

**LAC LA BICHE COUNTY  
SPECIAL COUNCIL MEETING  
COUNTY CENTRE, LAC LA BICHE  
March 15, 2012, 1:30 p.m.**

Minutes of the Lac La Biche County Regular Council Meeting held on March 15, 2012 at 1:30 p.m.

**CALL TO ORDER** Mayor Kirylchuk called the meeting to order at 1:30 p.m.

<b>PRESENT</b>	Peter Kirylchuk	Mayor
	Aurel Langevin	Deputy Mayor/Councillor
	Guy Piquette	Councillor
	Eugene Uganez	Councillor
	Tim Thompson	Councillor
	Gail Broadbent	Councillor (arrived at 1:38 p.m.)
	Barry Kolenosky	Acting Chief Administrative Officer
	Dan Small	Acting Assistant Chief Administrative Officer
	Shadia Amblie	Interim Director, Communications
	Debbie Menard	Interim Director, Human Resources
	Melanie Kanarek	Manager, Legislative Services
	Devin Siebold	Recording Secretary

<b>REGRETS</b>	MJ Siebold	Councillor
	Alvin Kumpula	Councillor

<b>ABSENT</b>	John Nowak	Councillor
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<b>ADOPTION OF AGENDA</b>	12.197	Motion by Councillor Uganez to approve the March 15, 2012 agenda.
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**CARRIED UNANIMOUSLY**

<b>ADOPTION OF MINUTES</b>	3.1	Regular Council Meeting February 28, 2012
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	12.198	Motion by Councillor Piquette to adopt the Regular Council Meeting minutes of February 28, 2012 as circulated.
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**CARRIED UNANIMOUSLY**

**NEW BUSINESS**

- 8.1 RFD – Bylaw No. 12-005; Lac La Biche County; Amend Land Use Bylaw Establishing a Municipal Significance Overlay (HSO) District; Establish HSO Within Pt. RL 62 (Big Dock); 2<sup>nd</sup> and 3<sup>rd</sup> Readings;
- 12.199 Motion by Councillor Langevin that Bylaw 12-005 be given second reading this 15<sup>th</sup> day of March, 2012.  
**CARRIED UNANIMOUSLY**
- 12.200 Motion by Councillor Uganecz that Bylaw 12-005 be given third reading this 15<sup>th</sup> day of March, 2012.  
**CARRIED UNANIMOUSLY**
- 8.2 RFD –Rezoning Bylaw No. 12-007; Lac La Biche County; RL 64, LLB Settlement; from Restricted Residential (Large Lot) District (RR1) to Public Institutional District (PI) and Parks District (P); 1<sup>st</sup> Reading;
- 12.201 Motion by Councillor Piquette that Bylaw 12-007 be given first reading this 15<sup>th</sup> day of March, 2012.  
**CARRIED UNANIMOUSLY**
- 8.3 RFD – Rezoning Bylaw No. 12-015; L’Heureux, George and Dianne; SE-35-66-15-W4M; from Agricultural District (AG) to On Site Estate Residential District (OE2); 1<sup>st</sup> Reading;
- 12.202 Motion by Councillor Langevin that Bylaw 12-015 be given first reading this 15<sup>th</sup> day of March, 2012.  
**CARRIED UNANIMOUSLY**
- 8.4 RFD – Request for First Extension – Subdivision Approval for File 2011-S-007; Proposed Subdivision of Pt. SL-30-67-15-W4M;
- 12.203 Motion by Councillor Uganecz that Lac La Biche County Council approves an extension to the Subdivision Approval for File 2011-S-007 until March 21, 2013.  
**CARRIED UNANIMOUSLY**
- 8.5 RFD – Request for First Extension – Subdivision Approval for File 2010-S-037; Proposed Subdivision of Pt. SL-10-68-15-W4M and Lot 2, Block 1, Plan 0020352;
- 12.204 Motion by Councillor Piquette that Lac La Biche County Council approves an extension to the Subdivision Approval for File 2010-S-037 until February 16, 2013.  
**CARRIED UNANIMOUSLY**

- 8.6 RFD – Development Agreement (Pine Lane Mobile Home Park 2007 Ltd.)  
– Bylaw 10-030;

Councillor Broadbent entered Council Chambers at 1:38 p.m.

- 12.205 Motion by Councillor Uganecz that County Council approves the Development Agreement for Bylaw 10-030, as attached to and forming part of these minutes.

**CARRIED UNANIMOUSLY**

## **PUBLIC INPUT SESSION/DELEGATIONS/PUBLIC HEARINGS**

- 6.1 Bob Bezpalko, Northeast Alberta HUB;

Mayor Kirylchuk introduced Members of Council and Administration to the delegation.

