

**LAC LA BICHE COUNTY
REGULAR COUNCIL MEETING
COUNTY CENTRE COUNCIL CHAMBERS**

July 12, 2011 – 1:30 p.m.

MINUTES OF Minutes of the Lac La Biche County Council meeting held on
July 12, 2011 July 12, 2011.

CALL TO ORDER Mayor Peter Kirylchuk called the meeting to order 1:30 p.m.

PRESENT	Peter Kirylchuk	Mayor
	Alvin Kumpula	Councillor
	Aurel Langevin	Deputy Mayor/Councillor
	Guy Piquette	Councillor
	Eugene Uganecz	Councillor
	MJ Siebold	Councillor
	Tim Thompson	Councillor
	Gail Broadbent	Councillor
	John Nowak	Councillor
	Duane Coleman	Chief Administrative Officer
	Barry Kolenosky	Director, Planning and Infrastructure Services
	Maurice Brousseau	Director, Community Services
	Lucien Cloutier	Manager, Legislative and Information Services
	Aline Brousseau	Recording Secretary

ABSENT

Note: Mayor Kirylchuk made a presentation to Dean Jones, Equipment Operator congratulating him on his retirement.

ADDITIONS TO Council reviewed the agenda and made the following
AGENDA amendments:

Additions:

- 9.6 Road County Services
- 10.4 Interim Employee Advocacy Policy CS-03-009
- 10.5 Interim Telework Policy CS-03-010
- 10.6 Request for Approval of an addition to the Human Resource Policy
- 10.7 Interim Whistle blowing Policy CS-03-008
- 10.8 Austin/Elliott Road Allowance Dispute
- 10.9 Peace Officer Strategic Session
- 10.10 Lac La Biche Post

**ADOPTION OF
AGENDA**

Deletions:

- 11.417 Motion by Councillor Nowak to approve the July 12, 2011 agenda as amended.

CARRIED UNANIMOUSLY

**ADOPTION OF
MINUTES**

- 3.1 Strategic Sessions – Transportation Master Plan
February 17, 2011;
- 3.2 Strategic Session – Planning and Development
February 25, 2011;
- 3.3 Strategic Session – Solid Waste Management
March 2, 2011;
- 3.4 Strategic Session – CN Rail
April 14, 2011;
- 3.5 Strategic Session – Community Hall Funding
April 18, 2011;
- 3.6 Strategic Session – East Lac La Biche Proposals
April 21, 2011;
- 3.7 Strategic Session – Solid Waste Management
May 5, 2011;
- 3.8 Strategic Session – Athabasca County
June 23, 2011;
- 11.418 Motion by Councillor Piquette to adopt the Strategic Session Meeting minutes for Transportation Master Plan on February 17, 2011, Planning and Development on February 25, 2011, Solid Waste Management on March 2, 2011, CN Rail on April 14, 2011, Community Hall Funding on April 18, 2011, East Lac La Biche Proposals on April 21, 2011, Solid Waste Management on May 5, 2011, Athabasca County on June 23, 2011, as noted above with the following correction to the Strategic Session - Athabasca County Minutes on June 23, 2011 - page no. 3 to change “Mayor Kirylchuk” to “Deputy Mayor Langevin” on the recess and reconvene of meeting.

CARRIED UNANIMOUSLY

- 11.419 Motion by Councillor Broadbent that administration brings forward a funding request partnership with Athabasca County for Highway 63 Emergency Response Services at budget deliberations.

CARRIED UNANIMOUSLY

**DELEGATIONS/
PUBLIC
HEARINGS**

- 5.1 1:45 p.m. Public Hearing – Bylaw 11-014; Rezoning Application of Pt. of SW 33-66-14-W4M; from Agricultural District (AG) to Serviced Estate Residential District 2 (ES2); Miller, Kenton;

Mayor Kirylchuk declared the Public Hearing open at 1:45 p.m.

Mayor Kirylchuk asked the Legislative and Information Services Manager whether or not the public hearing was advertised and notice was provided in accordance with the application legislation. The Legislative and Information Services Manager advised that this was the case.

