

**LAC LA BICHE COUNTY
2012 BUDGET MEETING
COUNTY CENTRE, LAC LA BICHE**

April 3, 2012 – 10:00 a.m.

CALL TO ORDER Mayor Peter Kirylchuk called the meeting to order at 10:02 a.m.

PRESENT	Peter Kirylchuk	Mayor
	Alvin Kumpula	Councillor
	Aurel Langevin	Deputy Mayor/Councillor
	Guy Piquette	Councillor
	Eugene Uganez	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor (entered at 10:09 a.m.)
	Gail Broadbent	Councillor
	Barry Kolenosky	Acting Chief Administrative Officer Director, Planning and Infrastructure Services
	Dan Small	Assistant Chief Administrative Officer
	Debbie Menard	Interim Director, Human Resources
	Shadia Amblie	Interim Director, Communications
	Mélanie LeRouzic	Recording Secretary

REGRETS John Nowak Councillor

ADOPTION OF AGENDA

SS.12.019 Motion by Councillor Kumpula to approve the April 3, 2012 Draft Budget Agenda as presented.

CARRIED UNANIMOUSLY

Mr. Kolenosky provided an introduction and explanation of breakdown of the Department Review binder.

General discussion ensued regarding the separation of pay breakdown for the Chief Administrative Officer.

Councillor Thompson entered Council Chambers at 10:09 a.m.

1. **Economic Development**

Presented by Shadia Amblie, Interim Director of Communications

Discussion ensued regarding inclusion of funding commitment for Community Futures in the Economic Development Department budget. Council requested Administration to confirm the amount of the Community Futures budget to be correct as \$199,000.

2. **Legislative Services**

Presented by Melanie Kanarek, Manager of Legislative Services

Council requested a copy of each managers presentation and PowerPoint for inclusion in their binders

Discussion ensued regarding staffing requirements for Legislative Services and how it will be outlined in each department going forward.

3. **Human Resources**

Presented by Debbie Menard, Interim Director of Human Resources

Discussion ensued regarding Council's preference to review overall staffing requests at the end of the department budget presentations. Council requested to have a full time equivalent listing sheet altered to identify FTE, term and casual positions as well as salaried vs. temporary/casual.

Councillor Broadbent left Council Chambers at 10:53 a.m.

RECESS

Mayor Kirylochuk called a recess at 10:54 a.m.

RECONVENE

Mayor Kirylochuk reconvened the meeting at 11:03 a.m. with all those Members of Council previously listed in attendance with the exception of Councillor Kumpula.

4. **Communications**

Presented by Shadia Amblie, Interim Director of Communications

Councillor Kumpula entered Council Chambers at 11:06 a.m.

Discussion ensued regarding electronic storage of files and the need for a consulting firm to assess the need for a complete review of the County's records management system.

Discussion ensued regarding leaving approval of each departments review until the end, reaching a general consensus of support after each department.

Discussion ensued regarding the Bold Center sign and the monitors inside the building and general signage.

Councillor Thompson left Council Chambers at 11:31 a.m.

Discussion ensued regarding the quality, use, availability and cost of satellite imagery versus ortho imaging/digital elevation model. Council requested more information with respect to satellite imagery.

5. **Information Technology**

Presented by Ryan Manca, Manager of Information Technology

Councillor Thompson entered Council Chambers at 11:41 a.m.

Discussion ensued regarding Thin Client use for utilities and removal of \$4,000 as part of the \$10,000 in financial sheets. Council discussed safety and convenience of a booster system to improve cell phone service in the Bold Center as well as the possibility of lobbying mobility companies for their aid in improving cell service in the area.

RECESS

Mayor Kirylchuk called for a recess at 12:01 a.m.

RECONVENE

Mayor Kirylchuk reconvened the meeting at 1:02 p.m. with all those Members of Council previously listed in attendance with the exception of Councillor Broadbent

Beth Thola, GIS Coordinator, provided an explanation with regards to differences between ortho imagery, Google Maps and satellite imagery including cost. Discussion ensued regarding cost sharing with the provincial government.

Councillor Broadbent entered Council Chambers at 1:04 p.m.

