

**LAC LA BICHE COUNTY
POLICY AND PRIORITIES COMMITTEE MEETING
COUNTY CENTRE, LAC LA BICHE
LAC LA BICHE**

March 6, 2012– 5:00 p.m.

Minutes of the Lac La Biche County Policy and Priorities Committee meeting held on March 6, 2012.

CALL TO ORDER Mayor Kirylchuk called the meeting to order at 5:00 p.m.

PRESENT	Peter Kirylchuk	Mayor
	Alvin Kumpula	Councillor
	Aurel Langevin	Deputy Mayor/Councillor
	Guy Piquette	Councillor
	Eugene Uganez	Councillor
	Tim Thompson	Councillor
	Gail Broadbent	Councillor
	John Nowak	Councillor (arrived at 5:04 p.m.)
	Barry Kolenosky	Acting Chief Administrative Officer
	Dan Small	Acting Assistant Chief Administrative Officer
	Shadia Amblie	Interim Director, Communications
	Debbie Menard	Interim Director, Human Resources
	Melanie Kanarek	Manager, Legislative Services
	Devin Siebold	Recording Secretary

REGRETS MJ Siebold Councillor

ADOPTION OF AGENDA

12.058 Motion by Councillor Piquette to approve the March 6, 2012 agenda as amended:

- Deletion of Item 8.9 Briefing – Environmental Reserve Enforcement;
- Addition of Item 8.11 - Census;
- Addition of Item 8.12 - CAO Search;
- Addition of Item 8.13 - SWANA;
- Addition of Item 8.14 - Lac La Biche Pow Wow
- Addition of Item 12.1 - Land Use Matter;
- Addition of Item 12.2 - Delinquent Account

CARRIED UNANIMOUSLY

RECESS Mayor Kirylchuk called a recess at 5:03 p.m.

RECONVENE Mayor Kirylchuk reconvened the meeting at 5:11 p.m. with all those Policy and Priorities Committee Members previously listed and Councillor Nowak in attendance.

ADOPTION OF MINUTES

3.1 Policy and Priorities Committee Meeting
February 7, 2012

12.059 Motion by Councillor Kumpula to adopt the Policy and Priorities Committee Meeting minutes of February 7, 2012 as circulated.

CARRIED UNANIMOUSLY

FOLLOW-UP ACTION LIST

4.1 Follow-Up Action List.

12.060 Motion by Councillor Uganecz to accept the Follow-Up Action List as information.

CARRIED UNANIMOUSLY

DELEGATIONS/PUBLIC HEARINGS

6.1 Little Divide Search and Rescue
Regarding Vacating the West Shop in Sentinel Industrial Park.

Mayor Kirylchuk introduced Council and Administration to the delegation.

President Paul Hawthorn, Vice-President Natasha Downes, and other members of the Little Divide Search and Rescue team were present. The delegation stated that they will require a new facility as they will be displaced from their current (County owned) location in Sentinel Park.

Mayor Kirylchuk thanked the delegation for their presentation.

RECESS Mayor Kirylchuk called a recess at 5:30 p.m.

RECONVENE Mayor Kirylchuk reconvened the meeting at 5:39 p.m. with all those Policy and Priorities Committee Members previously listed in attendance.

12.061 Motion by Councillor Nowak to amend the agenda to add Item 12.3 – Land Sale Matter.

CARRIED UNANIMOUSLY

DISPOSITION OF DELEGATION BUSINESS

7.1 Little Divide Search and Rescue

12.062 Motion by Councillor Thompson that Administration write a thank-you letter to the Little Divide Search and Rescue and to provide Council with alternative locations to house that organization.

CARRIED UNANIMOUSLY

NEW BUSINESS

8.1 Briefing – Meeting with RCMP Representatives at AAMDC Convention in March, 2012

12.063 Motion by Councillor Thompson to suspend the meeting with the RCMP at the AAMDC spring convention until further notice.

CARRIED UNANIMOUSLY

8.2 Briefing – Review Policy No. PI-30-015 New Road Construction Request;

12.064 Motion by Councillor Piquette that Administration bring forward Policy PI-30-015 New Road Construction Request for adoption.

In Favour
Mayor Kirylchuk
Councillor Langevin
Councillor Piquette
Councillor Uganecz
Councillor Broadbent
Councillor Nowak

Opposed
Councillor Kumpula
Councillor Thompson

CARRIED

8.3 Briefing – Budget Process (Hand Out);

12.065 Motion by Councillor Thompson to accept the budget meeting schedule, as attached to and forming part of these minutes.