The Legislative and Information Services Manager summarized the purpose for the hearing.

Mayor Kirylchuk asked the Legislative and Information Services Manager if any written submissions were received. The Legislative and Information Services Manager advised that no written submissions were received.

Mayor Kirylchuk asked if there was anyone present wishing to speak to the proposed bylaw.

Mr. Kenton Miller was present and indicated that he was the developer proposing to rezone his property and was available for questions if needed.

Mayor Kirylchuk asked if there was anyone else present wishing to speak to the proposed bylaw.

Mayor Kirylchuk declared the public hearing closed at 1:48 p.m.

**ADOPTION OF
MINUTES**

3.9 Regular Council Meeting
June 28, 2011

- 11.420 Motion by Councillor Langevin to adopt the Regular Council Meeting minutes of June 28, 2011 as amended with the following correction on page no. 3; Item 5.2 from “Mayor Kirylchuk thanked the representatives from Devon Canada...” to “Mayor Kirylchuk thanked the representatives from Lac La Biche Youth Justice Committee...”.

CARRIED UNANIMOUSLY

3.10 Special Council Meeting
June 29, 2011

- 11.421 Motion by Councillor Siebold to adopt the Special Council Meeting minutes of June 29, 2011 as presented.

CARRIED UNANIMOUSLY

3.11 Special Council Meeting
July 5, 2011

- 11.422 Motion by Councillor Broadbent to adopt the Special Council Meeting minutes of July 5, 2011 as presented.

CARRIED UNANIMOUSLY

**COMMUNITY
SERVICES**

8.1 RFD – Plamondon District Fire Chief Appointment;

- 11.423 Motion by Councillor Piquette to appoint Hal Pressling to the position of Fire Chief, Plamondon District.

CARRIED UNANIMOUSLY

8.2 RFD – Adoption of Library Board Letter of Understanding;

- 11.424 Motion by Councillor Siebold to table the above noted item until the fines are removed from letter of understanding.

CARRIED UNANIMOUSLY

Councillor Broadbent declared a conflict of interest as the applicant is her client and left the chambers at 1:51 p.m.

8.3 RFD – Craigend Outdoor Rink;

11.425 Motion by Councillor Siebold that County Council approves the replacement of the outdoor rink at Craigend Receptions Grounds with funding from Lac La Biche County Contingency Allowance from GL 2-762-12-0-0 in the amount of \$60,000.00.

CARRIED UNANIMOUSLY

Councillor Broadbent re-entered the meeting at 1:53 p.m.

8.4 RFD – Program for Adult Learning Grant Application;

11.426 Motion by Councillor Langevin to approve an annual grant of \$15,000.00 per year for three years to the Program for Adult Learning as per Policy CM-72-02, for the years 2012-2014 from GL 2-771-72-02-00. Further, that administration will look at space requirements in September 2011.

CARRIED UNANIMOUSLY

**DELEGATIONS/
PUBLIC
HEARINGS**

5.2 2:00 p.m. Courts, Douglas and Stelter, John – KPMG; Re: 2010 Annual Financial Audit;

Mayor Kirylchuk introduced Council and Administration to the delegation.

Mr. Douglas Courts and Mr. John Stelter were present and provided an update regarding 2010 Annual Financial Audit to administration and members of Council.

Mayor Kirylchuk thanked the auditors from KPMG for their presentation.

5.3 2:30 p.m. Magus, Jay, HDR iTrans; Re: Parking and Traffic Study - Hamlet of Lac La Biche;

Mayor Kirylchuk introduced Council and Administration to the delegation.

Mr. Jay Magus was present and provided a presentation and update regarding the Lac La Biche Downtown Parking and Traffic Study to administration and members of Council. Further, he explained that an Open House will be held on July 12, 2011 from 4:30 p.m. to 6:30 p.m. at McArthur Place to obtain public's input.

Mayor Kirylchuk thanked Mr. Magus from HDR iTrans for his presentation.

RECESS

Mayor Kirylchuk called a recess at 2:35 p.m.

