

**LAC LA BICHE COUNTY  
ENFORCEMENT  
STRATEGIC SESSION**

**COUNTY CENTRE, LAC LA BICHE**

**AUGUST 7, 2014 – 10:00 a.m.**

Minutes of the Lac La Biche County Strategic Session held on August 7, 2014 at 10:00 a.m.

**CALL TO ORDER** Mayor Moghrabi called the meeting to order at 10:05 a.m.

**PRESENT**

Omer Moghrabi	Mayor
Wanda Austin	Councillor
Robert Richard	Councillor / Deputy Mayor
Richard Olson	Councillor (entered at 11:27 a.m.)
David Phillips	Councillor
MJ Siebold	Councillor
Tim Thompson	Councillor
John Nowak	Councillor (entered at 10:07 a.m.)
Hajar (Jerry) Haymour	Councillor

**STAFF IN  
ATTENDANCE**

Shadia Amblie	Interim Chief Administrative Officer/ Manager, Communications
Melanie McConnell	Interim Assistant Chief Administrative Officer/Manager, Legislative Services
Dan Small	Senior Manager (in part)
Julie MacIsaac	Communications Coordinator

**ADOPTION OF AGENDA**

SS.14.019 Motion by Councillor Richard to approve the August 7, 2014 Strategic Session agenda as presented.

**CARRIED UNANIMOUSLY**

## **INFORMATION**

### **3.1 Briefing – Enforcement Services.**

Shadia Amblie, Interim Chief Administrative Officer, provided an overview of the agenda for the strategic session, invited delegations and desired outcomes. Ms. Amblie advised that the purpose of the session was to explore models for municipal enforcement.

## **DELEGATIONS**

### **4.1 Tammy Spink, Manager, Peace Officer & Security Services Program, Ministry of Justice and Solicitor General;**

Mayor Moghrabi welcomed the delegation and introductions were made.

Councillor Nowak entered Council Chambers at 10:07 a.m.

Tammy Spink, Manager, Peace Officer & Security Services Program was in attendance to provide Council with a fundamental understanding of the program. Ms. Spink reviewed her presentation, as attached to and forming part of these minutes, highlighting the following:

- The Ministry provides the structure, standards and support for the program;
- Communities/municipalities administer the program in a manner that meets the local needs;
- Communities/municipalities control local enforcement, depending on the authorizations and local policies;
- There are two levels of Community Peace Officer appointments:
  - o Level 1 has highest authority for enforcement and requires completion of the 6 week training program;
  - o Level 2 has a more restricted authority and training is designed by the community/municipality and approved by the Ministry.
- Municipalities with Community Peace Officers enter into a Memorandum of Understanding with local RCMP with respect to enforcement;
- Complaints against Peace Officers are submitted to the authorized employer and the Ministry oversees how the complaints are disposed of by the employer, in accordance with the employer's human resource policies (i.e. investigations, discipline, resolution etc.); and
- The March 2014 audit of Lac La Biche County raised no issues or concerns.

**RECESS** Mayor Moghrabi called a recess at 11:25 a.m.

**RECONVENE** Mayor Moghrabi reconvened the meeting at 11:40 a.m. with all those Members of Council previously listed in attendance, including Councillor Olson and excluding Councillor Nowak.

**DELEGATIONS**

4.2 Henry VanDorland & Steve Visnoski, RCMP – Lac La Biche Detachment.

Steve Visnoski, Staff Sergeant and Constable Caroline Jackson of the Lac La Biche RCMP Detachment were present and provided an overview of how Peace Officers assist the RCMP and further provided their opinion that the Level I appointment would be best suited for the community.

Discussion ensued regarding advanced policing options available to Lac La Biche County.

**RECESS** Mayor Moghrabi called a recess at 12:20 p.m.

**RECONVENE** Deputy Mayor Richard reconvened the meeting at 1:35 p.m. with all those Members of Council previously listed in attendance, with the exception of Mayor Moghrabi and Councillor Olson. Mayor Moghrabi did not return to the meeting.

**DISPOSITION OF DELEGATIONS**

5.1 Ministry of Justice and Solicitor General;

5.2 RCMP – Lac La Biche Detachment.

Councillor Olson returned to Council Chambers at 1:35 p.m.

SS.14.020 Motion by Councillor Nowak to forward a letter of thanks to both the Minister of Justice and Solicitor General and the RCMP – Lac La Biche Detachment for their presentations.

**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

6.1 Discussion – Enforcement: Next Steps & Council Priorities.

Ms. Amblie provided an overview of what neighboring municipalities have with respect to Enforcement. Discussion ensued regarding the same.

Further discussion included the need for a bylaw enforcement officer, the need to review the current Memorandum of Understanding, and the need to strengthen the County's current policy.

Councillor Nowak left Council Chambers at 2:09 p.m.

Councillor Nowak returned to Council Chambers at 2:09 p.m.

SS.14.021 Motion by Councillor Haymour to defer decision on municipal enforcement until such time as Administration provides additional information including, but not limited to:

- Enforcement models/options and recommendations, including costs;
- Bylaw enforcement requirements and costs, including training, vehicles and uniforms;
- Enhanced RCMP position, including costs;
- Hiring and/or funding sheriffs; and
- Complete costs for Level 1 Peace Officers, including equipment and vehicles.

**CARRIED UNANIMOUSLY**

**RECESS** Deputy Mayor Richard called a recess at 2:25 p.m.

**RECONVENE** Deputy Mayor Richard reconvened the meeting at 2:38 p.m. with all those Members of Council previously listed in attendance.

**IN CAMERA SESSION**

SS.14.022 Motion by Councillor Siebold to go in camera at 2:38 p.m.

**CARRIED UNANIMOUSLY**

Personnel Matter (section 17 FOIP).

**RETURN TO REGULAR MEETING**

SS.14.023 Motion by Councillor Haymour to proceed with the meeting out of camera at 3:00 p.m.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT OF “IN CAMERA SESSION”**

9.1 No action required.

**ADJOURNMENT**

SS.14.024 Motion by Councillor Nowak to adjourn the Strategic Session of August 7, 2014 at 3:00 p.m.

**CARRIED UNANIMOUSLY**

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**Robert Richard, Deputy Mayor**

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**Shadia Amblie  
Interim Chief Administrative Officer**