

**LAC LA BICHE COUNTY  
SPECIAL COUNCIL MEETING  
COUNTY CENTRE, LAC LA BICHE**

**December 20, 2011 – 1:30 p.m.**

**MINUTES OF DECEMBER 20, 2011** Minutes of the Lac La Biche County Council meeting held on December 20, 2011

**CALL TO ORDER** Mayor Peter Kirylchuk called the meeting to order at 1:30 p.m.

**PRESENT**

Peter Kirylchuk	Mayor
Alvin Kumpula	Councillor
Guy Piquette	Councillor
Eugene Uganecz	Councillor
MJ Siebold	Councillor
Tim Thompson	Councillor
Gail Broadbent	Councillor
Barry Kolenosky	Acting Chief Administrative Officer/Director, Planning and Infrastructure Services
Debbie Menard	Interim Director, Human Resources
Shadia Amblie	Interim Director, Communications
Melanie Kanarek	Manager, Legislative Services
Devin Siebold	Recording Secretary

**REGRETS**

Aurel Langevin	Deputy Mayor/Councillor
John Nowak	Councillor

**ADDITIONS TO AGENDA** Council reviewed the agenda and made the following amendments:

Deletions:

8.5 RFD – Purchase of Two ALS Portable Message Boards with Radar Upgrade Option.

**ADOPTION OF AGENDA**

11.723 Motion by Councillor Broadbent to approve the December 20, 2011 agenda as amended.

**CARRIED UNANIMOUSLY**

## BYLAWS

5.1 RFD –Bylaw 11-028 to Repeal Bylaw 08-040 Designating the Big Dock as a Municipal Heritage Site – 3 Readings;

11.724 Motion by Councillor Kumpula that Bylaw 11-028 be given first reading this 20<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

11.725 Motion by Councillor Piquette that Bylaw 11-028 be given second reading this 20<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

11.726 Motion by Councillor Siebold that Bylaw 11-028 be submitted for third and final reading this 20<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

11.727 Motion by Councillor Broadbent that Bylaw 11-028 be given third reading this 20<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

11.728 Motion by Councillor Siebold that the Planning and Development Department bring forward a new bylaw creating the zoning designation of Historic Significance Overlay District by the end of January, 2012.

**CARRIED UNANIMOUSLY**

5.2 RFD – Rezoning Bylaw 11-033; Cadieux, Dean; SW 6-66-13-W4; from Agricultural District (AG) to Rural Industrial (RI);

11.729 Motion by Councillor Kumpula that Bylaw 11-033 be given first reading this 20<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

5.3 RFD – Rezoning Bylaw 11-045; Lord, Tracy & Daniel; Plan 1124861, Block 1, Lot 2; from Low Density Hamlet Residential District (LDR) to Medium Density Hamlet Residential District (MDR) – 1<sup>st</sup> Reading;

11.730 Motion by Councillor Piquette that Bylaw 11-045 be given first reading this 20<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

5.4 RFD – Bylaw 11-039 Transportation Master Plan Advisory Committee – 3 Readings and Council Appointments;

11.731 Motion by Councillor Uganecz that Bylaw 11-039 be given first reading this 20<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

11.732 Motion by Councillor Piquette that Bylaw 11-039 be given second reading this 20<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

11.733 Motion by Councillor Kumpula that Bylaw 11-039 be submitted for third and final reading this 13<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

11.734 Motion by Councillor Uganecz that Bylaw 11-039 be given third reading this 20<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

11.735 Motion by Councillor Uganecz to appoint Councillor Piquette as Chairperson of the Transportation Master Plan Advisory Committee.

**CARRIED UNANIMOUSLY**

11.736 Motion by Councillor Piquette to appoint Councillor Thompson and Councillor Kumpula as members of the Transportation Master Plan Advisory Committee.

**CARRIED UNANIMOUSLY**

**DELEGATIONS/  
PRESENTATIONS**

3.1 Karen Gingras  
Community Futures Lac La Biche

Mayor Kirylchuk introduced Council and Administration to the delegation.

Karen Gingras provided an overview of the tourism promotion activities of Community Futures.