RECONVENE

Mayor Kirylchuk reconvened the meeting at 2:40 p.m. with all those listed in attendance.

COROPORATE SERVICES

7.1 RFD – 2010 Audited Financial Statements.

11.427 Motion by Councillor Piquette to approve the 2010 Audited Financial Statements herein attached to and forming part of these minutes.

CARRIED UNANIMOUSLY

8.5 RFD – Victim Services Grant Applications;

Councillor Broadbent declared a conflict of interest as the applicant is her client and left the chambers at 3:10 p.m.

11.428 Motion by Councillor Langevin to approve an annual grant of \$15,000.00 per year for three years to Lac La Biche Society Victim Services as per Policy CM-72-02, for the years 2012-2014 from GL 2-771-72-02-00.

CARRIED UNANIMOUSLY

Councillor Broadbent re-entered the meeting at 3:12 p.m.

8.6 RFD – Library Board Grant Funding Proposal.

11.429 Motion by Councillor Uganecz to approve the allocations of \$50,000.00 to Lac La Biche County Library Board from Public Library GL 2-671-96-28-10.

CARRIED UNANIMOUSLY

**PLANNING AND
INFRASTRUCTURE
SERVICES**

9.1 RFD – Subdivision Approval File No. 2009-S-009; Pt. of NW 11-67-13-W4M – Request for 1st Extension;

11.430 Motion by Councillor Uganecz that County Council approves an extension to the Subdivision Approval for File No. 2009-S-009 until September 30, 2011.

CARRIED UNANIMOUSLY

9.2 RFD – Elinor Lake ASP Parcels – Purchase Agreement;

11.431 Motion by Councillor Piquette that County Council approves the Lease Agreement respecting the lease and subsequent sale of the occupied Elinor Lake Area Structure Plan properties for the following properties:

1. Pt. of SE/SW 18-65-11-W4M;
2. Pt. of NW 8-65-11-W4M;
3. Pt. of SW 14-65-12-W4M;
4. Pt. of SE 15-65-12-W4M;
5. Pt. of SE 17-65-11-W4M;
6. Pt. of SW 18-65-11-W4M.

CARRIED UNANIMOUSLY

It was noted from Councillor Langevin forgot to declare conflict of interest on Motion No. 11.430

11.432 Motion by Councillor Nowak to reconsider Motion No.11.430.

CARRIED UNANIMOUSLY

Councillor Langevin declared conflict of interest due to applicant being a relative and left the meeting at 3:23 p.m.

11.433 Motion by Councillor Broadbent to rescind Motion No. 11.430.

CARRIED UNANIMOUSLY

11.434 Motion by Councillor Uganecz that County Council approves an extension to the Subdivision Approval for File No. 2009-S-009 until September 30, 2011.

CARRIED UNANIMOUSLY

Councillor Langevin re-entered the meeting at 3:25 p.m.

9.3 RFD – Enhanced Waste Management and Recycling Program Public Opinion Survey Report;

11.435 Motion by Councillor Langevin that County Council approves the Enhanced Waste Management and Recycling Program Public Opinion Survey Report as attached to and forming part of these minutes, and further, that a recommendation will be brought back to Council for implementation of the Enhanced Curbside Pickup Program in the Hamlet of Lac La Biche.

CARRIED UNANIMOUSLY

9.4 RFD – Secondary Highways in Lac La Biche County Boundaries;

11.436 Motion by Councillor Thompson to accept the Secondary Highways in Lac La Biche County Boundaries briefing as information.

CARRIED UNANIMOUSLY

9.5 RFD – Loss of Medevac Services at the Edmonton City Centre Airport.

11.437 Motion by Councillor Nowak to accept the Medevac Services at the Edmonton City Centre Airport Request For Decision as information.

CARRIED UNANIMOUSLY

9.6 County Road Services

A general discussion ensued regarding gravelling of roads within the municipality and Policy PI-30-015, New Road Construction.

11.438 Motion by Councillor Kumpula that administration brings back Policy PI-30-15; New Road Construction for review and consideration for the September Policy and Priorities Committee Meeting.

