

**LAC LA BICHE COUNTY
POLICY AND PRIORITIES COMMITTEE MEETING
COUNTY CENTRE, LAC LA BICHE**

October 7, 2014 – 10:00 a.m.

Minutes of the Lac La Biche County Policy and Priorities Committee Meeting held on October 7, 2014 at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:04 a.m.

PRESENT	Omer Moghrabi	Mayor
	Robert Richard	Councillor / Deputy Mayor
	Richard Olson	Councillor
	David Phillips	Councillor
	MJ Siebold	Councillor
	John Nowak	Councillor
STAFF IN ATTENDANCE	Shadia Amblie	Interim Chief Administrative Officer/ Manager, Communications
	Melanie McConnell	Interim Assistant Chief Administrative Officer/Manager, Legislative Services
	Jeff Lawrence	General Manager, Operations
	Dan Small	Senior Manager
	Julie MacIsaac	Communications Coordinator
	Joanne Onciul	Legislative Services Coordinator
REGRETS	Wanda Austin	Councillor
	Tim Thompson	Councillor
	Hajar (Jerry) Haymour	Councillor

ADOPTION OF AGENDA

P.14.132 Motion by Councillor Nowak to approve the October 7, 2014 Policy and Priorities Committee Meeting agenda as amended:

- Addition of Item 7.1 Discussion – Dialysis;
- Addition of Item 10.9 Discussion – Land Use Bylaw Process.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 September 2, 2014 Policy and Priorities Committee Meeting.

P.14.133 Motion by Councillor Phillips to adopt the September 2, 2014 Policy and Priorities Committee Meeting minutes as circulated.

CARRIED UNANIMOUSLY

COUNCILLOR REPORTS

4.1 Councillor Reports.

Councillor Nowak

- Attended AUMA Convention – met with several Ministers; discussed with Minister Stephen Mandel (Minister of Health) the need for in hospital dialysis and the importance of continued ambulance service;
- Attended Recycling Convention in Lake Louise – noted the convention was very informative and provided information on the newest technology of using waste to produce biofuels.

Councillor Siebold

- Attended AUMA Convention – appreciated the opportunity to meet with Ministers; found the discussion about brownfield areas interesting, as it referenced incentive programs available for the developing of brownfield areas; valued the discussion of the 360 evaluation; found the in-camera session discussion interesting – noted that FOIP is not only bound by the three L's (land, legal, labour); and learned interesting facts about when a meeting constitutes a meeting;
- Attended Museum's Grand Opening, noted there was much excitement;
- Attended Library Snapshot Day – gives a snapshot of what people in the community feel about our Library.

Councillor Phillips

- Attended AUMA, noted it was the best convention ever;
- Attended the Library Snapshot Day;
- Attended the opening of the playground – noted it was awesome to see all the happy children.

Councillor Olson

- Attended Strategies Workshop with Gordon McIntosh;
- Was unable to attend Environmental Stewardship Advisory Committee (ESAC) Meeting due to dates conflicting with conferences;
- Attended Agriculture Services Board Meeting – concerns were brought up regarding the mowing of ditches;
- Attended the AUMA Convention – noted that storytelling as a form of communication was an interesting topic; visited the trade show; Meeting with Ministers – noted that Council needs to zone in better on presentations to the Ministers;
- Attended Highway 36 meeting – Minister asked for 9 recommendations for the upgrade, noted his interest in presenting possible upgrades.

Councillor Richard

- Attended Strategies Workshop with Gordon McIntosh;
- Attended AUMA Convention.

Mayor Moghrabi

- Attended AUMA Convention – did a lot of networking;
- Attended OSCA meeting – interested to see that the oil producers choose Lac La Biche County as the middle of their production sites;
- Attended and provided a speech for the opening of the new playground, the opening of the museum and the opening of the new schools;
- Will be meeting with oil producers, along with Councillor Richard, in November to discuss taxation.

FOLLOW UP ACTION LIST

5.1 Briefing – Follow-Up Action List.

Administration provided an overview of the updated Follow Up Action List. Council identified items that may or may not be a priority item and separated those items that are budgetary in nature.

P.14.134 Motion by Councillor Nowak to remove the following items from the follow up action list:

- Elected Officials Education Program;
- RCMP Delegation;
- Cat Bylaw; and
- Recording of Council Meetings.

CARRIED UNANIMOUSLY

RECESS Mayor Moghrabi called a recess at 11:00 a.m.

RECONVENE Mayor Moghrabi reconvened the meeting at 11:11 a.m. with all those Members of Council previously listed in attendance.

FOLLOW UP ACTION LIST

P.14.135 Motion by Councillor Nowak to accept the Follow-Up Action List as amended as information.