CARRIED UNANIMOUSLY

8.4 Briefing – Facility Sponsorship Agreement;

12.066 Motion by Councillor Thompson that Mayor Kirylchuk and Administration approach Fleming Cats and try to renegotiate the terms of their advertising contract at the Bold Center, and further that this matter be brought back to Council.

CARRIED UNANIMOUSLY

8.5 Briefing – Reconsider Local Improvement Tax on 99th Avenue Base Paving;

12.067 Motion by Councillor Langevin that Council does not reconsider the Local Improvement Levy on the 99th Avenue Base Paving project.

In Favour	Opposed
Mayor Kirylchuk	Councillor Nowak
Councillor Kumpula	
Councillor Langevin	
Councillor Piquette	
Councillor Uganecz	
Councillor Thompson	
Councillor Broadbent	

CARRIED

RECESS

Mayor Kirylchuk called a recess at 6:12 p.m.

RECONVENE

Mayor Kirylchuk reconvened the meeting at 6:32 p.m. with all those Policy and Priorities Committee Members previously listed in attendance.

NEW BUSINESS

8.10 Briefing – Vehicle Use Policy (Hand Out).

12.068 Motion by Councillor Langevin that Administration bring forward the Vehicle Use Policy for adoption with clarification regarding compensation.

CARRIED UNANIMOUSLY

8.6 Briefing – Tax Payment Date Determination Policy;

12.069 Motion by Councillor Piquette that Administration bring forward the Tax Payment Date Determination Policy for adoption.

CARRIED UNANIMOUSLY

8.7 Briefing – Council Members’ Code of Conduct;

12.070 Motion by Councillor Piquette that Administration bring forward the Council Members' Code of Conduct Policy for adoption.

CARRIED UNANIMOUSLY

8.8 Briefing – Attendance at Political Functions Policy;

12.071 Motion by Councillor Langevin that Administration bring forward the Attendance at Political Functions Policy for adoption.

CARRIED UNANIMOUSLY

8.11 Census Results;

A discussion ensued regarding review and appeal options for the County's census. It was noted that a Census report will be brought forward at the March 13, 2012 Regular Council meeting.

8.12 CAO Search;

A discussion ensued, and Council settled upon the possible dates of March 16th, 17th, and 24th at 10:30 a.m. for Chief Administrative Officer interviews.

8.13 SWANA;

Councillor Kumpula noted that he will attend the SWANA conference in Brandon, and suggested that Administration send a representative as well.

8.14 Lac La Biche Pow Wow.

12.072 Motion by Councillor Piquette that Administration bring back Requests for Decisions regarding appointments to: a) the Pow Wow Association and b) the Big Dock Preservation Committee.

CARRIED UNANIMOUSLY

BOARDS & COMMITTEES – REPORTS & MINUTES

9.1 Lac La Biche County Library Board Minutes

12.073 Motion by Councillor Thompson to accept the Lac La Biche County Library Board Minutes as information.

CARRIED UNANIMOUSLY

SENIOR MANAGEMENT REPORT AND FINANCIAL OVERVIEW

Barry Kolenosky - Acting Chief Administrative Officer

- Technical Amendments to the Land Use Bylaw Town Hall Meetings – March 7 in Devon Room, March 13 at Plamondon Festival Centre, and March 21 in Craighend, all at 7:00 p.m.
- March 8 - Portage College Board of Governors Dinner - Councillors Langevin, Piquette, Broadbent, and Kumpula attending.
- March 19 through 21 - AAMDC Convention.
- Presentation from Stewart Weir on March 19 – attendees need to register.
- March 26 – Integrated waste management session in Chambers.
- March 29 – Strategic Session on rural community groups.
- No provincial funding available for our waste management. The province would like a plan from the County.
- A gravel crushing proposal is coming soon.

Shadia Amblie - Interim Director, Communications

- Two copies of the In Touch Newsletter have gone out, with 185 e-subscribers and more subscribing daily.
- The annual report will be sent out soon, including the County's mission and vision statements, which will need to be adopted at the meeting on March 13th.
- Currently having weekly meetings with the Bold Center staff to improve Standard Operating Procedures.
- A letter to the MLA regarding the proposed Peat Moss plant has been developed. Alberta Environment and Water needs to hear back from the applicant before the County can appeal.

Debbie Menard – Interim Director, Human Resources

- Currently working on Budget.
- Working with OH&S and Transportation to solve safety problems.
- Promoting summer jobs on Big Dog.
- Working on salary benchmarking comparisons.
- Attended the Reynolds Mirth legal seminar.
- Assisted with the first round of CAO interviews.
- Interviewing for Records Clerk this week and other positions the following week.