Mayor Kirylchuk thanked Ms. Gingras for her presentation.

**RECESS**

Mayor Kirylchuk called a recess at 2:27 p.m.

**RECONVENE**

Mayor Kirylchuk reconvened the meeting at 3:34 p.m., with all those Council Members previously listed in attendance, except Councillor Broadbent.

**BYLAWS**

5.5 RFD – Bylaw 11-040 Environmental Stewardship Advisory Committee – 3 Readings and Council Appointments;

11.737 Motion by Councillor Piquette that Bylaw 11-040 be given first reading this 20<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

11.738 Motion by Councillor Uganez that Bylaw 11-040 be given second reading this 20<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

Councillor Broadbent returned to Council Chambers at 2:36 p.m.

11.739 Motion by Councillor Thompson that Bylaw 11-040 be submitted for third and final reading this 20<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

11.740 Motion by Councillor Kumpula that that Bylaw 11-040 be given third reading this 20<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

11.741 Motion by Councillor Kumpula to appoint Councillor Langevin as Chairperson of the Environmental Stewardship Advisory Committee.

**CARRIED UNANIMOUSLY**

11.742 Motion by Councillor Kumpula to appoint Councillor Thompson as a member of the Environmental Stewardship Advisory Committee.

**CARRIED UNANIMOUSLY**

5.6 RFD – Bylaw 11-041 Lac La Biche Community Policing Committee - 3 Readings and Council Appointments;

11.743 Motion by Councillor Broadbent that Bylaw 11-041 be given first reading this 20<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

11.744 Motion by Councillor Siebold that Bylaw 11-041 be given second reading this 20<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

11.745 Motion by Councillor Uganecz that Bylaw 11-041 be submitted for third and final reading this 20<sup>th</sup> day of December, 2011

**CARRIED UNANIMOUSLY**

11.746 Motion by Councillor Piquette that Bylaw 11-041 be given third reading this 20<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

11.747 Motion by Councillor Siebold to appoint Councillor Nowak as Chairperson of the Lac La Biche Community Policing Committee.

**CARRIED UNANIMOUSLY**

11.748 Motion by Councillor Broadbent to appoint Councillor Kumpula as a member of the Lac La Biche Community Policing Committee.

**CARRIED UNANIMOUSLY**

5.7 RFD - Bylaw 11-043 Community Enhancement Advisory Committee – 3 Readings and Council Appointments;

11.749 Motion by Councillor Uganecz that Bylaw 11-043 be given first reading this 20<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

11.750 Motion by Councillor Kumpula that Bylaw 11-043 be given second reading this 20<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

11.751 Motion by Councillor Siebold that Bylaw 11-043 be submitted for third and final reading this 20<sup>th</sup> day of December, 2011

**CARRIED UNANIMOUSLY**

11.752 Motion by Councillor Broadbent that Bylaw 11-043 be given third reading this 20<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

11.753 Motion by Councillor Uganecz to appoint Mayor Kirylchuk and Councillor Broadbent as members of the Community Enhancement Advisory Committee.

**CARRIED UNANIMOUSLY**

5.8 RFD - Bylaw 11-035 Bylaw 11-035 Strategic Communication Planning Team - 3 Readings and Council Appointments.

11.754 Motion by Councillor Siebold that Bylaw 11-035 be given first reading this 20<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

11.755 Motion by Councillor Kumpula that Bylaw 11-035 be given second reading this 20<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

11.756 Motion by Councillor Broadbent that Bylaw 11-035 be submitted for third and final reading this 20<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

11.757 Motion by Councillor Uganecz that Bylaw 11-035 be given third reading this 20<sup>th</sup> day of December, 2011.

**CARRIED UNANIMOUSLY**

11.758 Motion by Councillor Piquette to appoint Councillor Siebold as Chairperson of the Strategic Communication Planning Team

**CARRIED UNANIMOUSLY**

11.759 Motion by Councillor Thompson to appoint Councillor Broadbent as a member of the Strategic Communication Planning Team.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Kirylchuk called a recess at 2:53 p.m.

**RECONVENE** Mayor Kirylchuk reconvened the meeting at 2:59 p.m., with all those Council Members previously listed in attendance.