CARRIED UNANIMOUSLY

P.14.136 Motion by Councillor Olson to forward a letter to both MP Brian Storseth and MP David Yurdiga regarding the County's application with the Build Canada Fund.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

6.1 There was no unfinished business.

URGENT MATTERS

7.1 Discussion – Dialysis (addition to the agenda).

Discussion ensued regarding concerns brought forward to the dialysis group with respect to inconveniences some patients encounter.

P.14.137 Motion by Councillor Nowak to direct Administration to liaise with hospital staff and the dialysis group to schedule a meeting with Health Minister, Stephen Mandel to view the current status of the County's dialysis program.

CARRIED UNANIMOUSLY

NEW BUSINESS

10.1 Briefing – Health Foundation Update;

P.14.138 Motion by Councillor Siebold that Administration advertises for public members for the Health Foundation for at least one week, and further that Lac La Biche County is open to appointing one member of Council, and one alternate Member of Council to this Foundation.

CARRIED UNANIMOUSLY

10.2 Briefing – AAMDC Aggregated Energy Program;

P.14.139 Motion by Councillor Siebold to accept the briefing regarding the AAMDC Aggregated Energy Program as information.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 12:00 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 1:07 p.m. with all those Members of Council previously listed in attendance, with the exception of Councillor Olson.

NEW BUSINESS

10.3 Briefing – Lakeland Out of the Elements Society (Men’s Emergency Shelter) Insurance (LOESS);

Anita Polturak, Manager, Family and Community Support Services (FCSS), reviewed the Lakeland Out of the Elements Society (Men’s Emergency Shelter) Insurance briefing.

P.14.140 Motion by Councillor Siebold to accept the briefing regarding the Lakeland Out of the Elements Society (Men’s Emergency Shelter) Insurance (LOESS) as information.

CARRIED UNANIMOUSLY

10.4 Briefing – Ownership of the Pow Wow Hut;

Ms. Polturak provided an overview of the Ownership of the Pow Wow Hut briefing.

Councillor Olson entered Council Chambers at 1:26 p.m.

P.14.141 Motion by Councillor Nowak to direct Administration to research past town Council minutes to assist in determining the ownership of the Pow Wow Hut and seek legal opinion regarding the same.

CARRIED UNANIMOUSLY

DELGATIONS/PUBLIC INPUT SESSION

IN CAMERA SESSION

P.14.142 Motion by Councillor Richard to go in camera at 1:29 p.m.

CARRIED UNANIMOUSLY

8.1 Delegation – In Camera – Land Matter – Venture Building Supplies (section 25 FOIP);

RETURN TO REGULAR MEETING

P.14.143 Motion by Councillor Olson to proceed with the meeting out of camera at 1:58 p.m.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 1:58 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 2:03 p.m. with all those Members of Council previously listed in attendance.

DELGATIONS/PUBLIC INPUT SESSION

8.2 Delegation – R.C.M.P. Chief Superintendent Randy McGinnis, District Commander, Eastern Alberta District – Renovations at the local detachment and traffic safety concerns on Highways 881 and 63;

Shadia Amblie, Interim Chief Administrative Officer introduced Chief Superintendent Randy McGinnis, District Commander, Eastern Alberta District. Council introduced themselves to the delegation.

Discussion ensued regarding the following:

- The finalized plans for the expansion of the R.C.M.P. building and what the expansion means to the County. It is expected that construction will start in the Spring of 2015 with a proposed finish date in the Fall 2016.
- The Province is taking over responsibility for the building of infrastructure and has implemented a 20 year plan that will see either the rebuild or renovations of all RCMP buildings.
- The busyness of Highways 28, 63 and 881 and the need to enhance traffic enforcement.

- Six more members were approved for the Eastern Alberta District, and that the Province will decide where they will be placed based on need.
- Differences between Integrated Traffic Units, Sheriffs, and RCMP members and the timelines with respect to hiring an enhanced position.
- Mr. McGinnis provided information on programs that are implemented to help with awareness, educating the public, and using statistics to assist in finding what type of enforcement is needed in an area.

Mayor Moghrabi thanked Chief Superintendent Randy McGinnis for his presentation.

RECESS

Mayor Moghrabi called a recess at 3:02 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 3:10 p.m. with all those Members of Council previously listed in attendance.

DELGATIONS/PUBLIC INPUT SESSION

8.3 Public Input Session.

There was no one present for the Public Input Session.

DISPOSITION OF DELEGATION BUSINESS

9.1 Delegation – In Camera – Land Matter – Venture Building Supplies (section 25 FOIP);

Matter will be further discussed during the in-camera session.