Dan Small – Acting Assistant Chief Administrative Officer

- Provided a written report, as attached to and form part of these minutes.

COUNCILLOR REPORTS

Councillor Nowak

- Attended the Safe Communities meeting.
- Noted that funds should be budgeted for the Community Policing Committee.
- Meet and greet in St. Paul with Alberta Liberal party, upcoming meeting in Lac La Biche.

Councillor Broadbent

- Attended the CAO Recruitment Committee meetings.
- Attended the Reynolds Mirth legal seminar.
- Attended the Strategic Communications Committee meeting.
- Attended the Economic Development Authority meeting.
- Attended the Land Use Planning Task Force meeting, where it was suggested that an interim plan be created, grandfathering be eliminated, and that growth be planned and communicated better.

Councillor Thompson

- Had a lot of personal business this month.

Councillor Thompson left Council Chambers at 7:52 p.m. and did not return to the meeting.

Councillor Kumpula

- Attended a recycling conference in Banff.
- Represented the Beaver River Watershed group at a tradeshow in Bonnyville.
- Attended all meetings except the Regular Council meeting of February 28th.

Councillor Langevin

- Attended the Regional Economic Development Authority's first meeting, is optimistic about the Authority.
- Currently working on CAO recruitment.

Councillor Piquette

- Attended the Flag Raising ceremony at École Beau-St. Jour as part of cultural celebrations
- Attended a breakfast meeting hosted by Community Futures. They discussed features that can highlight our region, particularly within Westworld magazine.
- Has four days of meetings pertaining to seniors.
- Attended the round table discussion with Minister Danyluk in St. Paul.
- Attended all scheduled meetings.

Councillor Uganecz

- Attended all required meetings.

Mayor Kirylchuk

- Attended the round table discussion with Minister Danyluk in St. Paul. The Minister is in favour of providing alternate routes to Highways 881 and 663, such as the Caslan connector.
- The province is providing \$400,000,000.00 to municipalities outside of Edmonton and Calgary towards transit initiatives on a first come first serve basis. This money would improve infrastructure, and municipalities would be responsible for operational costs.
- Attended the Northern Alberta Renal Program (NARP) meeting.

12.074 Motion by Councillor Kumpula that Administration forward letters to MLA Danyluk, Alberta Health Services, and the Northern Alberta Renal Program to have the William J. Cadzow hospital assessed for available space for dialysis services.

CARRIED UNANIMOUSLY

Mayor Kirylchuk (continued)

- The Northern Alberta Development Council has a program for funding training for medical people.
- Attended the Land Use Planning Task Force meeting, where it was found that an interim plan needs to be put in place.
- Attended the Pond Hockey Tournament and the Winter Festival of Speed.
- Attended Boston Pizza's Grand Opening.

RECESS

Mayor Kirylchuk called a recess at 8:16 p.m.

RECONVENE

Mayor Kirylchuk reconvened the meeting at 8:23 p.m. with all those Policy and Priorities Committee Members previously listed in attendance.

IN CAMERA SESSION

12.075 Motion by Councillor Kumpula to go in camera at 8:23 p.m.

CARRIED UNANIMOUSLY

12.1 Land Use Matter;

12.2 Delinquent Account;

12.3 Land Sale.

RETURN TO REGULAR MEETING

- 12.076 Motion by Councillor Uganez to proceed with the meeting out of camera at 9:11 p.m.
CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

- 12.077 Motion by Councillor Kumpula that Administration bring forward a Request for Decision that recommends at variance of the Unsightly Property Order, dated February 24, 2012, issued to the Owners of SW 30-65-14 W4 by extending the date to comply to May 30, 2012.
CARRIED UNANIMOUSLY

- 12.078 Motion by Councillor Kumpula that Administration bring forward a Request for Decision regarding the recovery of outstanding utilities at the old LacAlta Lodge, and further recommending that accrued interest be waived if payment is received by March 31, 2012, otherwise payment is due in full.
CARRIED UNANIMOUSLY

- 12.079 Motion by Councillor Langevin that Administration bring forward a Request for Decision to retender the sale of Residential Property at 10308-103 Street.
CARRIED UNANIMOUSLY

- ADJOURNMENT** 12.080 Motion by Councillor Uganez to adjourn the Policy and Priorities Committee Meeting of March 6, 2012 at 9:16 p.m.
CARRIED UNANIMOUSLY

Peter Kirylchuk, Mayor

**J. Roy Brideau, CLGM, CMM
Chief Administrative Officer**