

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
LAC LA BICHE**

NOVEMBER 8, 2011 – 1:30 p.m.

MINUTES OF NOVEMBER 8, 2011 Minutes of the Lac La Biche County Regular Council meeting held on November 8, 2011.

CALL TO ORDER Mayor Peter Kirylchuk called the meeting to order at 1:30 p.m.

PRESENT	Peter Kirylchuk	Mayor
	Alvin Kumpula	Councillor (Arrived at 1:39 p.m.)
	Aurel Langevin	Deputy Mayor/Councillor
	Guy Piquette	Councillor
	Eugene Uganecz	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Gail Broadbent	Councillor
	John Nowak	Councillor (Arrived at 2:29 p.m.)
	Barry Kolenosky	Acting Chief Administrative Officer /Director, Planning and Infrastructure Services
	Maurice Brousseau	Director, Community Services/Acting Director, Corporate Services
	Debbie Menard	Interim Director, Human Resources
	Shadia Amblie	Interim Director, Communications
	Aline Brousseau	Legislative Services Coordinator
	Devin Siebold	Recording Secretary

ADDITIONS TO AGENDA Council reviewed the agenda and made the following amendments:

Additions:

- 4.2 October 25 Tabled Agenda Item – Economic Development Authority;
- 8.1 Contingency Allowance;
- 9.4 Bold Center Rentals;
- 11.8 Committee to Move CN Switching Yard out of Lac La Biche; and
- 13.1 In Camera Item – Personnel Issue.

ADOPTION OF AGENDA

11.633 Motion by Councillor Langevin to approve the November 8, 2011 agenda as amended.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

3.1 Special Council Meeting
October 3, 2011;

11.634 Motion by Councillor Piquette to adopt the Special Council Meeting minutes of October 3, 2011, as circulated.

CARRIED UNANIMOUSLY

3.2 Special Council Meeting
October 4, 2011;

11.635 Motion by Councillor Siebold to adopt the Special Council Meeting minutes of October 4, 2011, as circulated.

CARRIED UNANIMOUSLY

3.3 Regular Council Meeting
October 11, 2011.

Councillor Siebold noted that for motions 11.555 and 11.556, Councillor Broadbent did not vote, and that motion 11.571 should read “Motion by Councillor Piquette that Bylaw 11-026 be given 1st reading this 11th day of October, 2011.”

Councillor Broadbent noted that she was not present for motion 11.558 as she had declared a conflict and had left Council Chambers.

11.636 Motion by Councillor Langevin to adopt the Regular Council Meeting minutes of October 11, 2011 as amended.

CARRIED UNANIMOUSLY

UNFINISHED BUSINESS

4.1 Appointment of Auditors;

Councillor Kumpula entered Council Chambers at 1:39 p.m.

11.637 Motion by Councillor Uganecz to appoint KPMG for auditing purposes for 2011 only.

CARRIED UNANIMOUSLY

4.2 Tabled Item – Economic Development Authority.

A discussion occurred regarding the differences between Part 9 companies and advisory boards, and hiring an Economic Development Manager.

Discussion of Item 4.2 was continued later in the meeting.

**DELEGATIONS/
PUBLIC
HEARINGS**

- 5.1 Gord Bertie, G.W. Bertie Consulting Corp.
Re: Main Floor Lease Space Tender Opening;

Gord Bertie was in attendance to make a verbal presentation to Council.

Mayor Kirylchuk introduced Council and Administration to the delegation.

Mr. Bertie opened the proposals tendered for the main floor lease space at the Bold Center. One was for a Booster Juice, the other for a sports physical therapy clinic.

Mayor Kirylchuk thanked Mr. Bertie for his presentation.

- 11.638 Motion by Councillor Langevin that Mr. Bertie return at 4:30 p.m.
to discuss these leases.

CARRIED UNANIMOUSLY

- 5.2 Staff Sergeant Steve Visnoski
Re: County Enhanced Position;

Inspector Brian Sutherland, Staff Sergeant Brian Quist, Constable Megan Purton, and Staff Sergeant Steve Visnoski from the Lac La Biche RCMP Detachment were in attendance to make a verbal presentation to Council.

Mayor Kirylchuk introduced Council and Administration to the delegation.

Inspector Sutherland and Constable Purton discussed the benefits and requirements of the County Enhanced Position.