9.2 Delegation – R.C.M.P. Chief Superintendent Randy McGinnis, District Commander, Eastern Alberta District – Renovations at the local detachment and traffic safety concerns on Highways 881 and 63;

P.14.144 Motion by Councillor Richard to send a thank you letter to Chief Superintendent Randy McGinnis, District Commander, Eastern Alberta District for his presentation.

CARRIED UNANIMOUSLY

NEW BUSINESS

10.5 Briefing – Requirements for Towing and Salvage Yards;

Karen Gingras, Acting Manager, Planning and Economic Development provided an overview of the Requirements for Towing and Salvage Yards briefing.

P.14.145 Motion by Councillor Siebold to accept the briefing regarding the Requirements for Towing and Salvage Yards as information.

CARRIED UNANIMOUSLY

10.6 Briefing – Proposed Offsite Levy Bylaw Amendment;

Ms. Gingras provided an overview of the Proposed Offsite Levy Bylaw Amendment briefing.

P.14.146 Motion by Councillor Nowak to direct Administration to amend the Offsite Levy Bylaw as discussed in the briefing, and to bring the same forward to Council for their consideration.

CARRIED UNANIMOUSLY

EXTEND THE MEETING

P.14.147 Motion by Councillor Richard to extend the October 7, 2014 Policy & Priorities Committee Meeting to the end of the agenda.

CARRIED UNANIMOUSLY

NEW BUSINESS

10.7 Briefing – Chief Administrative Officer Bylaw Review;

Melanie McConnell, Interim Assistant Chief Administrative Officer, provided an overview of the Chief Administrative Officer Bylaw Review briefing.

P.14.148 Motion by Councillor Nowak to accept the briefing regarding the Chief Administrative Officer Bylaw Review as information.

CARRIED UNANIMOUSLY

10.8 Briefing – Review of Bylaw 14-001 – Procedures and Communities of the Whole Council and Council Committees;

Ms. McConnell provided an overview of the briefing regarding Review of Bylaw 14-001 – Procedures and Communities of the Whole Council and Council Committees.

P.14.149 Motion by Councillor Siebold to accept the briefing regarding the Review of Bylaw 14-001 – Procedures and Communities of the Whole Council and Council Committees as information.

CARRIED UNANIMOUSLY

Confirmation of the October 28, 2014 Organizational Meeting was provided.

10.9 Discussion – Land Use Bylaw Process (addition to agenda).

Ms. Gingras provided an overview of where Administration is with respect to the progress to date on the Land Use Bylaw project.

BOARDS AND COMMITTEES – REPORTS & MINUTES

11.1 June 9, 2014 FCSS Board Meeting Minutes;

11.2 June 19, 2014 Lac La Biche County Library Board Minutes;

11.3 August 18, 2014 Municipal Planning Commission Minutes;

11.4 September 18, 2013 Lac La Biche County Library Board Annual General Minutes.

P.14.150 Motion by Councillor Nowak to accept the Boards and Committees – Reports & Minutes, items 11.1 to 11.4, as information.

CARRIED UNANIMOUSLY

CORRESPONDENCE

12.0 CORRESPONDENCE

- Received August 27, 2014 from Brian Deheer, Vice Chairman, Environmental Stewardship Advisory Committee - Re: Richard Estates Area Structure Plan;

- Received August 29, 2014 from Honorable Greg Weadick, Minister of Municipal Affairs – Re: Announcements of the 6th annual Minister’s Awards for Excellence in Public Library Service;
- Received September 4, 2014 from Donna Webster, Lac La Biche Canadian Native Friendship Centre - Re: Mayor and Council’s invite to 6th Annual Friendship Centre Aboriginal Achievement Awards Banquet;
- Received September 8, 2014 from Planning and Development - Re: Planning and Development Services Report as of August 31, 2014
- Sent September 8, 2014 Melody Littell, Lac La Biche Victim Services Society – Re: Designate Appointment;
- Received September 9, 2014 from Gene Syvenky, Alberta Roadbuilders and Heavy Construction Association - Re: ARHCA White Paper: Transportation Infrastructure Debt in Alberta;
- Received September 9, 2014 from Maureen Penn, Lac La Biche County Library Board - Re: Invite to Mayor and Council to Snap Shot Day;
- Received September 10, 2014 from Donna Webster, Lac La Biche Canadian Native Friendship Centre - Re: Change in date for Lac La Biche Canadian Native Friendship Centre Aboriginal Achievement Awards Banquet;
- Sent September 10, 2014 to Tammy Spink, Ministry of Justice & Solicitor General - Re: Presentation at Enforcement Strategic Session;
- Sent September 10, 2014 to Staff Sergeant Steve Visnoski, Lac La Biche Royal Canadian Mounted Police - Re: Participation at Enforcement Strategic Session;
- Received September 10, 2014 from Honorable Greg Weadick, Minister of Municipal Affairs - Re: Gas Tax Fund;
- Sent September 11, 2014 to Mike Allen, MLA Fort McMurray-Wood Buffalo and Honorable Don Scott, MLA Fort McMurray-Conklin - Re: Meeting with Honorable Greg Weadick, Minister of Municipal Affairs;
- Sent September 11, 2014 to Jaclyn Denman, Community Futures- Lac La Biche - Re: Presentation at Regular Council Meeting;
- Received September 15, 2014 from Denis Lemelin, Canadian Union of Postal Workers – Re: Request for Support to Save Canada Post;
- Received September 16, 2014 from Duane Young, Parkland Motels I & II - Re: Concern;
- Sent September 18, 2014 to Loraine Anderton, Lac La Biche County Libraries – Re: Notification of ratification of Lac La Biche County Library Board bylaws;
- Sent September 18, 2014 to Honorable Jim Prentice, Premier of Alberta – Re: Congratulatory Letter on selection as Premier-Designate;