**DELEGATIONS/  
PUBLIC  
HEARINGS**

3.2 Alberta Emergency Management Agency  
(Presentation Relating to Item 7.6).

Mayor Kirylchuk introduced Council and Administration to the delegation.

Ian Fox, Emergency Management Field Officer for Northeastern Alberta for the Alberta Emergency Management Agency provided an overview disaster-services plans.

Mayor Kirylchuk thanked Mr. Fox for his presentation.

**RECESS** Mayor Kirylchuk called a recess at 3:50 p.m.

**RECONVENE** Mayor Kirylchuk reconvened the meeting at 3:59 p.m., with all those previously listed in attendance, except Councillor Kumpula.

Councillor Kumpula returned to Council Chambers at 4:01 p.m.

**DISPOSITION OF  
DELEGATIONS**

4.1 Karen Gingras  
Community Futures Lac La Biche:

A discussion ensued regarding the funding arrangements with Community Futures. The issue was returned to later in the meeting.

4.2 Alberta Emergency Management Agency  
(Presentation Relating to Item 7.6).

11.760 Motion by Councillor Kumpula to accept Mr. Fox's presentation as information and to send a letter of thanks to Mr. Ian Fox for his presentation.

**CARRIED UNANIMOUSLY**

**CORPORATE  
SERVICES**

6.1 Briefing – Manager, Finance Report to Council;

Maurice Gushta, Manager of Finance, provided an overview of the briefing.

11.761 Motion by Councillor Siebold to accept the Manager of Finance's Briefing as information.

**CARRIED UNANIMOUSLY**

6.2 RFD – 2012 Interim Operating Budget.

Councillor Siebold declared a conflict as she has relatives employed by the County who are financially affected by the budget and exited Council Chambers at 4:32 p.m.

11.762 Motion by Councillor Piquette to adopt the 2011 Operating Budget for Operating Expenditures of \$46,251,845 excluding salaries and benefits for the utility services department of \$605,846.53, excluding salaries and benefits for the recreation department of \$713, 515.39 and excluding recreation and culture grants to individuals and non-government organizations of \$3,619,763.33 as adopted by Council at the April 12, 2011 Regular Meeting of Council as the Interim Operating Budget for 2012.

**CARRIED UNANIMOUSLY**

11.763 Motion by Councillor Uganecz to include the 2011 Operating Budget for salaries and benefits for the utility services department of \$605,846.53 and the salaries for the recreation department of \$713,515.39, in the Interim Budget for 2012.

**CARRIED UNANIMOUSLY**

Councillor Siebold returned to Council Chambers at 4:35 p.m.

A discussion ensued regarding the capital budget. It was noted that the capital budget would be discussed in detail in January.

Councillor Broadbent left Council Chambers at 4:39 p.m.

## **COMMUNITY SERVICES**

7.1 RFD - Lac La Biche County Paratransit Service;

Councillor Broadbent returned to Council Chambers at 4:41 p.m.

11.764 Motion by Councillor Uganecz that County Council approves the revised Paratransit Service Policy CM-71-009, as attached to and forming part of these minutes.

**CARRIED UNANIMOUSLY**

7.2 RFD – Request for Paratransit Service to Transport Dialysis Patients;



11.765 Motion by Councillor Thompson that County Council denies the request for use of the Paratransit Service to transport dialysis patients outside Lac La Biche County for treatment.

**CARRIED UNANIMOUSLY**

11.766 Motion by Councillor Broadbent that the County send a letter to Alberta Health Services (AHS) suggesting that they look into alternative modes of transportation for dialysis patients, while the dialysis bus is being retrofitted and for other instances when the bus is unavailable, and further that AHS contact Administration for possible transportation options.

**In Favour**  
**Mayor Kirylchuk**  
**Councillor Piquette**  
**Councillor Uganecz**  
**Councillor Siebold**  
**Councillor Broadbent**

**Opposed**  
**Councillor Thompson**  
**Councillor Kumpula**

**CARRIED**

7.3 RFD - Plamondon District Community Development Society Operational Funding Correction;

Councillor Broadbent declared a conflict as the Plamondon District Community Development Society is her client, and left Council Chambers at 4:55 p.m.