Mayor Kirylchuk thanked the members of the Lac La Biche RCMP detachment for their presentation.

Councillor Nowak entered Council Chambers at 2:29 p.m.

RECESS

Mayor Kirylchuk called a recess at 2:30 p.m.

RECONVENE

Mayor Kirylchuk reconvened the meeting at 2:41 p.m. with all previously listed Members of Council in attendance.

**UNFINISHED
BUSINESS**

- 4.2 Tabled Item – Economic Development Authority.

Further discussion ensued regarding the nature of the Economic Development Authority and the Economic Development Manager.

11.639 Motion by Councillor Langevin that Administration bring forward a Briefing to form an Economic Development Advisory Committee to the December 6 POP meeting, and further that Administration proceed with recruitment of the Economic Development Officer.

In Favour	Opposed
Councillor Kumpula	Councillor Uganecz
Councillor Langevin	
Councillor Piquette	
Councillor Thompson	
Councillor Broadbent	
Councillor Nowak	
Councillor Siebold	
Mayor Kirylchuk	

CARRIED

BYLAWS

7.1 RFD – Bylaw 11-031 and Terms of Reference - Chief Administrative Officer Recruitment Committee;

11.640 Motion by Councillor Langevin that Bylaw 11-031 be given first reading this 8th day of November, 2011.

CARRIED UNANIMOUSLY

11.641 Motion by Councillor Kumpula that Objective 1, Schedule A of Bylaw 11-031 be amended from ‘the top 3 proposals’ to ‘the top proposals’.

CARRIED UNANIMOUSLY

11.642 Motion by Councillor Piquette that Bylaw 11-031 be given second reading this 8th day of November, 2011.

CARRIED UNANIMOUSLY

11.643 Motion by Councillor Uganecz that Bylaw 11-031 be submitted for third and final reading this 8th day of November, 2011.

CARRIED UNANIMOUSLY

11.644 Motion by Councillor Siebold that Bylaw 11-031 be given third reading this 8th day of November, 2011.

CARRIED UNANIMOUSLY

7.2 RFD – Bylaw 11-029; Lac La Biche County Watershed Steering Committee;

11.645 Motion by Councillor Siebold that Bylaw 11-029 be given first reading this 8th day of November, 2011.

CARRIED UNANIMOUSLY

11.646 Motion by Councillor Uganecz that Bylaw 11-029 be given second reading this 8th day of November, 2011.

CARRIED UNANIMOUSLY

11.647 Motion by Councillor Langevin that Bylaw 11-029 be submitted for third and final reading this 8th day of November, 2011.

CARRIED UNANIMOUSLY

11.648 Motion by Councillor Piquette that Bylaw 11-029 be given third reading this 8th day of November, 2011.

CARRIED UNANIMOUSLY

7.3 RFD – Bylaw 11-028; To Rescind Bylaw 08-046; Lac La Biche Big Dock Designation as a Municipal Heritage Site;

A discussion ensued regarding the removal of the historical designation of the site and the structure of the Big Dock.

11.649 Motion by Councillor Kumpula to table Bylaw 11-028.

CARRIED UNANIMOUSLY

11.650 Motion by Councillor Siebold for Administration to investigate amending the designation of the historic component known as the Big Dock.

CARRIED UNANIMOUSLY

DELEGATIONS/ PUBLIC HEARINGS

5.3 David and Christine Moseley
Re: Compassion House

Christine Moseley was in attendance to make a verbal and video presentation to Council.

Mayor Kirylchuk introduced Council and Administration to the delegation.

Ms. Moseley discussed Compassion House, and suggested that Council contribute \$10,000.00 to its expansion. A discussion ensued regarding alternative ways to help fundraise for Compassion House.

Mayor Kirylchuk thanked Ms. Moseley for her presentation.

BYLAWS

7.4 RFD – Rezoning Bylaw No. 11-030; Pomerleau, Jeannette: NE 30-63-10-W4; from Agricultural District (AG) to On-Site Estate Residential District (OE1);

11.651 Motion by Councillor Thompson that Bylaw 11-030 be given first reading this 8th day of November, 2011.

CARRIED UNANIMOUSLY

7.5 RFD – Cancellation Bylaw No. 11-032; Lac La Biche County; Lot J & P, Plan 1197HW.

A discussion occurred regarding the removal of writs from the property and whether or not the property would be saleable.