CARRIED UNANIMOUSLY

**GENERAL
ADMINISTRATION**

10.2 RFD – 10 Year Capital Plan Strategic Session;

11.439 Motion by Councillor Langevin to hold a strategic session to review and update the 10 year Capital Plan on September 22, 2011 at 9:30 a.m. in Council Chambers.

CARRIED UNANIMOUSLY

RECESS

Mayor Kirylchuk called a recess at 3:47 p.m.

Mayor Kirylchuk left the meeting.

RECONVENE

The Deputy Mayor Langevin assumed the position of chair and reconvened the meeting at 3:56 p.m. with all those listed in attendance except for Mayor Kirylchuk.

**DELEGATIONS/
PUBLIC
HEARINGS**

5.4 4:00 p.m. Panciuk, Mircea; Re: 2010 Statement of Services; Northern Lights Library System.

Deputy Mayor Langevin introduced Council and Administration to the delegation.

Mr. Mircea Panciuk was present and provided a presentation regarding 2010 Statement of Services as attached to and forming part of the minutes to administration and members of Council.

Deputy Mayor Langevin thanked Mr. Panciuk for his presentation.

**GENERAL
ADMINISTRATION**

10.1 RFD – Policy CS-03-007 – Management Code of Conduct;

11.440 Motion by Councillor Siebold to hold a Special Council Meeting on Monday, July 18th, 2011 at 4:00pm to review the policies as per Items 10.1, 10.4 and 10.7 and further that administration has legal counsel review the noted policies and that Council reviews these policies and provides input to the Chief Administrative Officer via email prior to holding the meeting.

In Favour
Councillor Kumpula
Councillor Langevin
Councillor Piquette
Councillor Siebold
Councillor Thompson
Councillor Broadbent
Councillor Nowak

Opposed
Councillor Uganecz

CARRIED

10.3 RFD – Request for Approval of New Positions/Conversion from Term to Permanent. (HANDOUT)

11.441 Motion by Councillor Piquette to authorize Administration to proceed with filling the following positions as identified in the 2011 Lac La Biche County Budget:

1. IT Technician – new position;
2. Parks Operator – new position;
3. Apprentice Mechanic – full-time term to full-time permanent;
4. Human Resource Clerk – full-time term to full-time permanent;
5. Legislative Services Clerk – full-time term to full-time permanent;
6. Facilities Maintenance Person – full-time term to full-time permanent.

In Favour
Councillor Kumpula
Councillor Langevin
Councillor Piquette
Councillor Uganecz
Councillor Thompson
Councillor Broadbent
Councillor Nowak

Opposed
Councillor Siebold

CARRIED

10.5 Interim Telework Policy CS-03-010 (HANDOUT)

11.442 Motion by Councillor Nowak to table the item until the Special Council Meeting.

CARRIED UNANIMOUSLY

10.6 Request for Approval of an addition to the Existing Human Resource Policy (HANDOUT)

11.443 Motion by Councillor Broadbent to table this item, until the September Policy and Priorities Committee meeting.

In Favour	Opposed
Councillor Kumpula	Councillor Siebold
Councillor Langevin	
Councillor Piquette	
Councillor Uganecz	
Councillor Thompson	
Councillor Broadbent	
Councillor Nowak	

CARRIED

10.8 Austin/Elliott Road Allowance Dispute

A general discussion ensued regarding the Austin/Elliott Road Allowance Dispute.

10.9 Peace Officer Strategic Session

A general discussion ensued regarding the Peace Officer Strategic Session which was held on July 7, 2011 at 6:30 p.m.

10.10 Lac La Biche Post

11.444 Motion by Councillor Thompson that Administration brings back a briefing to Council regarding the costs associated with the County Connector and advertising in the Lac La Biche Post and further, that a cost comparison between utilizing the Lac La Biche Post and utilizing mail outs be conducted in this regard.

