

**LAC LA BICHE COUNTY
SPECIAL COUNCIL MEETING
MCARTHUR PLACE, LAC LA BICHE**

November 8, 2018

Minutes of the Lac La Biche County Special Council Meeting held November 8, 2018 at 10:00 a.m.

CALL TO ORDER Deputy Mayor Tkachuk called the meeting to order at 10:08 a.m.

PRESENT	Omer Moghrabi	Mayor (Arrived 10:12 a.m. – via Conference Call)
	Lorin Tkachuk	Councillor / Deputy Mayor
	Colette Borgun	Councillor (Departed at 2:32 p.m.)
	Darlene Beniuk	Councillor
	Jason Stedman	Councillor
	Charlyn Moore	Councillor
	Sterling Johnson	Councillor
	Colin Cote	Councillor

STAFF IN ATTENDANCE	Shadia Amblie	Chief Administrative Officer
	Dan Small	Assistant Chief Administrative Officer (in part)
	Brian Shapka	Senior Manager, Public Works (in part)
	Clayton Kittlitz	Senior Manager, Planning & Development (in part)
	Jihad Moghrabi	Communications Coordinator (in part)
	Heather Reid	Legislative Services Coordinator

REGRETS	George L'Heureux	Councillor
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ADOPTION OF AGENDA

18.1327	Motion by Councillor Borgun to approve the November 8, 2018, Special Council Meeting agenda as presented:
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CARRIED UNANIMOUSLY

NEW BUSINESS

3.1 Proposed 2019 County Budget;

Mr. Zeeshan Hasan, Manager, Finance, presented information on the Proposed 2019 County Budget and noted updates to the Environmental Services Operating Budget and noted two additional proposed operating initiatives would be reviewed.

Mr. Brian Shapka, Senior Manager, Public Works, presented two Proposed Operating Initiatives for Environmental Services – Berm Construction, Fence Repair and Ditch Repair, and Cement Crushing and responded to questions.

Council agreed to provide Administration with direction the Proposed Operating Initiatives and Business Cases that had been presented and presentation on Capital Projects and Expenses could commence after this.

18.1328 Motion by Councillor Cote that the Bold Center Battery Backup at a cost of \$ 15,000 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1329 Motion by Councillor Borgun that an Information Technology Security Assessment at a cost of \$42,000 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1330 Motion by Councillor Johnson that PDF Editor Software at a cost of \$20,000 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1331 Motion by Councillor Stedman that a 2019 Municipal Census at a cost of \$40,000 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1332 Motion by Councillor Moore that a 2019 Citizen Satisfaction Survey at a cost of \$20,000 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1333 Motion by Deputy Mayor Tkachuk that Citizen Request Software at a cost of \$20,000 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1334 Motion by Councillor Moore that a Consultation Review of Fire Services at a cost of \$50,000 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1335 Motion by Councillor Beniuk that Radio Equipment Purchase - AFRRCs at a cost of \$22,000 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1336 Motion by Councillor Stedman that the Community Policing/Peace Officer Office is not approved for inclusion in the 2019 budget.

In Favour	Opposed
Deputy Mayor Tkachuk	Mayor Moghrabi
Councillor Beniuk	
Councillor Borgun	
Councillor Stedman	
Councillor Moore	
Councillor Cote	
Councillor Johnson	

CARRIED

18.1337 Motion by Deputy Mayor Tkachuk that a Parts Washer for the Mechanic Shop at a cost of \$5,000 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1338 Motion by Councillor Borgun that a Pipe Bender and Metal Brake for the Mechanic Shop at a cost of \$5,000 be approved for inclusion in the 2019 budget.

In Favour	Opposed
Mayor Moghrabi	Councillor Johnson
Deputy Mayor Tkachuk	
Councillor Beniuk	
Councillor Borgun	
Councillor Stedman	
Councillor Moore	
Councillor Cote	

CARRIED

18.1339 Motion by Councillor Cote that Pavement Repair – County Centre not be approved for inclusion in the 2019 budget.

In Favour	Opposed
Councillor Beniuk	Mayor Moghrabi
Councillor Johnson	Deputy Mayor Tkachuk
Councillor Cote	Councillor Borgun
	Councillor Stedman
	Councillor Moore

DEFEATED

18.1340 Motion by Councillor Stedman that Pavement Repair – County Centre at a cost of \$56,440 be approved for inclusion in the 2019 budget.