11.652 Motion by Councillor Siebold that Bylaw 11-032 be given first reading this 8th day of November, 2011.

CARRIED UNANIMOUSLY

11.653 Motion by Councillor Uganez that Bylaw 11-032 be given second reading this 8th day of November, 2011.

CARRIED UNANIMOUSLY

11.654 Motion by Councillor Kumpula that Bylaw 11-032 be submitted for third and final reading this 8th day of November, 2011.

CARRIED UNANIMOUSLY

11.655 Motion by Councillor Piquette that Bylaw 11-032 be given third reading this 8th day of November, 2011.

CARRIED UNANIMOUSLY

**DELEGATIONS/
PUBLIC HEARINGS**

5.4 Residents for Positive Change

Jane Palmer and other members of Residents for Positive change were in attendance to make a verbal presentation to Council.

Mayor Kirylchuk introduced Council and Administration to the delegation.

The delegation read letters they had received regarding the possibility of an arcade being installed in the Bold Center. A discussion ensued regarding the concerns raised about an arcade, with Councillor Broadbent noting that the proposal for the arcade had been withdrawn.

Mayor Kirylchuk thanked the members of Residents for Positive Change for their presentation.

RECESS

Mayor Kirylchuk called a recess at 4:02 p.m.

RECONVENE

Mayor Kirylchuk reconvened the meeting at 4:15 p.m. with all previously listed Members of Council in attendance.

**CORPORATE
SERVICES**

8.1 Contingency Allowance.

A handout detailing the current balance of the contingency fund was reviewed.

11.656 Motion by Councillor Broadbent to accept this handout as information.

CARRIED UNANIMOUSLY

**COMMUNITY
SERVICES**

9.1 RFD – Bylaw Revision for Lac La Biche County Library;

11.657 Motion by Councillor Uganecz to ratify amendments to Library By-Law Schedule C 2(i) on the elimination of fees for overdue materials borrowed by members at Stuart McPherson Public Library.

CARRIED UNANIMOUSLY

9.2 RFD – Parks & Open Spaces Needs Assessment and Stakeholder Consultation RFP #POS1-11;

A discussion occurred regarding the possibility of having an outside consultant create a needs assessment and a plan for Lac La Biche County parks.

11.658 Motion by Councillor Piquette to table Item 9.2.

CARRIED UNANIMOUSLY

9.3 RFD – Bold Center Second Floor Food Services Lease Space Approval (Handout);

Councillor Broadbent requested that the discussion about the main floor lease space at the Bold Center be considered separately from the second floor lease space, as one proponent for the main floor is her client.

Councillor Broadbent declared a conflict of interest and left Council Chambers at 4:35 p.m.

Gord Bertie discussed the two proposals for the main floor lease space.

Councillor Nowak requested time to view the proposals to determine whether or not he would be in conflict.

RECESS

Mayor Kirylchuk called a recess at 4:39 p.m.

RECONVENE

Mayor Kirylchuk reconvened the meeting at 4:41 p.m. with all previously listed Members of Council in attendance.

COMMUNITY SERVICES

9.3 RFD – Bold Center Second Floor Food Services Lease Space Approval (Handout) (continued);

Councillor Nowak declared a conflict of interest and left Council Chambers at 4:42 p.m.

11.659 Motion by Councillor Langevin for Mr. Bertie to enter into negotiations with J. Hayes Contracting Ltd. for food services and C. Steyn Physical Therapy Services Inc. for the main floor medical retail services area, and to bring back contracts with each.

CARRIED UNANIMOUSLY

Councillors Nowak and Broadbent returned to Council Chambers at 4:44 p.m.

A discussion ensued regarding the proponents and the tendering process for the second floor lease space at the Bold Center. It was noted that Salt Steak and Seafood had withdrawn their proposal which they had previously been negotiating with Administration.

11.660 Motion by Councillor Broadbent that Administration tender another Request for Proposals for a second floor food services proposal with a closing date of November 25, 2011, to be advertised in the local paper and on the Lac La Biche County website.

CARRIED UNANIMOUSLY

11.661 Motion by Councillor Thompson that Administration write a thank you letter to Sunday Creek Catering for stepping in with food services, and to continue to provide temporary food services.

CARRIED UNANIMOUSLY

9.4 Bold Center Rentals

A discussion ensued regarding inappropriate activities occurring at the Bold Center, and the municipality's role in setting and enforcing guidelines for activities at the Bold Center.

