

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

**February 27, 2018
10:00 am**

Minutes of the Lac La Biche County Regular Council Meeting held February 27, 2018, at 10:00 a.m.

CALL TO ORDER Mayor Moghrabi called the meeting to order at 10:02 a.m.

PRESENT

Omer Moghrabi	Mayor
Colette Borgun	Councillor / Deputy Mayor
Darlene Beniuk	Councillor
George L'Heureux	Councillor
Sterling Johnson	Councillor
Colin Cote	Councillor
Lorin Tkachuk	Councillor

**STAFF IN
ATTENDANCE**

Shadia Amblie	Chief Administrative Officer
Melanie McConnell	Assistant Chief Administrative Officer
Darrell Lessmeister	Senior Manager, Recreation & Community Enhancement (in part)
Brian Shapka	Senior Manager, Public Works (in part)
Sheera Bourassa	Acting Manager, Planning & Development (in part)
Dan Small	Senior Manager, Finance & Grants
Jihad Moghrabi	Communications Coordinator (in part)
Heather Reid	Legislative Services Coordinator

REGRETS

Jason Stedman	Councillor
Charlyn Moore	Councillor

ADOPTION OF AGENDA

18.150 Motion by Councillor Johnson to approve the February 27, 2018, Regular Council Meeting agenda as amended:

- Addition of Items:
 - 7.3 Provincial Upgrading Announcement (Discussion);
 - 7.4 Cannabis Dispensaries (Discussion);
 - 7.5 Gravel Supply (Discussion);
 - 7.6 Meeting with Minister of Justice Ganley on March 19 (Discussion);
 - 7.7 Fort McMurray Red Cross Update (Discussion);
 - 7.8 Special Budget Meetings – March 8, 2018 and March 9, 2018 (Discussion).

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 February 8, 2018 Special Council Meeting (Budget Deliberations); It was noted to correct the spelling of Deputy Mayor Borgun's name on signature line.

3.2 February 13, 2018 Regular Council Meeting;

3.3 February 21, 2018 Special Council Meeting (Budget Deliberations).

18.151 Motion by Deputy Mayor Borgun to adopt the February 8, 2018 Special Council Meeting minutes, February 13, 2018 Regular Council Meeting minutes and February 21, 2018 Special Council Meeting minutes as revised.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

There was no unfinished business.

URGENT MATTERS

There were no urgent matters.

PUBLIC HEARINGS

There were no public hearings.

NEW BUSINESS

7.1 Engineering Selection (Briefing);

Mr. Brian Shapka, Senior Manager, Public Works, presented the Engineering Selection briefing and responded to questions.

Discussion to be continued after Homeless Reduction Task Force Delegation.

RECESS

Mayor Moghrabi called a recess at 10:30 am.

RECONVENE

Mayor Moghrabi reconvened the meeting at 10:37 am. with all those Members of Council previously listed in attendance.

DELEGATIONS

6.1 Homeless Reduction Task Force (Briefing);

Heather Stromquist, Chair of the Homeless Reduction Task Force, presented Council with an update on the activities of the Task Force to date and provided information on next steps for the Task Force and future areas of focus.

Mayor Moghrabi departed Chambers at 10:45 am.

Deputy Mayor Borgun assumed the Chair at 10:45 am.

6.1.1 Disposition of Delegation Business

18.152 Motion by Councillor L'Heureux to thank the Homeless Reduction Task Force for the presentation to Council.

CARRIED UNANIMOUSLY

NEW BUSINESS

7.1 Engineering Selection (Briefing);

Discussion continued after the delegation presentation.

Mr. Brian Shapka, Senior Manager, Public Works, presented the Engineering Selection briefing and responded to questions.

18.153 Motion by Councillor Johnson to accept the Engineering Selection briefing as information and further to direct Administration to bring back recommendations on post-work evaluation processes.

CARRIED UNANIMOUSLY

7.2 Councillor Expense Claims Processed in January 2018 (Request for Decision).

Mr. Dan Small, Senior Manager, Finance & Grants, presented the Councillor Expense Claims Processed in January 2018 Request for Decision and responded to questions.

18.154 Motion by Councillor Tkachuk to approve the Councillor Expense Claims processed in January 2018.

CARRIED UNANIMOUSLY

7.3 Upgrading Discussion regarding Provincial Announcement (Discussion);

Councillor L'Heureux provided an update on the provincial government announcement made on February 26, 2018 for bitumen upgraders.

18.155 Motion by Councillor Tkachuk to accept Councillor L'Heureux's update as information.

CARRIED UNANIMOUSLY

7.4 Cannabis Dispensaries (Discussion);

Councillor Tkachuk provided an update on Cannabis Dispensaries.

18.156 Motion by Councillor Tkachuk to direct Administration to bring forward recommendations on cannabis dispensaries and permitted cannabis use in the municipality.