Bob Bezpalko gave a Powerpoint presentation outlining the activities of the Northeast Alberta HUB, as attached to and forming part of these minutes.

Mayor Kirylchuk thanked Mr. Bezpalko for his presentation.

- 6.2 Public Input Session.

Mayor Kirylchuk declared the Public Input Session open at 2:15 p.m.

There was no one present for the Public Input Session.

Mayor Kirylchuk declared the Public Input Session closed at 2:18 p.m.

## **DISPOSITION OF DELEGATION BUSINESS**

- 7.1 Northeast Alberta Hub;

- 12.206 Motion by Councillor Langevin to send a thank you letter to Mr. Bezpalko for his presentation.

**CARRIED UNANIMOUSLY**

## **NEW BUSINESS**

8.7 RFD – Land Purchase Request – Plan 8521664 Block 3 Lot 15;

- 12.207 Motion by Councillor Langevin that County Council approves the Offer to Purchase at fair market value of \$332,800 plus G.S.T. for a total purchase price of \$349,440, with a closing date of June 1, 2012 for the land legally described as Plan 8521664 Block 3 Lot 15.

**CARRIED UNANIMOUSLY**

8.8 RFD – Overdue Utilities on Commercial Account #500058.01;

12.209 Motion by Councillor Piquette to table Item 8.8 RFD – Overdue Utilities on Commercial Account #500058.01 to the March 27, 2012 Regular Council Meeting; and further that the account service not be disconnected until Council has reviewed the matter.

**CARRIED UNANIMOUSLY**

8.9 RFD – Community Standards Bylaw – Noise Amendment;

12.210 Motion by Councillor Broadbent that Bylaw 12-012 be given first reading this 15<sup>th</sup> day of March, 2012.

**CARRIED UNANIMOUSLY**

12.211 Motion by Councillor Langevin that Bylaw 12-012 be given second reading this 15<sup>th</sup> day of March, 2012.

**CARRIED UNANIMOUSLY**

12.212 Motion by Councillor Thompson that Bylaw 12-012 be submitted for third and final reading this 15<sup>th</sup> day of March, 2012.

**CARRIED UNANIMOUSLY**

12.213 Motion by Councillor Piquette that Bylaw 12-012 be given third reading this 15<sup>th</sup> day of March, 2012.

**CARRIED UNANIMOUSLY**

8.9(a) Briefing – Enhanced Police Position.

12.214 Motion by Councillor Langevin to obtain the services of an additional Community Peace Officer to fill the role previously provided by an RCMP school outreach officer.

**In Favour**  
**Councillor Langevin**  
**Councillor Thompson**  
**Councillor Piquette**  
**Councillor Uganecz**  
**Councillor Broadbent**

**Opposed**  
**Mayor Kirylchuk**

**CARRIED**

12.215 Motion by Councillor Piquette that Administration schedule Board-to-Board meetings with Northern Lights School Division and other Communities to discuss partnerships related to the school outreach officer position.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Kirylchuk called a recess at 3:19 p.m.

**RECONVENE**

Mayor Kirylchuk reconvened the meeting at 3:27 p.m. with all those Members of Council previously listed in attendance.

**NEW BUSINESS**

8.10 RFD – Noise Concerns in Hammond Subdivision;

12.216 Motion by Councillor Langevin that Lac La Biche County Council forward letters, as attached to and forming part of these minutes, to the following: Hammond Subdivision providing response to area noise complaints, and Carillion Canada and Sanjel Corporation advising/requesting cooperation in keeping noise to a minimum and further, that nothing else be conducted at this time to address the noise complaints due to the current low level of traffic volume in the area.

**In Favour**  
**Mayor Kirylchuk**  
**Councillor Langevin**  
**Councillor Thompson**  
**Councillor Piquette**  
**Councillor Uganecz**

**Opposed**  
**Councillor Broadbent**

**CARRIED**

8.11 RFD – Review Policy No. PI-30-015 – New Road Construction;

12.217 Motion by Councillor Uganecz that Lac La Biche County Council approve revised Policy No. PI-30-015 New Road Construction, as attached to and forming part of these minutes.

**CARRIED UNANIMOUSLY**

8.12 RFD – Integrated Municipal Waste Management Workshop;

12.218 Motion by Councillor Piquette that County Council approves cancelling the Integrated Municipal Waste Management Workshop, as directed in Motion 12.022, and further that Administration pursues options for hosting a regional waste management conference within Lac La Biche County.

**CARRIED UNANIMOUSLY**

8.13 RFD – Draft Policy No. CS-34-004 – Vehicle Use Policy;

12.219 Motion by Councillor Thompson that County Council adopts Policy No. CS-34-004 Vehicle Use, as attached to and forming part of these minutes.