11.767 Motion by Councillor Piquette that County Council approves payment of \$20,000 to the Plamondon District Community Development Society from GL 2-771-71-06-00 for a 2011 Operational Grant which had been omitted due to an oversight during the 2011 budget deliberations.

**In Favour**

**Opposed**

**Mayor Kirylchuk  
Councillor Kumpula  
Councillor Piquette  
Councillor Uganecz  
Councillor Thompson**

**Councillor Siebold**

**CARRIED**

Councillor Broadbent returned to Council Chambers at 4:56 p.m.

7.4 RFD – Northern Lights Library System Levy Increase Proposal

11.768 Motion by Councillor Uganecz to approve the Northern Lights Library System budget proposal which includes a \$.22 per capita levy increase for Municipalities and their Library Boards, and a \$.44 per capita levy increase for the Board of Record Municipalities.

**CARRIED UNANIMOUSLY**

7.5 RFD – Enhanced Police Position – Community Liaison;

11.769 Motion by Councillor Kumpula to table the Enhanced Police Position until Administration has explored partnership options with neighbouring jurisdictions.

**In Favour  
Mayor Kirylchuk  
Councillor Kumpula  
Councillor Siebold  
Councillor Broadbent**

**Opposed  
Councillor Piquette  
Councillor Uganecz  
Councillor Thompson**

**CARRIED**

7.6 RFD – Municipal Elected Officials – Roles and Responsibilities in Preparing and Responding to a Major Emergency or Disaster;

11.770 Motion by Councillor Uganecz that Administration look into bringing in training for Emergency Preparedness for Council before March 31, 2012.

**CARRIED UNANIMOUSLY**

**RECESS**

Mayor Kirylchuk called a recess at 5:20 p.m.

**RECONVENE**

Mayor Kirylchuk reconvened the meeting at 5:25 p.m., with all Council Members previously listed in attendance.

7.7 RFD – Bold Center Main Floor Leasing.

Councillor Broadbent declared a conflict as her client is a proponent for the leasing space, and left Council Chambers at 5:25 p.m.

11.771 Motion by Councillor Uganecz that Lac La Biche County enter into an agreement with Booster Juice Inc. for the leasing of 750 square feet of rentable concession area located on the main floor of the Bold Center as outlined in an Offer to Lease as attached to and forming part of these minutes; and further that \$25,000.00 plus engineering costs be included in the 2012 operational budget for the landlord expenses associated with this leasing agreement.

**CARRIED UNANIMOUSLY**

11.772 Motion by Councillor Thompson that Lac La Biche County enter into an agreement with C. Steyn Physical Therapy Service Inc. for the leasing of 2,000 square feet of rentable area located on the main floor of the Bold Center as outlined in an Offer to Lease as attached to and forming part of these minutes; and further that \$60,000.00 be included in the 2012 operational budget for the landlord expenses associated with this leasing agreement.

**CARRIED UNANIMOUSLY**

Councillor Broadbent returned to Council Chambers at 5:31 p.m.

**PLANNING &  
INFRASTRUCTURE  
SERVICES**

8.1 RFD – Purchase of Valmar Air Seeder for the Agricultural Service Board (ASB) Rental Program;

11.773 Motion by Councillor Kumpula that County Council approves of an allocation of \$7,000.00 from the remaining 2010 capital asset replacement fund GL 3-631-62 toward the purchase of a new Valmar 5500 Air Seeder.

**In Favour**  
**Mayor Kirylchuk**  
**Councillor Kumpula**

**Opposed**  
**Councillor Siebold**

**Councillor Piquette  
Councillor Uganecz  
Councillor Thompson  
Councillor Broadbent**

**CARRIED**

8.2 RFD - Extension of Veterinary Services Incorporated Contract;

11.774 Motion by Councillor Piquette that County Council endorses the Veterinary Services Incorporated contract for the 2012 budget year, as attached to and forming part of these minutes.