CARRIED UNANIMOUSLY

7.5 Gravel Supply (Discussion);

Councillor Johnson discussed gravel supply and availability/plans for the 2018 season in the County.

18.157 Motion by Councillor Johnson to direct Administration to bring forward an update on gravel stockpiles and sources for 2018 season to a future meeting of Council.

CARRIED UNANIMOUSLY

7.6 Meeting with Minister Ganley on March 19, 2018 (Discussion);

Ms. Shadia Amblie, Chief Administrative Office, briefed Council on an invitation received to meet with Minister of Justice, Kathleen Ganley in Edmonton on March 19, 2018.

18.158 Motion by Councillor L'Heureux to appoint Mayor Moghrabi and Shadia Amblie, Chief Administrative Officer, to attend the meeting with Minister Ganley on March 19, 2018.

CARRIED UNANIMOUSLY

7.8 Special Budget Meetings – March 8, 2018 and March 9, 2018

18.159 Motion by Councillor Beniuk to begin the March 8, 2018 and March 9, 2018 budget meetings at 9:00 am.

CARRIED UNANIMOUSLY

RECESS Deputy Mayor Borgun called a recess at 11:25 am.

RECONVENE Mayor Moghrabi returned to Chambers and reconvened the meeting at 11:34 am with all those Members of Council previously listed in attendance.

NEW BUSINESS

7.7 Fort McMurray Red Cross Update (Discussion);

Mayor Moghrabi provided an update on an opportunity to participate in a Red Cross event related to the Fort McMurray forest fires that occurred in 2016.

18.160 Motion by Deputy Mayor Borgun to accept Mayor's Moghrabi's update as information.

CARRIED UNANIMOUSLY

ADDITION TO THE AGENDA

- 18.161 Motion by Councillor Johnson to add item 6.2 Mr. Leonard Labrie and Mr. Ivan Labrie as a delegation to the February 27 agenda to discuss the Land Use Bylaw.

CARRIED UNANIMOUSLY

DELEGATIONS

- 6.2 Mr. Leonard Labrie and Mr. Ivan Labrie (Discussion);

Mr. Leonard Labrie and Mr. Ivan Labrie were in attendance to address Council on concerns they have with the Land Use Bylaw and other County policies as they relate to Municipal/Environmental Reserve access and storage of docks/boat lifts.

- 6.2.1 Disposition of Delegation Business

- 18.162 Motion by Councillor Johnson to thank Mr. Leonard Labrie and Mr. Ivan Labrie for their presentation to Council.

CARRIED UNANIMOUSLY

- 18.163 Motion by Deputy Mayor Borgun to direct Administration to bring forward recommendations with respect to changes to the Land Use Bylaw and/or policies, as these relate to the delegation's presentation.

CARRIED UNANIMOUSLY

PUBLIC INPUT SESSION

- 6.3 Public Input Session.

Mayor Moghrabi declared the public input session open at 12:32 p.m.

Mr. Brian Deheer addressed Council to express appreciation for the presentation by Leonard Labrie and Ivan Labrie and noted shared concerns. Mr. Deheer also expressed support for an Environmental Reserve Encroachment Bylaw. Mr. Deheer noted he was looking forward to the Athabasca Watershed Council delegation coming before Council on March 6, 2018.

Mayor Moghrabi thanked the presenter for his comments, and declared the public input session closed at 12:39 p.m.

RECESS Mayor Moghrabi called a recess at 12:39 pm.

RECONVENE Mayor Moghrabi reconvened the meeting at 1:11 p.m. with all those Members of Council previously listed in attendance.

ADDITION TO THE AGENDA

7.9 Woodland Caribou Range Planning Meetings (Discussion);

Mayor Moghrabi provided Council with an update on the Public Information Sessions being hosted by the Province.

18.164 Motion by Councillor L'Heureux for Mayor Moghrabi to attend the Public Information Sessions on the Woodland Caribou Range Planning hosted by Alberta Environment and Parks.

CARRIED UNANIMOUSLY

IN CAMERA SESSION

18.165 Motion by Councillor Beniuk to go in camera at 1:18 p.m.

CARRIED UNANIMOUSLY

8.1 Sentinel Industrial Park (s.25 FOIP) (Briefing);

Mr. Shapka presented the Sentinel Industrial Park briefing and responded to questions.

Members of Administration present during the Sentinel Industrial Park briefing were: Shadia Amblie, Melanie McConnell, Dan Small, Brian Shapka, Zeeshan Hasan and Heather Reid.

8.4 Commercial Development of Plan 658HW, Block A (s.16(1)(c) FOIP) (Request for Decision);

Ms. Shadia Amblie, Chief Administrative Officer, presented the Commercial Development of Plan 658HW, Block A Request for Decision and responded to questions.