6. **Finance**

Presented by Dan Small, Acting Assistant Chief Administrative Officer and Maurice Gushta, Manager of Finance

General discussion ensued regarding 2011 revenue and expenditures and the feasibility of keeping Bellamy as our municipal accounting software.

7. **General Administration**

Presented by Dan Small, Acting Assistant Chief Administrative Officer

8. **Council**

Presented by Melanie Kanarek, Manager of Legislative Services

Discussion ensued regarding the process of Councillor over-expenditure, tracking and the Mayors Golf Tournament.

Mayor Kirylchuk moved to continue with the April 4, 2012 Draft Budget

9. **Utilities**

Presented by Erwin Duigou, Manager of Utility Services

Discussion ensued regarding bulk water revenue, commercial versus residential bulk water customers and the cost in comparison to surrounding communities. Council discussed the deficit in the department thereby not allowing for a reserve to be created for water.

Councillor Piquette left Council Chambers at 2:04 p.m.

Councillor Piquette entered Council Chambers at 2:06 p.m.

Discussion ensued regarding gas prices and means of gas and water meter reading.

Councillor Siebold declared a conflict of interest and left Council Chambers at 2:20 p.m.

Discussion ensued regarding liabilities of having our own Construction Manager and whether the Construction Project Director position should be discussed in-camera as it is a personnel issue.

Councillor Siebold entered Council Chambers at 2:27 p.m.

Discussion ensued regarding vacuum services for rural residents.

SS.12.020 Motion by Mayor Kirylchuk requesting Administration bring to back a briefing on vacuum services for rural residents.

MOTION DEAFEATED

RECESS

Mayor Kirylchuk called a recess at 2:42 p.m.

RECONVENE

Mayor Kirylchuk reconvened the meeting at 2:51 p.m with all those Members of Council previously listed in attendance with the exception of Councillor Kumpula.

10. **Facilities**

Presented by Debbie Menard in the absence of Leslie Coté, Manager of Facilities & Equipment

Councillor Kumpula entered Council Chambers at 2:53 p.m.

Discussion ensued regarding the Purchasing Coordinator position. Administration will bring back 2011 actual budget with regards to overtime for the Facilities & Equipment department.

Discussion ensued regarding the feasibility of having the Heavy Duty Mechanic Emergency Vehicle Technician.

11. **Renewable Resources**

Presented by Dan Small in the absence of Bob Macor, Acting Manager of Environmental and Agricultural Services

Environmental Services

Discussion ensued regarding changes in budget totals from 2011 to 2012 and requested Renewable Resources Coordinator term position.

Solid Waste

Discussion ensued regarding the scales and weighing of refuse at County landfills, the Pilot Project: Waste to Energy and monitoring wells.

Councillor Thompson left Council Chambers at 3:46 p.m.

Agriculture Services

Discussion ensued regarding mowing and ditch cleaning.

RECESS

Mayor Kirylchuk called a recess at 3:53 p.m.

RECONVENE

Mayor Kirylchuk reconvened the meeting at 4:03 p.m. with all those Members of Council previously listed in attendance excluding Councillor Kumpula.

Mayor Kirylchuk moved to postpone #12 Transportation and #13 Parks & Open Spaces on the April 4th, 2012 Draft Budget Agenda until April 4, 2012.

14. **Planning & Development**

Presented by Valere Plamondon, Acting Manager of Planning & Development

Councillor Kumpula entered Council Chambers at 4:09 p.m.

Discussion ensued regarding contracted service ZAP Consulting and CN switching yard cost included in the budget.

IN CAMERA SESSION

SS.12.021 Motion by Councillor Uganecz to go in camera at 4:17 p.m.

CARRIED UNANIMOUSLY

9. **Utilities – Construction Project Director**

Councillor Siebold declared a conflict of interest and left Council Chambers at 4:18 p.m.

RETURN TO REGULAR MEETING

SS.12.022 Motion by Councillor Uganecz to proceed with the meeting out of camera at 4:50 p.m.

CARRIED UNANIMOUSLY

ADJOURNMENT

SS.12.023 Motion by Councillor Uganecz to adjourn the 2012 Budget Strategic Session meeting of April 3, 2012 at 4:51 p.m.

CARRIED UNANIMOUSLY

Gail Broadbent, Acting Mayor

**J. Roy Brideau, CLGM, CMM
Chief Administrative Officer**