

**LAC LA BICHE COUNTY
POLICY AND PRIORITIES COMMITTEE MEETING
LAC LA BICHE**

February 7, 2012 – 5:00 p.m.

Minutes of the Lac La Biche County Policy and Priorities Committee meeting held on February 7, 2012.

CALL TO ORDER Mayor Kirylchuk called the meeting to order at 5:00 p.m.

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| PRESENT | Peter Kirylchuk | Mayor |
| | Alvin Kumpula | Councillor |
| | Guy Piquette | Councillor |
| | Eugene Uganecz | Councillor |
| | MJ Siebold | Councillor |
| | Tim Thompson | Councillor |
| | Gail Broadbent | Councillor |
| | John Nowak | Councillor |
| | Barry Kolenosky | Acting Chief Administrative Officer |
| | Dan Small | Acting Assistant Chief Administrative Officer |
| | Shadia Amblie | Interim Director, Communications |
| | Debbie Menard | Interim Director, Human Resources |
| | Melanie Kanarek | Manager, Legislative Services |
| | Devin Siebold | Recording Secretary |

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| ABSENT | Aurel Langevin | Deputy Mayor/Councillor |
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ADOPTION OF AGENDA

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| 12.023 | Motion by Councillor Uganecz to approve the February 7, 2012 Policy and Priorities Committee Meeting agenda as amended: -Addition of Item 8.17 - RFD - Appointment of Member to Veterans Memorial Highway Association; -Addition of Item 8.18 – Briefing – Lac La Biche County Fire and Rescue – Donation of Utility Vehicle (UTV); -Addition of Item 8.19 - Briefing – Letters to Alberta Health Services; -Addition of Item 8.20 - Golf Course Committee Meeting. |
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CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 Strategic Session Regarding Capital Projects
December 1, 2011

12.024 Motion by Councillor Siebold to adopt the Strategic Session minutes
of December 1, 2011 as circulated.

CARRIED UNANIMOUSLY

3.2 Policy and Priorities Committee Meeting
January 3, 2012

12.025 Motion by Councillor Piquette to adopt the Policy and Priorities
Committee Meeting minutes of January 3, 2012, as amended to
include Councillor Broadbent's report.

CARRIED UNANIMOUSLY

3.3 Strategic Session Regarding Capital Projects
January 5, 2012

12.025 Motion by Councillor Thompson to adopt the Policy and Priorities
Committee Meeting minutes of January 5, 2012 as circulated.

CARRIED UNANIMOUSLY

FOLLOW-UP ACTION LIST

4.1 Follow-Up Action List.

12.026 Motion by Councillor Broadbent to accept the Follow-Up Action
List as information.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.1 Briefing – Town Hall Meeting – Solid Waste Management Transitional
Plan Presentation Material;

Councillor Nowak left Council Chambers at 5:13 pm.

Councillor Nowak returned to Council Chambers at 5:13 pm.

12.027 Motion by Councillor Thompson to appoint Deputy Mayor Langevin as the Chairperson of the February 13, 2012 Town Hall Meeting regarding the Solid Waste Management Transitional Plan.

In Favour
Mayor Kirylchuk
Councillor Kumpula
Councillor Thompson

Opposed
Councillor Piquette
Councillor Uganecz
Councillor Siebold
Councillor Broadbent
Councillor Nowak

DEFEATED

12.028 Motion by Councillor Broadbent that Mayor Kirylchuk act as chairperson and that Councillor Langevin facilitate the presentation at the February 13, 2012 Town Hall Meeting regarding the Solid Waste Management Transitional plan.

In Favour
Mayor Kirylchuk
Councillor Piquette
Councillor Uganecz
Councillor Thompson
Councillor Siebold
Councillor Broadbent
Councillor Nowak

Opposed
Councillor Kumpula

CARRIED

12.029 Motion by Councillor Kumpula to accept the Town Hall Meeting – Solid Waste Management Transitional Plan Presentation Material briefing as information.

CARRIED UNANIMOUSLY

**DELEGATIONS/
PUBLIC HEARINGS**

6.1 Russian Kafolicheskaya Culture Preservation Society
Regarding the Community Hall;

Mayor Kirylchuk introduced Council and Administration to the delegation.

Paul Reutov and Jamie Anfilofieff were in attendance to discuss their request for changes to the agreement between the County and the Society regarding the community hall.

Mayor Kirylchuk thanked the delegation for their presentation.

RECESS Mayor Kirylchuk called a recess at 5:58 p.m.

RECONVENE Mayor Kirylchuk reconvened the meeting at 6:04 p.m. with all those Policy and Priorities Committee Members previously listed in attendance except Councillor Kumpula.

Councillor Kumpula returned to Council Chambers at 6:04 p.m.

6.2 Jim Clare, AECOM.
Regarding Summary of Capital Costs.

Mayor Kirylchuk introduced Council and Administration to the delegation.

Jim Clare was in attendance to present information about different solid waste management options and the associated capital costs.

Councillor Nowak left Council Chambers at 7:05 pm.

Councillor Nowak returned to Council Chambers at 7:08 pm.

