer of asphalt.

**CARRIED UNANIMOUSLY**

## **UTILITIES**

### 9.1 Manager's Report;

Gary Siebold, Manager, Utilities provided an update on the Utilities department's capital projects and further provided highlights of the Utilities department's activities.

PW.14.092 Motion by Councillor Haymour to accept the Utilities Manager's Report as information.

**CARRIED UNANIMOUSLY**

### 9.2 Briefing – 101 Ave Back Lane Storm Drainage Project.

Discussion ensued regarding the 101 Ave Back Lane Storm Drainage Project.

PW.14.093 Motion by Councillor Olson to direct Administration to create a communication plan to promote parking and walking in the hamlet of Lac La Biche.

**CARRIED UNANIMOUSLY**

9.2 Briefing – 101 Ave Back Lane Storm Drainage Project (continued).

PW.14.094 Motion by Councillor Siebold to direct Administration to bring forward a Request for Decision to address the surface drainage in the back lane of 100<sup>th</sup> and 101<sup>st</sup> Street for the 2014 construction season.

**CARRIED UNANIMOUSLY**

Councillor Phillips left Council Chambers at 1:51 p.m.

Discussion ensued regarding an issue with a fire hydrant in Lakeview Crescent.

Councillor Phillips returned to Council Chambers at 1:52 p.m.

## **SOLID WASTE AND RESOURCE RECOVERY MANAGEMENT**

10.1 Manager's Report;

Barry Kolenosky, Manager, Resource Recovery, Environment and Agriculture provided an update on the department's capital projects and further provided highlights of the department's activities.

Councillor Siebold left Council Chambers at 1:53 p.m.

Councillor Siebold returned to Council Chambers at 1:55 p.m.

Discussion ensued regarding the C.O.R.E program.

Councillor Olson left Council Chambers at 1:58 p.m.

Councillor Olson returned to Council Chambers at 1:59 p.m.

Discussion ensued regarding the Landfill Operation Schedule.

PW.14.095 Motion by Councillor Olson to accept the Resource Recovery, Environmental & Agricultural Services Manager's Report as information.

**CARRIED UNANIMOUSLY**

## **SOLID WASTE AND RESOURCE RECOVERY MANAGEMENT**

10.2 Briefing – Town of St. Paul Request Letter of Support for a Solid Waste Pilot Project;

Draft letter to the Town of St. Paul was reviewed. The following changes were suggested:

1. Remove the last line in the first paragraph;
2. The last line in the letter shall read, “We appreciate the Town’s initiative and we look forward to exploring future partnership opportunities”.

PW.14.096 Motion by Councillor Olson to direct Administration to amend the letter to the Town of St. Paul and send as amended.

**CARRIED UNANIMOUSLY**

### **RECESS**

Acting Mayor Nowak called a recess at 2:15 p.m.

### **RECONVENE**

Acting Mayor Nowak reconvened the meeting at 2:24 p.m. with all those Members of Council previously listed in attendance.

## **SOLID WASTE AND RESOURCE RECOVERY MANAGEMENT**

10.3 Briefing – Predator Control Policy and Procedure;

PW.14.097 Motion by Councillor Haymour to accept the briefing regarding the Predator Control Policy and Procedure as information and further, to bring forward the Policy and Procedure to the next Council meeting.

**CARRIED UNANIMOUSLY**

10.4 Briefing – Agricultural Service Board Communications Plan.

PW.14.098 Motion by Councillor Siebold to accept the briefing regarding the Agricultural Service Board Communications Plan as information, and further, to bring the Communication Plan forward to the next meeting of Council.

**CARRIED UNANIMOUSLY**

## **COUNCIL ITEMS (IF NECESSARY)**

12.1 Discussion – Cemetery Fencing (addition to agenda);

Discussion ensued regarding the possibility of decorative fencing for the Willow Park Cemetery to provide a more esthetically pleasing atmosphere.

PW.14.099 Motion by Councillor Austin to direct Administration to bring back a cost analysis of upgrading or repairing the fence at the Willow Park cemetery, and that the same be brought forward for 2015 budget discussions, and further other deficiencies be investigated and brought forward for discussion.

**CARRIED UNANIMOUSLY**

12.2 Discussion – Fire Hydrant Issue (addition to agenda);

This item was discussed after item 9.2.

12.3 Discussion – Big Dock (addition to agenda).

Discussion ensued regarding questions of concerned citizens regarding the possible replacement of the Big Dock and the future of boat launches in the County.

PW.14.100 Motion by Councillor Siebold to direct Administration to bring forward a briefing regarding the Lakeshore Development Plan along with the approved permits from governing bodies.

**CARRIED UNANIMOUSLY**

Councillor Austin left Council Chambers at 3:04 p.m. and did not return to the meeting.

## **IN CAMERA SESSION**

PW.14.101 Motion by Councillor Siebold to go in camera at 3:05 p.m.

**CARRIED UNANIMOUSLY**

13.1 Briefing – Red Deer Brook Crossing Delay Cost (section 25 FOIP);

13.2 Land Matters (section 25 FOIP).

**RETURN TO REGULAR MEETING**

PW.14.102 Motion by Councillor Olson to proceed with the meeting out of camera at 3:17 p.m.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT OF “IN CAMERA SESSION”**

13.1 Briefing – Red Deer Brook Crossing Delay Cost (section 25 FOIP);

13.2 Land Matters (section 25 FOIP).

PW.14.103 Motion by Councillor Phillips to direct Administration to review any direction or correspondence that was given with respect to the CN property, as well as any other pertinent information.

**CARRIED UNANIMOUSLY**

PW.14.104 Motion by Councillor Olson to accept the briefing regarding the Red Deer Brook Crossing as information.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

PW.14.105 Motion by Councillor Haymour to adjourn the Public Works Committee Meeting of July 15, 2014 at 3:20 p.m.

**CARRIED UNANIMOUSLY**

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**John Nowak, Acting Mayor**

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**Shadia Amblie  
Interim Chief Administrative Officer**