

**LAC LA BICHE COUNTY
2013 BUDGET STRATEGIC SESSION
COUNTY CENTRE, LAC LA BICHE**

December 10, 2012 – 9:30 a.m.

Minutes of the Lac La Biche County Strategic Session held on December 10, 2012 at 9:30 a.m.

CALL TO ORDER Mayor Langevin called the meeting to order at 9:30 a.m.

PRESENT	Aurel Langevin	Mayor
	Alvin Kumpula	Councillor
	Robert Richard	Councillor
	Guy Piquette	Councillor
	Eugene Uganecz	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	John Nowak	Councillor (entered at 9:35 a.m.)

STAFF IN ATTENDANCE	Roy Brideau	Chief Administrative Officer
	Dan Small	General Manager, Corporate Services
	Gordon Frank	General Manager, Planning, Community Development & Protective Services
	Jeff Lawrence	General Manager, Operations
	Shadia Amblie	General Manager, Communications & Community Services
	Debbie Menard	Senior Manager, Human Resources
	Melanie Kanarek	Senior Manager, Legislative Services

REGRETS	Gail Broadbent-Ludwig	Councillor / Deputy Mayor
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ADOPTION OF AGENDA

SS.12.042 Motion by Councillor Uganecz to approve the December 10, 2012 agenda as presented.

CARRIED UNANIMOUSLY

OPERATING BUDGET OVERVIEW

Mr. Brideau provided Members of Council with a presentation that outlined the 2013 draft operating budget.

Councillor Nowak entered Council Chambers at 9:35 a.m.

Mr. Brideau continued the 2013 draft operating budget overview.

RECESS Mayor Langevin called a recess at 10:30 a.m.

RECONVENE Mayor Langevin reconvened the meeting at 10:40 a.m., with all those Members of Council previously listed in attendance.

OPERATING BUDGET OVERVIEW

Mr. Brideau provided an overview of the general municipal revenue section of the draft budget.

A discussion ensued regarding land sales and taxation rates.

OPERATING BUDGETS

COUNCIL

A discussion ensued regarding the draft Council budget. It was noted that the meeting durations affecting per diem payments should be amended so that 25% of the meetings are a half day per diem (\$125), 50% are a full day per diem (\$250) and 25% are a one and a half day per diem (\$375).

ADMINISTRATION – GENERAL ADMINISTRATION

A discussion ensued regarding the General Administration draft budget.

ADMINISTRATION – LEGISLATIVE SERVICES

A discussion ensued regarding the Legislative Services draft budget.

RECESS Mayor Langevin called a recess at 12:03 p.m.

RECONVENE Mayor Langevin reconvened the meeting at 12:32 p.m., with all those Members of Council previously listed in attendance except Councillor Kumpula.

OPERATING BUDGETS

ADMINISTRATION – FINANCE

Councillor Kumpula returned to Council Chambers at 12:32 p.m.

A discussion ensued regarding the Finance draft budget.

ADMINISTRATION – COMMUNICATIONS

A discussion ensued regarding the Communications draft budget.

ADMINISTRATION – GIS

A discussion ensued regarding the GIS draft budget.

ADMINISTRATION – RECORDS MANAGEMENT

A discussion ensued regarding the Records Management draft budget.

It was noted that the description of “Attractive Items” throughout the draft budget should be retitled as “non-capital assets” or a description of a similar nature.

ADMINISTRATION – INFORMATION TECHNOLOGY

A discussion ensued regarding the Information Technology draft budget.

It was noted that the description of “Attractive Items” throughout the draft budget should be retitled as “non-capital assets” or a description of a similar nature.

ADMINISTRATION – HUMAN RESOURCES

A discussion ensued regarding the Human Resources draft budget.

ADMINISTRATION – HEALTH & SAFETY

A discussion ensued regarding the Health & Safety draft budget.

ADMINISTRATION – PROCUREMENT

It was noted that there were no funds allocated to Procurement as the department has not yet been established and will not be established in 2013.

PROTECTIVE SERVICES – FIRE PROTECTION

A discussion ensued regarding the Fire Protection draft budget.

It was noted that the fire protection levy does not cover the fire protection expenditures.

PROTECTIVE SERVICES – PEACE OFFICERS

A discussion ensued regarding the Peace Officers draft budget.

RECESS Mayor Langevin called a recess at 1:35 p.m.

RECONVENE Mayor Langevin reconvened the meeting at 1:45 p.m. with all those Members of Council previously listed in attendance except Councillor Thompson.

OPERATING BUDGETS

INFRASTRUCTURE SERVICES – ROADS & STREETS

A discussion ensued regarding the Roads & Street draft budget.

It was noted that municipalities have the opportunity to impose an aggregate levy on gravel hauling within County boundaries.

A discussion ensued regarding signs within the hamlets. It was noted that Council would like the opportunity to discuss hamlet entrance signs at a future meeting.

It was noted that \$40,000 should be allocated to street sweeping.

COMMON FACILITIES OPERATIONS & MAINTENANCE

A discussion ensued regarding the Common Facilities Operations & Maintenance draft budget.

Councillor Siebold left Council Chambers at 2:41 p.m.

EQUIPMENT OPERATIONS & MAINTENANCE

Councillor Siebold returned to Council Chambers at 2:43 p.m.

A discussion ensued regarding the Equipment Operations & Maintenance draft budget.

AIRPORT OPERATIONS & MAINTENANCE

A discussion ensued regarding the Airport Operations & Maintenance draft budget.