11.662 Motion by Councillor Broadbent that Administration bring back some guidelines for the use of our Bold Center.

In Favour
Mayor Kirylchuk
Councillor Langevin
Councillor Piquette
Councillor Thompson
Councillor Broadbent
Councillor Nowak
Councillor Siebold

Opposed
Councillor Uganecz
Councillor Kumpula

CARRIED

PLANNING AND INFRASTRUCTURE SERVICES

10.1 RFD – Council Appointments to the Watershed Steering Committee;

11.663 Motion by Councillor Kumpula that County Council appoint Councillor Langevin as Chairman and Councillor Piquette to the Lac La Biche County Watershed Steering Committee and the Chief Administrative Officer and/or designate.

CARRIED UNANIMOUSLY

11.664 Motion by Councillor Kumpula that County Council appoints Marvin Fyten, and Thomas Polzin as Members at Large for the Lac La Biche County Watershed Steering Committee.

CARRIED UNANIMOUSLY

10.2 RFD – Land Use Planning Task Force Appointment;

11.665 Motion by Councillor Langevin that County Council appoints Mayor Kirylchuk, Councillor Broadbent, Councillor Siebold, and the Director of Planning and Infrastructure and/or designate to the Land Use Planning Task Force.

CARRIED UNANIMOUSLY

11.666 Motion by Councillor Piquette that County Council appoints Thomas Polzin (Environment representative), Ron Taylor (Urban Development representative), and Amjad Ali (Business representative), to the Land Use Planning Task Force.

CARRIED UNANIMOUSLY

10.3 RFD – Purchase of a Full Size 3 Line ALS Portable Message Board Trailer with Radar Upgrade Option;

A discussion occurred about the possibility of purchasing additional smaller signs.

11.667 Motion by Councillor Kumpula that County Council approves the purchase of a full-size 3-line ALS Portable Message Board Trailer with a Radar Upgrade Option from Sherine Traffic Products for a cost of \$15,650.00 plus GST to be funded from 2011 Budget Contingency Allowance G/L 2-762-12-00-00.

CARRIED UNANIMOUSLY

11.668 Motion by Councillor Broadbent that Administration bring back a briefing for the purchase of additional signs by the end of the year.

In Favour
Mayor Kirylchuk
Councillor Langevin
Councillor Piquette
Councillor Siebold
Councillor Broadbent

Opposed
Councillor Ugancz
Councillor Kumpula
Councillor Nowak
Councillor Thompson

CARRIED

10.4 Update re: Propane Tank Issue (Hand Out).

A discussion occurred regarding the provision of a new site for Mutual Propane.

Councillor Nowak left Council Chambers at 5:53 p.m.

Councillor Nowak returned to Council Chambers at 5:58 p.m.

11.669 Motion by Councillor Kumpula to extend the meeting to 8:00 p.m.

CARRIED UNANIMOUSLY

11.670 Motion by Councillor Piquette for Administration to negotiate with Mutual Propane and bring back a recommendation to Council.

CARRIED UNANIMOUSLY

RECESS

Mayor Kirylchuk called a recess at 6:00 p.m.

RECONVENE

Mayor Kirylchuk reconvened the meeting at 6:12 p.m. with all previously listed Members of Council in attendance.

**GENERAL
ADMINISTRATION**

11.1 RFD –Year End Employee Gifts;

Councillor Siebold declared a conflict of interest as she has relatives who are employed by the County, and left Council Chambers at 6:12 p.m.

11.671 Motion by Councillor Langevin to purchase a gift or gift certificates (with an approximate value of \$50) for each Lac La Biche County employee during the holiday season, with funds coming from the contingency account GL# 2-276-12-00-00.

In Favour
Councillor Kumpula
Councillor Langevin
Councillor Piquette
Councillor Thompson
Councillor Broadbent
Councillor Nowak
Mayor Kirylchuk

Opposed
Councillor Uganecz

CARRIED

11.3 RFD – Pilot Initiative: Holiday Closure;

A discussion ensued regarding the possibility of closing County offices on December 29, 2011 and December 30, 2011.

11.672 Motion by Councillor Piquette to continue with the existing Human Resources policy regarding holiday time off for 2011.