In Favour

**Mayor Moghrabi
Deputy Mayor Tkachuk
Councillor Borgun
Councillor Stedman
Councillor Moore**

Opposed

**Councillor Beniuk
Councillor Johnson
Councillor Cote**

CARRIED

18.1341 Motion by Councillor Stedman that Drainage Reviews & Designs not be approved for inclusion in the 2019 budget and further to direct Administration to complete the project in-house.

CARRIED UNANIMOUSLY

18.1342 Motion by Councillor Borgun to defer the Grainbag Roller at a cost of \$22,000 for discussion at a future meeting and further to direct Administration to bring forward additional information at a future meeting on options for rentals.

In Favour

**Mayor Moghrabi
Deputy Mayor Tkachuk
Councillor Beniuk
Councillor Borgun
Councillor Stedman
Councillor Moore**

Opposed

**Councillor Johnson
Councillor Cote**

CARRIED

18.1343 Motion by Councillor Moore that Styrofoam Recycling at a cost of \$18,000 be approved for inclusion in the 2019 budget.

In Favour

**Mayor Moghrabi
Deputy Mayor Tkachuk
Councillor Borgun
Councillor Stedman
Councillor Moore
Councillor Cote**

Opposed

**Councillor Beniuk
Councillor Johnson**

CARRIED

18.1344 Motion by Councillor Cote that Surveillance Cameras for the Lac La Biche Water Treatment Plant and Plamondon Truckfill Station at a cost of \$9,500 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1345 Motion by Councillor Borgun that the Municipal Development Plan Review and Update at a cost of \$30,000 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1346 Motion by Councillor Cote that the Intermunicipal Development Plans and Intermunicipal Collaboration Frameworks with Adjacent Municipalities at a cost of \$75,000 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1347 Motion by Councillor Beniuk that the Environmental Reserve and Municipal Reserve Subdivision Sign Program at a cost of \$40,000 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1348 Motion by Councillor Moore that the Economic Development Strategy Update at a cost of \$55,000 be approved for inclusion in the 2019 budget.

In Favour	Opposed
Deputy Mayor Tkachuk	Mayor Moghrabi
Councillor Beniuk	
Councillor Borgun	
Councillor Stedman	
Councillor Moore	
Councillor Johnson	
Councillor Cote	

CARRIED

18.1349 Motion by Councillor Borgun that the Tradeshow Displays and Supplies at a cost of \$12,000 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1350 Motion by Deputy Mayor Tkachuk that the Tourism Photos and the Fun Map Refresh at a cost of \$35,000 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1351 Motion by Councillor Beniuk that Capital Projects Assistance Grant Funding Envelope at a cost of \$300,000 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1352 Motion by Councillor Cote that Recreational/Cultural Operating Funding Program Funding Envelope at a cost of \$648,730 be approved for inclusion in the 2019 budget.

In Favour
Mayor Moghrabi
Councillor Beniuk
Councillor Borgun
Councillor Stedman
Councillor Johnson
Councillor Cote

Opposed
Deputy Mayor Tkachuk
Councillor Moore

CARRIED

18.1353 Motion by Councillor Borgun that Community Development Grant Program (Requests over \$10,000) Funding Envelopment at a cost of \$190,000 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1354 Motion by Councillor Stedman that County Centre Trailer Roof at a cost of \$35,000 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1355 Motion by Councillor Cote that the Golf Course Club House Renovations at a cost of \$35,000 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1356 Motion by Councillor Borgun that the Plamondon Arena Flooring at a cost of \$50,000 be approved for inclusion in the 2019 budget.

In Favour
Mayor Moghrabi
Deputy Mayor Tkachuk
Councillor Beniuk
Councillor Borgun
Councillor Stedman
Councillor Johnson

Opposed
Councillor Moore
Councillor Cote

CARRIED

18.1357 Motion by Councillor Borgun that the Plamondon Arena Lobby Furniture at a cost of \$40,000 be approved for inclusion in the 2019 budget.

In Favour	Opposed
Mayor Moghrabi	Councillor Beniuk
Deputy Mayor Tkachuk	Councillor Moore
Councillor Borgun	Councillor Johnson
Councillor Stedman	Councillor Cote

DEFEATED

18.1358 Motion by Councillor Johnson that the Plamondon Arena Lobby Furniture at a cost of \$20,000 be approved for inclusion in the 2019 budget.