**CARRIED UNANIMOUSLY**

8.3 RFD – Secondary Highway 867 – Project Management of Highway 867:02 – Grading and Base/Paving Project from North of Beaver River to Highway 55

A discussion ensued regarding the proposed route of Highway 867. Gabe Rohr, AMEC Engineering representative, was present to answer questions about the project.

11.775 Motion by Councillor Uganecz that County Council approves Lac La Biche County to perform the project management of Highway 867:02 – Grading and Base/Paving Project from north of Beaver River to Highway 55 and enter into a funding agreement with Alberta Transportation, as attached to and forming part of these minutes.

**In Favour  
Mayor Kirylchuk  
Councillor Piquette  
Councillor Uganecz  
Councillor Siebold  
Councillor Thompson  
Councillor Broadbent**

**Opposed  
Councillor Kumpula**

**CARRIED**

**RECESS** Mayor Kirylchuk called a recess at 6:03 p.m.

**RECONVENE** Mayor Kirylchuk reconvened the meeting at 6:39 p.m. with all those previously listed in attendance.

**PLANNING AND  
INFRASTRUCTURE  
SERVICES**

8.4 RFD – 2012 Utility Rates Proposal for Water, Sewer and Natural Gas.

A discussion ensued regarding the effects of an increase in utility rates.

11.776 Motion by Councillor Siebold that County Council charge \$1.00 per cubic meter of water and \$1.00 per cubic meter of sewer as per Corvus Business Advisors' recommendation.

**CARRIED UNANIMOUSLY**

**GENERAL  
ADMINISTRATION**

9.1 RFD – Leading the North Conference – January 25, 2012;

11.777 Motion by Councillor Broadbent to authorize the attendance of any Councillor who wishes to attend the Leading the North Conference in Fort McMurray from January 25 to January 27, 2012;

And further, that Administration include the Leading the North Conference Expenses in the 2012 operating budget.

**CARRIED UNANIMOUSLY**

9.2 Administrative Signing Authority.

11.778 Motion by Councillor Kumpula to authorize Shadia Amblie, the Interim Director of Communications, as a signing officer of Lac La Biche County until a Chief Administrative Officer is hired.

**CARRIED UNANIMOUSLY**

**IN CAMERA  
SESSION**

10.1 Personnel Matters (Section 24(1) – FOIP Act).

11.779 Motion by Councillor Broadbent to go in camera at 6:58 p.m.

**CARRIED UNANIMOUSLY**

**RETURN TO  
REGULAR MEETING**

11.780 Motion by Councillor Kumpula to proceed with the meeting out of camera at 7:00 p.m.

**CARRIED UNANIMOUSLY**

**DISPOSITION OF  
DELEGATIONS**

4.1 Karen Gingras

Community Futures Lac La Biche.

11.781 Motion by Councillor Piquette that Lac La Biche County provide payment of \$48,750 to Community Futures Lac La Biche as follows:

- \$33,000 from the 2011 contingency fund, and
- \$15,750 from the 2012 operational budget.

**In Favour**  
**Mayor Kirylchuk**  
**Councillor Piquette**  
**Councillor Uganecz**  
**Councillor Siebold**  
**Councillor Thompson**

**Opposed**  
**Councillor Kumpula**  
**Councillor Broadbent**

**CARRIED**

11.782 Motion by Councillor Broadbent that Council refers the Community Futures additional funding request of \$199,000 for tourism promotion to the Economic Development Authority Committee.

**CARRIED UNANIMOUSLY**

**IN CAMERA  
SESSION**

10.1 Personnel Matters (Section 24(1) – FOIP Act).

11.783 Motion by Councillor Piquette to go in camera at 7:14 p.m.

**CARRIED UNANIMOUSLY**

**RETURN TO  
REGULAR  
MEETING**

11.784 Motion by Councillor Piquette to proceed with the meeting out of camera at 7:35 p.m.

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

11.785 Motion by Councillor Uganecz to adjourn the Regular Council meeting of December 20, 2011 at 7:35 p.m.

**CARRIED UNANIMOUSLY**

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**Peter Kirylchuk, Mayor**

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**Barry Kolenosky**  
**Acting Chief Administrative Officer**

Adopted