- Sent September 19, 2014 to Duane Young – Re: Response to received concern;
- Sent September 23, 2014 to Diane Scoville, President and Dan Cardinal, Vice-President of Métis Nation of Alberta – Re: Congratulatory on a successful election for Region 1;
- Sent September 24, 2014 to Lucien Bourassa – Re: Response to request to have speed limited on Township Road 670 increased;
- Sent September 26, 2014 to Tracey Thompson, Devon Canada; Ovide Langevin; Jean Knudslien, William J. Cadzow Hospital Auxiliary Association; Olive Skakun, William J. Cadzow Hospital Auxiliary Association; Don Bollinger; Mohammad Al-Bekai, Optometrist; Gislind Moehrle, William J. Cadzow Health Centre and Brenda Fyith, William J. Cadzow Health Centre - Re: Health Foundation;
- Received September 27, 2014 from Jennifer Okraine, Lac La Biche Active Kids Society - Re: Invite to Grand Opening Celebration;
- Received September 30, 2014 from Trent Keough, Portage College - Re: Invite to “Better Together” fundraising dinner for Sangil Cho; and
- Sent September 30, 2014 to Darren Entwistle, Telus Corporation – Re: Reprioritizing of towers in our Municipality.

P.14.151 Motion by Councillor Siebold to accept the Correspondence items listed under agenda item 12.0 as information.

CARRIED UNANIMOUSLY

RECESS

Mayor Moghrabi called a recess at 4:26 p.m.

RECONVENE

Mayor Moghrabi reconvened the meeting at 4:35 p.m. with all those Members of Council previously listed in attendance.

IN CAMERA SESSION

P.14.152 Motion by Councillor Siebold to go in camera at 4:35 p.m.

CARRIED UNANIMOUSLY

9.1 Land Matter – Venture Building Supplies (section 25 FOIP);

13.1 Briefing – Land Matter – Municipal Reserves (section 25 FOIP);

13.2 Discussion – Land Matter – Offer to Purchase – Parcel 1 – (Hammond Subdivision) (section 25 FOIP);

13.3 Land Matter – Request for Closing Date Extension – Parcel 3 (section 25 FOIP);

13.4 Discussion - Legal/Land Matter – Court of Appeal Decisions (section 27 FOIP);

13.5 Discussion - Personnel Matter (section 17 FOIP).

RETURN TO REGULAR MEETING

P.14.153 Motion by Councillor Nowak to proceed with the meeting out of camera at 6:07 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

9.1 Land Matter – Venture Building Supplies (section 25 FOIP);

14.154 Motion by Councillor Richard to forward a letter of thanks to Venture Building Supplies with respect to their delegation.

CARRIED UNANIMOUSLY

13.1 Briefing - Land Matter – Municipal Reserves (section 25 FOIP);

Matter is to be brought forward at a future Council meeting.

13.2 Discussion - Land Matter – Offer to Purchase – Parcel 1 – (Hammond Subdivision) (section 25 FOIP);

Matter is to be brought forward at a future Council meeting.

13.3 Land Matter – Request for Closing Date Extension – Parcel 3 (section 25 FOIP);

Matter is to be brought forward at a future Council meeting.

13.4 Discussion - Legal/Land Matter – Court of Appeal Decisions (section 27 FOIP);

No action required.

13.5 Discussion - Personnel Matter (section 17 FOIP).

No action required.

ADJOURNMENT

P.14.155 Motion by Councillor Olson to adjourn the Policy and Priorities Committee Meeting of October 7, 2014 at 6:10 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Interim Chief Administrative Officer**

ADOPTED