In Favour	Opposed
Mayor Moghrabi	Councillor Beniuk
Deputy Mayor Tkachuk	Councillor Cote
Councillor Borgun	
Councillor Stedman	
Councillor Moore	
Councillor Johnson	

CARRIED

18.1359 Motion by Councillor Borgun that the Plamondon Arena Washroom Upgrades at a cost of \$40,000 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1360 Motion by Councillor Stedman that the Community Events/Programming Equipment at a cost of \$7,800 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1361 Motion by Councillor Johnson that Free Track Access for Residents be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1362 Motion by Deputy Mayor Tkachuk that a Kayak Fleet at a cost of \$28,100 not be approved for inclusion in the 2019 budget.

In Favour	Opposed
Deputy Mayor Tkachuk	Mayor Moghrabi
Councillor Beniuk	Councillor Moore
Councillor Borgun	Councillor Johnson
Councillor Stedman	
Councillor Cote	

CARRIED

18.1363 Motion by Councillor Cote that the Berm Construction, Fence Repair and Ditch Repair at the Beaver Lake and Plamondon Landfills, Craigen and Hylo Transfer Sites at a cost of \$100,000 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1364 Motion by Councillor Borgun that cement crushing at a cost of \$ 65,000 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

RECESS Deputy Mayor Tkachuk called a recess at 11:40 a.m.

RECONVENE Deputy Mayor Tkachuk reconvened the meeting at 11:53 a.m. with all those Members of Council previously listed in attendance. Mayor Moghrabi rejoined by conference call.

NEW BUSINESS

3.1 Proposed 2019 County Budget;

18.1365 Motion by Councillor Cote that the Communications Support: Summer Graphic Designer at a cost of \$14,000 be approved for inclusion in the 2019 budget.

In Favour	Opposed
Mayor Moghrabi	Councillor Johnson
Deputy Mayor Tkachuk	
Councillor Beniuk	
Councillor Borgun	
Councillor Stedman	
Councillor Moore	
Councillor Cote	

CARRIED

18.1366 Motion by Councillor Moore that the two permanent part-time firefighters with a cost of \$106,000 be deferred pending completion and review of the Consultation Review of Fire Services.

CARRIED UNANIMOUSLY

18.1367 Motion by Councillor Borgun that the Community Street Ambassadors – Summer Staff at a cost of \$43,250 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1368 Motion by Councillor Cote that a Community Peace Officer – Level 1 at a cost of \$113, 200 be approved for inclusion in the 2019 budget.

In Favour	Opposed
Deputy Mayor Tkachuk	Mayor Moghrabi
Councillor Beniuk	
Councillor Borgun	
Councillor Stedman	
Councillor Moore	
Councillor Cote	
Councillor Johnson	

CARRIED

18.1369 Motion by Deputy Mayor Tkachuk that a Support Clerk – Full-Time for Enforcement Services at a cost of \$33,450 be approved for inclusion in the 2019 budget.

In Favour	Opposed
Deputy Mayor Tkachuk	Mayor Moghrabi
Councillor Beniuk	
Councillor Borgun	
Councillor Stedman	
Councillor Moore	
Councillor Cote	
Councillor Johnson	

CARRIED

18.1370 Motion by Councillor Cote that an Equipment Maintenance Person at a cost of \$70,000 be approved for inclusion in the 2019 budget.

In Favour	Opposed
Deputy Mayor Tkachuk	Mayor Moghrabi
Councillor Beniuk	
Councillor Borgun	
Councillor Stedman	
Councillor Moore	
Councillor Cote	
Councillor Johnson	

CARRIED

18.1371 Motion by Councillor Beniuk that a Utility Operator at a cost of \$105,000 be approved for inclusion in the 2019 budget.

In Favour	Opposed
Mayor Moghrabi	Deputy Mayor Tkachuk
Councillor Beniuk	
Councillor Borgun	
Councillor Stedman	
Councillor Moore	
Councillor Cote	
Councillor Johnson	

CARRIED

18.1372 Motion by Councillor Borgun that a Seasonal Youth Supervisor at a cost of \$13,700 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1373 Motion by Councillor Cote that a Manager of Planning & Development at a cost of \$148,000 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1374 Motion by Councillor Johnson that a Maintenance Mechanical Service Technician at a cost of \$92,000 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1375 Motion by Mayor Moghrabi that a Custodian (two full-time positions) at a cost of \$100,600 be approved for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1376 Motion by Councillor Stedman that a Parks Operator 1 at a cost of \$78,050 be approved for inclusion in the 2019 budget.