**CARRIED UNANIMOUSLY**

8.14 Briefing – McArthur Place Lease Space Request from Lakeland Interpretive Society;

12.220 Motion by Councillor Langevin to that Administration draft a Memorandum of Understanding to provide the Interpretative Society with improvements, utilities, and janitorial services at the McArthur Place Facility.

**CARRIED UNANIMOUSLY**

8.15 RFD – Adopt New Policy on Tax Payment Date Determination;

12.221 Motion by Councillor Thompson that County Council adopts Policy No. CS-10-014, Tax Payment Date Determination, as attached to and forming part of these minutes.

**CARRIED UNANIMOUSLY**

8.16 RFD – Reconsider Local Improvement Tax on 99<sup>th</sup> Avenue Base Paving Project;

12.222 Motion by Councillor Piquette that County Council decline the request to reconsider charging the local improvement tax levy for base paving on 99<sup>th</sup> Avenue in Lac La Biche hamlet and to decline the request to refund previous levies back to the property owners.

**In Favour**  
**Mayor Kirylchuk**  
**Councillor Thompson**  
**Councillor Piquette**  
**Councillor Uganecz**

**Opposed**  
**Councillor Langevin**  
**Councillor Broadbent**

**CARRIED**

8.17 RFD – Council’s Mission and Vision;

12.223 Motion by Councillor Thompson that Lac La Biche County adopt the following Mission and Vision Statements:

Mission: Lac La Biche County is committed to building a region of excellence by delivering progressive, sustainable programs and services.

Vision: Lac La Biche County is a culturally diverse community where quality of life is balanced with environmental respect, responsible resource development and economic prosperity.

**CARRIED UNANIMOUSLY**

8.18 RFD – Amendments to the Council Meeting Schedule for 2012;

12.224 Motion by Councillor Broadbent that County Council cancel the April 3, 2012 Policy and Priorities Committee Meeting.

**CARRIED UNANIMOUSLY**

12.225 Motion by Councillor Broadbent that County Council amend Motion 12.026 to hold the April 24, 2012 Regular Council Meeting at the Hyllo Community Centre and to hold the August 28, 2012 Regular Council Meeting at the Rich Lake Community Centre.

**CARRIED UNANIMOUSLY**

8.19 RFD – Federal Census Results;

12.226 Motion by Councillor Piquette that Lac La Biche County submit a formal request to Statistics Canada for a review of the 2011 Census results pertaining to population and dwelling counts for Lac La Biche County.

**CARRIED UNANIMOUSLY**

8.20 RFD – Appointment to the Regional Economic Development Authority;

12.227 Motion by Councillor Thompson to appoint Shauna Quintal as the Métis Nation of Alberta Region One representative to the Lac La Biche Regional Economic Development Authority, effective immediately and for a term ending March 31, 2015.

**CARRIED UNANIMOUSLY**

8.21 RFD – Appointment to the Agricultural Service Board;

12.228 Motion by Councillor Uganecz to appoint Debbie Burdek as the Area #3 representative on the Agricultural Service Board, for a term commencing April 1, 2012 and ending March 31, 2015.

**CARRIED UNANIMOUSLY**

8.22 RFD – County Representation on Community Boards;

12.229 Motion by Councillor Langevin that Lac La Biche County obtain two (2) Memberships with the Lac La Biche Pow Wow and Fish Derby Association, and further that Councillor Broadbent and Councillor Kumpula be appointed to the Association.

**CARRIED UNANIMOUSLY**

12.230 Motion by Councillor Broadbent that Lac La Biche County obtain a Membership with the Big Dock Preservation Committee, and further that Councillor Langevin be appointed to the Committee.

**CARRIED UNANIMOUSLY**



8.23 RFD – Appointments to the Hamlet Area Structure Plan Sub-Committee;

12.231 Motion by Councillor Uganecz to appoint Leslie Boake and Brian Deheer to the Lac La Biche County Hamlet Area Structure Plan Sub-Committee, effective immediately.

**CARRIED UNANIMOUSLY**

8.24 RFD – Appointments to the Solid Waste Management Committee;

12.232 Motion by Councillor Langevin that appointments to the Solid Waste Management Committee be for a four (4) year term.

**CARRIED UNANIMOUSLY**

A secret ballot election was held to determine the Solid Waste Management Committee Area #1 representative.

The Acting Assistant Chief Administrative Officer and Manager, Legislative Services counted the ballots and declared that Les Diachinsky had been selected as the Area #1 representative on the Solid Waste Management Committee.

12.233 Motion by Councillor Uganecz to destroy the ballots of the Solid Waste Management Committee Area #1 representative election.