In Favour	Opposed
Councillor Kumpula	Councillor Uganecz
Councillor Langevin	
Councillor Piquette	
Councillor Siebold	
Councillor Thompson	
Councillor Broadbent	
Councillor Nowak	

CARRIED

BYLAWS

11.1 RFD – Bylaw 11-021; Lac La Biche County Watershed Steering Committee;

11.445 Motion by Councillor Kumpula that Bylaw 11-021 be given first reading this 12th day of July, 2011.

CARRIED UNANIMOUSLY

11.446 Motion by Councillor Siebold that Bylaw 11-021 be given second reading this 12th day of July, 2011.

CARRIED UNANIMOUSLY

11.447 Motion by Councillor Kumpula that Bylaw 11-021 be submitted for third reading this 12th day of July, 2011.

CARRIED UNANIMOUSLY

11.448 Motion by Councillor Piquette that Bylaw 11-021 be given third reading this 12th day of July, 2011.

CARRIED UNANIMOUSLY

11.2 RFD – Bylaw 11-018; Lot J, Plan 1197HW from UR to C2 and Lot P, Plan 1197HW from P to C2;

11.449 Motion by Councillor Uganecz that Bylaw 11-018 be given first reading this 12th day of July, 2011.

In Favour
Councillor Uganecz
Councillor Langevin
Councillor Piquette
Councillor Siebold
Councillor Thompson
Councillor Nowak

Opposed
Councillor Kumpula
Councillor Broadbent

CARRIED

11.3 RFD – Bylaw 10-030; Rezoning of NE 36-66-15-W4M; MHD to DC5;
Request for Second Public Hearing;

11.450 Motion by Councillor Siebold that Bylaw 10-030 be given a second
public hearing at the next available regular Council meeting.

CARRIED UNANIMOUSLY

11.4 RFD – Bylaw 11-005; Lake Ridge Estates Area Structure Plan; NE 19-68-
12-W4M and SE 19-68-12-W4M;

11.451 Motion by Councillor Kumpula that Bylaw 11-005 be given first
reading this 12th day of July, 2011.

CARRIED UNANIMOUSLY

11.5 RFD – Bylaw 11-006; Rezoning of NE 19-68-12-W4M and SE 19-68-12-
W4M; AG to OE1;

11.452 Motion by Councillor Piquette that Bylaw 11-006 be given first
reading this 12th day of July, 2011.

CARRIED UNANIMOUSLY

11.6 RFD – Bylaw 11-020; Rezoning of South Half of Lot D, Plan 658HW; UR
to LDR;

Councillor Piquette left the meeting at 5:32 p.m.

11.453 Motion by Councillor Thompson that Bylaw 11-020 be given first
reading this 12th day of July, 2011.

CARRIED UNANIMOUSLY

11.7 RFD – Bylaw 11-019; Land Use Planning Task Force.

11.454 Motion by Councillor Uganecz that Bylaw 11-019 be given first
reading this 12th day of July, 2011.

CARRIED UNANIMOUSLY

11.455 Motion by Councillor Broadbent that Bylaw 11-019 be given second
reading this 12th day of July, 2011.

CARRIED UNANIMOUSLY

11.456 Motion by Councillor Kumpula that Bylaw 11-019 be submitted for third reading this 12th day of July, 2011.

CARRIED UNANIMOUSLY

11.457 Motion by Councillor Kumpula that Bylaw 11-019 be given third reading this 12th day of July, 2011.

CARRIED UNANIMOUSLY

**DISPOSITION OF
DELEGATION
BUSINESS**

5.4 Panciuk, Mircea; Re: 2010 Statement of Services; Northern Lights Library System.

11.458 Motion by Councillor Kumpula that administration forward a letter of thanks to Mr. Panciuk, Northern Lights Library System for his presentation.

CARRIED UNANIMOUSLY

ADJOURNMENT

11.459 Motion by Councillor Uganecz to adjourn the Regular Council meeting of July 12, 2011 at 5:37 p.m.

CARRIED UNANIMOUSLY

Peter Kirylchuk, Mayor

**Duane L. Coleman, CLGM
Chief Administrative Officer**