In Favour	Opposed
Mayor Moghrabi	Councillor Beniuk
Deputy Mayor Tkachuk	
Councillor Borgun	
Councillor Stedman	
Councillor Moore	
Councillor Cote	
Councillor Johnson	

CARRIED

RECESS Deputy Mayor Tkachuk called a recess at 12:05 p.m.

RECONVENE Deputy Mayor Tkachuk reconvened the meeting at 12:42 p.m. with all those Members of Council previously listed in attendance. Mayor Moghrabi joined by conference call.

NEW BUSINESS

3.1 Proposed 2019 County Budget;

Councillor Stedman exited Chambers at 12:44 p.m. and returned at 12:45 p.m.

Councillor Borgun declared a pecuniary interest due to family member's County employment at 12:46 p.m.

Mr. Kashif Ijaz, Manager, Human Resources, presented the Cost of Living Adjustment information and responded to questions.

18.1377 Motion by Councillor Cote to not approve the Cost of Living Adjustment for inclusion in the 2019 budget.

In Favour	Opposed
Councillor Beniuk	Mayor Moghrabi
Councillor Stedman	Deputy Mayor Tkachuk
Councillor Moore	
Councillor Cote	
Councillor Johnson	

CARRIED

Councillor Borgun returned to Chambers at 12:53 p.m. after the Cost of Living Adjustment discussion had concluded.

- 18.1378 Motion by Deputy Mayor Tkachuk to direct Administration to bring forward a proposed operating initiative for a holiday/Christmas party in the 2019 budget.

CARRIED UNANIMOUSLY

Councillor Borgun declared a pecuniary interested due to a family member's County employment and exited Chambers at 12:58 p.m.

Additional discussion on the Cost of Living Adjustment Proposed Operating Initiative took place.

- 18.1379 Motion by Councillor Cote to direct Administration to bring forward a review of the Lac La Biche County salary grid to a future Regular Council Meeting.

CARRIED UNANIMOUSLY

Councillor Borgun returned to Chambers at 1:03 p.m. after the additional Cost of Living Adjustment discussion had concluded.

Mr. Dan Small, Assistant Chief Administrative Officer, and Mr. Hasan presented the Commercial Shredder capital expense and responded to questions.

Councillor Johnson exited and returned to Chambers at 1:05 p.m.

Mayor Moghrabi departed the meeting at 1:08 p.m.

Mr. Brian Shapka, Senior Manager, Public Works, presented the Transportation Services Capital Projects and Expenses and responded to questions.

Mayor Moghrabi rejoined the meeting via conference call at 2:15 p.m.

Mr. Shapka presented the Utilities Capital Projects and Expenses and responded to questions.

Councillor Borgun departed the meeting at 2:32 p.m.

Mayor Moghrabi departed the meeting at 2:40 p.m.

RECESS Deputy Mayor Tkachuk called a recess at 2:40 p.m.

RECONVENE Deputy Mayor Tkachuk reconvened the meeting at 2:52 p.m. with all those Members of Council previously listed in attendance with the exception of Mayor Moghrabi and Councillor Borgun.

NEW BUSINESS

3.1 Proposed 2019 County Budget;

Councillor Stedman exited Chambers at 2:52 p.m. and returned at 2:53 p.m.

Mr. Shapka continued presentation of the Utilities Capital Projects and Expenses and responded to questions.

Mayor Moghrabi rejoined the meeting by conference call at 2:56 p.m.

Mr. Shapka and Mr. Mark Shipka, Parts Technician, presented Capital Expenses for Equipment Services, Parks and Recreation, Transportation Services, Environmental Services, and Utilities and responded to questions.

Councillor Stedman exited Chambers at 3:21 and returned at 3:22 p.m.

Ms. Amblie provided an update to Council on costs associated with a 2019 Staff Holiday/Christmas Party.

18.1380 Motion by Deputy Mayor Tkachuk to approve \$15,000 for a staff Christmas Party for inclusion in the 2019 budget.

CARRIED UNANIMOUSLY

18.1381 Motion by Mayor Moghrabi to direct Administration to bring back options for a 2018 Christmas gift for staff to a Regular Council Meeting.

CARRIED UNANIMOUSLY

ADJOURNMENT

18.1382 Motion by Councillor Stedman to adjourn the Special Council Meeting of November 8, 2018 at 4:05 p.m.

CARRIED UNANIMOUSLY

Lorin Tkachuk, Deputy Mayor

**Shadia Amblie
Chief Administrative Officer**