Members of Administration present during the Commercial Development of Plan 658HW, Block A Request for Decision were: Shadia Amblie,

Melanie McConnell, Dan Small, Brian Shapka, Zeeshan Hasan and Heather Reid.

Councillor Tkachuk exited Chambers and returned at 2:02 pm

8.2 Miscellaneous Accounts Receivable, Utilities and Taxes Receivable Collections and Cancellations (s.17(1) FOIP) (Briefing);

Mr. Small and Mr. Zeeshan Hasan, Manager, Finance, presented the Miscellaneous Accounts Receivable, Utilities and Taxes Receivable Collections and Cancellations briefing and responded to questions.

Members of Administration present during the Miscellaneous Accounts Receivable, Utilities and Taxes Receivable Collections and Cancellations briefing were: Shadia Amblie, Melanie McConnell, Dan Small, Zeeshan Hasan and Heather Reid.

8.3 Doubtful Utilities & General Accounts Receivable Write-Offs (s.17(1) FOIP) (Request for Decision);

Mr. Small and Mr. Hasan presented the Miscellaneous Accounts Receivable, Utilities and Taxes Receivable Collections and Cancellations Request for Decision and responded to questions.

Members of Administration present during the Doubtful Utilities & General Accounts Receivable Write-Offs Request for Decision were: Shadia Amblie, Melanie McConnell, Dan Small, Zeeshan Hasan and Heather Reid.

8.5 External Committee Personnel Matters (s.17 FOIP) (Discussion).

Members of Administration present during the External Committee Personnel Matters were: Shadia Amblie, Melanie McConnell.

RETURN TO REGULAR MEETING

18.166 Motion by Councillor L'Heureux to proceed with the meeting out of camera at 2:55 p.m.

CARRIED UNANIMOUSLY

BUSINESS ARISING OUT OF “IN CAMERA SESSION”

8.1 Sentinel Industrial Park (s.25 FOIP) (Briefing);

18.167 Motion by Deputy Mayor Borgun to direct Administration to bring forward updated costs and report back to Council with recommendations with respect to a partnership for completion of work.

CARRIED UNANIMOUSLY

18.168 Motion by Councillor Johnson to direct Administration to bring forward options for additional airport access routes.

CARRIED UNANIMOUSLY

8.2 Miscellaneous Accounts Receivable, Utilities and Taxes Receivable Collections and Cancellations (s.17(1) FOIP) (Briefing);

18.169 Motion by Councillor Tkachuk to accept the Miscellaneous Accounts Receivable, Utilities and Taxes Receivable Collections and Cancellations briefing as information.

CARRIED UNANIMOUSLY

8.3 Doubtful Utilities & General Accounts Receivable Write-Offs (s.17(1) FOIP) (Request for Decision);

18.170 Motion by Councillor Tkachuk that County Council accepts the write-off listing presented in camera as information pursuant to the disclosure requirement of Lac La Biche County Policy CS-10-013.

In Favour
Deputy Mayor Borgun
Councillor Beniuk
Councillor Johnson
Councillor Tkachuk
Councillor Cote
Mayor Moghrabi

Opposed
Councillor L’Heureux

CARRIED

18.171 Motion by Councillor Cote that Administration is authorized to write-off the doubtful accounts receivables as listed.

UTILITY ACCOUNT #	AMOUNT	ACCOUNTS RECEIVABLE ACCOUNT #	AMOUNT
103318.03	595.11	7108	8,335.42
130510.02	771.62	3009	13,300.00
100239.05	1,104.08	TOTAL:	21,635.42
100266.06	1,254.24		
130504.02	2,056.44		
120206.01	2,091.72		
300155.00	4,240.41		
100541.00	4,860.04		
TOTAL:	16,973.66		

In Favour
Deputy Mayor Borgun
Councillor Johnson
Councillor Tkachuk
Councillor Cote
Mayor Moghrabi

Opposed
Councillor L'Heureux
Councillor Beniuk

CARRIED

8.4 Commercial Development of Plan 658HW, Block A (s.16(1)(c) FOIP) (Request for Decision);

18.172 Motion by Councillor Beniuk to direct Administration to enter into a Memorandum of Understanding with the owners of Plan 658HW, Block A to undertake off-site engineering up to but excluding tendering the construction, and further to prepare a cost-sharing agreement.

CARRIED UNANIMOUSLY

8.5 External Committee Personnel Matters (s.17 FOIP) (Discussion).

No further action required.

ADJOURNMENT

18.173 Motion by Deputy Mayor Borgun to adjourn the Regular Council Meeting of February 27, 2018 at 3:01 p.m.

CARRIED UNANIMOUSLY

Omer Moghrabi, Mayor

**Shadia Amblie
Chief Administrative Officer**

ADOPTED