Councillor Richard left Council Chambers at 2:56 p.m.

It was noted that Council should hold a Strategic Session to discuss the airport.

RECESS Mayor Langevin called a recess at 3:11 p.m.

RECONVENE Mayor Langevin reconvened the meeting at 3:22 p.m., with all those Members of Council previously listed in attendance except Councillor Kumpula, Councillor Richard and Councillor Uganecz. Councillor Uganecz did not return to the meeting.

OPERATING BUDGETS

UTILITIES – WATER TREATMENT & DISTRIBUTION

Councillor Kumpula returned to Council Chambers at 3:23 p.m.

A discussion ensued regarding the Water Treatment & Distribution draft budget.

Councillor Richard returned to Council Chambers at 3:30 p.m.

UTILITIES – SEWER

A discussion ensued regarding the Sewer draft budget.

UTILITIES – NATURAL GAS

A discussion ensued regarding the Natural Gas draft budget.

PLANNING & DEVELOPMENT

A discussion ensued regarding the Planning & Development draft budget.

RENEWABLE RESOURCES – ENVIRONMENT

A discussion ensued regarding the Environment draft budget.

RENEWABLE RESOURCES – RESOURCE RECOVERY

A discussion ensued regarding the Resource Recovery draft budget.

Councillor Thompson left Council Chambers at 4:30 p.m.

Councillor Thompson returned to Council Chambers at 4:32 p.m.

RENEWABLE RESOURCES – AGRICULTURAL SERVICES

A discussion ensued regarding the Agricultural Services draft budget.

RECESS Mayor Langevin called a recess at 4:32 p.m.

RECONVENE Mayor Langevin reconvened the meeting at 4:45 p.m.

OPERATING BUDGETS

ECONOMIC DEVELOPMENT

A discussion ensued regarding the Economic Development draft budget.

It was noted that the \$100,000 allocated for the Tourism Information Centre Site and Architectural Design should be reduced to \$30,000.

SOCIAL PLANNING

A discussion ensued regarding the Social Planning draft budget.

A discussion ensued regarding the draft Grants to Community Groups budget. It was noted that the \$10,000 for Compassion House should be removed, where \$10,000 should be allocated to the Men's Shelter.

A discussion ensued regarding the Mission funding, whereby Council requested a complete budget be submitted from the Mission Historical Society.

It was noted that the \$25,000 allocated to the Pow Wow should be incorporated into the general special events funding, whereby Council can make a funding decision on Pow Wow at a later date.

It was noted that the County may want to consider a local emergency support policy that matches fundraised dollars to a set maximum.

RECESS Mayor Langevin called a recess at 6:10 p.m.

RECONVENE Mayor Langevin reconvened the meeting at 6:30 p.m., with all those Members of Council previously listed in attendance.

RECREATIONAL & CULTURE PROGRAMS - BOLD CENTER PROGRAMS

A discussion ensued regarding the Bold Center Programs draft budget.

RECREATIONAL & CULTURE PROGRAMS - PORTAGE POOL PROGRAMS

A discussion ensued regarding the Portage Pool Programs draft budget.

RECREATIONAL & CULTURE PROGRAMS - COMMUNITY PROGRAMS

A discussion ensued regarding the Community Programs draft budget.

RECREATIONAL & CULTURE PROGRAMS - RECREATION PROGRAM ADMINISTRATION

A discussion ensued regarding the Recreation Program Administration draft budget.

RECREATIONAL & CULTURE PROGRAMS - LIBRARIES & CULTURAL PROGRAMS

A discussion ensued regarding the Libraries & Cultural Programs draft budget.

RECREATION FACILITIES OPERATIONS & MAINTENANCE

It was noted that this budget was “zeroed out” and allocated to the Bold Center, Portage Pool and Other Facilities Operations & Maintenance budgets.

RECREATION FACILITIES OPERATIONS & MAINTENANCE - BOLD CENTER OPERATIONS & MAINTENANCE

A discussion ensued regarding the Bold Center Operations & Maintenance draft budget.

RECREATION FACILITIES OPERATIONS & MAINTENANCE - PORTAGE POOL OPERATIONS & MAINTENANCE

A discussion ensued regarding the Portage Pool Operations & Maintenance draft budget.

RECREATION FACILITIES OPERATIONS & MAINTENANCE - OTHER RECREATION FACILITIES OPERATIONS & MAINTENANCE

A discussion ensued regarding the Other Recreation Facilities Operations & Maintenance draft budget.

PARKS & OPEN SPACES

A discussion ensued regarding the Parks & Open Spaces draft budget.

Councillor Kumpula left Council Chambers at 7:17 p.m.

It was noted that an additional \$50,000 should be allocated to boat launches.

RECAP DISCUSSION

Members of Council and Mr. Brideau engaged in a recap discussion of the budget amendments and bring forward items.

RECESS

Mayor Langevin called a recess at 7:30 p.m.

RECONVENE

Mayor Langevin reconvened the meeting at 7:37 p.m., with all those Members of Council previously listed in attendance.

RECAP DISCUSSION

Mr. Brideau provided a review of the second draft of the capital budget for all those present.

It was noted that the road construction policy should be brought forward for Council's review.

A capital budget discussion ensued.

ADJOURNMENT

SS.12.043 Motion by Councillor Piquette to adjourn the December 10, 2012 Strategic Session at 7:56 p.m.

Aurel Langevin, Mayor

**J. Roy Brideau, CLGM, CMM
Chief Administrative Officer**