Mayor Kirylchuk thanked Mr. Clare for his presentation.

RECESS Mayor Kirylchuk called a recess at 7:22 p.m.

RECONVENE Mayor Kirylchuk reconvened the meeting at 7:45 p.m. with all those Policy and Priorities Committee Members previously listed in attendance.

NEW BUSINESS

8.2 Briefing – Review of Policy No. PI-30-012 – Trucks and Equipment;

12.030 Motion by Councillor Broadbent that Administration draft a revised Policy No. PI-30-012 for Council's review.

CARRIED UNANIMOUSLY

8.3 Briefing – Review of Policy No. PI-30-015 - New Road Construction Request;

12.031 Motion by Councillor Piquette that Administration draft a revised Policy No. PI-30-015 for Council's review.

CARRIED UNANIMOUSLY

8.4 Briefing – BNR Waste Water Treatment Plant Update;

12.032 Motion by Councillor Thompson to accept the BNR Waste Water Treatment Plant Update as information.

CARRIED UNANIMOUSLY

8.5 Briefing – Technical Amendments to Lac La Biche County’s Land Use Bylaw 09-037;

12.033 Motion by Councillor Siebold that town hall meetings be scheduled in Lac La Biche, Plamondon, and Rich Lake to discuss technical amendments to Lac La Biche County’s Land Use Bylaw 09-037.

CARRIED UNANIMOUSLY

12.034 Motion by Councillor Nowak to accept the Technical Amendments to Lac La Biche County’s Land Use Bylaw 09-037 briefing as information.

CARRIED UNANIMOUSLY

8.6 Briefing - Electronic Communication with Residents;

12.035 Motion by Councillor Broadbent that Administration bring forward a Request for Decision on the Electronic Communication with Residents Policy.

CARRIED UNANIMOUSLY

8.7 Briefing – Annual Report Process;

12.036 Motion by Councillor Broadbent to endorse the Annual Report Process briefing and rationale.

CARRIED UNANIMOUSLY

8.8 Briefing – Statement of Concern: Sun Gro Horticulture Canada Ltd.;

12.037 Motion by Councillor Thompson to write a letter to MLA Danyluk stating the County’s concern with the Sun-Gro Horticulture Plant, and further to ask MLA Danyluk to try to ensure proper consultation by Alberta Environment with all residents, not only those immediately impacted.

CARRIED UNANIMOUSLY

12.038 Motion by Councillor Siebold to appeal Alberta Environment’s decision to not accept the County’s statement of concern and notify MLA Danyluk of same.

CARRIED UNANIMOUSLY

8.9 Briefing – Amend Fees and Charges Schedule;

Councillor Nowak declared a conflict due to business and left Council Chambers at 8:40 p.m.

12.039 Motion by Councillor Piquette that Administration draft a bylaw detailing the Schedule of Fees and Charges.

CARRIED UNANIMOUSLY

Councillor Nowak returned to Council Chambers at 8:45 p.m.

8.10 Briefing – Review Policy CS-10-013 - Accounts Receivable Cancellations;

12.040 Motion by Councillor Kumpula for Administration to revise Policy CS-10-013 for Council’s review.

CARRIED UNANIMOUSLY

8.11 Briefing – Visioning;

12.041 Motion by Councillor Broadbent to adopt the vision and mission statements as attached to and forming part of these minutes.

In Favour
Mayor Kirylchuk
Councillor Piquette
Councillor Uganecz
Councillor Thompson
Councillor Siebold
Councillor Broadbent

Opposed
Councillor Kumpula
Councillor Nowak

CARRIED

8.12 Briefing – Economic Development Authority;

A discussion occurred regarding the membership of the Economic Development Authority.

8.13 Briefing – Letter from Chief Electoral Officer – Prohibited Contributions to Political Entities;

12.042 Motion by Councillor Uganecz to accept the briefing on Prohibited Contributions to Political Entities as information

CARRIED UNANIMOUSLY

8.14 Briefing - Councillor Expense Claim Audit – Provincial Political Contributions;

12.043 Motion by Councillor Uganecz to accept the Councillor Expense Claim Audit briefing as information.

CARRIED UNANIMOUSLY

12.044 Motion by Councillor Broadbent that Administration draft policy with respect to appropriate political contributions for Council's review.

CARRIED UNANIMOUSLY

8.15 Briefing – AAMD&C Member Visit - February 14, 2012;

12.045 Motion by Councillor Piquette to accept the AAMD&C Member Visit briefing as information.

CARRIED UNANIMOUSLY

Councillor Thompson left Council Chambers at 9:25 p.m. Councillor Thompson did not return to the meeting.

12.046 Motion by Councillor Kumpula to extend the meeting by 1 hour.

CARRIED UNANIMOUSLY

8.16 Verbal Update Regarding Northern Lights School Division High School Placement.

The Acting Chief Administrative Officer discussed progress made by the School Division and Alberta Infrastructure on the Bold Center High School plan.