CARRIED UNANIMOUSLY

Councillor Siebold returned to Council Chambers at 6:39 p.m.

Councillor Nowak left Council Chambers at 6:39 p.m.

11.2 RFD – Third Party Services for Whistle Blowing Complaints, RFP #HR-01-11;

11.673 Motion by Councillor Broadbent to approve the Request for Proposals for a third-party agency to handle whistle-blowing complaints, as attached to and forming part of these minutes.

CARRIED UNANIMOUSLY

11.4 RFD – Council Appointments to the Chief Administrative Officer Recruitment Committee;

Councillor Nowak returned to Council Chambers at 6:42 p.m.

11.674 Motion by Councillor Piquette that County Council appoint Councillor Langevin as Chairperson, and Councillor Siebold, Councillor Broadbent, and the Acting Chief Administrative Officer and/or designate to the Chief Administrative Officer Recruitment Committee.

CARRIED UNANIMOUSLY

11.5 RFD – Acting Chief Administrative Officer Compensation for Services;

Item 11.5 was later discussed during the In Camera portion of the meeting.

11.6 Email from Councillor Siebold Regarding Improvement Levies;

A discussion occurred regarding the proper process to correct improvement levies and contacting Municipal Affairs with regard to the legislation for changing an improvement levy.

- 11.675 Motion by Councillor Kumpula that Administration contact Municipal Affairs regarding correction of improvement levies in a manner which complies with legislation.

CARRIED UNANIMOUSLY

- 11.7 Email from Councillor Siebold Requesting Drafting of Policy for Obtaining Legal Opinions and Interim Budget.

A discussion occurred regarding the differences between requesting advice from Municipal Affairs and requesting legal advice.

- 11.676 Motion by Councillor Piquette that Administration prepare a discussion paper on the merits of advice from Municipal Affairs and legal advice, for presentation to Council.

CARRIED UNANIMOUSLY

- 11.8 Committee to move CN Switching Yard out of Hamlet of Lac La Biche.

- 11.677 Motion by Councillor Nowak to form a Committee to move the CN Switching Yard out of the Hamlet of Lac La Biche.

CARRIED UNANIMOUSLY

**DISPOSITION OF
DELEGATION
BUSINESS**

- 5.1 Gord Bertie, G.W. Bertie Consulting Corp.
Re: Main Floor Lease Space Tender Opening;

This matter was dealt with earlier in the meeting.

- 5.2 Staff Sergeant Steve Visnoski
Re: County Enhanced Position;

A discussion occurred regarding the value of the County Enhanced Position with the RCMP and the relevant contract.

- 11.678 Motion by Councillor Piquette that Administration send a letter of appreciation to Staff Sergeant Visnoski for appearing before Council, and that Administration bring forward a Briefing to Council with respect to the County-Enhanced Police Position.

CARRIED UNANIMOUSLY

5.3 Christine Moseley
Re: Compassion House;

11.679 Motion by Councillor Kumpula that Administration send a letter of appreciation to Christine Moseley for appearing before Council.

CARRIED UNANIMOUSLY

5.3 Residents for Positive Change.

11.680 Motion by Councillor Nowak that Administration send a letter of appreciation to Citizens for positive change for appearing before Council and reminding them to talk to council.

CARRIED UNANIMOUSLY

**IN CAMERA
SESSION**

11.681 Motion by Councillor Langevin to go in camera at 7:14 p.m.

CARRIED UNANIMOUSLY

**RETURN TO
REGULAR MEETING**

11.682 Motion by Councillor Uganecz to proceed with the meeting out of camera at 7:25 p.m.

CARRIED UNANIMOUSLY

**BUSINESS ARISING OUT
OF "IN CAMERA SESSION"**

11.683 Motion by councilor Uganecz to accept Acting Chief Administrative Officer Barry Kolenosky's proposal of an additional \$1000.00 per month plus one additional day of flex time per month.

CARRIED UNANIMOUSLY

11.684 Motion by Counillor Langevin that Council compensate the health care benefit of a retired employee in the amount of \$700.10.

CARRIED UNANIMOUSLY

ADJOURNMENT 11.685

Motion by Councillor Uganez to adjourn the Regular Council meeting of November 8, 2011 at 7:41 p.m.

CARRIED UNANIMOUSLY

Peter Kirylchuk, Mayor

**Barry Kolenosky
Acting Chief Administrative Officer**