**CARRIED UNANIMOUSLY**

12.234 Motion by Councillor Langevin to appoint Les Diachinsky as the Solid Waste Management Committee Area #1 representative.

**CARRIED UNANIMOUSLY**

Dennis Michaud was the only applicant for the Solid Waste Management Committee Area #2 representative.

12.235 Motion by Piquette to appoint Dennis Michaud as the Solid Waste Management Committee Area #2 representative.

**CARRIED UNANIMOUSLY**

A secret ballot election was held to determine the Solid Waste Management Committee Area #3 representative.

The Acting Assistant Chief Administrative Officer and Manager, Legislative Services counted the ballots and declared that Roger Monahan had been selected as the Area #3 representative on the Solid Waste Management Committee.

12.236 Motion by Councillor Ugancz to destroy the ballots of the Solid Waste Management Committee Area #3 election.

**CARRIED UNANIMOUSLY**

12.237 Motion by Councillor Ugancz to appoint Roger Monahan as the Solid Waste Management Committee Area #3 representative.

**CARRIED UNANIMOUSLY**

A secret ballot election was held to determine the Solid Waste Management Committee Area #4 representative.

The Acting Assistant Chief Administrative Officer and Manager, Legislative Services counted the ballots and declared that Calvin Skryver had been selected as the Area #4 representative on the Solid Waste Management Committee.

12.238 Motion by Councillor Piquette to destroy the ballots of the Solid Waste Management Committee Area #4 election.

**CARRIED UNANIMOUSLY**

12.239 Motion by Councillor Piquette to appoint Calvin Skryver as the Solid Waste Management Committee Area #4 representative.

**CARRIED UNANIMOUSLY**

8.25 RFD – Council Members’ Code of Conduct Policy;

12.240 Motion by Councillor Thompson to adopt revised Policy CS-11-006, Council Members’ Code of Conduct, as attached to and forming part of these minutes, with the addition of Section 1 (viii), to read:

“Council Members should inform the Mayor or the Chief Administrative Officer when they are unable to attend a scheduled meeting”.

**CARRIED UNANIMOUSLY**

8.26 RFD – Attendance at Political Functions Policy;

12.241 Motion by Councillor Broadbent to adopt Policy CS-11-014, Attendance at Political Functions Policy, as attached to and forming part of these minutes.

**CARRIED UNANIMOUSLY**

8.27 RFD – Land Use Investigation – Legal Matter;

12.242 Motion by Councillor Uganecz that County Council grant a variance of the Unsightly Property Order dated February 24, 2012 issued to the owners of SW 30-65-14-W4 by extending the date to comply from April 24, 2012 to May 30, 2012; additionally that all other conditions of order remain unchanged.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Kirylchuk called a recess at 4:18 p.m.

**RECONVENE**

Mayor Kirylchuk reconvened the meeting at 4:41 p.m. with all those Members of Council previously listed in attendance.

**IN CAMERA SESSION**

9. In Camera Session

12.243 Motion by Councillor Piquette to go in camera at 4:41 p.m.

**CARRIED UNANIMOUSLY**

9.1 RFD – Reimbursement of Court Costs – Greg Bochkarev (Sec 27 FOIP);

9.2 RFD – Re-Tender County Owned Lot (Sec 25 FOIP);

9.3 Draft Policy Discussion (Sec 23 FOIP).

**RETURN TO REGULAR MEETING**

12.245 Motion by Councillor Langevin to proceed with the meeting out of camera at 5:13 p.m.

**CARRIED UNANIMOUSLY**

**BUSINESS ARISING OUT OF “IN CAMERA SESSION”**

9.1 RFD – Reimbursement of Court Costs – Greg Bochkarev (Sec 27 FOIP)

12.246 Motion by Councillor Uganecz that Administration obtain written confirmation from the insurance company with respect to Mr. Bochkarev’s request.

**CARRIED UNANIMOUSLY**

9.2 RFD – Re-Tender County Owned Lot.

12.247 Motion by Councillor Broadbent that Administration sign the offer to purchase for \$131,000 and finalize the sale of Lot 5, Block 28 Plan 3354KS; and further that this transaction be completed by March 30, 2012.

**In Favour**  
**Mayor Kirylchuk**  
**Councillor Thompson**  
**Councillor Piquette**  
**Councillor Uganecz**  
**Councillor Broadbent**

**Opposed**  
**Councillor Langevin**

**CARRIED**

**ADJOURNMENT** 12.248

Motion by Councillor Uganecz to adjourn the Regular Council Meeting of March 13, 2012 at 5:18 p.m.

**CARRIED UNANIMOUSLY**

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**Peter Kirylchuk, Mayor**

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**Barry Kolenosky**  
**Acting Chief Administrative Officer**