8.17 – RFD – Appointment of Member to Veteran Memorial Highway Association;

12.047 Motion by Councillor Broadbent that Councillor Uganecz attend the February 10, 2012 Veteran Memorial Highway Association meeting as the alternate, and that a Request for Decision regarding the appointment of an alternate for this Association be provided at the February 14, 2012 Regular Council Meeting.

CARRIED UNANIMOUSLY

8.18 – Lac La Biche County Fire and Rescue – Donation of Utility Vehicle;

12.048 Motion by Councillor Nowak that Administration bring forward a Request for Decision with respect to the use of and cost of a utility vehicle.

CARRIED UNANIMOUSLY

8.19 Briefing – Letters to Alberta Health Services;

12.049 Motion by Councillor Broadbent to send the letters to Alberta Health Services, as attached to and forming part of these minutes.

CARRIED UNANIMOUSLY

8.20 – Golf Course Committee Meeting.

The Acting Chief Administrative Officer advised all those present that Administration is preparing reports on the golf course, to be presented at the February 14, 2012 Regular Council Meeting.

BOARDS & COMMITTEES – REPORTS & MINUTES

9.1 Minutes of Lac La Biche County F.C.S.S. Advisory Board – December 12, 2011;

9.2 Minutes of Lac La Biche County Library Board – December 15, 2011.

12.051 Motion by Councillor Piquette to accept the minutes of the Lac La Biche County F.C.S.S. Advisory Board’s December 12, 2011 meeting and the Lac La Biche County Library Board’s December 15, 2011 meeting.

CARRIED UNANIMOUSLY

SENIOR MANAGEMENT REPORT AND FINANCIAL OVERVIEW

10.1 Senior Management Reports.

Barry Kolenosky

- Reminders: - Solid Waste Management Transitional Plan Town Hall Meeting on February 13, 2012; Reynolds Mirth law seminar on February 24, 2012; Community Hall meeting in Plamondon on February 28, 2012; Special Council Meeting on March 6, 2012; AAMDC Conference on March 19 – 21, 2012; FCM Conference in Saskatoon in June; Economic Development conference on April 11 – 13, 2012.

Barry Kolenosky (continued)

- The RCMP could meet with Councillors at the AAMDC Conference.
- Will schedule budget sessions at the end of February. Have hired more people to help with financial statements.

Dan Small

- Working with Finance on the Accounts Payable policy.
- Will attend the Augustana event discussing rural policy direction on February 24, 2012.

Debbie Menard

- Will advertise summer student positions next week.
- All four vacant finance positions have been filled.

Shadia Amblie

- First issue of Your County In Touch Newsletter will go out on Monday.
- Working with Big Dog 103.5 to plan the spring clean-up.

COUNCILLOR REPORTS

Councillor Nowak

- Attended the Alberta Liberal party's announcement about new platform on Sunday.

Councillor Broadbent

- Attended the Economic Development Authority meeting, and noted the excitement in the community about the Authority.
- Attended CAO Recruitment Committee. Organization Consulting has 20 applicants.
- Met last week with Communications Committee, very impressed with the communication plan.

Councillor Siebold

- Attended the Leading the North Conference – written report, as attached to and forming part of these minutes.

Councillor Piquette

- Attended the Leading the North Conference.

Councillor Uganecz

- Attended the Leading the North Conference.

Councillor Kumpula

- Attended the Leading the North conference.

Mayor Kirylchuk

- Attended the ASB conference in Edmonton.

DISPOSITION OF DELEGATION BUSINESS

7.1 Russian Kafolicheskaya Culture Preservation Society;

12.052 Motion by Councillor Broadbent to table the item.

In Favour
Mayor Kirylchuk
Councillor Piquette
Councillor Thompson
Councillor Siebold
Councillor Broadbent
Councillor Nowak

Opposed
Councillor Kumpula
Councillor Uganecz

CARRIED

7.2 Jim Clare, AECOM.

12.053 Motion by Councillor Nowak to direct Administration to contact the MD of Bonnyville to discuss the equipment and costs of their solid waste management system, and provide this information to Council.

CARRIED UNANIMOUSLY

12.054 Motion by Councillor Kumpula to extend the meeting by half an hour.

In Favour
Mayor Kirylchuk
Councillor Kumpula
Councillor Piquette
Councillor Uganecz
Councillor Thompson
Councillor Siebold
Councillor Broadbent

Opposed
Councillor Nowak

CARRIED

**IN CAMERA
SESSION**

12.1 Legal Issue (Section 27 Freedom of Information & Privacy Act)

12.055 Motion by Councillor Piquette to go in camera at 10:33 p.m.

CARRIED UNANIMOUSLY

**RETURN TO
REGULAR MEETING**

12.056 Motion by Councillor Uganez to proceed with the meeting out of camera at 10:50 p.m.

CARRIED UNANIMOUSLY

ADJOURNMENT 12.057 Motion by Councillor Uganez to adjourn the Policy and Priorities Committee meeting of February 7, 2012 at 10:53 p.m.

CARRIED UNANIMOUSLY

Peter Kirylchuk, Mayor

**Barry Kolenosky
Acting Chief Administrative Officer**